Village of HARRISON
WHERE OPPORTUNITY LIVES

NOTICE OF VILLAGE OF HARRISON BOARD MEETING

DATE: **Tuesday, May 28, 2024**
TIME: **6:00pm**
PLACE: **Harrison Municipal Building, W5298 State Road 114, Menasha, WI 54952**

NOTICE IS HEREBY GIVEN that a Village of Harrison Board meeting will be held at 6:00pm on Tuesday, May 28, 2024, at the Harrison Municipal Building. This is a public meeting, and the agenda is listed below.

Call to Order

Pledge of Allegiance

1. **Roll Call**

2. **Correspondence or Communications from Board and Staff**

3. **Corrections and Approval of the Previous Meeting Minutes**

   a) May 7, 2024
   b) May 14, 2024

4. **Public Comments**
   Please be advised per State Statute section 19.84(2), information will be received from the public; be further advised that there may be limited discussion on the information received; however, no action will be taken under public comments. It is the policy of the Village that there is a three-minute time limit per person. Time extensions may be granted by the President. Please register your name on the sign-in sheet prior to the start of the meeting.

5. **Reports**

   a) Fire Rescue
   b) Calumet County Sheriff's Dept.
   c) Planning and Zoning
   d) Parks and Trails
   e) Public Works/Engineering
   f) Harrison Utilities
   g) Clerk / Treasurer
      Financial Statement Summary
      ARPA Report
   h) Budget Comparison Reports

6. **Approval of Bills and Claims**

   a) April Bills and Claims

7. Old Business for Discussion, Consideration, and/or Action
None Scheduled

8. New Business for Discussion, Consideration, and/or Action

a) Conditional Use Permit –Dwayne Nushardt– parcel 39948 – Hwy 55

b) Certified Survey Map (CSM) – Mark & Pam Scherer – N9554 Highline Rd – Parcels 39028 & 39038

c) Revised Concept Plan for Sprangers Estate.

d) Resolution V2024-04, Approving Territory Amendment No. 1 for Tax Incremental District No. 2

e) Review Territory Amendment Draft for Tax Increment District #5 Project Plan .

f) Approval of Offer to Purchase and Counter-Offer to purchase real estate at Parcels Nos 40390 and 40384 (Crossroads Development, Inc).

g) Authorize staff to apply with the Board of Land Commissioners of Public Land to obtain TID loan for purchase of land for future business park on Parcel Numbers 40390 and 40384 (Crossroads Development, LLC).

h) Award of contract for $437,890.30 to MCC, Inc. for resurfacing of Blazing Meadows Subdivision.

i) Approval of contract with Scott's Construction to double chip seal Kessler Road for $23,750.00

j) Acceptance of WI DNR Recycling Grant for $21,857.52.

k) Resolution V2024-03, Supporting and Approving of the new Appleton (Fox Cities) MPO Policy Board Structure and Re-designation agreement.

l) 2024 - 2025 Alcohol License Renewal Applications

m) Findings of the Hotel Market Study for the Village of Harrison

n) Update on the Statement of Qualifications from Architects for the Public Safety Building project.

o) Draft Referendum for Increasing Levy Limit In lieu of Borrowing for Road Maintenance

p) Ordinance V24-07 Repealing and Recreating Municipal Code Ch. 19 Regarding Wind Energy Systems

q) Discussion regarding Road Impact Fees.

r) Updating Right-of-Way permit to require a $1,500 repair escrow.

s) Resolution V2024-05 Amending Fee and Penalty Schedule

t) Recommendations for ARPA Funded Projects

u) Revision/Separation of Clerk/Treasurer Role with Possible Charter Ordinance Change

9. Future Agenda Items

- RFQs for Station 60 and DPW (JB/DB) (before budget meetings start)
- Public info meetings & website posts on facilities updates (JB/DB)
- Hiring Policy (MVH/AB)
- Review of RS-2 Zoning (ML/AB) (after Comp Plan)
- Zoning Map Amendment and Ordinance V24-02 –Parcel 39012 & part of Parcel 39018 (tabled 1/30/2024)
- Trails and benches around retention ponds (SH/DB) (budget meeting)
- Plan to bring interceptors into lift stations 4 & 6 of the HU system (ML) (May/June 2024)
- Review Board Rules and Policies (ML)

10. Closed Session

a) The Board will convene in Closed Session pursuant to the exemption provided in Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercising responsibility.

Specifically, to be discussed are candidates for the Village Manager position.

Attendees: Village Board Trustees and Village Legal Counsel

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session item.

11. Adjournment

Any person with hearing disabilities or requiring special accommodation to participate in the meeting should contact the Clerk's Office (920-989-1062) at least 24-hours prior to the meeting. This is a public meeting.

Agenda posted and published: May 23, 2024 at Harrison Village Hall and www.VillageofHarrison-wi.org
Vicki L. Tessen, Clerk-Treasurer

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Vicki Tessen, Clerk

Meeting Date:
May 28, 2024

Title:
May 7, 2024
May 14, 2024

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action:
Approve the minutes as presented.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Jarred Gerl, Fire Chief

Meeting Date:
May 28, 2024

Title:
Fire Rescue

Issue:
Monthly Report

Background and Additional Information:

Budget Impacts:

Recommended Action:
None - Report

Attachments:
- 2024 May Activity Report.pdf
- IncidentsTimesByAppRep April 2024.pdf

Harrison Fire Rescue

Fire Station 60 • Fire Station 70 • EMS

Village Board/Fire Commission Activity Report - May 2024
(Updated: 5/20/2024)

1. Emergency Response

Harrison Fire Rescue was dispatched to 55 emergency calls in April.

- See attached Incident Report summaries.

2. Community Public Relations

Members of HFR routinely donate service hours for the betterment of our community. Through pride and commitment, these volunteers make our emergency services a visible presence while showcasing the good our community has to offer.

- April 6th — Recruitment Event – Station 60
- April 27th — Mr. Brews Leukemia Fundraiser

3. Department Training/Meetings

In addition to regularly scheduled meetings, training plays a prominent role in our organization. Members hold learning in high regard and value opportunities from learned experiences. One of our strengths as a volunteer department resides in the diversity and expertise our members bring with them.

- April 1st — Fire Department Drill
  - Apparatus Staging
- April 8th — EMS Meeting/Drill
  - Epinephrine draw-up
  - Mass casualty
- April 15th — Fire/EMS Drill
  - Extrication

4. Chief Business/Items of Note

- April 3rd — Calumet County Chief's Meeting
- April 4th — Village Board Facility Tours
- April 5th — Member Meeting
- April 11th — Village Board Member FacilityTours

Harrison Fire Rescue

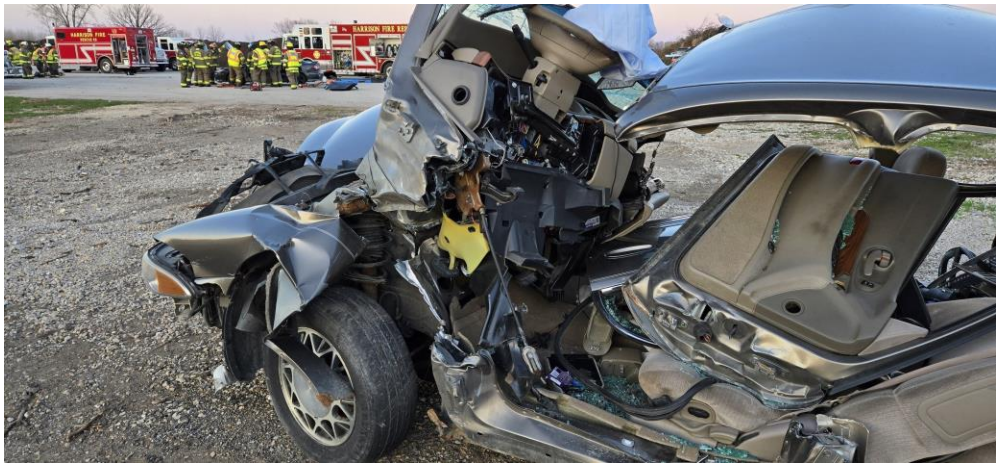
Fire Station 60 • Fire Station 70 • EMS

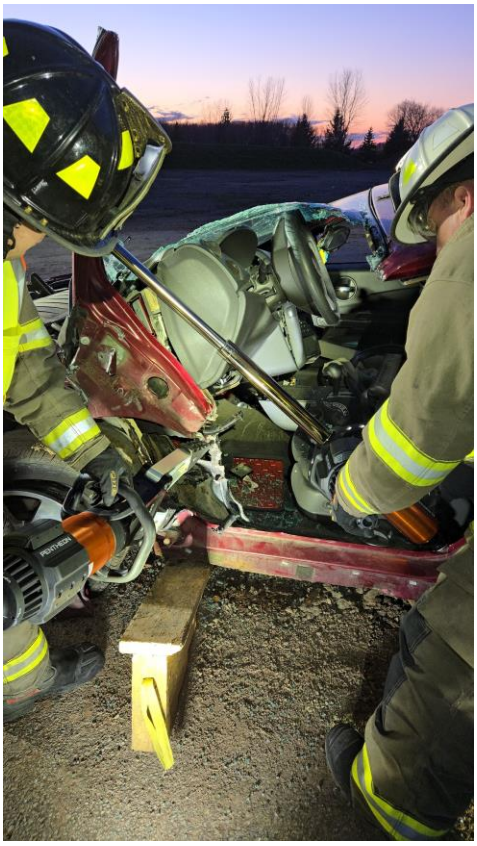
- April 15th — ARPA Meeting
- April 17th-20th — Fire Department Instructors Conference
- April 23rd — Village Board Meeting
- April 30th — EPR Fireworks Meeting
- April 30th — Village Board Meeting

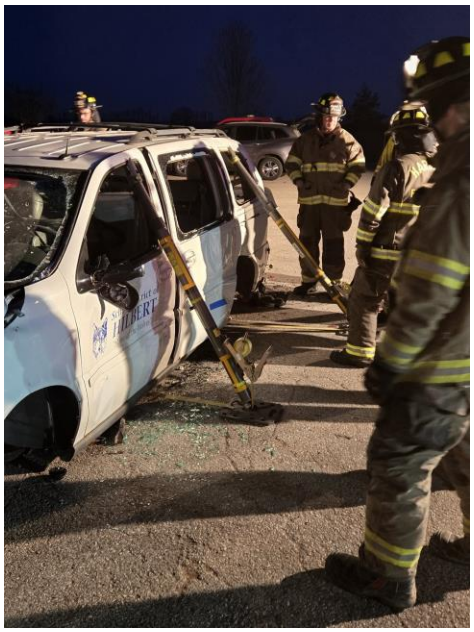
Respectfully Submitted,

Jarred Gerl

Chief – Harrison Fire Rescue







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IncidentTypeName	Date	UnitID	Dispatch	Arrival	Response	CadNumber
Power line down	04/03/2024	71	05:00:47	05:30:48	00:30:01	24-0159
EMS call, excluding vehicle accident with injury	04/03/2024	EMS	09:30:11	09:40:53	00:10:42	24-0160
Carbon monoxide incident	04/03/2024	65	19:04:09	19:13:57	00:09:48	24-0161
Carbon monoxide incident	04/03/2024	Standby	00:00:00	00:00:00	00:00:00	24-0161
Dispatched & canceled en route	04/03/2024	EMS	21:07:17	00:00:00	00:00:00	24-0162
Carbon monoxide incident	04/04/2024	65	12:12:31	12:28:04	00:15:33	24-0163
Carbon monoxide incident	04/04/2024	Standby	00:00:00	00:00:00	00:00:00	24-0163
Carbon monoxide incident	04/04/2024	65	16:53:13	17:04:07	00:10:54	24-0164
Carbon monoxide incident	04/04/2024	Standby	00:00:00	00:00:00	00:00:00	24-0164
Power line down	04/04/2024	71	17:33:05	17:46:07	00:13:02	24-0165
Carbon monoxide incident	04/04/2024	71	19:55:50	20:06:47	00:10:57	24-0166
Carbon monoxide incident	04/04/2024	Standby	00:00:00	00:00:00	00:00:00	24-0166
EMS call, excluding vehicle accident with injury	04/05/2024	EMS	19:26:00	19:36:46	00:10:46	24-0167
EMS call, excluding vehicle accident with injury	04/06/2024	EMS	12:59:47	13:07:51	00:08:04	24-0169
EMS call, excluding vehicle accident with injury	04/08/2024	EMS	02:02:27	02:13:51	00:11:24	24-0170
Motor vehicle accident with injuries	04/08/2024	EMS	15:37:58	15:42:02	00:04:04	24-0171
Cover assignment, standby, moveup	04/08/2024	71	17:52:12	18:31:33	00:39:21	24-0172
Cover assignment, standby, moveup	04/08/2024	Standby	00:00:00	00:00:00	00:00:00	24-0172
EMS call, excluding vehicle accident with injury	04/08/2024	EMS	22:05:01	22:13:33	00:08:32	24-0173
Gas leak (natural gas or LPG)	04/09/2024	71	21:29:32	21:42:28	00:12:56	24-0174
Gas leak (natural gas or LPG)	04/09/2024	74	00:00:00	00:00:00	00:00:00	24-0174
EMS call, excluding vehicle accident with injury	04/10/2024	EMS	15:24:09	15:36:36	00:12:27	24-0175
EMS call, excluding vehicle accident with injury	04/10/2024	EMS	17:28:27	17:35:03	00:06:36	24-0176
Dispatched & canceled en route	04/10/2024	69	00:00:00	00:00:00	00:00:00	24-0177
Dispatched & canceled en route	04/10/2024	71	19:01:23	00:00:00	00:00:00	24-0177
Dispatched & canceled en route	04/10/2024	Standby	00:00:00	00:00:00	00:00:00	24-0177
EMS call, excluding vehicle accident with injury	04/11/2024	EMS	11:48:12	11:54:33	00:06:21	24-0178
EMS call, excluding vehicle accident with injury	04/11/2024	EMS	14:58:24	15:10:36	00:12:12	24-0179
EMS call, excluding vehicle accident with injury	04/12/2024	EMS	06:11:29	06:21:32	00:10:03	24-0180
EMS call, excluding vehicle accident with injury	04/12/2024	EMS	15:05:45	15:12:17	00:06:32	24-0181
EMS call, excluding vehicle accident with injury	04/14/2024	EMS	16:47:15	16:52:42	00:05:27	24-0182
EMS call, excluding vehicle accident with injury	04/15/2024	EMS	12:05:20	12:20:00	00:14:40	24-0183
Brush or brush-and-grass mixture fire	04/15/2024	62	16:53:30	17:03:50	00:10:20	24-0184
Brush or brush-and-grass mixture fire	04/15/2024	Standby	00:00:00	00:00:00	00:00:00	24-0184
Service Call, other	04/15/2024	65	00:00:00	00:00:00	00:00:00	24-0185
Service Call, other	04/15/2024	69	00:00:00	00:00:00	00:00:00	24-0185

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IncidentTypeName	Date	UnitID	Dispatch	Arrival	Response	CadNumber
Service Call, other	04/15/2024	71	21:07:46	21:18:27	00:10:41	24-0185
Service Call, other	04/15/2024	74	00:00:00	00:00:00	00:00:00	24-0185
Service Call, other	04/15/2024	75	00:00:00	00:00:00	00:00:00	24-0185
Service Call, other	04/15/2024	76	00:00:00	00:00:00	00:00:00	24-0185
EMS call, excluding vehicle accident with injury	04/16/2024	EMS	09:16:29	09:21:17	00:04:48	24-0186
EMS call, excluding vehicle accident with injury	04/17/2024	EMS	14:59:54	15:05:55	00:06:01	24-0187
Unintentional transmission of alarm, other	04/17/2024	65	16:55:06	17:09:37	00:14:31	24-0188
Unintentional transmission of alarm, other	04/17/2024	Standby	00:00:00	00:00:00	00:00:00	24-0188
EMS call, excluding vehicle accident with injury	04/18/2024	EMS	13:29:00	00:00:00	00:00:00	24-0189
EMS call, excluding vehicle accident with injury	04/19/2024	EMS	08:46:14	00:00:00	00:00:00	24-0190
EMS call, excluding vehicle accident with injury	04/20/2024	EMS	10:56:14	11:06:10	00:09:56	24-0191
Carbon monoxide incident	04/21/2024	71	11:48:02	12:03:18	00:15:16	24-0192
Carbon monoxide incident	04/21/2024	Standby	00:00:00	00:00:00	00:00:00	24-0192
EMS call, excluding vehicle accident with injury	04/21/2024	EMS	23:56:00	00:09:30	00:13:30	24-0193
Motor vehicle accident with injuries	04/22/2024	EMS	12:12:14	12:17:44	00:05:30	24-007W
Dispatched & canceled en route	04/23/2024	EMS	16:11:16	00:00:00	00:00:00	24-0194
EMS call, excluding vehicle accident with injury	04/24/2024	EMS	11:45:34	11:52:13	00:06:39	24-0195
EMS call, excluding vehicle accident with injury	04/24/2024	EMS	19:23:21	19:25:52	00:02:31	24-0196
No incident found on arrival at dispatch address	04/24/2024	EMS	21:07:37	21:12:00	00:04:23	24-0197
Unintentional transmission of alarm, other	04/25/2024	63	00:00:00	00:00:00	00:00:00	24-4503
Unintentional transmission of alarm, other	04/25/2024	65	00:00:00	00:00:00	00:00:00	24-4503
Unintentional transmission of alarm, other	04/25/2024	69	00:00:00	00:00:00	00:00:00	24-4503
Unintentional transmission of alarm, other	04/25/2024	71	04:18:49	04:40:10	00:21:21	24-4503
Unintentional transmission of alarm, other	04/25/2024	76	00:00:00	00:00:00	00:00:00	24-4503
EMS call, excluding vehicle accident with injury	04/25/2024	EMS	11:18:00	11:27:52	00:09:52	24-0199
EMS call, excluding vehicle accident with injury	04/26/2024	EMS	10:18:05	10:26:41	00:08:36	24-0200
EMS call, excluding vehicle accident with injury	04/26/2024	EMS	15:23:10	15:31:48	00:08:38	24-0201
EMS call, excluding vehicle accident with injury	04/26/2024	EMS	18:51:59	18:57:15	00:05:16	24-0202
EMS call, excluding vehicle accident with injury	04/27/2024	EMS	01:43:47	01:53:41	00:09:54	24-0203
EMS call, excluding vehicle accident with injury	04/27/2024	EMS	02:00:24	02:09:29	00:09:05	24-0204
EMS call, excluding vehicle accident with injury	04/27/2024	EMS	09:06:48	09:15:36	00:08:48	24-0205
EMS call, excluding vehicle accident with injury	04/27/2024	EMS	11:32:24	11:43:14	00:10:50	24-0206
EMS call, excluding vehicle accident with injury	04/29/2024	EMS	04:36:44	04:51:58	00:00:00	24-0207
EMS call, excluding vehicle accident with injury	04/29/2024	EMS	04:44:32	04:51:44	00:07:12	24-0208
EMS call, excluding vehicle accident with injury	04/29/2024	EMS	10:55:23	11:00:47	00:05:24	24-0209
EMS call, excluding vehicle accident with injury	04/30/2024	EMS	02:02:11	00:00:00	00:00:00	24-0210

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IncidentTypeName	Date	UnitID	Dispatch	Arrival	Response	CadNumber
EMS call, excluding vehicle accident with injury	04/30/2024	EMS	08:59:09	09:04:38	00:05:29	24-0211
EMS call, excluding vehicle accident with injury	04/30/2024	EMS	12:47:23	12:57:19	00:09:56	24-008W

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Address
Kernan Harrison
W5160 Harbor Sherwood
N223 Forest Sherwood
N223 Forest Sherwood
N7882 State Park Sherwood
N9569 Friendship Harrison
N9569 Friendship Harrison
W4757 Cliff View Sherwood
W4757 Cliff View Sherwood
W7029 Shea Harrison
W6136 Hemlock Harrison
W6136 Hemlock Harrison
N510 Robinhood Sherwood
W5160 Harbor Sherwood
N9323 Lake Park Harrison
HWY 114 Harrison
W5526 Ryan Harrison
W5710 Hoelzel Harrison
W5710 Hoelzel Harrison
W5219 Amy Harrison
W5974 Moonflower Harrison
W7081 Firelane 2 Harrison
W7081 Firelane 2 Harrison
W7081 Firelane 2 Harrison
W6144 Victorian Harrison
W5219 Amy Harrison
N8444 North Shore Harrison
W606 Knight Sherwood
N8984 Lilac Harrison
W5282 Amy Harrison
N8192 Stommel Sherwood
N8192 Stommel Sherwood
W5435 Amy Harrison
W5435 Amy Harrison

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Address
W5435 Amy Harrison
W5435 Amy Harrison
W5435 Amy Harrison
W5435 Amy Harrison
W5914 Tranquil Harrison
W4717 Nature Sherwood
W5219 Amy Harrison
W5219 Amy Harrison
W4982 Golf Course Sherwood
W6411 Sonny Harrison
N7926 Ridgeview Sherwood
W5930 Daisy Harrison
W5930 Daisy Harrison
W5219 Amy Harrison
County KK Woodville
N9334 Noe Harrison
W6335 Lilac Harrison
W5664 Margaret Harrison
HWY 10 Harrison
W6424 Sonny Harrison
W6424 Sonny Harrison
W6424 Sonny Harrison
W6424 Sonny Harrison
W6424 Sonny Harrison
W5016 Golf Course Sherwood
W6349 Dogwood Harrison
W5219 Amy Harrison
N8124 Wild Wings Sherwood
W5334 Linden Hill Harrison
N9380 Mulholland Harrison
N9281 Touchdown Harrison
N9444 County N Harrison
N9334 Noe Harrison
W5016 Golf Course Sherwood
W6478 Sonny Harrison
W5034 Cherrywood Sherwood

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Address
W6576 Manitowoc Harrison
W3876 Manitowoc Woodville

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Derek Bries, Chief Deputy

Meeting Date:
May 28, 2024

Title:
Calumet County Sheriff's Dept.

