

## **NOTICE OF VILLAGE OF HARRISON BOARD MEETING**

**DATE:** Tuesday, October 29, 2024  
**TIME:** 6:00pm  
**PLACE:** Harrison Municipal Building  
W5298 State Road 114, Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, October 29, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

### **Roll Call**

#### **1. Public Hearing**

- a) Presentation and Discussion of Proposed 2025 Operating Budget with Public Input

#### **2. Correspondence or Communications from Board and Staff**

#### **3. Corrections and Approval of the Previous Meeting Minutes**

#### **4. Public Comments**

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three -minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

#### **5. Presentations**

- a) "Village Plan of Finance" by RW Baird Municipal Advisor, Justin Fischer
- b) Results of the Transportation Impact Fee Study by Jon Cameron, Ehlers.

#### **6. Reports**

- a) Fire Rescue
- b) Calumet County Sheriff's Dept.
- c) Interim Village Manager
- d) Assistant Manager, Planning and Zoning
- e) Parks and Trails
- f) Public Works/Engineering
- g) Clerk / Treasurer
  - Financial Statement Summary
  - ARPA Report
- h) Harrison Utilities

#### **7. Approval of Bills and Claims**

- a) Bills and Claims - September 2024

**8. Old Business for Discussion, Consideration, and/or Action**

- a) Consider Design and Construction Management Contract for New Fire Station

**9. New Business for Discussion, Consideration, and/or Action**

- a) Ordinance Zoning Map Amendment 24-15 – Mel Baeten – Highline Rd – Parcels 39012, 39018, 39010
- b) Final Plat – Cedar View Subdivision– LouMar Properties, LLC - Parcels 33408 & 33418
- c) Certified Survey Map (CSM) – Dale and Cynthia Marx –Town of Woodville – Parcels 12383 & 12380
- d) Review of concept plan for DPW Garage/Breakroom Expansion Project
- e) Approval of next steps related to implementation of a Transportation Impact Fee.
- f) Resolution V2024-11 Authorizing Issuance and Establishing Parameters for the Sale of General Obligation Promissory Notes Not to Exceed \$8,275,000
- g) "Class B" Alcohol License Application - LPPG, LLC, Lake Park Pub & Grill
- h) Consider Request for Discharge of Firearms Waiver - Parcel 39148
- i) Proclamation in Support of REACH Red Ribbon Week
- j) Approval of Certificate of Payment No. 3 for 2024 Asphalt Resurfacing Program for \$52,056.83.
- k) Approval of Certificate of Payment No. 2 for Asphalt Resurfacing Program II including Blazing Meadows and Fire Station 60 Parking Lot for \$49,345.39.
- l) Approval of Certificate of Payment No. 2 for State Park Road Reconstruction for \$74,693.19.
- m) Approval of Certificate for Payment #1 (Final) for Precision Sealcoating, Inc for \$127,200.
- n) Approval of Certificate of Payment No. 1 for Farmers Field Paving for \$206,841.02.
- o) Change Order No. 1 for State Park Road Construction to add shouldering.
- p) Change Order No. 1 for Crossroads Business Park to modify storm sewer and fill the lots to final grade.
- q) Approval to request USPS assign a zip code for Harrison.
- r) Updates to the Village's Development Agreement for new subdivisions.
- s) County N Development Design Guidelines
- t) Approval to advance \$450,000 from the General Fund to TID 5 to be reimbursed with State Trust Funding for CTH Property.

- u) Approval to apply to State Trust Fund to fund the land acquisition in TID 5 for the CTH N property from Dercks DeWitt II, LLC.
- v) Discussion and possible approval on land prices for the CTH N commercial district and naming the district.
- w) Request by the Fox Valley Snow Riders, Inc. to use Village-owned property to maintain snowmobile trails.
- x) Review of the Opinion of Costs for the Emergency Engine Generator at Village Hall.
- y) Approval of an Independent Contractor Contract between Birschbach Inspection Service, Inc. and the Village of Harrison for Building Inspection Services.
- z) Award of bid for the Faro Springs Public Access Project.
- aa) Approval of Service Contract between Village of Harrison and Fox Valley Humane Association LTD

## **10. Future Agenda Items**

Public info meetings & website posts on facilities updates (in process) (JB/DB)  
 Review of RS-2 Zoning (ML) (after Comp Plan)  
 Plan to bring interceptors into lift stations 4 & 6 of the HU system (ML) (Feb. / March 2024)  
 Workshop with CCSD, Board, and staff regarding CCSD items (ML added 6/25/24, no due date)  
 Amend Board rules/procedures for adding agenda items (JB/ML added 7/30/24)  
 Plan Commission procedures (ML/JB added 8/27/24)  
 New development process checklist (ML/SH added 8/27/24)  
 Hiring of Randy Moss Associates to obtain Eisenhower Right-of-Way (ML/SH added 9/24/24)  
 Review Trail Map (ML/SH added 9/24/2024)

## **11. Future Meetings**

November 12, 2024 - Regular Monthly Meeting  
 December 17, 2024 - Regular Monthly Meeting

## **12. Closed Session**

The Board will convene into Closed Session pursuant to the exemption provided in Sec.19.85(1) of the Wis. Stats. Specifically, section: (a) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

## **13. Adjournment**

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted at Village Hall and on Village website [www.Harrison-WI.org](http://www.Harrison-WI.org) on October 25, 2024