

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: Tuesday, August 27, 2024
TIME: 6:00pm
PLACE: Harrison Municipal Building
W5298 State Road 114, Menasha, WI 54952

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, August 27, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

Call to Order

Pledge of Allegiance

1. Roll Call

2. Correspondence or Communications from Board and Staff

- a) Communication to the Village Board from President Blackmer regarding County Intergovernmental Meeting.

3. Corrections and Approval of the Previous Meeting Minutes

July 30, 2024 Meeting Minutes

4. Public Comments

Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. Reports

- a) Fire Rescue
- b) Calumet County Sheriff's Dept.
- c) Interim Village Manager
 - Budget Report
- d) Planning and Zoning
- e) Parks and Trails
- f) Public Works/Engineering
- g) Clerk-Treasurer
 - Financial Statement Summary
 - ARPA Report
- h) Harrison Utilities

6. Approval of Bills and Claims

- a) Bills and Claims - July 2024

7. Appointments

- a) Confirm Appointment of Citizen Member to the Plan Commission - Partial Term

8. Old Business for Discussion, Consideration, and/or Action

- a) Ordinance V24-12, Repealing Chapter 30 of the Village of Harrison Municipal Code and Adopting New Revised Chapter 30 of Village of Harrison Municipal Code.
- b) Adopting the 5-Year Road Paving Plan.

9. New Business for Discussion, Consideration, and/or Action

- a) Approval of Eagle Scout Service Project to install wood duck houses at Village-owned stormwater management ponds.
- b) Request for an Exception to the Discharge of Firearms Permit Criteria
- c) Request by Festival of Lights to Reserve Darboy Community Park and for Rental Fees to be Waived
- d) Funding Request from the Festival of Lights
- e) Request for Harrison to Sell a Reserve "Class B" Liquor License to Town of Buchanan
- f) Approval of additional funding towards the State Park Signalization Project.
- g) Site Plan Review – Ark Data Center (Davel Engineering) – W6149 Old Highway Rd – Parcel 39566
- h) Certified Survey Map (CSM) – Jerry Lopas – W6362 Ravine Ct– Parcels 41486 & 41488.
- i) Conditional Use Modification –North Shore Golf Club (Davel Engineering) – N8421 North Shore Rd – Parcel 39918
- j) Developer's Agreement for Breezy Meadows Subdivision.
- k) Final Plat – Breezy Meadows Subdivision – Vans Realty & Construction – Midway Rd/Lake Park Rd Parcels 43838, 46188, 43840
- l) Request from Mike Bogard, W5756 Manitowoc Road, to maintain a concrete apron in the right-of-way where asphalt is required.
- m) Acceptance of \$935,489.34 from the WisDOT Transportation Alternative Program for Old Highway Road Trail project.
- n) Award of Bids for Crossroads Business Park Utility and Roadway Construction.
- o) Award of Bids for Trail Lighting Improvements at Darboy Community Park.

- p) Approval of Concept for CTH N Commerical Business Development Site.
- q) Authorize Village Staff to issue Request for Proposals to Qualified Architects to renovate Fire Station 60.
- r) Resolution V2024-09 Amending Fee and Penalty Schedule
- s) Debt Service Fund Transfer
- t) Selection Process for new Finance Director/Village Treasurer positions
- u) Approval of the revisions to the Village of Harrison Employee Handbook.

10. Future Agenda Items

- Public info meetings & website posts on facilities updates (in process) (JB/DB)
- Review of RS-2 Zoning (ML) (after Comp Plan)
- Plan to bring interceptors into lift stations 4 & 6 of the HU system (ML) (May/June 2024)
- Workshop with CCSD, Board, and staff regarding CCSD items (ML added on 6/25/24, no due date)
- Amend Board rules/procedures for adding agenda items (JB/ML added on 7/30/24)

11. Closed Session

- a) Motion to convene in closed session under the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the sale of land in the Crossroads Business Park Lots 1, 3, 7, 9 and 10.

Attendees will include: Village President, Village Trustees, Interim Village Manager, Asst. Village Manager, Village Clerk, and Village Attorney.

- b) Motion to convene in closed session under the exemption provided in Sec.19.85 (1) (g) of the Wis. Stats., for the purpose of possible land purchase adjacent to STH 55.

Attendees will include: Village President, Village Trustees, Village Manager, Asst. Village Manager, Village Clerk, and Village Attorney.

- c) The Board will meet in Closed Session pursuant to Wis. State Stats. 19.85 (1)(c) for considering employment, promotion, compensation, or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercises responsibility. Specifically, to be discussed is review of the responsibilities of the Finance Director/Treasurer.

Attendees include the Interim Village Manager and the Assistant Village Manager.

12. Adjournment

Agenda posted and published:

August 22, 2024 at Harrison Village Hall and to www.VillageofHarrison-WI.org

Vicki L. Tessen, Clerk

Accessibility:

Any person with hearing disabilities or requiring special accommodations to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.