Issue:
Monthly Report

Background and Additional Information:

Budget Impacts:
none

Recommended Action:
Monthly Report

Attachments:

- CCSD Report - 2024 April.pdf

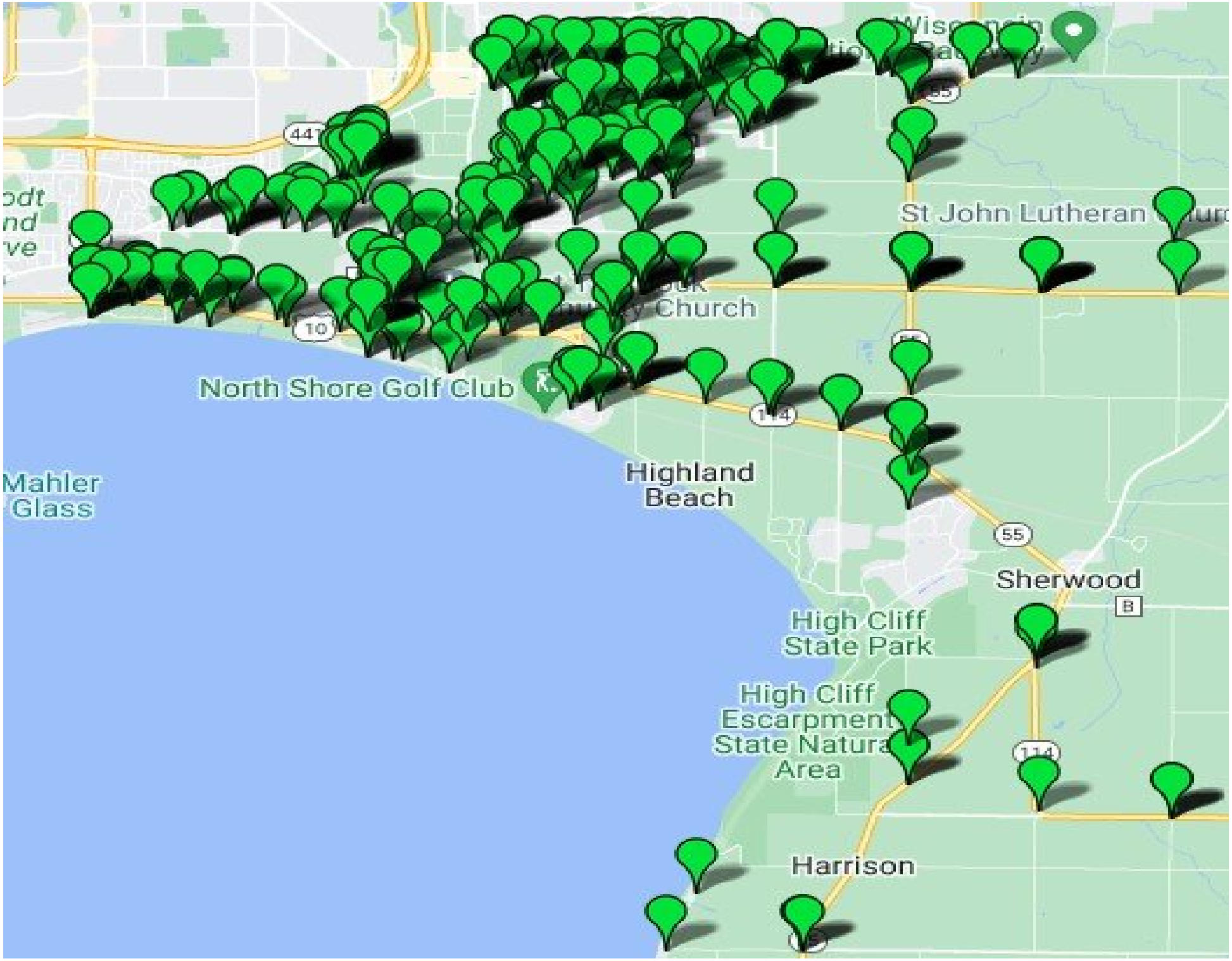
VILLAGE OF HARRISON (APRIL - 2024)

OVERALL INCIDENT SUMMARY

911 HANG UP	16
ACCIDENT	23
ACCIDENT WITH INJURY	0
ALARM	3
ANIMAL	17
ASSIST AGENCY	7
ASSIST CITIZEN	8
BATTERY	0
CIVIL MATTER	2
CIVIL PROCESS	5
CRIME PREVENTION	1
DAMAGE TO PROPERTY	1
DISTURBANCE	3
DOMESTIC DISTURBANCE	1
DRUGS	1
EMERGENCY COMMITTAL	0
FIRE ALARM	2
FIRE CALL	7
FRAUD	5
HARASSMENT	5
JAIL	0
JUVENILE COMPLAINTS	2
LOST / FOUND	0
MEDICAL	24
MISCELLANEOUS	1
MISSING PERSON	0
MOTORIST ASSIST	27
NOISE COMPLAINT	4
ORDINANCE	3
PARKING COMPLAINT	9
RECKLESS DRIVING	11
RUNAWAY	0
SUSPICIOUS PERSON	3
SUSPICIOUS SITUATION	5
SUSPICIOUS VEHICLE	6
THEFT	0
TRAFFIC HAZARD	14
TRAFFIC STOP	79
TRESPASSING	2
VIOLATE OF COURT ORDER	1
WEAPON	0
WELFARE CHECK	16

OVERALL	
TOTAL INCIDENTS	*314*
CITATIONS	30
WARNINGS	91
ORDINANCE	2

ARRESTS	
TOTAL ARRESTS	**13**
4/3/24 Theft	
4/4/24 1st Degree Sexual Assault of a Child/Expose Intimate Parts to Child	
4/5/24 Reckless Endanger Safety/Domestic Disorderly Conduct	
4/5/24 OWI/Deliver Psilocin/Possess THC/Possess Drug Para	
4/8/24 Credit Card Theft/Misappropriate ID	
4/9/24 Burglary/Unautherized use of Personal Identifying Info	
4/12/24 Sexual Assault/Child Neglect	
4/15/24 2nd Degree Sexual Assault of Child	
4/17/24 Domestic Disorderly Conduct	
4/18/24 Felony Bail Jumping	
4/18/24 Child Abuse	
4/29/24 Recklessly Abuse Patients - Aggravated	
4/29/24 Possess Narcotic Drugs/Possess THC/Possess Drug Para	


St John Lutheran
Church
North Shore Golf Club
Mahler
Glass
Highland
Beach
Sherwood
High Cliff
State Park
High Cliff
Escarpment
State Natura
Area
Harrison
447
10
114
55
B

VILLAGE OF HARRISON (APRIL - 2024)

CONTRACT SUMMARY

911 HANG UP	8
ACCIDENT	15
ACCIDENT WITH INJURY	0
ALARM	3
ANIMAL	10
ASSIST AGENCY	6
ASSIST CITIZEN	3
BATTERY	0
CIVIL MATTER	1
CIVIL PROCESS	0
CRIME PREVENTION	1
DAMAGE TO PROPERTY	1
DISTURBANCE	3
DOMESTIC DISTURBANCE	1
DRUGS	1
EMERGENCY COMMITTAL	0
FIRE ALARM	0
FIRE CALL	5
FRAUD	4
HARASSMENT	2
JAIL	0
JUVENILE COMPLAINTS	2
LOST / FOUND	0
MEDICAL	15
MISCELLANEOUS	0
MISSING PERSON	0
MOTORIST ASSIST	11
NOISE COMPLAINT	3
ORDINANCE	3
PARKING COMPLAINT	9
RECKLESS DRIVING	5
RUNAWAY	0
SUSPICIOUS PERSON	1
SUSPICIOUS SITUATION	2
SUSPICIOUS VEHICLE	3
THEFT	0
TRAFFIC HAZARD	8
TRAFFIC STOP	42
TRESPASSING	2
VIOLATE OF COURT ORDER	0
WEAPON	0
WELFARE CHECK	10

CONTRACT	
TOTAL	180
ARRESTS	4
CITATIONS	17
WARNINGS	49

04/02/24	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
4/2/2024	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/3/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/5/2024	Warning	FAIL/STOP AT STOP SIGN
4/5/2024	Warning	FAIL/STOP AT STOP SIGN
4/5/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/5/2024	Warning	IMPROPER DISPLAY/PLATES (ILLEGIBLE)
4/5/2024	Citation	UNSAFE CUTTING IN WHEN PASSING
4/5/2024	Citation	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
4/6/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/7/2024	Warning	SPEEDING IN OUTLYING DISTRICT (11-15 MPH)
04/07/24	Citation	PASSING IN NO-PASSING ZONE
04/07/24	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/07/24	Citation	FAIL/STOP AT STOP SIGN
4/8/2024	Warning	FAIL/STOP AT STOP SIGN
4/8/2024	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
4/8/2024	Citation	FAIL/YIELD RIGHT/WAY FROM STOP SIGN
4/9/2024	Warning	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)
04/09/24	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
04/09/24	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/11/2024	Warning	SPEED-SCHOOL CROSS.-CHILD (16-19 MPH)
04/14/24	Warning	SPEEDING ON CITY HIGHWAY (11-15 MPH)
04/14/24	Warning	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)
04/14/24	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/14/24	Warning	UNREASONABLE AND IMPRUDENT SPEED
4/15/2024	Warning	FAIL/STOP AT STOP SIGN
4/15/2024	Warning	ILLEGIBLE LICENSE PLATES
4/17/2024	Warning	OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR
4/17/2024	Warning	FAIL/NOTIFY DMV OF ADDRESS/NAME CHANGE
4/18/2024	Warning	ILLEGIBLE LICENSE PLATES
4/18/2024	Warning	SPEEDING IN SCHOOL ZONES (11-15 MPH)
4/18/2024	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
4/19/2024	Warning	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)
4/19/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/19/24	Citation	SPEEDING IN SCHOOL ZONES (16-19 MPH)
4/20/2024	Warning	FAIL TO YIELD RIGHT-OF-WAY IN ROUNDABOUT
4/20/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/20/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)

4/20/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
04/20/24	Warning	IMPROPERLY ATTACHED LICENSE PLATES
04/20/24	Citation	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/20/24	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
4/20/2024	Citation	OPERATING WHILE SUSPENDED
4/22/2024	Warning	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/22/2024	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
4/22/2024	Warning	OPERATE W/O VALID LICENSE
4/22/2024	Citation	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)
4/22/2024	Citation	UNREASONABLE AND IMPRUDENT SPEED
4/25/2024	Warning	OPERATING LEFT OF CENTER
4/25/2024	Warning	INATTENTIVE DRIVING
04/25/24	Warning	IMPEDING TRAFFIC BY SLOW SPEED
4/25/2024	Warning	IMPROPER/ATTACH REAR REG DECAL/TAG
4/25/2024	Warning	FAIL/NOTIFY ADDRESS CHANGE
4/25/2024	Warning	OPERATE W/O CARRYING LICENSE
4/25/2024	Citation	FAIL/SLOW VEHICLE-PASSING STOP EMERG VEH
4/25/2024	Citation	OPERATING W/PAC >=0.15 (1ST)
4/26/2024	Warning	OPERATE MOTOR VEHICLE W/O 2 HEADLIGHTS
4/26/2024	Warning	OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE
04/26/24	Warning	REAR WINDOW EXCESSIVE TINTING
4/26/2024	Warning	VENT/SIDE WINDOW EXCESSIVE TINTING
04/26/24	Warning	WINDSHIELDS-TINTING-CRITICAL AREA
04/26/24	Warning	NON-REGISTRATION OF AUTO, ETC
4/26/2024	Citation	OPERATE MOTOR VEHICLE W/O INSURANCE
4/27/2024	Warning	FAIL/STOP AT STOP SIGN
4/27/2024	Warning	OPERATE W/O CARRYING LICENSE
4/29/2024	Warning	FALSE ALARM

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Planning and Zoning

Issue:
Discussion only.

Background and Additional Information:
Attached is a listing of the current status of the projects to date.

Also, staff would like to report that all right-of-way for State Park Road Reconstruction has been obtained without having to condemn property.

McMahons budget for right of way acquisition was estimated at $38,500. The actual right of way purchase was $56,199.99 plus consultant fees. These costs will be covered solely by the Village, however for construction the Village will only be funding approximately $379,960 of the contract, whereas the DOT grant will be covering approximately $379,960 as well.

The right of way purchases also required some additional field entrances to be added and creation of berm in the right of way to minimize the amount of road run off into the farmers' fields. These costs will be added as a change order during construction.

The Garners Creek storm detention pond ownership has been updated to the Village of Harrison on property tax records.

The Village did not receive any funding through DOT STP-Urban for Manitowoc or Midway Roads. Calumet County has reported that they have not received STP-Urban funding for CTH KK either.

Budget Impacts:
None

Recommended Action:
Discussion Only

Attachments:
- 2024 Projects Happening in the Village.pdf
- Zoning Permits Report - April 2024.pdf

2024 Projects Happening in the Village- 5/14/2024

1. **State Park Road Reconstruction**
    a. Project Awarded to MCC
    b. New letters need to be sent for start of the project. Need start date.
    c. All right of way completed. Final report to the VB May 28
    d. DOT grant of $845,000 LRIP

2. **Payton Road Reconstruction**
    a. Project awarded to Northeast Asphalt
    b. Under construction
    c. DOT grant of $45,000 LRIP

3. **Cedar Ridge Estates Road Reconstruction**
    a. Property Owner Letters sent
    b. Design in 2024, Construction in 2025
    c. Need to have public meeting in Fall to review preliminary plans.

4. **Haen Heights Subdivision**
    a. Property owner letters sent
    b. Fielding a lot of the emails and voicemails on drainage issues
    c. Need to have a public meeting in Fall to review preliminary plans.

5. **2024 Asphalt Resurfacing Program and Clover Ridge**
    a. Project awarded to Northeast Asphalt
    b. Project under construction
    c. Letters need to be sent to Woodland Trails Subdivision yet for start of the construction

6. **Blazing Meadows Subdivision Resurfacing – Additional Project added in 2024**
    a. Bids received 5/20
    b. Will need letters sent to property owners when date is chosen
    c. MCC, Inc. low bidder
    d. Sent to VB for approval 5/28

7. **2024 Street Crack Filling**
    a. Project awarded to Precision Sealcoating
    b. All letters sent
    c. No timeframe for work to begin confirmed yet

8. **Rennwood Park Master Plan**
    a. Final plan approved by board on 4/30
    b. Waiting for updated proposal from GRG Play Structures in Milwaukee
    c. Neighborhood organized a stakeholder committee of kids ages 3-12 to participate in the design.

9. **Farmers Field Lighting Upgrades**
    a. Approved by board on 4/30

b. Payment made on May 8
c. We Energies to complete work in the next 4 weeks. Will call Village staff before beginning.

10. Farmers Field paving
a. Will be paved after lighting is installed

11. Manitowoc Road Sidewalk Improvements
a. On hold- Road needs an urbanization with curb/gutter and storm sewer in order to proceed. McMahon preparing cost estimates. Village staff will determine if TID can fund the project. Future board approval is needed.

12. Stormwater Management Ponds- Depth checking
a. McMahon working on four ponds during April/May.

13. Village Center Property Master Plan
a. Board approved design contract with McMahon.
b. McMahon will then work on design of the roadway and utilities.
c. This could be future site for new public safety building.
d. Need to discuss early sale of land for commercial leads we are receiving.

14. Hotel Market Study
a. Have preliminary results. \
b. Findings submitted to VB May 28.

15. 20-year Comprehensive Plan Update
a. Consultant met with Board on May 7.
b. Staff working with consultant on updating the text.

~~**16. Village Hall and Harrison Utilities new exterior signs**~~
~~a. Harrison Utility sign installed week of 4/10~~
~~b. Village Hall sign waiting for electronic message center to be delivered and then will be installed.~~

17. Darboy Park Additional Lighting around stormwater ponds
a. Village board approved contract with McMahon
b. Choosing fixtures and designing system.

18. TID 5 (Village Center) Amendment
a. Ehlers is under contract.
b. Project Plan writing underway
c. Will have June Joint Review Board meetings

19. TID 2 (CTH KK) Amendment
a. Joint Review Board meeting on Thursday May 16
b. Working with McMahon on legal description amendment for TID and mapping from County GIS.

20. Harrison Athletic Association
a. Draft agreement provided to HAA

b. Received comments and need to review between the two groups.
c. HAA having board meeting on 5/14 to review

21. Utility Ordinance Rewrite
a. Village and HU staff and Village Attorney reviewing draft ordinance re-write with outside attorney.
b. Meeting on May 20 tor review
c. May board meeting for approval?

22. High Cliff Connection
a. Public Informational Meeting on May 14 at Menasha City Hall.
b. Requested reimbursement of $10,942.30 from Community Foundation.

23. Faro Springs Boat Launch
a. Permit approved by DNR and Corp of Engineers.
b. Waiting for bid package from M&E
c. Village staff will be bidding this project.

24. Design Services re: permanent Generator and transfer switch at Village Hall
a. Met with McMahon
b. Waiting for proposal to assist with design

25. Offer to Purchases
a. OTP sent to Cindy Lin re: burned out house at W6016 Cameo Court for future park.
i. Waiting for response
b. OTP sent to Gene Fredrickson to purchase property at CTH KK/STH 55
i. Need to discuss how to take Davel design and make it a Village design for bidding purposes.
ii. Discuss how to handle DNR permits received to date
iii. Anything to do with Darboy San?

26. Lake Park Site- Harrison Utilities property
a. Draft Sale of Land Agreement for Private Development provided to Village Attorney for review.
b. Draft CSM underway
c. Need to address existing storm sewer easement size- Jeff to verify pipe size

27. Breezy Meadows Subdivision (Intersection of Midway and Lake Park)
a. Staff working on Developers Agreement
b. Village and HU reviewing design drawings

28. Kessler Road Sealcoating
a. Received two quoates
b. Waiting for another quote
c. Need to continue conversation with Sherwood on cost sharing.
d. Submitted to VB for approval.

29. Four-way Stop at Coop and Midway/CTH AP

a. Appleton traffic study showed need for four-way stop
b. Calumet County working through their process. Will not be completed until Fall.

30. Cottonwood Creek Subdivision

a. Subdivision has drainage issues from last years project.
b. Village authorized McMahon to complete a survey of culverts and ditches to determine if anything has changed since it was constructed.

31. Issuing New Home permits and other building/zoning permits.

32. TID Annual Reporting

a. Working with CLA to get audited TID numbers.
b. Will share with board at June 2024 meeting
c. Schedule JRB meetings to review annual reports in June
d. Submit Annual Report 7/1 to DOR

Village of Harrison

April-24 Zoning Permit Report

	Current Year						Previous Year					
	Permits		YTD Permits	Estimated Value		YTD Estimate Value	Permits		YTD Permits	Estimated Value		YTD Estimate Value
Residential												
Single Family	11		38	$ 4,574,800	$	16,448,400	5		23	$ 1,590,000	$	9,035,000
Two Family (units)	0	(0)	0	$ 0	$	0	0	(0)	0	$ 0	$	0
Multi Family (units)	0	(0)	0	$ 0	$	0	0	(0)	0	$ 0	$	0
Additions	2		5	$ 35,000	$	191,000	0		2	$ 0	$	47,500
Acc. Structures	2		4	$ 8,500	$	96,500	1		5	$ 4,100	$	70,100
Miscellaneous	14		36	$ 93,900	$	290,950	16		29	$ 222,800	$	356,360
Total Residential	29		83	$ 4,712,200	$	17,026,850	22		59	$ 1,816,900	$	9,508,960
Com./Ind.												
New	0		1	$ 0	$	650,000	1		1	$ 650,000	$	650,000
Additions	0		0	$ 0	$	0	0		1	$ 0	$	230,000
Acc. Structures	0		0	$ 0	$	0	0		3	$ 0	$	80,000
Miscellaneous	0		3	$ 0	$	75,000	1		2	$ 8,200	$	11,695
Total Com./Ind.	0		4	$ 0	$	725,000	2		7	$ 658,200	$	971,695
Combined Total	29		87	$ 4,712,200	$	17,751,850	24		66	$ 2,475,100	$	10,480,655

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	VILLAGE OF HARRISON
From: Chad Pelishek, Assistant Village Manager and Jeff Funk, Operations Manager	**Meeting Date:** May 28, 2024

Title:
Parks and Trails

Issue:
Discussion Only

Background and Additional Information:
After approval of the Park Supervisor role in the Department of Public Works, the opportunity was presented to all employees in the Department. One application was received from Ryan Koepke. The Operations Manager and Assistant Village Manage met with Mr. Koepke and determined he met the qualifications, therefore an internal promotion occurred, and Ryan Koepke became the Villages Park Supervisor. Currently staff is working to provide office space for Ryan in the department as well as computer and email. In the future all park related questions should be directed to Ryan. Contact information will be provided to all trustees and staff.

Most parks staff time is spent on cutting grass in parks, stormwater ponds and other public spaces with the recent wet weather.

Clover Ridge Park: Fiber mulch was placed under the playground equipment on Monday May 20. See attached pictures.

Darboy Park: Staff had not started the dead ash tree removal because of the wet weather and wet conditions in the forest. Staff did reach out to five logging companies to see if anyone from the private sector would be interested in logging the forest. Four of the five declined. We are waiting for a response on the remaining one. Pickball Etiquette signs were posted. McMahon is working on design of the bollard lighting and the new electric service for the Festival of Lights on the northeast side of the park.

Farmers Field: Electric and lighting installation is scheduled by We Energies. Staff understands the installation should occur in the next 2-3 weeks.

Rennwood Park: Staff is meeting next week with the Milwaukee based natural playground designer. A proposal should be provided to the board in June.

Budget Impacts:
None

Recommended Action:
Discussion Only

Attachments:

- Clover Ridge Park2.jpg
- Clover Ridge Park3.jpg

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager and Jeff Funk, Operations Manager

Meeting Date:
May 28, 2024

Title:
Public Works/Engineering

Issue:
Discussion Only

Background and Additional Information:
Village Staff met with the Town of Buchanen and Calumet County on the traffic light project at State Park Road and CTH KK.

The Intergovernmental Agreement between the three communities outlined a project at an estimated $800,000. The low bid was Vinton Construction at $457,982.45.

The three communities agreed to split the cost of construction administration for Cedar Corporation. The cost is $51,000. The total project is under budget by $227,615.55.

Calumet County will be contracting with Vinton. Work to reconfigure the lanes will happen first. Shipment of the traffic signals is estimated to be 6-8 months.

DPW Streets staff continues to be busy with street sweeping, shouldering, brush pickup, garbage pickup and other tasks.

Renovation of the DPW office is complete with new office furniture to move the Public Works leadman in this office with the Operations Manager and the Engineering Tech.

One returning summer help notified the village that he would not be returning due to getting a full-time job. The posting of the position resulted in a new hire recently graduating from Kaukauna High School. He will start on June 2. All summer help position are currently full. Two of the three are already assisting the department.

Staff continues to follow-up on drainage complaints around the village.

Budget Impacts:
None

Recommended Action:
Discussion Only

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Brandon Barlow, Utilities Office Manager and Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Harrison Utilities

Issue:
Monthly Report to Board

Background and Additional Information:
The items outlined below represent the noteworthy activities of the Utility since the prior report. Staff conducts the regular business of the Utility, the details of which can be reviewed upon request by the Board.

1. **Spring Hydrant Flushing Program:** The Operators began the spring flushing program on May 6th and will be flushing intermittently through June 7th. This program allows an opportunity to check the function of all the district's fire hydrants and is necessary to flush out the water mains in order to provide the best quality water year-round to our customers. Notice was published on the website on May 1st, along with instructions on how to address potential water discoloration on customer premises. The Operators also conduct a fall flushing program which flushes dead ends an additional time in the water distribution system.
2. **PSC Annual Report:** The 2023 Annual Report for the Public Service Commission (PSC) of Wisconsin regarding the financial and operational activities of the water utility was filed by the Utilities Office Manager on 4/29/24. The Annual Reports of Harrison Utilities, and all other utilities regulated by the PSC, can be found online at https://apps.psc.wi.gov/ARS/annualReports/default.aspx. If you would like a paper copy printed please notify staff and a copy will be provided.
3. **Update of Village Code Chapter 30 - Utilities:** Staff have been working with Village Attorney Rossmeissl as well as Attorney Lawrie Kobza of Boardman Clark regarding an update of the code chapter. Chapter 30 is a conglomeration of the ordinances passed by the Waverly Sanitary District along with more recent ordinances passed by the Village Board. The aim of the project is to increase the readability code for the Board, staff, and public by removing content that may no longer be applicable and updating the legal, financial, and operational guidelines to current best practices.
4. **Acceptance of the North Shore Ridge Subdivision:** Staff, at the recommendation of Martenson & Eisele, accepted the North Shore Ridge subdivision on May 16th (attached). North Shore Ridge is a 21 lot residential subdivision located south of Highway 10 & 114 and east of Firelane 10.
5. **Engineering Report:** Report (attached) as submitted by Mary Jo Miller, P.E., Martenson & Eisele, Inc.
6. **Neenah-Menasha Sewerage Commission (NMSC):** A regular meeting of the NMSC will be held on Tuesday, May 28th. Agendas and minutes for the meetings of the Neenah-Menasha Sewerage Commission are available at www.nmscwwtp.com
7. **Permits Issued in April:**

a. Sanitary Sewer Connection:

Area	Single Family & Duplex	Multi-Family	Commercial
Lakeshore (Harrison)	0	0	0
Lift Station #4 – Harrison	5	0	0
Lift Station #4 – Menasha	3	0	0
Lift Station #6 (Harrison)	3	0	0

a. Sanitary Sewer & Watermain: None

Budget Impacts:
None

Recommended Action:
None

Attachments:

- 2024.05.16 - Harrison Utilities Acceptance - North Shore Ridge.pdf
- 2024-05-21 Engineer Status Report w Attachments.pdf

Harrison Utilities
N8722 Lake Park Rd
Menasha, WI 54952
(920) 989-1062 Option 1

May 16, 2024

North Shore Ridge, LLC
229 E Washington St
Appleton, WI 54911

Re: Harrison Utilities' Acceptance of the North Shore Ridge Subdivision

Mr. Klister,

This letter is to inform you that Harrison Utilities has received all pertinent information related to the North Shore Ridge subdivision. Harrison Utilities will be able to issue sanitary sewer connection permits upon request.

Best Regards,

Brandon Barlow

Brandon Barlow (bbarlow@harrisonutilities.org)
Utilities Office Manager

CC:
Tom Klister, North Shore Ridge, LLC (tklister@foreinvestmentgroup.com)
John Davel, Davel Engineering (John@davel.pro)
Tim Wittmann, Davel Engineering (Tim@davel.pro)
Chad Pelishek, Village of Harrison (cpelishek@harrison-wi.org)
Josh Sherman, Village of Harrison (JSherman@harrison-wi.org)
Jeffrey Schultz, Martenson & Eisele (jeffs@martenson-eisele.com)
Mary Jo Miller, Martenson & Eisele (maryjom@martenson-eisele.com)
Tom Van Zeeland, Harrison Utilities (tvanzeeland@harrisonutilities.org)

May 21, 2024

Harrison Utilities
Village of Harrison

Re: Engineer's Status Report

Attached is a spreadsheet summarizing current and potential development projects and the status of Martenson & Eisele, Inc. (M&E) plan review, construction of utilities, record drawings, and system map updates. The following projects are included on this spreadsheet:

Current Projects:

- Woodland Lakes Cottages
- North Shore Ridge
- Northshore Villas Condominium
- Harrison Heights
- Breezy Meadows

Potential Future Projects:

- Kimberly Trails (South of Manitowoc Road)

M&E is also assisting the Village of Harrison with the following projects:

1. Long Term Planning: Martenson & Eisele presented findings of the long-term planning study to the Village Board on April 30, 2024. We will provide a report for the study to staff soon.

2. GIS Mapping for Harrison Utilities: The GIS Mapping proposal provided by Martenson & Eisele was approved by the Village of Harrison on April 30, 2024. The sewer and water attribute tables needed for the mapping are currently being developed by M&E and reviewed by Harrison Utilities staff. Representatives of Harrison Utilities, Martenson & Eisele, Calumet County, Seiler and ESRI met on May 16th to discuss GIS program licensing and use, and how data will be shared.

3. Improvements to Lift Station No. 3 Forcemain: Martenson & Eisele, Inc. will develop plans and specifications for the Lift Station No. 3 Forcemain Improvements project. Preliminary project cost estimates and CN Railroad regulations were discussed with Village staff. It has been decided that the project should include excavating to remove the existing 4-inch ductile iron pipe and installing a new 6-inch ductile iron pipe. Coordination with CN Railroad is ongoing. A preliminary project schedule includes engineering design in June through August of 2024, submittal of permits to CN railroad in late August of 2024, potentially bidding the project in October of 2024 (depending on CN railroad review time), and construction in the winter or spring of 2025.

If you have questions on the above or the attached documents, please call me at (920) 731-0381 or on my cell phone at (920) 203-0865. We appreciate the opportunity to work with you. Thank you.

Sincerely,

Martenson & Eisele, Inc.

Mary Jo Miller

Mary Jo Miller, P.E.
Project Engineer

Harrison Utilities Projects
Engineer's Status Report
Village of Harrison
Orig - November 30, 2022
May 21, 2024

HU = Harrison Utilities
DTHU - Delivered to Harrison Utilities
***M&E did not serve as Harrison Utilities Engineer during construction of this project**

Martenson & Eisele, Inc.
Plan It. Design It. Build It.
Planning - Environmental - Surveying - Engineering - Architecture

MJM = Mary Jo Miller, HU Engineer
JWS = Jeff Schultz, Engineer
GZ = Gary Zahringer, Survey Dept.
CRC = Chris Cleary, CAD Tech
KCV = Kevin Verhagen, Inspector
JG = Jim Grogan, Back-up Inspector

Village of HARRISON
WHERE OPPORTUNITY LIVES

MH = Matt Heiser, Village Administrator
CP = Chad Pelishek, Assistant Village Administrator
BB = Brandon Barlow, Utility Office Manager
TVZ = Tom Van Zeeland, HU Systems Operator
GL = Grant Laue, DD= David Dornfeld, HU Systems Operators

Current Projects Project Name	Phase	Developer Name	Location	Municipality	Development Type	M&E Project Number	Designer	M&E Plan Review Status	S & W Construct. Status	Record Drawings Status	Accept Binder to HU	CAD	Systems Map Update Status	Additional Comments
Woodland Lakes Cottages	2	Atkins Dev. Group, LLC	S/O Phase 1, Closer to Hwy. 10/114	Menasha	Resid. Subdiv.	1-0038-054	McMahon	Complete	Complete	Complete	N	Y	Complete	Checklist of required acceptance binder items supplied to McMahon on 1/23/23
														Utilities have been installed. Test results pending. Walk-through expected in Summer of 2024.
North Shore Ridge	1	N. Shore Ridge, LLC	E/O Fire Lane 10, Adjacent to CN RR	Harrison	Resid. Subdiv.	1-0038-056	Davel Eng.	Complete	Complete	Complete	Y	Y	Complete	Harrison Utilities accepted project on May 16, 2024.
														Acceptance Binder, 11x 17's & 24x36 delivered to Harrison Utilities on May 16, 2024
Northshore Villas Condo		Atlas Development	SW Corner - Old Hwy Rd & North Shore Rd.	Harrison	Resid. Condo	1-0038-062	Davel Eng.	On-Going	Pending	Pending	N	N	Future	Agreements with Developer are pending.
														Development will include private water and sanitary sewer facilities.
Harrison Heights	2	DeWitt Dev. LLC	E/O Creekside Estates	Harrison	Resid. Subdiv.	1-0038-064	Davel Eng.	Complete	Complete	Pending	N	N	Complete	Sewer & water complete. Expect Spring 2024 Completion. Acceptance Binder pending.
			Across Hwy 10 from Zirbel Dr.											
Breezy Meadows		Vans	Midway Rd and Lake Park Rd.	Harrison	Resid. Subdiv.	1-0038-069	Davel Eng.	Pending	Pending	Pending	N	N	Future	Predevelopment Meeting was held on May 8, 2024.
			Parcel 46188 and 43840											Expect to receive revised plans from Davel Eng. soon.

Future Projects Development Name	Phase	Developer Name	Location	Municipality	Development Type	M&E Project Number	Designer	M&E Plan Review Status	S & W Construct. Status	Record Drawings Status	Accept Binder to HU	CAD	Systems Map Update Status	Additional Comments
Kimberly Trails		Kent Gross	South of Manitowoc Road	Harrison	Resid. Subdiv.	N/A	N/A	N/A	N/A	N/A	N/A	N	N/A	Village Board approved Concept Plan in February of 2024
			Parcel 33418 and 33408											Village Board will review Preliminary Plat in June of 2024.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From: Vicki Tessen, Clerk / Treasurer	**Meeting Date:** May 28, 2024

Title:
Clerk / Treasurer
Financial Statement Summary
ARPA Report

Issue:
Monthly Board Report

Background and Additional Information:
Clerk Report:
The newsletter has been finalized and the printers will mail them to our residents by the end of the month. It looks fantastic and features many projects that are or will be happening in Harrison.

In the last month, the unlicensed dog list has been reduced by over 30%. This is the direct result of letters sent to last year's licensed dog owners that haven't renewed their license for 2024. The plan is to send one more letter and then make courtesy calls to the owners before July 1 when the list is sent to the Calumet County DA for disciplinary actions.

Liquor license renewals are on this month's agenda for approval. The State revised all alcohol application forms for 2024, so staff had to spend extra time ensuring everyone filled them out correctly. One of the liquor law changes for 2025 includes offering a state-wide operator (bartender) license; details of which will be explained to municipal clerks at the WMCA annual conference in August.

The online form filing project is still moving forward and expected to be ready for a soft launch early summer.

The front office has been working on maintaining the voter registration data base and binders of voters' registration forms in between other duties. With the growth in the number of rental housing units in Harrison, there is a significant increase in registration changes (additions and removals). Staff has also begun preparation for the August 13th partisan primary. We will again be using two voting locations even though there will be only one ballot style (all of Harrison will be voting for the same offices).

Treasure's Report:
The State's municipal financial reports for the Town, Village - Outagamie County, and Village - Harrison County have all been filed. These reports give a detailed account of our revenues and expenses by specific categories, which the state uses to allocate some of the state aids we receive. Other reports filed this month included the room tax reports and two regarding Open Book and Board of Review. In the next month, the Treasurer will file the taxation exemption reports, liquor license report, and assist with the personal property reports and statements of assessment.

The 2023 audit is nearing completion. Staff has been very prompt with sending the auditor all

documents he's requested. He will present his findings at the June Regular Board Meeting. Spoiler alert - the village earned record high interest revenues in 2023.

The attached ARPA report is a different report than what has been provided in the past. With all ARPA funds being required to be obligated before the end of 2024, it is necessary to re-evaluate and more accurately estimate final expenses for each of the projects. On the report, the "allocated" amounts have been updated on the completed projects (in grey) to show the actual funds spent versus what the Board approved to spend. The end column shows how close the ongoing projects are expected to come to using it's approved funds (over/under "budget"). Fortunately for Harrison, two projects will have very significant surpluses. The employee covid recovery fund was seldom needed and the contract bid for traffic lights on the corner of Cty KK and State Park Road came in much less than what we were told to plan for.

There is an agenda item on today's meeting to discuss and possibly approve projects that would obligate the unallocated funds, as well as, the funds from projects expected to finalize under the amount the Board allocated for them. The hope is to utilize all of the grant funds.

Budget Impacts:

Recommended Action:
None - Report only

Attachments:

- Account Statement Summary for Village Board.pdf
- ARPA Report for May 2024 Board Meeting.pdf

2024 VILLAGE Account Statement Summary for Village Board.xlsx

2024 - Village Accounts	February	March	April
Vlg Mmbrship QTRLY Inter	0.996%	0.996%	0.996%
Beginning Balance	11,255.84	11,255.84	11,283.71
Credits			
Interest		27.87	
Debits		-	
Ending Balance	**11,255.84**	**11,283.71**	**11,283.71**
VLG CD	5.223%	5.223%	5.223%
Beginning Balance	344,751.27	346,178.00	347,709.44
Interest	1,426.73	1,531.44	1,488.60
Ending Balance	**346,178.00**	**347,709.44**	**349,198.04**
Vlg MM	3.928%	3.928%	3.928%
Beginning Balance	718,664.35	720,901.08	723,299.51
Credits			
Interest	2,236.73	2,398.43	2,328.79
Debits			
Ending Balance	**720,901.08**	**723,299.51**	**725,628.30**
Money Mrkt	0.30%	0.30%	
Beginning Balance	291,922.98	291,992.37	292,066.56
Credits			
Debits			
Interest	69.39	74.19	71.82
Ending Balance	**291,992.37**	**292,066.56**	**292,138.38**
Savings CD	4.80%	4.80%	4.80
Beginning Balance	272,704.52	272,704.52	272,704.52
Interest			3,197.62
Ending Balance	**272,704.52**	**272,704.52**	**275,902.14**
Local Gov't Investment Poc	5.39%	5.40%	
Beginning Balance	267,214.96	268,355.35	269,581.71
Interest	1,140.39	1,226.36	
Ending Balance	**268,355.35**	**269,581.71**	**269,581.71**
Checking General	5.35%	5.35%	5.35%
Beginning Balance	4,288,955.07	2,929,379.19	2,524,643.50
Credits	493,416.08	300,919.16	455,776.86
Debits	1,852,991.96	717,275.43	1,725,411.48
Interest	14,850.39	11,620.58	9,466.79
Ending Balance	**2,929,379.19**	**2,524,643.50**	**1,264,475.67**
Money Mrkt Tax	5.35%	5.35%	5.35%
Beginning Balance	6,907,965.91	6,937,329.50	6,966,817.90
Credits			
Debits			
Interest	29,363.59	29,488.40	32,677.24
Ending Balance	**6,937,329.50**	**6,966,817.90**	**6,999,495.14**
Checking Taxes	5.35%	5.35%	5.35%
Beginning Balance	10,589,990.11	6,629,267.42	6,648,881.51
Credits	1,275,344.92		1,517.41
Debits	5,236,067.61	8,548.16	
Interest	42,936.70	28,162.25	31,187.99
Ending Balance	**6,629,267.42**	**6,648,881.51**	**6,681,586.91**
ONLINE Account	5.35%	5.35%	5.35%
Beginning Balance	609,481.23	707,200.63	710,206.72
Credits	94,771.23		
Debits	-		
Interest	2,948.17	3,006.09	3,331.16
Ending Balance	**707,200.63**	**710,206.72**	**713,537.88**

2024 VILLAGE Account Statement Summary for Village Board.xlsx

2024 - Village Accounts	February	March	April
Checking TOWN ACCOUNT	APY .0%		
Beginning Balance	11,064.35	11,064.35	11,064.35
Credits	-		
Debits	-		
Ending Balance	**11,064.35**	**11,064.35**	**11,064.35**

	February	March	April
Village Accts Total:	19,114,563.90	18,767,195.08	17,582,827.88
Town Total:	11,064.35	11,064.35	11,064.35
All Funds Total:	19,125,628.25	18,778,259.43	17,593,892.23

2024 HARRISON UTILITIES Account Statement Summary for Village Board.xlsx

2024 HARRISON UTILITIES	February	March	April
Utility MM (customer paymnt)	4.169%	3.928%	4.169%
Beginning Balance	549,526.29	$ 759,532.62	$ 971,254.26
Credits	208,337.32	$ 208,767.47	$206,227.96
Debits	409.89	$ 134.98	$ 500,000.00
Interest	2,078.90	$ 3,089.15	$ 2,310.65
Ending Balance	**759,532.62**	**$ 971,254.26**	**$ 679,792.87**
HU Expense account	0.399%	0.399%	0.399%
Beginning Balance	101,838.88	$ 215,733.74	$ 227,327.09
Credits	271,577.28	$ 278,001.61	$ 5,930.00
Debits	157,749.72	$ 266,502.56	$ 105,119.28
Interest	67.30	$ 94.30	$ 59.93
Ending Balance	**215,733.74**	**$ 227,327.09**	**$ 128,197.74**
HU CD	4.889%	4.889%	4.889%
Beginning Balance	525,032.74	$ 527,066.61	$ 529,249.17
Interest	2,033.87	$ 2,182.56	$ 2,120.90
Ending Balance	**527,066.61**	**$ 529,249.17**	**$ 531,370.07**
CD Utility Bldg Proceeds			
Beginning Balance			
Interest			
Debits			
Ending Balance	*moved to Resv Acct*		
Utility MM (Reserve Acct)	4.218%	4.218%	4.218%
Beginning Balance	5,330,840.79	$ 5,098,023.31	$ 4,865,458.72
Credits			$ 500,000.00
Debits	250,000.00	$ 250,000.00	
Interest	17,182.52	$ 17,435.41	$ 18,147.05
Ending Balance	**5,098,023.31**	**$ 4,865,458.72**	**$ 5,383,605.77**
Checking Utilities	5.35%	5.35%	5.35%
Beginning Balance	579,202.83	$ 581,614.71	$ 584,036.84
Credits			$ 0.90
Debits	49.95	49.95	$ 50.85
interest	2,461.83	$ 2,472.08	$ 2,739.16
Ending Balance	**581,614.71**	**$ 584,036.84**	**$ 586,726.05**
Money Mrkt Utility	5.35%	5.35%	5.35%
Beginning Balance	57,513.14	$ 57,757.61	$ 58,003.12
Credits			
Debits			
Interest	244.47	$ 245.51	$ 272.06
Ending Balance	**57,757.61**	**58,003.12**	**58,275.18**

	February	March	April
All Funds Total:	7,239,728.60	7,235,329.20	7,367,967.68

Project	Allocated	Rect Total thru 5/15/24	Potential Final Over/Under
61001 Rooftop Unit	$ 59,500.00	$ 59,500.00	$ -
61002 - Front Office Renovation	$ 12,000.00	$ 11,617.90	$ 382.10
61003 Front Office Laptop	$ 2,024.92	$ 2,024.92	$ -
61004 Election Software	$ 26,513.00	$ 26,513.00	$ -
61005 Covid Sick Pay	$ 60,000.00	$ 12,477.67	$ 47,522.33
61006 a Meeting Software	$ 100,000.00	$ 51,000.00	$ -
61006 b Online Forms Software	$ 100,000.00	$ 68,696.23	$ -
61006 c Website Conversion	$ 60,000.00	$ 60,000.00	$ -
61007 Village Phone System	$ 11,193.00	$ 11,193.00	$ -
61008 Network Server Cell Phones	$ 21,196.64	$ 21,196.64	$ -
61009 Fire Dept Washer Extractors	$ 26,045.14	$ 26,045.14	$ -
61010 Fire Dept Polaris Ranger Skid Unit	$ 23,400.00	$ 23,400.00	$ -
61011 Clerk Office Computer	$ 1,075.00	$ 1,075.00	$ -
61012 Recreation Courts at Darboy Comm	$ 81,916.00	$ 81,916.00	$ -
61013 Safety Program	$ 5,000.00	$ 4,646.01	
61014 Playground Equip at Farmer's Field	$ 129,614.11	$ 129,614.11	$ -
61015 Gas Line Upgrade at Fire Dept	$ 3,050.65	$ 3,050.65	$ -
61016 Handicap Oper Doors	$ 8,690.82	$ 8,690.82	$ -
61017 Tablets for BoardsCmmsn	$ 7,000.00	$ 1,776.00	$ 5,224.00
61018 Road Safety Improvement	$ 206,667.00	$ -	$ 71,354.00
61019 Election Equipment	$ 37,485.00	$ 37,485.00	$ -
61020 Community Outreach	$ 26,334.45	$ 26,334.45	$ -
61021 Van's Road Pond Rec Trail	$ 46,860.75	$ 46,860.75	$ -
61022 Economic Development Resources	$ 10,112.85	$ 10,112.85	$ -
61023 Comprehensive Plan Future Land Use	$ 4,956.00	$ 4,473.36	$ -
61024 Radar Speed Display Board	$ 23,905.00	$ 23,905.00	$ -
61025 Video Conference Equipment	$ 3,800.00	$ 3,055.00	$ 745.00
61026 Village Display Board Sign	$ 49,771.16	$ 49,771.16	$ -
61027 Meeting Recording Equipment	$ 2,545.00	$ 2,545.00	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
Totals	**$ 1,150,656.49**	**$ 808,975.66**	**$ 125,227.43**
ARPA Received	$ 1,293,494.00		
Unallocated Balance	**$ 142,837.51**		

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:

Meeting Date:
May 28, 2024

Title:
Budget Comparison Reports

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action:
Report Only

Attachments:

- April 2024 Fund 100.pdf
- April 2024 Funds 401-406.pdf
- April 2024 Funds 610-620.pdf

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
100-00-40000-000-000	State Lottery Credit	0.00	0.00	0.00	0.00	0.00
REVENUES		0.00	0.00	0.00	0.00	0.00
100-00-41110-000-000	General Property Taxes	0.00	2,463,700.17	3,207,500.00	-743,799.83	76.81
100-00-41140-000-000	Mobile Home Fees	0.00	0.00	0.00	0.00	0.00
100-00-41150-000-000	Forest Cropland/MFL Taxes	0.00	0.00	0.00	0.00	0.00
100-00-41220-000-000	Sales Tax - Village Share	0.00	0.00	0.00	0.00	0.00
100-00-41320-000-000	Payments In Lieu of Taxes	3,080.98	5,457.26	60,000.00	-54,542.74	9.10
100-00-41800-000-000	Interest - Personal Prop. Tax	2.30	2.30	0.00	2.30	0.00
100-00-41900-000-000	Other Taxes	0.00	826.89	0.00	826.89	0.00
TAXES		3,083.28	2,469,986.62	3,267,500.00	-797,513.38	75.59
100-00-42000-000-000	Special Assessments	0.00	0.00	253,789.00	-253,789.00	0.00
100-00-42000-000-101	Connection Fees - Sewer	0.00	0.00	0.00	0.00	0.00
100-00-42100-000-000	S/W Agreement - Lexington Home	0.00	114,098.50	0.00	114,098.50	0.00
100-00-42300-000-001	Sp. Assmts. - Sidewalks	0.00	0.00	6,095.00	-6,095.00	0.00
100-00-42300-000-002	Sp Assmts Rds -Hickory/Rustic	0.00	0.00	9,434.00	-9,434.00	0.00
100-00-42300-000-003	Sp Assmts Kimbrly Hts 2022 Rds	0.00	20,990.27	47,263.00	-26,272.73	44.41
100-00-42300-000-004	Sp Assmts Hiddn Pines 2022 Rds	0.00	0.00	7,529.00	-7,529.00	0.00
100-00-42300-000-005	Sp Assmts Creekside Est 2023	0.00	24,502.95	0.00	24,502.95	0.00
100-00-42400-000-001	Sp Assmts Hoelzel Hvns 2022	0.00	0.00	0.00	0.00	0.00
100-00-42600-000-001	Sp. Assmts. - Sumac Ln.	0.00	0.00	0.00	0.00	0.00
SPECIAL ASSESS CONNECTION FEES		0.00	159,591.72	324,110.00	-164,518.28	49.24
100-00-43200-000-000	Federal Grants - CARES ACT	0.00	0.00	0.00	0.00	0.00
100-00-43400-000-000	State Shared Revenues	0.00	0.00	413,946.00	-413,946.00	0.00
100-00-43401-000-000	Personal Property Aid	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	State Fire Dues - Harrison	0.00	0.00	65,350.00	-65,350.00	0.00
100-00-43420-000-000	State Fire Dues - Shwd/Wood	0.00	0.00	18,327.00	-18,327.00	0.00
100-00-43430-000-000	Exempt Computer Aid	0.00	0.00	45,000.00	-45,000.00	0.00
100-00-43520-000-000	Public Safety Grant	0.00	0.00	0.00	0.00	0.00
100-00-43530-000-000	State Transportation Aids	124,987.57	249,975.14	435,000.00	-185,024.86	57.47
100-00-43531-000-000	Local Road Improvement Aid	0.00	0.00	0.00	0.00	0.00
100-00-43532-000-000	Bridge Aid	0.00	0.00	0.00	0.00	0.00
100-00-43540-000-000	Recycling Grant	0.00	0.00	21,650.00	-21,650.00	0.00
100-00-43560-000-000	State General Relief Aid	0.00	0.00	0.00	0.00	0.00
100-00-43570-000-000	State Grant - Friendship Trail	0.00	0.00	0.00	0.00	0.00
100-00-43610-000-000	Payment for Municipal Services	0.00	0.00	60.00	-60.00	0.00
100-00-43620-000-000	DNR	0.00	0.00	0.00	0.00	0.00
100-00-43650-000-000	Forest Cropland State Aids	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		124,987.57	249,975.14	999,333.00	-749,357.86	25.01
100-00-44105-000-000	Liquor & Beverage Licenses	2,750.00	2,936.16	5,200.00	-2,263.84	56.46
100-00-44110-000-000	Operators Licenses	265.00	1,020.00	4,000.00	-2,980.00	25.50
100-00-44115-000-000	Cigarette Licenses	200.00	200.00	300.00	-100.00	66.67
100-00-44120-000-000	Cable Television Franchise Fee	5,445.57	29,694.14	100,750.00	-71,055.86	29.47
100-00-44205-000-000	Dog Licenses Fees	2,200.00	7,845.00	12,750.00	-4,905.00	61.53
100-00-44305-000-000	Building Permit Fee	8,314.29	20,793.55	52,000.00	-31,206.45	39.99
100-00-44305-001-000	Bldg Permit Fee - Admin.	0.00	0.00	0.00	0.00	0.00
100-00-44306-000-000	HVAC Permit	2,130.00	5,596.31	7,250.00	-1,653.69	77.19

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
100-00-44307-000-000	Plumbing Permit	2,145.00	6,061.40	10,000.00	-3,938.60	60.61
100-00-44308-000-000	Electrical Permit	3,374.29	9,668.60	13,000.00	-3,331.40	74.37
100-00-44309-000-000	Siding/Windows/Roof Permit	480.00	840.00	750.00	90.00	112.00
100-00-44310-000-000	Pool Permit	240.00	360.00	1,000.00	-640.00	36.00
100-00-44311-000-000	Lot Grade Fee	11,180.00	26,660.00	40,000.00	-13,340.00	66.65
100-00-44312-000-000	Driveway Grade Fee	2,405.00	5,735.00	9,000.00	-3,265.00	63.72
100-00-44313-000-000	Culvert Permit	0.00	150.00	150.00	0.00	100.00
100-00-44314-000-000	Street Opening Permit	0.00	0.00	0.00	0.00	0.00
100-00-44316-000-000	Demolition Permit	0.00	0.00	50.00	-50.00	0.00
100-00-44330-000-000	Utility Permit Fee	1,600.00	8,005.90	2,500.00	5,505.90	320.24
100-00-44336-000-000	Culvert Fee - Bldg Inspector	0.00	0.00	150.00	-150.00	0.00
100-00-44400-000-000	Zoning Permit Fee	4,425.00	11,625.00	22,000.00	-10,375.00	52.84
100-00-44401-000-000	Erosion Permit	1,300.00	5,354.56	6,500.00	-1,145.44	82.38
100-00-44410-000-000	Plat and CSM Review Fee	75.00	880.00	2,000.00	-1,120.00	44.00
100-00-44415-000-000	Site Plan Review Fee	0.00	375.00	600.00	-225.00	62.50
100-00-44900-000-000	Other License/Permit Fee	0.00	5.00	0.00	5.00	0.00
100-00-44905-000-000	Fireworks Permit	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		48,529.15	143,805.62	289,950.00	-146,144.38	49.60
100-00-45105-000-000	Ordinance Violations	615.34	3,069.16	7,000.00	-3,930.84	43.85
100-00-45110-000-000	Parking Violations	10.00	460.00	1,000.00	-540.00	46.00
FINES, FORFEITS AND PENALTIES		625.34	3,529.16	8,000.00	-4,470.84	44.11
100-00-46100-000-000	Administrative Fee	3,950.10	10,494.25	40,000.00	-29,505.75	26.24
100-00-46105-000-000	Publication Fee - Liquor	124.50	198.58	0.00	198.58	0.00
100-00-46110-000-000	Real Estate Inquiry Fee	1,200.00	3,660.00	8,000.00	-4,340.00	45.75
100-00-46111-000-000	Photocopy Fee	0.00	0.00	0.00	0.00	0.00
100-00-46115-000-000	Merchandise Sales	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	Credit Card Surcharge	115.65	587.85	700.00	-112.15	83.98
100-00-46210-000-000	Law Enforcement Charges	0.00	0.00	785,000.00	-785,000.00	0.00
100-00-46300-000-000	Transportation Utility Charges	0.00	0.00	0.00	0.00	0.00
100-00-46310-000-000	Road Department Revenue	0.00	525.00	2,000.00	-1,475.00	26.25
100-00-46321-000-000	Street Lights Fee	0.00	2,545.85	1,200.00	1,345.85	212.15
100-00-46321-000-001	Lights - North Shore Woods	0.00	0.00	0.00	0.00	0.00
100-00-46321-000-002	Lights - North Shore Golf Club	0.00	0.00	0.00	0.00	0.00
100-00-46324-000-000	Harrison Stormwater Util Fee	0.00	0.00	0.00	0.00	0.00
100-00-46328-000-000	Stormwater Drainage Fee	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	Refuse Collection Fee (67%)	278.28	1,526.64	413,869.00	-412,342.36	0.37
100-00-46435-000-000	Recycling Collection Fee (33%)	185.40	964.05	259,745.00	-258,780.95	0.37
100-00-46440-000-000	Weed & Nuisance Control Fee	0.00	0.00	0.00	0.00	0.00
100-00-46445-000-000	Compost Site Sticker Fee	11,740.00	19,820.00	30,000.00	-10,180.00	66.07
100-00-46722-000-000	Park Shelter Rental Fee	355.45	995.26	2,500.00	-1,504.74	39.81
100-00-46740-000-000	Municipal Hall Rental Fee	284.37	1,137.48	2,500.00	-1,362.52	45.50
PUBLIC CHARGES FOR SERVICES		18,233.75	42,454.96	1,545,514.00	-1,503,059.04	2.75
100-00-47323-000-000	Fire Contracts-Sherwood/Wood	0.00	173,739.00	173,739.00	0.00	100.00
INTERGOV'T CHARGES FOR SERV		0.00	173,739.00	173,739.00	0.00	100.00
100-00-48110-000-000	Banking - Earned Interest	81,120.35	379,080.39	601,000.00	-221,919.61	63.07
100-00-48120-000-000	Interest - Taxes	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
100-00-48130-000-000	Sp. Assmnt. - Earned Interest	0.00	758.90	5,000.00	-4,241.10	15.18
100-00-48302-000-000	Sales - Fire Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48303-000-000	Sales - Public Works Equipment	0.00	0.00	0.00	0.00	0.00
100-00-48307-000-000	Sales - Recyclables	0.00	0.00	0.00	0.00	0.00
100-00-48400-000-000	Insurance Recoveries	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-48500-000-000	Donations	0.00	1,424.00	0.00	1,424.00	0.00
100-00-48800-000-000	Treasurer - Cash Over	0.00	8.30	0.00	8.30	0.00
100-00-48900-000-000	Misc. Revenues	80.00	1,050.16	10,000.00	-8,949.84	10.50
100-00-48905-000-000	Tippage Fee - Harrison Landfil	0.00	0.00	15,000.00	-15,000.00	0.00
MISCELLANEOUS REVENUES		81,200.35	382,321.75	636,000.00	-253,678.25	60.11
100-00-49000-000-000	Transfer from Debt Srvce Fund	0.00	0.00	0.00	0.00	0.00
100-00-49110-000-000	Proceeds from G.O. Bonds	0.00	0.00	1,400,000.00	-1,400,000.00	0.00
100-00-49140-000-000	State Trust Fund Loan	0.00	0.00	0.00	0.00	0.00
100-00-49205-000-000	Transfer from Debt Serv. Fund	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	1,400,000.00	-1,400,000.00	0.00
Total Revenues		276,659.44	3,625,403.97	8,644,146.00	-5,018,742.03	41.94

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
100-00-51100-100-000	Village Board - Wages	2,907.74	11,953.98	52,000.00	40,046.02	22.99
100-00-51100-105-000	Village Board - FICA	222.43	914.52	3,978.00	3,063.48	22.99
100-00-51100-115-000	Village Board-Training/Mileage	0.00	0.00	800.00	800.00	0.00
100-00-51100-300-000	Village Board-Per Diem	0.00	0.00	0.00	0.00	0.00
100-00-51100-310-000	Village Board-Dues	0.00	5,980.52	7,500.00	1,519.48	79.74
100-00-51100-400-000	Village Board-Supplies	0.00	0.00	500.00	500.00	0.00
100-01-51101-100-001	Planning - Salary	7,218.70	32,484.15	98,861.00	66,376.85	32.86
100-01-51101-105-000	Planning - FICA	616.75	2,488.70	7,257.00	4,768.30	34.29
100-01-51101-200-000	Planning - Benefits	42.90	171.60	42,400.00	42,228.40	0.40
100-01-51101-205-000	Planning - Retirement	498.06	2,241.27	6,546.00	4,304.73	34.24
100-01-51101-300-000	Planning - Per Diem	900.00	900.00	4,000.00	3,100.00	22.50
100-01-51101-301-000	Planning - Dues	0.00	0.00	1,000.00	1,000.00	0.00
100-01-51101-304-000	Planning - Consultants	0.00	0.00	0.00	0.00	0.00
100-01-51101-305-000	Planning - Training/Mile/Exp.	0.00	61.82	3,500.00	3,438.18	1.77
100-01-51101-400-000	Planning - Supplies	0.00	187.97	1,000.00	812.03	18.80
100-01-51101-400-005	Planning - Postage	0.00	0.00	0.00	0.00	0.00
100-01-51101-800-000	Planning - Publications	62.42	429.40	0.00	-429.40	0.00
100-01-51101-801-000	Planning - Capital	0.00	0.00	0.00	0.00	0.00
100-00-51300-000-000	Legal	18,976.06	18,976.06	36,000.00	17,023.94	52.71
100-09-51300-000-000	Hwy Dept - Legal	0.00	0.00	10,000.00	10,000.00	0.00
100-02-51400-100-000	Gen. Admin - Wages	28,205.20	122,382.24	332,405.00	210,022.76	36.82
100-02-51400-103-000	Gen. Admin - OT Wages	0.00	0.00	0.00	0.00	0.00
100-02-51400-105-000	Gen. Admin - FICA	2,126.18	9,138.64	25,429.00	16,290.36	35.94
100-02-51400-200-000	Gen. Admin - Benefits	9,977.54	56,942.00	150,242.00	93,300.00	37.90
100-02-51400-205-000	Gen. Admin - Retirement	2,024.58	8,568.22	22,604.00	14,035.78	37.91
100-02-51400-305-000	Gen. Admin - Training/Conf.	119.96	1,785.89	4,400.00	2,614.11	40.59
100-02-51400-310-000	Gen. Admin - Dues	0.00	321.31	1,500.00	1,178.69	21.42
100-02-51400-400-000	Gen. Admin - Supplies	547.16	7,940.33	20,000.00	12,059.67	39.70
100-02-51400-400-005	Gen. Admin - Postage	-146.16	1,889.12	4,000.00	2,110.88	47.23
100-02-51400-400-006	Gen. Admin - Service Contracts	12,028.47	27,854.35	75,000.00	47,145.65	37.14
100-02-51400-800-000	Gen. Admin - Publications	455.18	455.18	500.00	44.82	91.04
100-02-51400-800-005	Gen. Admin - Newsltr & Postage	0.00	4,375.20	8,000.00	3,624.80	54.69
100-00-51440-000-000	Elections - Wages	0.00	0.00	35,000.00	35,000.00	0.00
100-00-51440-100-000	Elections-FICA	0.00	0.00	2,678.00	2,678.00	0.00
100-00-51440-200-000	Elections - Expenses/Training	0.00	181.20	500.00	318.80	36.24
100-00-51440-300-000	Elections - Service Contracts	0.00	1,430.40	6,000.00	4,569.60	23.84
100-00-51440-400-000	Elections - Supplies	1,190.80	1,246.75	7,000.00	5,753.25	17.81
100-00-51440-500-000	Elections - Postage	0.00	964.72	9,000.00	8,035.28	10.72
100-00-51440-600-000	Elections - Publications	104.30	104.30	2,000.00	1,895.70	5.22
100-05-51500-000-000	Assessor - Contract	0.00	32,720.00	41,000.00	8,280.00	79.80
100-04-51500-100-000	Treasurer - Wages	0.00	0.00	40,000.00	40,000.00	0.00
100-04-51500-105-000	Treasurer - FICA	0.00	0.00	3,060.00	3,060.00	0.00
100-04-51500-305-000	Treasurer - Mileage	0.00	0.00	200.00	200.00	0.00
100-04-51500-315-000	Treasurer - Service Contracts	0.00	0.00	6,000.00	6,000.00	0.00
100-04-51500-315-015	Treasurer - Accounting	11,435.00	11,435.00	17,500.00	6,065.00	65.34
100-04-51500-320-000	Treasurer - Cash Short	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-000	Treasurer - Supplies	0.00	0.00	500.00	500.00	0.00
100-05-51500-400-000	Assessor - Supplies BOR	0.00	0.00	0.00	0.00	0.00
100-04-51500-400-005	Treasurer - Postage	0.00	0.00	3,000.00	3,000.00	0.00
100-04-51500-800-000	Treasurer - Publications	0.00	0.00	100.00	100.00	0.00
100-00-51600-400-000	Municipal Bldg - Supplies	0.00	0.00	5,000.00	5,000.00	0.00
100-00-51600-500-020	Municipal Bldg - Electric	555.58	1,689.44	5,775.00	4,085.56	29.25

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
100-00-51600-500-021	Municipal Bldg - Heat	677.95	2,183.98	5,080.00	2,896.02	42.99
100-00-51600-500-022	Municipal Bldg - Telephone	302.52	655.46	1,750.00	1,094.54	37.45
100-00-51910-000-000	Uncollectable Taxes	0.00	0.00	0.00	0.00	0.00
100-00-51932-000-000	Insurance - Property and Crime	0.00	15,632.00	34,100.00	18,468.00	45.84
100-00-51933-000-000	Insurance - Workers Comp.	0.00	41,476.00	29,300.00	-12,176.00	141.56
100-00-51938-000-000	Insurance - General and Auto	0.00	19,408.00	26,600.00	7,192.00	72.96
100-00-51980-000-000	Memorial Expenses	0.00	159.73	500.00	340.27	31.95
GENERAL GOVERNMENT		101,049.32	447,729.45	1,201,065.00	753,335.55	37.28
100-00-52100-000-000	Law Enforcement - Contract	533,299.80	533,299.80	862,158.00	328,858.20	61.86
100-00-52101-000-000	Law Enforcement - Dog Pickups	0.00	0.00	0.00	0.00	0.00
100-00-52102-000-000	School Crossing Guard & Lights	0.00	0.00	2,500.00	2,500.00	0.00
100-06-52200-000-000	Fire Dept - Insurance	0.00	0.00	0.00	0.00	0.00
100-06-52200-100-000	Fire Dept - Wages	7,483.20	56,850.42	227,290.00	170,439.58	25.01
100-06-52200-105-000	Fire Dept - FICA	557.32	4,277.94	17,388.00	13,110.06	24.60
100-06-52200-200-000	Fire Dept - Benefits	2,009.65	11,465.23	0.00	-11,465.23	0.00
100-06-52200-210-000	Fire Dept - Retirement	1,071.60	4,822.20	48,911.00	44,088.80	9.86
100-06-52200-300-000	Fire Dept - Per Diem	0.00	0.00	1,500.00	1,500.00	0.00
100-06-52200-305-000	Fire Dept - Training/Mem	315.81	425.81	10,000.00	9,574.19	4.26
100-06-52200-306-000	Fire Dept - Fire Inspection	0.00	0.00	0.00	0.00	0.00
100-06-52200-400-000	Fire Dept - Supplies/Services	338.10	8,974.83	51,500.00	42,525.17	17.43
100-06-52200-401-000	Fire Dept - Physicals	0.00	354.00	5,000.00	4,646.00	7.08
100-06-52200-402-000	Fire Dept - Software	0.00	0.00	0.00	0.00	0.00
100-06-52200-403-000	Fire Dept - Appreciation Night	2,442.24	2,442.24	0.00	-2,442.24	0.00
100-06-52200-404-000	Fire Dept - Annual Tests/Certs	0.00	0.00	0.00	0.00	0.00
100-06-52200-405-000	Fire Dept - 2% Dues Expenses	207.00	1,218.40	0.00	-1,218.40	0.00
100-06-52200-500-020	Fire Station 60 - Electric	204.61	575.73	2,500.00	1,924.27	23.03
100-07-52200-500-020	Fire Station 70 - Electric	197.12	566.94	3,000.00	2,433.06	18.90
100-06-52200-500-021	Fire Station 60 - Heat	177.60	999.32	4,000.00	3,000.68	24.98
100-07-52200-500-021	Fire Station 70 - Heat	253.04	864.99	4,000.00	3,135.01	21.62
100-06-52200-500-022	Fire Station 60 - Telephone	10.16	40.64	0.00	-40.64	0.00
100-07-52200-500-022	Fire Station 70 - Telephone	35.56	116.84	0.00	-116.84	0.00
100-06-52200-500-023	Fire Station 60 - Water/Sewer	242.28	756.39	4,500.00	3,743.61	16.81
100-07-52200-500-023	Fire Station 70 - Water/Sewer	177.85	340.21	1,000.00	659.79	34.02
100-06-52200-600-000	Fire Dept - Vehicle Maint.	3,645.70	3,897.91	13,000.00	9,102.09	29.98
100-06-52200-700-000	Fire Dept - Equip Maintenance	450.50	4,478.00	5,500.00	1,022.00	81.42
100-06-52200-700-030	Fire Dept - Fuel	0.00	0.00	6,000.00	6,000.00	0.00
100-08-52300-000-000	1st Responders - Operating Exp	2,253.05	7,928.60	13,500.00	5,571.40	58.73
100-08-52300-100-000	1st Responders - Wages	0.00	10,064.77	0.00	-10,064.77	0.00
100-08-52300-105-000	1st Responders - FICA	0.00	769.94	0.00	-769.94	0.00
100-08-52300-210-000	1st Responder - Retirement	0.00	0.00	0.00	0.00	0.00
100-00-52400-000-000	Building Inspector - Contract	17,603.00	36,963.00	59,000.00	22,037.00	62.65
100-00-52400-200-000	Inspections - Grade Checks	4,534.10	11,846.45	30,000.00	18,153.55	39.49
100-00-52410-000-000	Erosion/Stormwater Plan Review	0.00	0.00	0.00	0.00	0.00
100-00-52601-000-000	911 Signs	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		577,509.29	704,340.60	1,372,247.00	667,906.40	51.33
100-09-53311-000-000	Hwy Dept - Engineer/Consultant	367.25	1,372.46	40,000.00	38,627.54	3.43
100-09-53311-100-000	Hwy Dept - Wages	43,052.30	185,068.15	508,664.00	323,595.85	36.38
100-09-53311-100-901	Hwy Dept - Part Time Wages	2,922.50	7,603.77	85,500.00	77,896.23	8.89
100-09-53311-103-000	Hwy Dept - Overtime Wages	5,275.06	20,046.20	38,000.00	17,953.80	52.75

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
100-09-53311-105-000	Hwy Dept - FICA	3,923.41	15,538.18	41,820.00	26,281.82	37.15
100-09-53311-105-901	Hwy Dept - Part Time FICA	223.56	575.99	6,541.00	5,965.01	8.81
100-09-53311-115-000	Hwy Dept - Unemployment Comp	0.00	0.00	1,000.00	1,000.00	0.00
100-09-53311-200-000	Hwy Dept - Benefits	13,587.22	74,701.38	169,700.00	94,998.62	44.02
100-09-53311-205-000	Hwy Dept - Retirement	3,669.18	14,756.70	43,619.00	28,862.30	33.83
100-09-53311-305-000	Hwy Dept - Training Expenses	1,473.32	3,775.77	2,500.00	-1,275.77	151.03
100-09-53311-306-000	Hwy Dept - CDL/Testing	123.00	123.00	1,500.00	1,377.00	8.20
100-09-53311-320-000	Hwy Dept - Dues	0.00	0.00	0.00	0.00	0.00
100-09-53311-400-000	Hwy Dept - Supplies	4,761.57	18,765.74	25,000.00	6,234.26	75.06
100-09-53311-500-020	Hwy Dept - Electric	833.36	2,534.16	7,500.00	4,965.84	33.79
100-09-53311-500-021	Hwy Dept - Heat	0.00	0.00	2,000.00	2,000.00	0.00
100-09-53311-500-022	Hwy Dept - Telephone	453.78	857.14	3,000.00	2,142.86	28.57
100-09-53311-505-000	Hwy Dept - Building Maint	9,709.00	12,408.47	30,000.00	17,591.53	41.36
100-09-53311-600-030	Hwy Dept - Fuel	5,673.49	23,753.37	76,000.00	52,246.63	31.25
100-09-53311-600-600	Hwy Dept - Vehicle Maintenance	1,786.90	12,297.36	40,000.00	27,702.64	30.74
100-09-53311-700-000	Hwy Dept - Equip Maintenance	5,013.22	37,962.23	55,000.00	17,037.77	69.02
100-09-53311-900-000	Hwy Dept - Road Maintenance	3,135.52	12,509.02	327,500.00	314,990.98	3.82
100-09-53311-900-010	Hwy Dept - Contracts	0.00	0.00	0.00	0.00	0.00
100-09-53311-901-000	Hwy Dept - Ditching/Grading	0.00	0.00	40,000.00	40,000.00	0.00
100-09-53311-903-000	Hwy Dept - Salt & Sand	4,921.40	74,723.21	108,000.00	33,276.79	69.19
100-09-53312-100-000	Engineering Tech	0.00	0.00	0.00	0.00	0.00
100-09-53315-900-001	Hwy Dept - Eisenhower Dr.	0.00	0.00	0.00	0.00	0.00
100-09-53315-902-000	Hwy Dept - Signs	2,143.63	4,399.59	10,000.00	5,600.41	44.00
100-00-53420-000-000	Street Lighting - General	398.86	1,196.58	6,500.00	5,303.42	18.41
100-00-53420-001-000	Street Lighting - North Shore	15.39	46.17	170.00	123.83	27.16
100-00-53420-004-000	Street Lighting - HAA	828.56	2,528.29	11,000.00	8,471.71	22.98
100-00-53420-006-000	Street Lighting - NS Woods	93.84	281.53	1,100.00	818.47	25.59
100-09-53430-000-000	Hwy Dept - Sidewalk Maint	0.00	0.00	0.00	0.00	0.00
100-00-53441-100-000	Illicit Discharge Program	328.00	1,331.50	5,000.00	3,668.50	26.63
100-00-53620-000-000	Refuse and Garbage Services	34,540.87	105,001.94	413,869.00	308,867.06	25.37
100-00-53635-000-000	Recycling Services	22,836.23	68,439.27	259,745.00	191,305.73	26.35
100-00-53635-100-000	Compost Site	8,567.58	9,006.98	10,000.00	993.02	90.07
100-00-53640-000-000	Weed and Nusiance Control	0.00	0.00	15,000.00	15,000.00	0.00
PUBLIC WORKS		180,658.00	711,604.15	2,385,228.00	1,673,623.85	29.83
100-00-54100-000-000	Humane Society - Contribution	0.00	0.00	1,500.00	1,500.00	0.00
100-00-54600-000-000	Fox Valley Transit Call a Ride	0.00	0.00	0.00	0.00	0.00
100-00-54910-000-000	Cemetery	0.00	0.00	0.00	0.00	0.00
100-00-54980-000-000	Other Health - HOVPP	0.00	0.00	700.00	700.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	2,200.00	2,200.00	0.00
100-00-55200-000-000	Parks - Maint. and Utilities	9,366.65	12,718.35	50,000.00	37,281.65	25.44
100-00-55200-105-000	Parks - Committee FICA	0.00	0.00	0.00	0.00	0.00
100-00-55200-120-000	Parks - Recreation Programs	0.00	0.00	10,000.00	10,000.00	0.00
100-00-55200-300-000	Parks - Committee Per Diem	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		9,366.65	12,718.35	60,000.00	47,281.65	21.20
100-00-56600-000-000	Subdivision - Erosion Control	0.00	0.00	0.00	0.00	0.00
100-00-56700-000-000	Economic Development	0.00	0.00	0.00	0.00	0.00
100-00-56900-000-110	Development	0.00	2,511.66	4,000.00	1,488.34	62.79
100-00-56900-000-200	Incorporation	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
CONSERVATION AND DEVELOPMENT		0.00	2,511.66	4,000.00	1,488.34	62.79
100-00-57190-000-000	Capital Outlay - General Gvmnt	0.00	0.00	60,000.00	60,000.00	0.00
100-00-57220-000-000	Capital Outlay - Parks	0.00	735.00	17,000.00	16,265.00	4.32
100-06-57220-000-000	Fire Dept - Capital Outlay	10,682.10	68,404.22	1,107,455.00	1,039,050.78	6.18
100-07-57220-000-001	Fire Dept - Equipment Escrow	0.00	0.00	564,759.00	564,759.00	0.00
100-00-57230-000-000	Capital Outlay - Trails	0.00	0.00	0.00	0.00	0.00
100-09-57324-000-000	Capital Outlay - Hwy. Equip	3,000.00	43,159.00	565,532.00	522,373.00	7.63
100-09-57330-000-000	Capital Outlay - Road Projects	8,756.95	210,389.12	3,101,220.00	2,890,830.88	6.78
CAPITAL OUTLAY		22,439.05	322,687.34	5,415,966.00	5,093,278.66	5.96
100-00-58210-000-000	Debt Issuance Costs	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
Total Expenses		891,022.31	2,201,591.55	10,440,706.00	8,239,114.45	21.09
Net Totals		-614,362.87	1,423,812.42	-1,796,560.00	-3,220,372.42	-79.25

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
401-00-41110-000-000	Tax Increments - TID #1	0.00	746,869.73	600,000.00	146,869.73	124.48
TAXES		0.00	746,869.73	600,000.00	146,869.73	124.48
401-00-43430-000-000	TID Exempt Computer Aid	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	746,869.73	600,000.00	146,869.73	124.48

Fund: 401 - TAX INCREMENTAL DISTRICT #1

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
401-00-51500-000-000	Professional Services - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-51510-000-000	Administrative Costs - TID #1	150.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		150.00	150.00	150.00	0.00	100.00
401-00-56700-000-000	Site Preparation - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-56700-700-000	Grant-Toonen Development TID 1	0.00	223,982.87	393,000.00	169,017.13	56.99
401-00-56700-701-000	Grant-Gregorski 22 LLC	0.00	14,680.43	16,000.00	1,319.57	91.75
401-00-56700-702-000	Grant-Asterion LLC	0.00	247,478.71	190,000.00	-57,478.71	130.25
CONSERVATION AND DEVELOPMENT		0.00	486,142.01	599,000.00	112,857.99	81.16
401-00-57100-000-000	Property Acquisition - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-57200-000-000	Street Improvements - TID #1	0.00	0.00	0.00	0.00	0.00
401-00-57300-000-000	Utility Improvements - TID #1	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
401-00-59100-000-000	Transfer Out	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		150.00	486,292.01	599,150.00	112,857.99	81.16
Net Totals		-150.00	260,577.72	850.00	-259,727.72	30,656.20

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
402-00-41110-000-000	Tax Increments - TID #2	0.00	324,729.27	110,000.00	214,729.27	295.21
TAXES		0.00	324,729.27	110,000.00	214,729.27	295.21
402-00-49100-000-000	Transfer In	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	324,729.27	110,000.00	214,729.27	295.21

Fund: 402 - TAX INCREMENTAL DISTRICT #2

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
402-00-51500-000-000	Professional Services-TID #2	0.00	0.00	0.00	0.00	0.00
402-00-51510-000-000	Administrative Costs - TID #2	150.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		150.00	150.00	150.00	0.00	100.00
402-00-56700-000-000	Site Preparation - TID #2	0.00	0.00	0.00	0.00	0.00
402-00-56700-700-000	Grant-Premier Harrison LLC	0.00	0.00	100,000.00	100,000.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	100,000.00	100,000.00	0.00
402-00-57100-000-000	Property Acquisition - TID #2	0.00	0.00	0.00	0.00	0.00
402-00-57200-000-000	Street Improvements - TID #2	0.00	0.00	0.00	0.00	0.00
402-00-57300-000-000	Utility Improvements - TID #2	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		150.00	150.00	100,150.00	100,000.00	0.15
Net Totals		-150.00	324,579.27	9,850.00	-314,729.27	3,295.22

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
403-00-41110-000-000	Tax Increments - TID #3	0.00	103,019.06	45,000.00	58,019.06	228.93
TAXES		0.00	103,019.06	45,000.00	58,019.06	228.93
Total Revenues		0.00	103,019.06	45,000.00	58,019.06	228.93

Fund: 403 - TAX INCREMENTAL DISTRICT #3

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
403-00-51500-000-000	Professional Services-TID #3	507.50	4,486.85	0.00	-4,486.85	0.00
403-00-51510-000-000	Administrative Costs - TID #3	150.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		657.50	4,636.85	150.00	-4,486.85	3,091.23
403-00-56700-000-000	Site Preparation - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-56700-700-000	Grant-Driscoll Properties LLC	0.00	52,769.46	40,000.00	-12,769.46	131.92
CONSERVATION AND DEVELOPMENT		0.00	52,769.46	40,000.00	-12,769.46	131.92
403-00-57100-000-000	Property Acquisition - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-57200-000-000	Street Improvements - TID #3	0.00	0.00	0.00	0.00	0.00
403-00-57300-000-000	Utility Improvements - TID #3	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		657.50	57,406.31	40,150.00	-17,256.31	142.98
Net Totals		-657.50	45,612.75	4,850.00	-40,762.75	940.47

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
404-00-41110-000-000	Tax Increments - TID #4	0.00	418,430.18	190,000.00	228,430.18	220.23
TAXES		0.00	418,430.18	190,000.00	228,430.18	220.23
Total Revenues		0.00	418,430.18	190,000.00	228,430.18	220.23

Fund: 404 - TAX INCREMENTAL DISTRICT #4

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
404-00-51500-000-000	Professional Services-TID #4	0.00	0.00	0.00	0.00	0.00
404-00-51510-000-000	Administrative Costs - TID #4	150.00	150.00	150.00	0.00	100.00
GENERAL GOVERNMENT		150.00	150.00	150.00	0.00	100.00
404-00-56700-000-000	Site Preparation - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-56700-700-000	Grant-Quattro Development LLC	497,094.48	497,094.48	0.00	-497,094.48	0.00
CONSERVATION AND DEVELOPMENT		497,094.48	497,094.48	0.00	-497,094.48	0.00
404-00-57100-000-000	Property Acquisition - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-57200-000-000	Street Improvements - TID #4	0.00	0.00	0.00	0.00	0.00
404-00-57300-000-000	Utility Improvements - TID #4	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		497,244.48	497,244.48	150.00	-497,094.48	331,496.32
Net Totals		-497,244.48	-78,814.30	189,850.00	268,664.30	-41.51

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
405-00-41110-000-000	Tax Increments - TID #5	0.00	0.00	0.00	0.00	0.00
TAXES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	0.00	0.00	0.00	0.00

Fund: 405 - TAX INCREMENTAL DISTRICT #5

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
405-00-51500-000-000	Professional Services-TID #5	5,857.50	14,585.94	20,000.00	5,414.06	72.93
405-00-51510-000-000	Administrative Costs - TID #5	150.00	150.00	10,000.00	9,850.00	1.50
GENERAL GOVERNMENT		6,007.50	14,735.94	30,000.00	15,264.06	49.12
405-00-56700-000-000	Site Preparation - TID #5	0.00	0.00	10,000.00	10,000.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	10,000.00	10,000.00	0.00
405-00-57100-000-000	Property Acquisition - TID #5	0.00	0.00	0.00	0.00	0.00
405-00-57200-000-000	Street Improvements - TID #5	0.00	0.00	0.00	0.00	0.00
405-00-57300-000-000	Utility Improvements - TID #5	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		6,007.50	14,735.94	40,000.00	25,264.06	36.84
Net Totals		-6,007.50	-14,735.94	-40,000.00	-25,264.06	36.84

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
406-00-41110-000-000	Tax Increments - TID #6	0.00	0.00	0.00	0.00	0.00
TAXES		0.00	0.00	0.00	0.00	0.00
Total Revenues		0.00	0.00	0.00	0.00	0.00

Fund: 406 - TAX INCREMENTAL DISTRICT #6

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
406-00-51500-000-000	Professional Services-TID #6	4,335.00	8,217.12	10,000.00	1,782.88	82.17
406-00-51510-000-000	Administrative Costs - TID #6	150.00	150.00	10,000.00	9,850.00	1.50
GENERAL GOVERNMENT		4,485.00	8,367.12	20,000.00	11,632.88	41.84
406-00-56700-000-000	Site Preparation - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-56700-700-000	Grant-WI Wealth Management	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
406-00-57100-000-000	Property Acquisition - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-57200-000-000	Street Improvements - TID #6	0.00	0.00	0.00	0.00	0.00
406-00-57300-000-000	Utility Improvements - TID #6	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		4,485.00	8,367.12	20,000.00	11,632.88	41.84
Net Totals		-4,485.00	-8,367.12	-20,000.00	-11,632.88	41.84

Fund: 610 - WATER UTILITY

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
610-00-41900-000-000	Interest Income	9,176.24	38,530.62	144,510.00	-105,979.38	26.66
TAXES		9,176.24	38,530.62	144,510.00	-105,979.38	26.66
610-00-46101-000-000	Residential Metered Sales	73,048.40	302,385.75	1,014,690.00	-712,304.25	29.80
610-00-46102-000-000	Commercial Metered Sales	7,125.18	27,587.22	115,080.00	-87,492.78	23.97
610-00-46103-000-000	Industrial Metered Sales	0.00	0.00	0.00	0.00	0.00
610-00-46104-000-000	Public Authority Metered Sales	2,120.44	8,786.19	31,910.00	-23,123.81	27.53
610-00-46105-000-000	Multifamily Metered Sales	9,077.48	36,102.84	98,580.00	-62,477.16	36.62
610-00-46106-000-000	Irrigation Metered Sales	17.37	74.94	410.00	-335.06	18.28
610-00-46200-000-000	Private Fire Protection Servic	1,568.48	6,219.32	17,270.00	-11,050.68	36.01
610-00-46300-000-000	Public Fire Protection Service	18,125.32	72,515.08	213,280.00	-140,764.92	34.00
PUBLIC CHARGES FOR SERVICES		111,082.67	453,671.34	1,491,220.00	-1,037,548.66	30.42
610-00-47000-000-000	Forfeited Discounts	176.57	719.82	2,530.00	-1,810.18	28.45
610-00-47400-000-000	Other Water Revenue	250.00	1,695.00	5,000.00	-3,305.00	33.90
INTERGOV'T CHARGES FOR SERV		426.57	2,414.82	7,530.00	-5,115.18	32.07
Total Revenues		120,685.48	494,616.78	1,643,260.00	-1,148,643.22	30.10

Fund: 610 - WATER UTILITY

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
610-00-57408-000-000	Taxes	0.00	0.00	78,000.00	78,000.00	0.00
610-00-57601-000-000	Purchased Water - COA / FC	682.64	64,246.25	889,530.00	825,283.75	7.22
610-00-57640-000-000	Operation Labor	7,883.35	35,194.98	104,770.00	69,575.02	33.59
610-00-57641-000-000	Operation Supplies & Expenses	824.11	5,297.31	25,000.00	19,702.69	21.19
610-00-57651-000-000	Maintenance of Mains	0.00	0.00	15,000.00	15,000.00	0.00
610-00-57652-000-000	Maintenance of Services	0.00	0.00	65,000.00	65,000.00	0.00
610-00-57653-000-000	Maintenance of Meters	1,785.70	1,846.70	5,000.00	3,153.30	36.93
610-00-57654-000-000	Maintenance of Hydrants	0.00	0.00	10,000.00	10,000.00	0.00
610-00-57901-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
610-00-57902-000-000	Accounting & Collecting Labor	3,997.60	17,989.20	51,130.00	33,140.80	35.18
610-00-57903-000-000	Supplies and Expenses	0.00	0.00	0.00	0.00	0.00
610-00-57920-000-000	Admin & General Salaries	2,092.30	9,415.35	27,860.00	18,444.65	33.80
610-00-57921-000-000	Office Supplies & Expenses	2,621.51	4,802.02	22,500.00	17,697.98	21.34
610-00-57923-000-000	Outside Services Employed	13,588.72	18,613.03	60,000.00	41,386.97	31.02
610-00-57924-000-000	Insurance Expense	0.00	12,471.50	12,250.00	-221.50	101.81
610-00-57925-000-000	Payroll Tax - FICA	1,081.67	4,409.04	14,058.00	9,648.96	31.36
610-00-57926-000-000	Employee Pensions & Benefits	1,168.87	10,079.58	93,450.00	83,370.42	10.79
610-00-57928-000-000	Regulatory Commission Expenses	0.00	0.00	4,500.00	4,500.00	0.00
610-00-57930-000-000	Miscellaneous General Expense	205.45	1,494.54	10,000.00	8,505.46	14.95
610-00-57933-000-000	Transportation Expense	164.53	475.71	4,440.00	3,964.29	10.71
610-00-57935-000-000	Maintenance of General Plant	162.50	655.60	6,000.00	5,344.40	10.93
610-00-57950-000-000	Depreciation Expense	0.00	0.00	236,470.00	236,470.00	0.00
CAPITAL OUTLAY		36,258.95	186,990.81	1,734,958.00	1,547,967.19	10.78
Total Expenses		36,258.95	186,990.81	1,734,958.00	1,547,967.19	10.78
Net Totals		84,426.53	307,625.97	-91,698.00	-399,323.97	-335.48

Fund: 620 - SEWER UTILITY

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
620-00-46221-000-000	Residential Measured Service	74,533.02	307,265.97	923,890.00	-616,624.03	33.26
620-00-46222-000-000	Commercial Measured Service	7,467.54	29,521.55	116,440.00	-86,918.45	25.35
620-00-46223-000-000	Industrial Measured Service	0.00	0.00	0.00	0.00	0.00
620-00-46224-000-000	Public Authority Measured Srvc	2,977.29	7,182.61	35,410.00	-28,227.39	20.28
620-00-46225-000-000	Multifamily Measured Service	10,683.18	42,541.39	119,000.00	-76,458.61	35.75
PUBLIC CHARGES FOR SERVICES		95,661.03	386,511.52	1,194,740.00	-808,228.48	32.35
620-00-47631-000-000	Forfeited Discounts	150.98	615.66	2,030.00	-1,414.34	30.33
620-00-47635-000-000	Other Sewer Revenue	3,160.00	17,120.00	25,000.00	-7,880.00	68.48
620-00-47640-000-000	Interest Income	14,352.61	60,233.01	144,510.00	-84,276.99	41.68
INTERGOV'T CHARGES FOR SERV		17,663.59	77,968.67	171,540.00	-93,571.33	45.45
Total Revenues		113,324.62	464,480.19	1,366,280.00	-901,799.81	34.00

Fund: 620 - SEWER UTILITY

Account Number		2024 April	2024 Actual 04/30/2024	2024 Budget	Budget Status	% of Budget
620-00-57820-000-000	Supervision & Labor	8,193.05	36,746.80	104,770.00	68,023.20	35.07
620-00-57821-000-000	Fuel/Power Purchase - Pumping	1,916.55	6,018.12	22,620.00	16,601.88	26.61
620-00-57827-000-000	Operation Supplies & Expenses	2,223.09	4,379.79	20,000.00	15,620.21	21.90
620-00-57828-000-000	Transportation Expense	164.54	475.72	4,440.00	3,964.28	10.71
620-00-57829-000-000	Sewerage Treatment Charges	21,277.17	107,078.34	254,690.00	147,611.66	42.04
620-00-57831-000-000	Maintenance Sewage Collect Sys	0.00	0.00	50,000.00	50,000.00	0.00
620-00-57832-000-000	Maint Collection Syst Pumping	0.00	4,286.78	40,000.00	35,713.22	10.72
620-00-57834-000-000	Maintenance of General Plant	837.50	1,330.60	6,000.00	4,669.40	22.18
620-00-57840-000-000	Accounting & Collecting Labor	3,997.60	17,989.20	51,130.00	33,140.80	35.18
620-00-57842-000-000	Meter Reading Labor	0.00	0.00	0.00	0.00	0.00
620-00-57850-000-000	Admin & General Salaries	2,092.30	9,415.35	27,860.00	18,444.65	33.80
620-00-57851-000-000	Office Supplies & Expenses	2,637.00	4,847.70	22,500.00	17,652.30	21.55
620-00-57852-000-000	Outside Services Employed	23,445.25	42,552.58	85,000.00	42,447.42	50.06
620-00-57853-000-000	Insurance Expense	0.00	12,471.50	12,500.00	28.50	99.77
620-00-57854-000-000	Employee Pensions & Benefits	1,190.22	10,186.60	61,210.00	51,023.40	16.64
620-00-57855-000-000	Payroll Tax - FICA	1,105.33	4,528.07	14,058.00	9,529.93	32.21
620-00-57856-000-000	Miscellaneous General Expense	205.46	1,404.62	10,000.00	8,595.38	14.05
620-00-57870-000-000	Interest Expense - CWF Loan	1,579.00	7,974.00	18,810.00	10,836.00	42.39
620-00-57875-000-000	Amortization Expense-CWF Loan	6,843.00	37,014.00	77,460.00	40,446.00	47.78
620-00-57950-000-000	Depreciation Expense	0.00	0.00	307,300.00	307,300.00	0.00
CAPITAL OUTLAY		77,707.06	308,699.77	1,190,348.00	881,648.23	25.93
Total Expenses		77,707.06	308,699.77	1,190,348.00	881,648.23	25.93
Net Totals		35,617.56	155,780.42	175,932.00	20,151.58	88.55

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Vicki Tessen, Treasurer

Meeting Date:
May 28, 2024

Title:
April Bills and Claims

Issue:
The bills and claims are presented to the Board for consideration.

Background and Additional Information:

Budget Impacts:

Recommended Action:
Approve bills and claims for March 2024 as presented

Attachments:
- Bills & Claims for April 2024.pdf

5/23/2024 1:28 PM Reprint Check Register - Full Report - ALL Page: 1
ACCT

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee			Amount
EFT	4/01/2024	DELTA DENTAL			
CLERK MANAGER OFFICE ASST APR				Manual Check	
100-02-51400-200-000		Gen. Admin - Benefits			554.21
CLERK MANAGER OFFICE ASST APR			2113098		
100-09-53311-200-000		Hwy Dept - Benefits			801.96
HWY DEPT APR			2113098		
100-01-51101-200-000		Planning - Benefits			0.00
PLANNER APR			2113098		
100-06-52200-200-000		Fire Dept - Benefits			120.57
FIRE APR			2113098		
100-00-14500-000-000		Due from Special Purpose Dist.			400.42
UTILITIES APR 2024 DELTA DENTAL			780738		
				Total	1,877.16
EFT	4/03/2024	VOXTELESYS, LLC			
TRUNK UNLMTD SRVR HOST LOCALE911				Manual Check	
100-02-51400-400-006		Gen. Admin - Service Contracts			245.10
TRUNK UNLMTD SRVR HOST LOCALE911			327670		
				Total	245.10
EFT	4/10/2024	UNITED HEALTHCARE			
SHOP APR 2024 HEALTH INSURANCE				Manual Check	
100-09-53311-200-000		Hwy Dept - Benefits			13,644.19
SHOP APR 2024 HEALTH INSURANCE			890631582455		
100-02-51400-200-000		Gen. Admin - Benefits			9,969.32
OFFICE APR 2024 HEALTH INSURANCE			890631582455		
100-01-51101-200-000		Planning - Benefits			0.00
PLANNER APR 2024 HEALTH INSURANCE			890631582455		
100-06-52200-200-000		Fire Dept - Benefits			1,999.10
FIRE APR 2024 HEALTH INSURANCE			890631582455		
100-00-14500-000-000		Due from Special Purpose Dist.			4,796.74
UTILITIES APR 2024 HEALTH INSURANCE			890631582455		
				Total	30,409.35
EFT	4/08/2024	FSA DEPENDENT CARE ACCOUNT			
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT				Manual Check	
100-00-21045-000-000		Health Insurance Payable			192.30
B BARLOW 2024 FSA DEP CARE REIMBURSEMENT					
				Total	192.30

5/23/2024 1:28 PM Reprint Check Register - Full Report - ALL Page: 2
ACCT

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	4/09/2024	WI DEPT OF REVENUE		
ANNUAL TIF ADMIN CERT FEE TO DOR			Manual Check	
401-00-51510-000-000		Administrative Costs - TID #1		150.00
ANNUAL TIF ADMIN CERT FEE TO DOR				
402-00-51510-000-000		Administrative Costs - TID #2		150.00
ANNUAL TIF ADMIN CERT FEE TO DOR				
403-00-51510-000-000		Administrative Costs - TID #3		150.00
ANNUAL TIF ADMIN CERT FEE TO DOR				
404-00-51510-000-000		Administrative Costs - TID #4		150.00
ANNUAL TIF ADMIN CERT FEE TO DOR				
405-00-51510-000-000		Administrative Costs - TID #5		150.00
ANNUAL TIF ADMIN CERT FEE TO DOR				
406-00-51510-000-000		Administrative Costs - TID #6		150.00
ANNUAL TIF ADMIN CERT FEE TO DOR				
			Total	900.00
EFT	4/09/2024	WI DEPT OF REVENUE-PAYROLL TAXES		
STATE TAXES WT-6 FOR PAYROLL 3/28/24			Manual Check	
100-00-21040-000-000		State Withholding Tax Payable		2,179.43
STATE TAXES WT-6 FOR PAYROLL 3/28/24				
			Total	2,179.43
EFT	4/01/2024	INTERNAL REVENUE SERVICE-PAYROLL TAXES		
EMPLOYEE SOCIAL SECURITY 3/28/24			Manual Check	
100-00-21020-000-000		Social Security Taxes Payable		3,490.17
EMPLOYEE SOCIAL SECURITY 3/28/24				
100-00-21020-000-000		Social Security Taxes Payable		816.24
EMPLOYEE MEDICARE 3/28/24				
100-00-21020-000-000		Social Security Taxes Payable		3,490.17
EMPLOYER LIABILITY SOCIAL SEC 3/28/24				
100-00-21020-000-000		Social Security Taxes Payable		816.24
EMPLOYER LIABILITY MEDICARE 3/28/24				
100-00-21030-000-000		U.S. Withholding Taxes Payable		4,135.83
FED INCOME TAXES 3/28/24				
			Total	12,748.65
EFT	4/02/2024	MERCHANT CHOICE CARD SERVICES		
3/1 - 3/31 CREDIT CARD PROCESSING FEES			Manual Check	

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-02-51400-400-006		Gen. Admin - Service Contracts		130.13
		3/1 - 3/31 CREDIT CARD PROCESSING FEES		
			Total	130.13
EFT	4/24/2024	WI DEPT OF REVENUE-SALES TAX		
		SALES AND USE TAX DUE FROM 1ST QTR 2024	Manual Check	
100-00-21041-000-000		Sales Tax Due to State		75.76
		SALES AND USE TAX DUE FROM 1ST QTR 2024		
			Total	75.76
EFT	4/11/2024	WI DEFERRED COMP		
		UTILITIES DEF COMP PAYROLL 4/11/24	Manual Check	
100-00-21525-000-000		Wisc Deferred Comp Payable		400.00
		UTILITIES DEF COMP PAYROLL 4/11/24		
100-00-21525-000-000		Wisc Deferred Comp Payable		825.00
		VILLAGE DEF COMP PAYROLL 4/11/24		
			Total	1,225.00
EFT	4/24/2024	WI DEPT OF REVENUE-PAYROLL TAXES		
		STATE TAXES WT-6 FOR PAYROLL 4/11/24	Manual Check	
100-00-21040-000-000		State Withholding Tax Payable		2,385.92
		STATE TAXES WT-6 FOR PAYROLL 4/11/24		
			Total	2,385.92
EFT	4/15/2024	INTERNAL REVENUE SERVICE-PAYROLL TAXES		
		EMPLOYEE SOCIAL SECURITY 4/11/24	Manual Check	
100-00-21020-000-000		Social Security Taxes Payable		3,829.51
		EMPLOYEE SOCIAL SECURITY 4/11/24		
100-00-21020-000-000		Social Security Taxes Payable		895.63
		EMPLOYEE MEDICARE 4/11/24		
100-00-21020-000-000		Social Security Taxes Payable		3,829.51
		EMPLOYER LIABILITY SOCIAL SEC 4/11/24		
100-00-21020-000-000		Social Security Taxes Payable		895.63
		EMPLOYER LIABILITY MEDICARE 4/11/24		
100-00-21030-000-000		U.S. Withholding Taxes Payable		4,531.35
		FED INCOME TAXES 4/11/24		
			Total	13,981.63
EFT	4/22/2024	FSA DEPENDENT CARE ACCOUNT		
		B BARLOW 2024 FSA DEP CARE REIMBURSEMENT	Manual Check	

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-21045-000-000		Health Insurance Payable	192.30
		B BARLOW 2024 FSA DEP CARE REIMBURSEMENT	
		Total	192.30

EFT 4/24/2024 RELIANCE STANDARD LIFE INSURANCE COMPANY
MAY 2024 LIFE & DISABILITY HWY DEPT Manual Check

100-09-53311-200-000		Hwy Dept - Benefits	348.19
		MAY 2024 LIFE & DISABILITY HWY DEPT	
100-02-51400-200-000		Gen. Admin - Benefits	318.20
		MAY 2024 LIFE & DISABILITY OFFICE	
100-01-51101-200-000		Planning - Benefits	42.90
		MAY 2024 LIFE & DISABILITY PLANNER	
100-06-52200-200-000		Fire Dept - Benefits	62.36
		MAY 2024 LIFE & DISABILITY FIRE	
		Total	771.65

EFT 4/26/2024 WE ENERGIES
ACCT 0716666446-00001 FIRE DEPT #2 ELEC Manual Check

100-07-52200-500-020		Fire Station 70 - Electric	197.12
		ACCT 0716666446-00001 FIRE DEPT #2 ELEC	
100-00-53420-004-000		Street Lighting - HAA	828.56
		ACCT 0716666446-00003 General Lights	
100-00-53420-001-000		Street Lighting - North Shore	15.39
		ACCT 0716666446-3 NorthShore Golf Course	
100-00-53420-006-000		Street Lighting - NS Woods	93.84
		ACCT 0716666446-3 NorthShore Woods Sub.	
100-00-53420-000-000		Street Lighting - General	72.03
		ACCT 0716666446-00003 Harrisville Court	
100-00-51600-500-021		Municipal Bldg - Heat	677.95
		ACCT 0716666446-00004 HALL/SHOP GAS HEAT	
100-00-55200-000-000		Parks - Maint. and Utilities	314.73
		ACCT 0716666446-6 COMMUNITY PARK LIGHTS	
100-09-53311-500-020		Hwy Dept - Electric	833.36
		ACCT 0716666446-00007 ELECTRIC SHOP 60%	
100-00-51600-500-020		Municipal Bldg - Electric	555.58
		ACCT 0716666446-00007 TOWN HALL ELEC 40%	
100-06-52200-500-021		Fire Station 60 - Heat	177.60
		ACCT 0716666446-00008 FIRE DEPT #1 HEAT	

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
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Check Nbr	Check Date	Payee	Amount
100-00-53420-000-000		Street Lighting - General	326.83
		ACCT 0716666446-9 LED STREET LIGHTING	
100-00-55200-000-000		Parks - Maint. and Utilities	43.45
		ACCT 0716666446-00010 Shelter-Noe Road	
100-07-52200-500-021		Fire Station 70 - Heat	253.04
		ACCT 0716666446-00011 FIRE DEPT #2 GAS	
100-00-55200-000-000		Parks - Maint. and Utilities	16.76
		ACCT0716666446-12 COMMPARK SPECIALEVENTS	
100-06-52200-500-020		Fire Station 60 - Electric	204.61
		ACCT 0716666446-00013 FIRE DEPT #1 ELEC	
100-00-53635-100-000		Compost Site	19.47
		ACCT 0716666446-00016 YARD WASTE	
100-00-53420-000-000		Street Lighting - General	0.00
		SERVICE CREDIT	
		Total	4,630.32
EFT	4/30/2024	WISCONSIN EMPLOYEE TRUST FUND (ETF)	
		VOH RETIREMENT MAR Manual Check	
100-00-21520-000-000		Wisconsin Retirement Payable	12,503.52
		VOH RETIREMENT MAR 302793	
100-00-21520-000-000		Wisconsin Retirement Payable	3,895.20
		UTILITIES RETIREMENT MAR 302793	
		Total	16,398.72
EFT	4/29/2024	INTERNAL REVENUE SERVICE-PAYROLL TAXES	
		EMPLOYEE SOCIAL SECURITY 4/25/24 Manual Check	
100-00-21020-000-000		Social Security Taxes Payable	4,158.90
		EMPLOYEE SOCIAL SECURITY 4/25/24	
100-00-21020-000-000		Social Security Taxes Payable	972.61
		EMPLOYEE MEDICARE 4/25/24	
100-00-21020-000-000		Social Security Taxes Payable	4,158.90
		EMPLOYER LIABILITY SOCIAL SEC 4/25/24	
100-00-21020-000-000		Social Security Taxes Payable	972.61
		EMPLOYER LIABILITY MEDICARE 4/25/24	
100-00-21030-000-000		U.S. Withholding Taxes Payable	5,659.57
		FED INCOME TAXES 4/25/24	
		Total	15,922.59

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	4/25/2024	WI DEFERRED COMP		
UTILITIES DEF COMP PAYROLL 4/25/24			Manual Check	
100-00-21525-000-000		Wisc Deferred Comp Payable		400.00
UTILITIES DEF COMP PAYROLL 4/25/24				
100-00-21525-000-000		Wisc Deferred Comp Payable		825.00
VILLAGE DEF COMP PAYROLL 4/25/24				
			Total	1,225.00
EFT	4/15/2024	CHARTER COMMUNICATIONS- 82914		
INV 82914032524 AUTOPAY, DBL PAY, CREDIT			Manual Check	
100-00-55200-000-000		Parks - Maint. and Utilities		90.26
AUTOPAY INTERNET SERVICE 3/25-4/24-CREDT 82914032524				
			Total	90.26
14220	4/24/2024	BOLBECK REAL ESTATE LLC		
VOID CK 14220 8/9/23 REPLCMNT NOT CASHED			Manual Check	
100-00-11100-000-000		SHARE OF CHECKING-General		-34.25
REPLACE STALE CK2576 VOH OLD TAX				
			Total	-34.25
15052	4/11/2024	MENARDS-APPLETON EAST		
VOID CK 15052 3/27/24 LOST			Manual Check	
100-09-53311-400-000		Hwy Dept - Supplies		-99.06
FROM 2/29/24 VACUUM BREAKER, HITCH PIN		53177		
100-00-53635-100-000		Compost Site		-99.17
FROM 3/4/24 WBARROW, COUPLER, PVC		53348		
100-00-53635-100-000		Compost Site		29.99
FROM 3/4/24 RETURN WBARROW		53357		
100-09-53311-400-000		Hwy Dept - Supplies		-202.32
FROM 3/18/24 STRAP, CONDUIT,TREATED WOOD		54038		
100-09-53311-400-000		Hwy Dept - Supplies		-85.29
FROM 3/21/24 PROTECTANT,FRESHNER,POLISH		54244		
			Total	-455.85
15063	4/03/2024	BEN FOUTS		
ESCROW RETURN W5541 TONYS WAY				
100-00-21060-000-000		Building Escrows Payable		1,500.00
ESCROW RETURN W5541 TONYS WAY				
			Total	1,500.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
15064	4/03/2024	DARBOY SANITARY DISTRICT		
7677002500				
100-00-55200-000-000		Parks - Maint. and Utilities		42.23
		BILLING PERIOD 1/01/24-3/31/24		
			Total	42.23
15065	4/03/2024	EVERS CONSTRUCTION & REALTY		
ESCROW RETURN N9055 SOUTHTOWNE DR				
100-00-21060-000-000		Building Escrows Payable		1,500.00
		ESCROW RETURN N9055 SOUTHTOWNE DR		
			Total	1,500.00
15066	4/03/2024	FISTA INC		
18405				
100-09-53311-305-000		Hwy Dept - Training Expenses		1,400.00
		FROM 3/28/24 CHAINSAW TRAINING 3/14/24 18405		
			Total	1,400.00
15067	4/03/2024	GAT SUPPLY, INC		
428428-1				
100-09-53311-400-000		Hwy Dept - Supplies		204.80
		FROM 3/28/24 ASPEN LATH, HARDWOOD STAKES 428428-1		
			Total	204.80
15068	4/03/2024	GFL ENVIRONMENTAL		
U30000140051				
100-00-53620-000-000		Refuse and Garbage Services		34,197.28
		RES TRASH FOR MAR U30000140051		
100-00-53635-000-000		Recycling Services		22,775.10
		RES RECYCLING FOR MAR U30000140051		
100-00-53620-000-000		Refuse and Garbage Services		89.59
		COMMERCIAL TRASH DUMPSTER VHALL MAR U30000140051		
100-00-53635-000-000		Recycling Services		61.13
		COMMERCIAL RECYCLING DUMPSTER VHALL MAR U30000140051		
100-00-53620-000-000		Refuse and Garbage Services		0.00
		DAMAGED CARTS N/A		
100-00-53620-000-000		Refuse and Garbage Services		0.00
		FUEL SURCHARGE RESIDENT PICKUP U30000140051		
100-00-53620-000-000		Refuse and Garbage Services		0.00
		FUEL SURCHARGE VILLAGE HALL PICKUP U30000140051		

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-00-53620-000-000		Refuse and Garbage Services		0.00
		CONTAMINATION CHRG -	N/A	
100-00-53620-000-000		Refuse and Garbage Services		50.00
		BULKY ITEM PICKUP - CLOVER RIDGE TRAIL	U30000140051	
100-00-53620-000-000		Refuse and Garbage Services		0.00
		FALL YARD PICKUP	NA	
100-00-53620-000-000		Refuse and Garbage Services		50.00
		BULKY ITEM PICKUP - VARSITY LN	U30000140051	
100-00-53620-000-000		Refuse and Garbage Services		0.00
		SPRING YARD PICKUP	N/A	
100-00-53620-000-000		Refuse and Garbage Services		75.00
		BULKY ITEM PICKUP - WHITE CLOVER CIR	U30000140051	
100-00-53620-000-000		Refuse and Garbage Services		0.00
		BULKY ITEM PICKUP -	NA	
			Total	57,298.10
15069	4/03/2024	HARRISON UTILITIES		
ACCOUNT 000-2781-00				
100-07-52200-500-023		Fire Station 70 - Water/Sewer		96.87
		ACCOUNT 000-2781-00		
			Total	96.87
15070	4/03/2024	J & R SHOP SUPPLIES		
ORDER 8963218				
100-09-53311-400-000		Hwy Dept - Supplies		63.00
		FROM 3/27/24 SUPPLIES	8963218	
			Total	63.00
15071	4/03/2024	JASON SELIG HOMES LLC		
ESCROW RETURN N9240 TOUCHDOWN DR				
100-00-21060-000-000		Building Escrows Payable		1,500.00
		ESCROW RETURN N9240 TOUCHDOWN DR		
			Total	1,500.00
15072	4/03/2024	KIMBALL MIDWEST		
102065165				
100-09-53311-400-000		Hwy Dept - Supplies		636.40
		FROM 3/28/24 SUPPLLIES, TOWELS	102065165	
			Total	636.40

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
15073	4/03/2024	KITZ & PFEIL - OSHKOSH		
39574/2				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		45.97
CUST 812330 TIRE & TUBE SEALANT			39574/2	
			Total	45.97
15074	4/03/2024	KLINK HYDRAULICS LLC		
36876				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		108.60
FROM 3/28/24 STEEL VALVES			36876	
			Total	108.60
15075	4/03/2024	L & S TRUCK CENTER		
267062, 284278				
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		81.76
FROM 3/20/24 SERP BELT, STEP CLAMP			267062	
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance		1,675.87
FROM 3/28/24 2007 STERLING REPAIR			284278	
			Total	1,757.63
15076	4/03/2024	MCCS		
7033				
100-02-51400-400-000		Gen. Admin - Supplies		31.50
FROM 3/26/24 THERMAL PAPER			7033	
			Total	31.50
15077	4/03/2024	MI T FENCE LLC		
PROPOSAL 3/5/24 DOWN PAYMENT				
100-09-53311-505-000		Hwy Dept - Building Maint		6,065.00
FROM 3/5 DOWN PAYMENT 2 FENCE AREAS			03052024	
			Total	6,065.00
15078	4/03/2024	MIKE'S ELECTRIC		
13336				
100-00-53635-100-000		Compost Site		583.11
FROM 3/26/24 OUTLETS, GFI'S			13336	
			Total	583.11
15079	4/03/2024	OWL LABS INC		
QUOTE Q-19773				

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
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Check Nbr	Check Date	Payee		Amount
240-00-51400-000-000		ARPA Expenses		2,545.00
		FROM 3/11 MEETING OWL EQUIP PROJ 6.1.027 Q-19773		
			Total	2,545.00
15080	4/03/2024	S & A SEPTIC SERVICES		
1340				
100-09-53311-505-000		Hwy Dept - Building Maint		130.00
		PUMP HOLDING TANK 3/6/24 1340		
100-09-53311-505-000		Hwy Dept - Building Maint		260.00
		PUMP HOLDING TANKS 3/12/24 1340		
100-09-53311-505-000		Hwy Dept - Building Maint		130.00
		PUMP HOLDING TANK 3/21/24 1340		
100-09-53311-505-000		Hwy Dept - Building Maint		260.00
		PUMP HOLDING TANKS 3/27/24 1340		
			Total	780.00
15081	4/03/2024	SERVICEMASTER BUILDING MAINTENANCE		
44793				
100-02-51400-400-006		Gen. Admin - Service Contracts		1,083.00
		FROM 4/1/24 JANITORIAL APR 44793		
			Total	1,083.00
15082	4/03/2024	T-MOBILE		
982400447				
100-07-52200-500-022		Fire Station 70 - Telephone		25.40
		FROM 2/21/24-3/20/24 FIRE		
			Total	25.40
15083	4/03/2024	T-MOBILE		
982397755				
100-09-53311-500-022		Hwy Dept - Telephone		226.89
		FROM 2/21/24-3/20/24 HWY DEPT		
100-00-51600-500-022		Municipal Bldg - Telephone		151.26
		FROM 2/21/24-3/20/24 OFFICE		
			Total	378.15
15084	4/03/2024	ULINE		
176171394				
100-09-53311-400-000		Hwy Dept - Supplies		429.66
		FROM 3/27/24 PLASTIC SEALS, SORBENT PADS 176171394		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	429.66
15085	4/04/2024	QUATTRO DEVELOPMENT LLC DEVELOPMENT AGREEMENT QUATTRO DEV		
404-00-56700-700-000		Grant-Quattro Development LLC DEVELOPMENT AGREEMENT QUATTRO DEV		497,094.48
			Total	497,094.48
15086	4/10/2024	BATTERIES PLUS LLC P71601495		
100-06-52200-400-000		Fire Dept - Supplies/Services FROM 4/2/24 BATTERIES P71601495		25.20
			Total	25.20
15087	4/10/2024	BIRSCHBACH INSPECTION SERVICE INC BUILDING INSPECTIONS FOR MARCH 2024		
100-00-52400-000-000		Building Inspector - Contract BUILDING INSPECTIONS FOR MARCH 2024		17,603.00
			Total	17,603.00
15088	4/10/2024	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT 9910548		
100-09-53311-903-000		Hwy Dept - Salt & Sand FROM 3/26/24 SNOW & ICE CONTROL 1/1-1/31		2,089.79
			Total	2,089.79
15089	4/10/2024	CARSTENS ACE HARDWARE 260942		
100-09-53311-505-000		Hwy Dept - Building Maint FROM 4/4/24 SURGE PROTECTORS 260942		87.26
			Total	87.26
15090	4/10/2024	CHARLIE GEHL - GEHL YARD MAINTENANCE FROM 4/1/24 6 STUMP GRINDINGS		
100-09-53311-505-000		Hwy Dept - Building Maint FROM 4/1/24 6 STUMP GRINDINGS 4-1-24		900.00
			Total	900.00
15091	4/10/2024	CHARTER COMMUNICATIONS- 82914 82914032524		

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NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
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Check Nbr	Check Date	Payee	Amount
100-00-55200-000-000		Parks - Maint. and Utilities	90.26
		INTERNET SERVICE PERIOD 3/25-4/24 82914032524	
		Total	90.26
15092	4/10/2024	CLIFTON LARSON ALLEN LLP	
L241175855 VOH PORTION			
100-04-51500-315-015		Treasurer - Accounting	7,435.00
		FROM 3/28/24 PROGRESS BILLING 23 AUDIT L241175855	
		Total	7,435.00
15093	4/10/2024	FERGUSON WATERWORKS #1476	
411523			
230-00-53441-000-000		Storm Sewer Maint / Ponds	75.50
		FROM 3/26/24 STORM WATER HOOKS 411523	
		Total	75.50
15094	4/10/2024	FIRE APPARATUS & EQUIPMENT	
25675			
100-06-52200-600-000		Fire Dept - Vehicle Maint.	3,629.10
		FROM 3/28/24 TRUCK REPAIRS 25675	
		Total	3,629.10
15095	4/10/2024	GAT SUPPLY, INC	
429017-1			
100-09-53311-400-000		Hwy Dept - Supplies	540.16
		FROM 4/3/24 RATCHET, TIRE, BATTERY 429017-1	
		Total	540.16
15096	4/10/2024	GORDON FLESCH CO. INC	
IN14633609			
100-02-51400-400-006		Gen. Admin - Service Contracts	939.61
		BILL PERIOD 2/26-3/28/24 IMAGES IN14633609	
		Total	939.61
15097	4/10/2024	HERRLING CLARK LAW FIRM LTD	
14283-03M, 14283-04M			
100-00-51300-000-000		Legal	8,398.60
		FOR SERVICES THROUGH 3/14/2024 TRAFFIC	
100-00-51300-000-000		Legal	10,577.46
		FOR SERVICES THRU 3/14/2024 MUNICIPAL	

NICOLET (INVESTORS) BANK VOH Accounting Checks

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Check Nbr	Check Date	Payee		Amount
			Total	18,976.06
15098	4/10/2024	HIGHWAY LANDSCAPERS INC		
9847-2772				
100-00-55200-000-000		Parks - Maint. and Utilities		1,210.00
FROM 4/4/24 TRACTOR, SILT SEEDER			9847-2772	
			Total	1,210.00
15099	4/10/2024	JOE'S POWER CENTER INC		
159086				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		335.98
FROM 3/8/24			159086	
			Total	335.98
15100	4/10/2024	KAATS WATER CONDITIONING INC		
9241				
100-09-53311-400-000		Hwy Dept - Supplies		21.05
CHARGES FROM 1/2/24			9241	
			Total	21.05
15101	4/10/2024	KIMBALL MIDWEST		
102074116				
100-09-53311-400-000		Hwy Dept - Supplies		436.08
FROM 4/1/24 CLEANER			102074116	
			Total	436.08
15102	4/10/2024	KLINK HYDRAULICS LLC		
37017				
100-09-53311-400-000		Hwy Dept - Supplies		257.80
FROM 4/3/24 HOSE, FITTINGS, ASSEMBLY			37017	
			Total	257.80
15103	4/10/2024	LISOWE OIL DIV OF ADVANCED FUEL SERV		
5251, 76682				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		54.00
FROM 3/31/24 GREASE			5251	
100-09-53311-600-030		Hwy Dept - Fuel		2,151.17
FROM 4/3/24			76682	
			Total	2,205.17

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Check Nbr	Check Date	Payee	Amount
15104	4/10/2024	MCMAHON 934469, 934470	
100-00-53441-100-000		Illicit Discharge Program 2023 ILLICIT DISCHARGE 934470	328.00
230-00-53441-200-000		Stormwater Plan / Munic Fees MS4 STORMWATER PERMIT PROG UPDATE & MEET 934469	4,920.50
		Total	5,248.50
15105	4/10/2024	MGD INDUSTRIAL CORPORATION 224885	
100-09-53311-400-000		Hwy Dept - Supplies FROM 4/1/24 CABLE TIES, SWIVEL CONNECTOR 224885	97.89
		Total	97.89
15106	4/10/2024	NICOLET NATIONAL BANK CORP 233893 ACCT 8831	
100-02-51400-305-000		Gen. Admin - Training/Conf. FROM 3/1/24 OSTHOFF WCMA CONF HOTEL	119.96
100-09-53311-305-000		Hwy Dept - Training Expenses FROM 3/6/24 MANDERFIELDS PPE TRAINING	47.25
100-09-53311-305-000		Hwy Dept - Training Expenses FROM 3/14/24 KWIK TRIP CHAINSAW TRAINING	26.07
201-00-57220-000-000		Capital Outlay - Park Impact FRM 3/18 DNR FAROSPRINGS LAKE ACCESS PER	361.83
100-00-55200-000-000		Parks - Maint. and Utilities FRM 3/20 BARCO MEMORIAL BENCH-PARTIAL	1,424.00
201-00-57220-000-000		Capital Outlay - Park Impact FROM 3/20/24 BARCO MEMORIAL BENCH-REMAIN	39.49
100-02-51400-400-000		Gen. Admin - Supplies FROM 3/6/24 OFFICEMAX COPIER PAPER	129.45
100-00-51440-400-000		Elections - Supplies FROM 3/7/24 MOHNENS ELECTION CHIEFS MTG	110.24
100-00-51440-400-000		Elections - Supplies FROM 3/14/24 WALMART BINDERS	17.72
100-02-51400-400-000		Gen. Admin - Supplies FROM 3/15/24 TARGET BANKERS BOXES	7.90
100-00-51440-400-000		Elections - Supplies FROM 3/15/24 WALMART BINDERS	86.33

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Check Nbr	Check Date	Payee	Amount
100-00-51440-400-000		Elections - Supplies	101.52
		FROM 3/15/24 PICKNSAVE ELECTION SUPPLIES	
100-00-51440-400-000		Elections - Supplies	59.98
		FROM 3/17/24 AMAZON BINDER ENVELOPES	
100-00-51440-400-000		Elections - Supplies	54.00
		FROM 3/22/24 HOMEDEPOT ROLLER COOLER	
100-02-51400-400-000		Gen. Admin - Supplies	20.99
		FRM 3/23/24 ADOBE ACROBAT PRO OFFICE COM	
100-00-51440-400-000		Elections - Supplies	270.00
		FROM 3/23/24 HOMEDEPOT ROLLER COOLERS	
100-00-51440-400-000		Elections - Supplies	172.15
		FROM 3/26/24 AMAZON ELECTION SUPPLIES	
100-09-53311-400-000		Hwy Dept - Supplies	20.99
		FROM 3/3/24 ADOBE ACROBAT PRO CODE ENF	
100-00-55200-000-000		Parks - Maint. and Utilities	9.00
		FROM 3/8/24 REVEAL XTRA MAR 8 -APR 8	
100-00-51440-400-000		Elections - Supplies	113.94
		FROM 3/22/24 HOMEDEPOT ROLLER COOLERS	
100-09-53311-400-000		Hwy Dept - Supplies	27.18
		FRM 3/28/24 FULLSOURCE HARD HAT SUSPENSN	
100-06-52200-305-000		Fire Dept - Training/Mem	35.00
		FROM 3/6/24 THEDACARE TRAUMA SYMPOSIUM	
100-06-52200-405-000		Fire Dept - 2% Dues Expenses	207.00
		FROM 3/8/24 CANVA RECRUITMENT BANNERS	
100-08-52300-000-000		1st Responders - Operating Exp	531.30
		FRM 3/13 HOMEDEPOT STEEL FLOOR CABINET	
100-06-52200-305-000		Fire Dept - Training/Mem	175.00
		FRM 3/14 THEDACARE 5 AT TRAUMA SYMPOSIUM	
100-06-52200-400-000		Fire Dept - Supplies/Services	174.95
		FROM 3/21/24 SEEK THERMAL CARABINER	
		Total	4,343.24
15107	4/10/2024	RED POWER DIESEL SERVICE INC	
4521			
100-06-52200-600-000		Fire Dept - Vehicle Maint.	16.60
		FROM 4/2/24 BULBS 4521	
		Total	16.60

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15108	4/10/2024	REDEVELOPMENT RESOURCES LLC	
1073			
405-00-51500-000-000		Professional Services-TID #5	4,207.50
		FROM 4/2/24 ECON DEV STRAT PLAN - #2 1073	
406-00-51500-000-000		Professional Services-TID #6	4,335.00
		FROM 4/2/24 ECON DEV STRAT PLAN - #2 1073	
240-00-51400-000-000		ARPA Expenses	4,207.50
		FRM 4/2/24 ECON DEV STRAT PLAN - 6.1.022 1073	
		Total	12,750.00
15109	4/10/2024	ROBERT W BAIRD & CO	
PF-21001040			
100-02-51400-400-006		Gen. Admin - Service Contracts	1,250.00
		ANALYTICAL SERVICES - NON-OFFER FEE 2022 PF-21001040	
		Total	1,250.00
15110	4/10/2024	SHORT ELLIOT HENDRICKSON, INC	
464202			
100-06-57220-000-000		Fire Dept - Capital Outlay	6,392.96
		FACILITY ASSESSMENT 464202	
		Total	6,392.96
15111	4/10/2024	SRF CONSULTING GROUP INC	
17329.00-2			
240-00-51400-000-000		ARPA Expenses	1,101.87
		COMPREHENSIVE PLAN UPDATE 6.1.023 17329.00-2	
		Total	1,101.87
15112	4/10/2024	THEDACARE AT WORK	
349887			
100-02-51400-400-006		Gen. Admin - Service Contracts	2,240.00
		EAP CONTRACT 2024 349887	
		Total	2,240.00
15113	4/10/2024	TRUCK EQUIPMENT INC	
1080666-00			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	3,925.00
		FROM 3/25/24 WARN LIGHTS STREET SWEEPER 1080666-00	
		Total	3,925.00

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Check Nbr	Check Date	Payee		Amount
15114	4/10/2024	VERIZON WIRELESS		
9960176898				
100-06-52200-500-022		Fire Station 60 - Telephone		10.16
IPAD FOR STATION 60			9960176898	
100-07-52200-500-022		Fire Station 70 - Telephone		10.16
IPAD FOR STATION 70			9960176898	
100-02-51400-400-006		Gen. Admin - Service Contracts		27.65
PLAN ACCOUNT CHARGES 2/27-3/26			9960176898	
			Total	47.97
15115	4/10/2024	W.S. DARLEY & CO		
17524354, 17525250				
100-06-57220-000-000		Fire Dept - Capital Outlay		1,475.85
FROM 3/15/24 BOOTS			17524354	
100-06-57220-000-000		Fire Dept - Capital Outlay		491.95
FROM 3/26/24 BOOTS			17525250	
			Total	1,967.80
15116	4/10/2024	WI DEPT OF JUSTICE		
ACCT G2028				
100-02-51400-400-000		Gen. Admin - Supplies		35.00
ACCT G2028 3/1 - 3/31 5 BARTENDERS				
100-02-51400-400-000		Gen. Admin - Supplies		7.00
ACCT G2028 3/1 - 3/31 1 PERSONNEL				
			Total	42.00
15117	4/17/2024	CHRIST THE ROCK COMMUNITY CHURCH		
1007				
100-00-51440-400-000		Elections - Supplies		160.00
FROM 4/11/24 SNACKS/BEV				
			Total	160.00
15118	4/17/2024	DOG WASTE DEPOT		
700969				
201-00-57220-000-000		Capital Outlay - Park Impact		1,727.74
FROM 4/1 DOG WASTE STATIONS,LINERS,BAGS 700969				
			Total	1,727.74
15119	4/17/2024	FINGER PUBLISHING INC		
BE206723				

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100-09-53311-400-000		Hwy Dept - Supplies		94.00
		FROM 3/22/24 HELP WANTED AD LABORER	BE206723	
			Total	94.00
15120	4/17/2024	FIRST AMERICAN TITLE INSURANCE CO		
925-650290453, 925-650290454				
230-00-53441-200-000		Stormwater Plan / Munic Fees		210.00
		CLOSING,DEED,RELEASE SCHMIDT RD POND	925-650290453	
230-00-53441-200-000		Stormwater Plan / Munic Fees		180.00
		CLOSING, DEED WOODLAND RD POND	925-650290454	
			Total	390.00
15121	4/17/2024	FRANKS RADIO SERVICE INC		
125167				
100-06-57220-000-000		Fire Dept - Capital Outlay		2,321.34
		FROM 4/10/24 PAGERS, BATTERIES	125167	
			Total	2,321.34
15122	4/17/2024	GFC LEASING - WI		
I00912504				
100-02-51400-400-006		Gen. Admin - Service Contracts		274.96
		COVERAGE PERIOD 5/05/24 - 6/04/24	I00912504	
			Total	274.96
15123	4/17/2024	GRUETT'S		
96937P				
100-09-53311-400-000		Hwy Dept - Supplies		338.68
		FROM 3/27/24 TUBE, STEEL	96937P	
			Total	338.68
15124	4/17/2024	KAATS WATER CONDITIONING INC		
54138TN, 54409TN, 54785TN				
100-09-53311-400-000		Hwy Dept - Supplies		34.00
		CHARGES FROM 3/12/24	54138TN	
100-09-53311-400-000		Hwy Dept - Supplies		30.27
		CHARGES FROM 3/27/24	54409TN	
100-09-53311-400-000		Hwy Dept - Supplies		25.10
		CHARGES FROM 4/9/24	54785TN	
			Total	89.37

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15125	4/17/2024	LANGE ENTERPRISES INC			
87185, 87208, 87230					
100-09-53315-902-000		Hwy Dept - Signs			1,665.57
		FROM 4/8/24 POSTS, SPEED LIMIT SIGNS	87185		
100-09-53315-902-000		Hwy Dept - Signs			281.51
		FROM 4/9/24 SPEED LIMIT SIGNS	87208		
100-09-53315-902-000		Hwy Dept - Signs			196.55
		FROM 4/9/24 NO DOGS ALLOWED SIGNS	87230		
				Total	2,143.63
15126	4/17/2024	MENARDS-APPLETON EAST			
REISSUE CK 15052 3/27/24 LOST					
100-09-53311-400-000		Hwy Dept - Supplies			99.06
		FROM 2/29/24 VACUUM BREAKER, HITCH PIN	53177		
100-00-53635-100-000		Compost Site			99.17
		FROM 3/4/24 WBARROW, COUPLER, PVC	53348		
100-00-53635-100-000		Compost Site			-29.99
		FROM 3/4/24 RETURN WBARROW	53357		
100-09-53311-400-000		Hwy Dept - Supplies			202.32
		FROM 3/18/24 STRAP, CONDUIT,TREATED WOOD	54038		
100-09-53311-400-000		Hwy Dept - Supplies			85.29
		FROM 3/21/24 PROTECTANT,FRESHNER,POLISH	54244		
				Total	455.85
15127	4/17/2024	MENARDS-APPLETON EAST			
54353, 54466, 54813, 54928, 55212					
100-00-51440-400-000		Elections - Supplies			44.92
		FROM 3/23/24 COFFEE	54353		
100-09-53311-505-000		Hwy Dept - Building Maint			56.43
		FROM 3/26/24 ATRIUM GRATE, WIPERS	54466		
100-09-53311-600-600		Hwy Dept - Vehicle Maintenance			29.27
		FROM 4/2/24 TIRE & TUBE SEAL	54813		
100-09-53311-505-000		Hwy Dept - Building Maint			39.98
		FROM 4/4/24 HOSE REEL CART	54928		
100-09-53311-505-000		Hwy Dept - Building Maint			42.13
		FROM 4/9/24 CORR TUBING, PIPE CONNECT	55212		
				Total	212.73

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15128	4/17/2024	RIESTERER & SCHNELL INC - Pulaski		
2578310				
100-09-53311-400-000		Hwy Dept - Supplies		263.44
		FROM 4/8/24 WEIGHT, GREY SPRAY	2578310	
			Total	263.44
15129	4/17/2024	SHERWOOD WATER & SEWER		
000-3050-00, 000-3055-00				
100-06-52200-500-023		Fire Station 60 - Water/Sewer		180.18
		ACCOUNT NUMBER 000-3055-00 STATION 60		
100-06-52200-500-023		Fire Station 60 - Water/Sewer		62.10
		ACCOUNT NUMBER 000-3050-00 TOWN		
			Total	242.28
15130	4/17/2024	STAPLES		
6001036036, 6001121924				
100-02-51400-400-000		Gen. Admin - Supplies		198.20
		OFFICE SUPPLIES 4/2/24	6001036036	
100-02-51400-400-000		Gen. Admin - Supplies		82.70
		OFFICE SUPPLIES 4/9/24	6001121924	
			Total	280.90
15131	4/17/2024	SUPERIOR VISION INSURANCE		
817651				
100-09-53311-200-000		Hwy Dept - Benefits		139.16
		SHOP VISION INSURANCE MAY 24	817651	
100-02-51400-200-000		Gen. Admin - Benefits		119.15
		OFFICE VISION INSURANCE MAY 24	817651	
100-01-51101-200-000		Planning - Benefits		0.00
		PLANNER VISION INSURANCE MAY 24	817651	
100-06-52200-200-000		Fire Dept - Benefits		25.64
		FIRE VISION INSURANCE MAY 24	817651	
100-00-14500-000-000		Due from Special Purpose Dist.		91.56
		UTILITIES VISION INSURANCE MAY 24	817651	
			Total	375.51
15132	4/17/2024	TASC		
IN3075996				
100-02-51400-400-006		Gen. Admin - Service Contracts		39.62
		APRIL 2024 BILLING	IN3075996	

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			Total	39.62
15133	4/17/2024	TRUGREEN LIMITED PARTNERSHIP		
189590075, 189590086				
100-00-55200-000-000		Parks - Maint. and Utilities		1,162.98
FROM 3/31/24 COMM PARK LAWN SERVICE		189590075		
100-00-55200-000-000		Parks - Maint. and Utilities		1,162.98
FROM 3/31 CLOVER RIDGE PARK LAWN SERVCE		189590086		
			Total	2,325.96
15134	4/17/2024	VAN ABEL'S OF HOLLANDTOWN		
21905				
100-06-52200-403-000		Fire Dept - Appreciation Night		2,442.24
DINNER 4/13/24		21905		
			Total	2,442.24
15135	4/17/2024	W.S. DARLEY & CO		
17526421				
100-06-52200-400-000		Fire Dept - Supplies/Services		137.95
FROM 4/8/24 GLOVES		17526421		
			Total	137.95
15136	4/17/2024	WIL-KIL PEST CONTROL		
4847675, 4847915, 4847916				
100-02-51400-400-006		Gen. Admin - Service Contracts		52.70
FIRE STATION 60		4847915		
100-02-51400-400-006		Gen. Admin - Service Contracts		52.70
FIRE STATION 70		4847916		
100-02-51400-400-006		Gen. Admin - Service Contracts		91.66
VILLAGE HALL		4847675		
			Total	197.06
15137	4/24/2024	ASSOCIATED TRUST COMPANY		
25244				
301-00-58290-000-000		G.O. Debt Interest		475.00
G.O. DEBT FEE 415-103 4/1/23-3/31/24		25244		
			Total	475.00
15138	4/24/2024	BOLBECK REAL ESTATE LLC		
REPLACE CK 14220 NOT CASHED WRONG ADDRES				

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100-00-11100-000-000		SHARE OF CHECKING-General		34.25
		REPLACE CK 14220 NOT CASHED WRONG ADDRES		
			Total	34.25
15139	4/24/2024	BROOKS TRACTOR INC - SUN PRAIRIE		
D21949, D22088				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		182.42
		FROM 4/15/24 GRADER BUSHING, ARM	D21949	
100-09-53311-400-000		Hwy Dept - Supplies		158.35
		FROM 4/18/24 TIRE GAUGE	D22088	
			Total	340.77
15140	4/24/2024	CALUMET COUNTY TREASURER-HIGHWAY DEPARTMENT		
9910642				
100-09-53311-903-000		Hwy Dept - Salt & Sand		2,831.61
		FROM 4/16/24 SNOW & ICE CONTROL 2/1-2/29		
			Total	2,831.61
15141	4/24/2024	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA		
9910634				
100-00-52100-000-000		Law Enforcement - Contract		245,913.92
		2023 FOURTH QUARTER	9910634	
			Total	245,913.92
15142	4/24/2024	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA		
9910655 - 9910657				
100-00-52100-000-000		Law Enforcement - Contract		71,846.47
		JANUARY 2024	9910655	
100-00-52100-000-000		Law Enforcement - Contract		71,846.47
		FEBRUARY 2024	9910656	
100-00-52100-000-000		Law Enforcement - Contract		71,846.47
		MARCH 2024	9910657	
			Total	215,539.41
15143	4/24/2024	CLIFTON LARSON ALLEN LLP		
L241231930				
100-02-51400-400-006		Gen. Admin - Service Contracts		5,250.00
		FROM 4/22/24 WEDC EXAMINATION FEE	L241231930	
			Total	5,250.00

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15144	4/24/2024	CORPORATE NETWORK SOLUTIONS, INC 76195	
100-02-51400-400-006		Gen. Admin - Service Contracts BITDEFENDER GRAVITY ZONE 10 LICEN 3 YEAR 76195	370.00
		Total	370.00
15145	4/24/2024	DRAKE HOMES ESCROW RTNS N9262 LAURA, W5828 EDGEWOOD	
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN N9262 LAURA ST	1,500.00
100-00-21060-000-000		Building Escrows Payable ESCROW RETURN W5828 EDGEWOOD DR	1,500.00
		Total	3,000.00
15146	4/24/2024	GANNETT WISCONSIN LOCALiQ 6286297	
100-02-51400-800-000		Gen. Admin - Publications BILLING 3/1-3/31 BIDS ASPHALT RESURFACE 6286297	221.78
100-00-51440-600-000		Elections - Publications BILLING 3/1-3/31 NOTICE SPRING ELECTION 6286297	83.77
100-01-51101-800-000		Planning - Publications BILLING 3/1-3/31 PLAN COMM MTG 6286297	62.42
100-00-51440-600-000		Elections - Publications BILLING 3/1-3/31 PUBLIC TEST 6286297	20.53
100-02-51400-800-000		Gen. Admin - Publications BILLING 3/1-3/31 BIDS CRACK SEAL 6286297	233.40
		Total	621.90
15147	4/24/2024	GRUETT'S 35609P	
100-09-53311-700-000		Hwy Dept - Equip Maintenance FROM 4/17/24 2022 FER LAWNMOWER REPAIR 35609P	67.12
		Total	67.12
15148	4/24/2024	HYDROCLEAN EQUIPMENT INC 25006	
100-09-53311-505-000		Hwy Dept - Building Maint FROM 4/18/24 CRETE CLEAN, PANEL BRITE 25006	20.00
		Total	20.00

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Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
15149	4/24/2024	KLINK HYDRAULICS LLC	
37306, 37392			
100-09-53311-400-000		Hwy Dept - Supplies	93.76
		FROM 4/16/24 STEEL FLEXCO BOLT FASTENERS 37306	
100-09-53311-400-000		Hwy Dept - Supplies	158.20
		FROM 4/18/24 TEMA COUPLERS 37392	
		Total	251.96
15150	4/24/2024	MCMAHON	
934639 - 934648, 934671			
100-09-57330-000-000		Capital Outlay - Road Projects	175.00
		COTTONWOOD CREEK HAEN HEIGHTS RESURFACNG 934639	
100-09-57330-000-000		Capital Outlay - Road Projects	632.75
		PAYTEN ST ROADWAY IMPROVEMENTS 934640	
100-09-57330-000-000		Capital Outlay - Road Projects	4,612.47
		STATE PK RESRFCNG BIKE LNS SCMIDT-US10 934641	
405-00-51500-000-000		Professional Services-TID #5	1,650.00
		CTH N SITE 934642	
403-00-51500-000-000		Professional Services-TID #3	507.50
		MANITOWOC RD SIDEWALK TO WOODLAND SCHOOL 934643	
100-09-57330-000-000		Capital Outlay - Road Projects	1,086.73
		2024 ASPHALT RESURFACING PROGRAM 934644	
100-09-53311-900-000		Hwy Dept - Road Maintenance	3,135.52
		2024 CRACK SEAL PROGRAM 934645	
100-09-53311-000-000		Hwy Dept - Engineer/Consultant	367.25
		2024 GEN ENGINEER MONTHLY STAFF MTG 934646	
230-00-53441-200-000		Stormwater Plan / Munic Fees	525.00
		2024 GEN ENG JEWEL BOX DRAINAGE REVIEW 934646	
230-00-53441-200-000		Stormwater Plan / Munic Fees	175.00
		2024 GEN ENG HARRISON HEIGH DRAINAGE REV 934646	
100-00-52400-200-000		Inspections - Grade Checks	4,534.10
		2024 LOT GRADE REVIEW & CHECK 934647	
230-00-53441-200-000		Stormwater Plan / Munic Fees	87.50
		24 STREET STORM SEWER SHELL CTY N & KK 934648	
230-00-53441-200-000		Stormwater Plan / Munic Fees	87.50
		24 STREET STORM SEWER SPRANGERS ESTATES 934648	
201-00-57220-000-000		Capital Outlay - Park Impact	535.00
		FARMERS FIELD PARK-ELECTRICAL SERVC PLAN 934671	

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	18,111.32
15151	4/24/2024	MGD INDUSTRIAL CORPORATION		
225349				
100-09-53311-400-000		Hwy Dept - Supplies		289.17
		FROM 4/15/24 PLUGS,RECEPTACLES,GLOVES 225349		
			Total	289.17
15152	4/24/2024	OFFICE DEPOT BUSINESS CREDIT - VOH		
6011568517636189				
100-02-51400-400-000		Gen. Admin - Supplies		44.39
		FROM 4/3/24 ENVELOPES		
100-09-53311-400-000		Hwy Dept - Supplies		381.99
		FROM 4/2/24 4 COLOR TONER PACK		
			Total	426.38
15153	4/24/2024	PETER MESSMAN		
RETURN TAX PAYMENT-WRONG HARRISON, WI				
100-00-11100-000-000		SHARE OF CHECKING-General		530.05
		RETURN TAX PAYMENT-WRONG HARRISON, WI		
			Total	530.05
15154	4/24/2024	RIESTERER & SCHNELL INC - Pulaski		
2583891				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		161.76
		FROM 4/16/24 UTILITY TRACTOR CENTER LINK 2583891		
			Total	161.76
15155	4/24/2024	RUCON CONSTRUCTION INC		
ESCROW RETURN W5206 AMY AVE				
100-00-21060-000-000		Building Escrows Payable		1,500.00
		ESCROW RETURN W5206 AMY AVE		
			Total	1,500.00
15156	4/24/2024	SKID & PALLET SERVICE		
19692				
100-00-53635-100-000		Compost Site		7,965.00
		FROM 4/17/24 COMPOST - SHREDDER 19692		
			Total	7,965.00

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
15157	4/30/2024	AIR ONE EQUIPMENT, INC	
206041			
100-06-52200-700-000		Fire Dept - Equip Maintenance	450.50
		FROM 4/24/24 GEAR REPAIRS-COAT, PANTS 206041	
		Total	450.50
15158	4/30/2024	APPLETON SIGN COMPANY	
230907-2			
240-00-51400-000-000		ARPA Expenses	24,885.58
		FROM 4/25/24 NEW SIGN REMAIN BAL 6.1.026 230907-2	
		Total	24,885.58
15159	4/30/2024	AUTOMOTIVE SUPPLY- APPLETON	
60989520			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	77.37
		FROM 4/17/24 LUBE ELEMENT, OIL 60989520	
		Total	77.37
15160	4/30/2024	BROOKS TRACTOR INC - SUN PRAIRIE	
D22288			
100-09-53311-700-000		Hwy Dept - Equip Maintenance	3.26
		FROM 4/25/24 GRADER SNAP RING D22288	
		Total	3.26
15161	4/30/2024	BRUSH BOY CUSTOMS, LLC	
2044			
100-00-55200-000-000		Parks - Maint. and Utilities	3,800.00
		FROM 4/12/24 3 PARK RULES SIGNS 2044	
201-00-57220-000-000		Capital Outlay - Park Impact	4,500.00
		FROM 4/12/24 DOGWOOD PARK SIGN 2044	
		Total	8,300.00
15162	4/30/2024	CALUMET COUNTY TREASURER-SHERIFFS DEPT CONTRA	
9910672			
100-00-52100-000-000		Law Enforcement - Contract	71,846.47
		APRIL 2024 9910672	
		Total	71,846.47
15163	4/30/2024	CLIFTON LARSON ALLEN LLP	
L241236547			

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
100-04-51500-315-015		Treasurer - Accounting		4,000.00
		FROM 4/24/24 PROGRESS BILLING 2023 AUDIT L241236547		
			Total	4,000.00
15164	4/30/2024	GFL ENVIRONMENTAL		
U30000142999				
100-00-53620-000-000		Refuse and Garbage Services		79.00
		COMMUNITY PARK TRASH PICKUP MAY U30000142999		
			Total	79.00
15165	4/30/2024	HARRISON UTILITIES		
000-2781-00				
100-07-52200-500-023		Fire Station 70 - Water/Sewer		80.98
		ACCOUNT 000-2781-00		
			Total	80.98
15166	4/30/2024	JARRED GERL		
REIMBURSE TOLLS, MEALS 4/17-4/19 CONF				
100-06-52200-305-000		Fire Dept - Training/Mem		105.81
		REIMBURSE TOLLS, MEALS 4/17-4/19 CONF		
			Total	105.81
15167	4/30/2024	JASON WACHTENDONK		
GRADING ESCROW RETURN N9270 LAURA ST				
100-00-21060-000-000		Building Escrows Payable		1,500.00
		GRADING ESCROW RETURN N9270 LAURA ST		
			Total	1,500.00
15168	4/30/2024	JIM'S PLUMBING & HEATING		
38443				
100-09-53311-505-000		Hwy Dept - Building Maint		1,680.00
		FRM 4/23 INSTALL 1/2" RP VALVE 38443		
			Total	1,680.00
15169	4/30/2024	JOE'S POWER CENTER INC		
162512				
100-09-53311-700-000		Hwy Dept - Equip Maintenance		51.74
		FROM 4/24/24 OIL, FILTER 162512		
			Total	51.74

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
15170	4/30/2024	KITZ & PFEIL - OSHKOSH		
39970/2				
100-09-53311-400-000		Hwy Dept - Supplies		19.86
		CUST 812330 HARDWARE, SPARK PLUGS	39970/2	
			Total	19.86
15171	4/30/2024	KLINK HYDRAULICS LLC		
37524				
100-09-53311-400-000		Hwy Dept - Supplies		42.60
		FROM 4/24/24 45 DEG THREAD ELBOW	37524	
			Total	42.60
15172	4/30/2024	LINDE GAS & EQUIPMENT INC		
42441210				
100-09-53311-505-000		Hwy Dept - Building Maint		38.20
		FROM 4/23/24 CYLINDER RENT	42441210	
			Total	38.20
15173	4/30/2024	LISOWE OIL DIV OF ADVANCED FUEL SERV		
76849				
100-09-53311-600-030		Hwy Dept - Fuel		3,522.32
		FROM 4/24/24	76849	
			Total	3,522.32
15174	4/30/2024	N.E.W. PRINTING		
162789				
100-09-53311-400-000		Hwy Dept - Supplies		97.14
		FRM 4/25 BUSINESS CARDS FUNK, GREZINSKI	162789	
			Total	97.14
15175	4/30/2024	STEIRO APPRAISAL SERVICE INC		
3145				
100-09-57330-000-000		Capital Outlay - Road Projects		2,250.00
		STATE PARK RD R.O.W. ACQUISITION	3145	
			Total	2,250.00
15176	4/30/2024	T-MOBILE		
982397755				
100-09-53311-500-022		Hwy Dept - Telephone		226.89
		FROM 3/21/24-4/20/24 HWY DEPT		

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
100-00-51600-500-022		Municipal Bldg - Telephone	151.26
		FROM 3/21/24-4/20/24 OFFICE	
		Total	378.15
15177	4/30/2024	THE UNIFORM SHOPPE OF GREEN BAY INC	
344491			
100-08-52300-000-000		1st Responders - Operating Exp	1,721.75
		FROM 4/15/24 FLEECE JACKETS, SHELLS 344491	
		Total	1,721.75
15178	4/30/2024	THEDACARE AT WORK	
353686			
100-09-53311-306-000		Hwy Dept - CDL/Testing	123.00
		FROM 4/18/24 DS CRL DOT BUNDLE WELHOUSE 353686	
		Total	123.00
15179	4/30/2024	WEYERS EQUIPMENT	
01-206259			
100-09-57324-000-000		Capital Outlay - Hwy. Equip	3,000.00
		FRM 4/26/24 GEHL AL550 EXTENDED WARRANTY 01-206259	
		Total	3,000.00
		Grand Total	1,419,007.53

NICOLET (INVESTORS) BANK VOH Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	863,673.04
Total Expenditure from Fund # 201 - PARK IMPACT FEES	7,164.06
Total Expenditure from Fund # 230 - STORM WATER UTILITY FEES	6,261.00
Total Expenditure from Fund # 240 - FEDERAL FUNDS - ARPA	32,739.95
Total Expenditure from Fund # 301 - DEBT SERVICE - GEN. OBLIGATION	475.00
Total Expenditure from Fund # 401 - TAX INCREMENTAL DISTRICT #1	150.00
Total Expenditure from Fund # 402 - TAX INCREMENTAL DISTRICT #2	150.00
Total Expenditure from Fund # 403 - TAX INCREMENTAL DISTRICT #3	657.50
Total Expenditure from Fund # 404 - TAX INCREMENTAL DISTRICT #4	497,244.48
Total Expenditure from Fund # 405 - TAX INCREMENTAL DISTRICT #5	6,007.50
Total Expenditure from Fund # 406 - TAX INCREMENTAL DISTRICT #6	4,485.00
Total Expenditure from all Funds	1,419,007.53

NICOLET (INVESTORS) BANK VOH Payroll Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

	Amount
Total Expenditure from Fund # 100 - GENERAL FUND	61,169.47
Total Expenditure from Fund # 610 - WATER UTILITY	15,464.35
Total Expenditure from Fund # 620 - SEWER UTILITY	15,774.06
Total Expenditure from all Funds	92,407.88

Bills & Claims - Harrison Utilities

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UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
EFT	4/03/2024	KWIK TRIP - UTILITIES		
03/25/24- FUEL			Manual Check	
610-00-57933-000-000		Transportation Expense		164.53
03/25/24- FUEL			NP66146270	
620-00-57828-000-000		Transportation Expense		164.54
03/25/24- FUEL			NP66146270	
			Total	329.07
EFT	4/03/2024	MARCO TECHNOLOGIES LLC - UTILITIES		
03/26/24 Copier Lease			Manual Check	
610-00-57921-000-000		Office Supplies & Expenses		87.39
03/26/24 Copier Lease			36225360	
620-00-57851-000-000		Office Supplies & Expenses		87.40
03/26/24 Copier Lease			36225360	
			Total	174.79
EFT	4/08/2024	THE HOME DEPOT - UTILITIES		
9012538 3/28/24 Foil Tape			Manual Check	
610-00-57930-000-000		Miscellaneous General Expense		14.55
9012538 3/28/24 Foil Tape				
620-00-57856-000-000		Miscellaneous General Expense		14.55
9012538 3/28/24 Foil Tape				
			Total	29.10
EFT	4/08/2024	WE ENERGIES - 00003		
0705461764-00003 | COA Mtr #2 - Electric			Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses		267.57
0705461764-00003 | COA Mtr #2 - Electric			04082024-00003	
			Total	267.57
EFT	4/12/2024	WE ENERGIES - 00006		
0705461764-00006 | Fox Crsng Mtr - Elec			Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses		15.75
0705461764-00006 | Fox Crsng Mtr - Elec			04122024-00006	
			Total	15.75
EFT	4/12/2024	WE ENERGIES - 00010		
0705461764-00010 | LS#4 - Gas			Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping		44.77
0705461764-00010 | LS#4 - Gas			04122024-00010	

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	44.77

EFT 4/23/2024 WE ENERGIES - 00007
0705461764-00007 | LS#6 Electric & Gas Manual Check

620-00-57821-000-000	Fuel/Power Purchase - Pumping		130.99
	0705461764-00007 | LS#6 Electric & Gas	04232024-00007	
		Total	130.99

EFT 4/23/2024 WE ENERGIES - 00004
0705461764-00004 | LS#3 Electric Manual Check

620-00-57821-000-000	Fuel/Power Purchase - Pumping		112.81
	0705461764-00004 | LS#3 Electric	04232024-00004	
		Total	112.81

EFT 4/23/2024 AT&T - UTILITIES
ACCT#920-380-0991 MTR STN #2 DIALER Manual Check

610-00-57641-000-000	Operation Supplies & Expenses		25.74
	ACCT#920-380-0991 MTR STN #2 DIALER	920380099104-24	
620-00-57827-000-000	Operation Supplies & Expenses		42.59
	ACCT#920-380-0977 LS#3 DIALER	920380099104-24	
620-00-57827-000-000	Operation Supplies & Expenses		42.59
	ACCT#920-380-0982 LS#2 DIALER	920380099104-24	
620-00-57827-000-000	Operation Supplies & Expenses		42.59
	ACCT#920-380-0987 LS#1 DIALER	920380099104-24	
610-00-57641-000-000	Operation Supplies & Expenses		42.40
	ACCT#920-380-0992 MTR STN #1 DIALER	920380099104-24	
620-00-57827-000-000	Operation Supplies & Expenses		0.00
	ACCT#920-380-0996 LS#4 DIALER	920380099104-24	
		Total	195.91

EFT 4/24/2024 CHARTER COMMUNICATIONS - UTILITIES
Acct# 8348 10 427 0026135 Internet Manual Check

610-00-57921-000-000	Office Supplies & Expenses		64.99
	Acct# 8348 10 427 0026135 Internet	153078301040724	
620-00-57851-000-000	Office Supplies & Expenses		65.00
	Acct# 8348 10 427 0026135 Internet	153078301040724	
		Total	129.99

EFT 4/25/2024 MENASHA UTILITIES
ACCT#3266037-00 |Elec Plank Rd-Meter Pit Manual Check

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ACCT

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-57827-000-000		Operation Supplies & Expenses	11.34
ACCT#3266037-00 |Elec Plank Rd-Meter Pit			
610-00-57641-000-000		Operation Supplies & Expenses	68.93
ACCT#3265998-00 | COA Water #1 Electric			
620-00-57821-000-000		Fuel/Power Purchase - Pumping	1,156.66
ACCT#3265946-00 | LS #4 Electric			
620-00-57827-000-000		Operation Supplies & Expenses	11.39
ACCT#3265946-00 | Storm Water Charge			
		Total	1,248.32
EFT	4/25/2024	WE ENERGIES - 00005	
0705461764-00005 | HU Main - Gas		Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	81.61
0705461764-00005 | HU Main - Gas		04252024-00005	
620-00-57851-000-000		Office Supplies & Expenses	81.61
0705461764-00005 | HU Main - Gas		04252024-00005	
		Total	163.22
EFT	4/25/2024	WE ENERGIES - 00002	
0705461764-00002 | LS#2 Electric		Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	76.77
0705461764-00002 | LS#2 Electric		04252024-00002	
		Total	76.77
EFT	4/25/2024	WE ENERGIES - 00009	
0705461764-00009 | HU Main - Electric		Manual Check	
610-00-57921-000-000		Office Supplies & Expenses	350.59
0705461764-00009 | HU Main - Electric		04252024-00009	
620-00-57851-000-000		Office Supplies & Expenses	350.60
0705461764-00009 | HU Main - Electric		04252024-00009	
		Total	701.19
EFT	4/25/2024	WE ENERGIES - 00001	
0705461764-00001 | LS#1 Electric & Gas		Manual Check	
620-00-57821-000-000		Fuel/Power Purchase - Pumping	394.55
0705461764-00001 | LS#1 Electric & Gas		04252024-00001	
		Total	394.55
EFT	4/24/2024	RELIANCE STANDARD LIFE INSURANCE COMPANY	
UTILITIES MAY 2024 LIFE & DISABILITY		Manual Check	

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
610-00-57926-000-000		Employee Pensions & Benefits		101.81
UTILITIES MAY 2024 LIFE & DISABILITY				
620-00-57854-000-000		Employee Pensions & Benefits		101.82
UTILITIES MAY 2024 LIFE & DISABILITY				
			Total	203.63
EFT	4/30/2024	VERIZON WIRELESS - UTILITIES		
SHARE OF EMERGENCY PHONE			Manual Check	
610-00-57641-000-000		Operation Supplies & Expenses		17.21
SHARE OF EMERGENCY PHONE		9961133621		
620-00-57827-000-000		Operation Supplies & Expenses		42.47
LS6 DIALER & SHARE OF EMERGENCY PHONE		9961133621		
			Total	59.68
10352	4/03/2024	JASON SELIG HOMES LLC		
VOID UNCASHED CHECK 10352			Manual Check	
610-00-21400-000-000		Connection Fees Refund		-136.50
VOID UNCASHED CHECK 10352				
			Total	-136.50
10686	4/03/2024	FOX CROSSING UTILITIES		
12/15/23-3/20/24 Water Base & Vol				
610-00-57601-000-000		Purchased Water - COA / FC		682.64
12/15/23-3/20/24 Water Base & Vol				
			Total	682.64
10687	4/03/2024	GFL ENVIRONMENTAL		
U30000140051				
610-00-57921-000-000		Office Supplies & Expenses		51.12
COMMERCIAL TRASH DUMPSTER/RECY APR		U30000140051		
620-00-57851-000-000		Office Supplies & Expenses		51.12
COMMERCIAL TRASH DUMPSTER/RECY APR		U30000140051		
			Total	102.24
10688	4/03/2024	JASON SELIG HOMES LLC		
REPLACEMENT OF CHECK 10352				
610-00-21400-000-000		Connection Fees Refund		136.50
REPLACEMENT OF CHECK 10352				
			Total	136.50

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
10689	4/03/2024	SERVICEMASTER BUILDING MAINTENANCE	
4/1/24 - APR 2024 CLEANING SERVICE			
610-00-57935-000-000		Maintenance of General Plant	162.50
4/1/24 - APR 2024 CLEANING SERVICE 44802			
620-00-57834-000-000		Maintenance of General Plant	162.50
4/1/24 - APR 2024 CLEANING SERVICE 44802			
		Total	325.00
10690	4/03/2024	T-MOBILE	
982397755			
610-00-57641-000-000		Operation Supplies & Expenses	37.81
FROM 2/21/24-3/20/24 UTILITIES PHONES			
620-00-57827-000-000		Operation Supplies & Expenses	37.82
FROM 2/21/24-3/20/24 UTILITIES PHONES			
610-00-57641-000-000		Operation Supplies & Expenses	44.10
FROM 2/21/24-3/20/24 UTILITIES PADS			
620-00-57827-000-000		Operation Supplies & Expenses	44.10
FROM 2/21/24-3/20/24 UTILITIES PADS			
		Total	163.83
10691	4/03/2024	VILLAGE OF HARRISON - UTILITIES REIMB	
REIMBURSE 13% LEASE, POSTAGE 1ST QTR			
610-00-57921-000-000		Office Supplies & Expenses	9.33
REIMBURSE 13% LEASE POSTAGE MACHINE			
620-00-57851-000-000		Office Supplies & Expenses	9.33
REIMBURSE 13% LEASE POSTAGE METER			
610-00-57921-000-000		Office Supplies & Expenses	73.08
REIMBURSE POSTAGE 1ST QTR			
620-00-57851-000-000		Office Supplies & Expenses	73.08
REIMBURSE POSTAGE 1ST QTR			
		Total	164.82
10692	4/10/2024	CLIFTON LARSON ALLEN LLP	
L241175855 UTILITIES PORTION			
610-00-57923-000-000		Outside Services Employed	4,000.00
FROM 3/28/24 PROGRESS BILLING 2023 AUDIT L241175855			
620-00-57852-000-000		Outside Services Employed	4,000.00
FROM 3/28/24 PROGRESS BILLING 2023 AUDIT L241175855			
		Total	8,000.00

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee	Amount
10693	4/10/2024	COMMUNITY FIRST CU - VISA	
3/29/24 CARD *7123			
610-00-57641-000-000		Operation Supplies & Expenses	24.98
3/2/24 AMAZON - LED WORK LIGHT			
620-00-57827-000-000		Operation Supplies & Expenses	24.99
3/2/24 AMAZON - LED WORK LIGHT			
610-00-57921-000-000		Office Supplies & Expenses	8.92
3/2/24 AMAZON - OFFICE SUPPLIES			
620-00-57851-000-000		Office Supplies & Expenses	8.92
3/2/24 AMAZON - OFFICE SUPPLIES			
610-00-57930-000-000		Miscellaneous General Expense	8.58
3/2/24 AMAZON - KITCHEN SUPPLIES			
620-00-57856-000-000		Miscellaneous General Expense	8.58
3/2/24 AMAZON - KITCHEN SUPPLIES			
610-00-57930-000-000		Miscellaneous General Expense	8.98
3/18/24 AMAZON - KITCHEN SUPPLIES			
620-00-57856-000-000		Miscellaneous General Expense	8.99
3/18/24 AMAZON - KITCHEN SUPPLIES			
610-00-57921-000-000		Office Supplies & Expenses	7.77
3/18/24 AMAZON - OFFICE SUPPLIES			
620-00-57851-000-000		Office Supplies & Expenses	7.77
3/18/24 AMAZON - OFFICE SUPPLIES			
610-00-57641-000-000		Operation Supplies & Expenses	5.88
3/18/24 AMAZON - 9 WAY CONN SOCKET			
620-00-57827-000-000		Operation Supplies & Expenses	5.89
3/18/24 AMAZON - 9 WAY CONN SOCKET			
610-00-57921-000-000		Office Supplies & Expenses	108.58
3/21/24 WRWA CONFERENCE REGISTRATION			
620-00-57851-000-000		Office Supplies & Expenses	108.58
3/21/24 WRWA CONFERENCE REGISTRATION			
610-00-57921-000-000		Office Supplies & Expenses	6.82
3/23/24 ADOBE MONTHLY SUBSCRIPTION			
620-00-57851-000-000		Office Supplies & Expenses	6.82
3/23/24 ADOBE MONTHLY SUBSCRIPTION			
610-00-57921-000-000		Office Supplies & Expenses	16.49
3/24/24 AMAZON - OFFICE SUPPLIES			
620-00-57851-000-000		Office Supplies & Expenses	16.50
3/24/24 AMAZON - OFFICE SUPPLIES			

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
610-00-57930-000-000		Miscellaneous General Expense		8.57
	3/24/24	AMAZON - KITCHEN SUPPLIES		
620-00-57856-000-000		Miscellaneous General Expense		8.57
	3/24/24	AMAZON - KITCHEN SUPPLIES		
			Total	411.18
10694	4/10/2024	FERGUSON WATERWORKS #1476		
	4/3/24	5/8" TRANSMITTERS (40ct)		
610-00-18346-000-000		Meters		9,400.00
	4/3/24	5/8" TRANSMITTERS (40ct)	409931-1	
			Total	9,400.00
10695	4/10/2024	GRANT T LAUE		
		CONFERENCE, MILEAGE, & CLOTHING REIMB		
610-00-57921-000-000		Office Supplies & Expenses		133.33
	3/27-3/28/24	WRWA CONF MILEAGE REIMB		
620-00-57851-000-000		Office Supplies & Expenses		133.33
	3/27-3/28/24	WRWA CONF MILEAGE REIMB		
610-00-57921-000-000		Office Supplies & Expenses		13.71
	3/27/24	MEAL REIMBURSEMENT		
620-00-57851-000-000		Office Supplies & Expenses		13.71
	3/27/24	MEAL REIMBURSEMENT		
610-00-57930-000-000		Miscellaneous General Expense		57.17
	2024	GTL CLOTHING REIMBURSEMENT		
620-00-57856-000-000		Miscellaneous General Expense		57.17
	2024	GTL CLOTHING REIMBURSEMENT		
			Total	408.42
10696	4/10/2024	MENARDS-APPLETON EAST		
	3/13/24	MISC SUPPLIES		
610-00-57930-000-000		Miscellaneous General Expense		76.27
	3/13/24	MISC SUPPLIES	53819	
620-00-57856-000-000		Miscellaneous General Expense		76.27
	3/13/24	MISC SUPPLIES	53819	
			Total	152.54
10697	4/10/2024	MORTON SAFETY		
		GAS BUMP TEST STATION, GASES, & CALIBRAT		
620-00-57827-000-000		Operation Supplies & Expenses		803.75
	3/26/24	GAS BUMP TEST STATION	227589	

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-57827-000-000		Operation Supplies & Expenses		214.00
	3/26/24	GAS BUMP TEST GASES & SHIPPING	227589	
620-00-57827-000-000		Operation Supplies & Expenses		75.00
	3/26/24	GAS MONITOR CALIBRATION	226987	
			Total	1,092.75
10698	4/10/2024	PAUL OR JO DAVIES		
	ACCT 001-6008-01 CREDIT BALANCE REFUND			
610-00-46101-000-000		Residential Metered Sales		12.94
	ACCT 001-6008-01 CREDIT BALANCE REFUND			
620-00-46221-000-000		Residential Measured Service		12.81
	ACCT 001-6008-01 CREDIT BALANCE REFUND			
610-00-46300-000-000		Public Fire Protection Service		1.83
	ACCT 001-6008-01 CREDIT BALANCE REFUND			
			Total	27.58
10699	4/17/2024	APPLETON SIGN COMPANY		
	4/12/24 New Sign Final Payment			
610-00-18390-000-000		General-Structures & Improve		5,412.57
	4/12/24	New Sign Final Payment	231162-2	
620-00-18390-000-000		General-Structures & Improve		5,412.58
	4/12/24	New Sign Final Payment	231162-2	
			Total	10,825.15
10700	4/17/2024	EHLERS		
	Financial and Ordinance Review			
610-00-57923-000-000		Outside Services Employed		4,500.00
	4/9/24	Long Range Cash Flow Analysis	97296	
620-00-57852-000-000		Outside Services Employed		4,500.00
	4/9/24	Long Range Cash Flow Analysis	97296	
610-00-57923-000-000		Outside Services Employed		1,250.00
	4/9/24	Ordinance Review	97296	
620-00-57852-000-000		Outside Services Employed		1,250.00
	4/9/24	Ordinance Review	97296	
			Total	11,500.00
10701	4/17/2024	MORTON SAFETY		
	4/3/24 Ventilator Confined Space Entry			
620-00-57827-000-000		Operation Supplies & Expenses		554.25
	4/3/24	Ventilator Confined Space Entry	227934	

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	554.25
10702	4/24/2024	CLEAN WATER TESTING LLC		
Monthly Bacteria Tests & an Iron Test				
610-00-57641-000-000		Operation Supplies & Expenses		96.00
4/17/24 Monthly Water Bacteria Tests		9008758424		
610-00-57641-000-000		Operation Supplies & Expenses		18.00
4/19/24 Iron Test Due to Cust. Complaint		9008769792		
			Total	114.00
10703	4/24/2024	CRANE ENGINEERING SALES INC		
4/16/24 LS4 Rotator Assembly				
620-00-18323-000-000		Electric Pumping Equipment		5,655.17
4/16/24 LS4 Rotator Assembly		464410-00		
			Total	5,655.17
10704	4/24/2024	FERGUSON WATERWORKS #1476		
Meter Parts and Hydrant Extensions				
610-00-57653-000-000		Maintenance of Meters		1,785.70
4/12/24 5/8" Meter Chambers (50ct)		409931-2		
610-00-18348-000-000		Hydrants		4,789.42
4/18/24 Hydrant Extensions (4-12" 1-18")		413096		
			Total	6,575.12
10705	4/24/2024	GANNETT WISCONSIN LOCALiQ		
6286297				
620-00-57827-000-000		Operation Supplies & Expenses		110.56
BILL 3/1-3/31 BIDS LIFT STATION 1&2 PIPE		6286297		
			Total	110.56
10706	4/24/2024	JACKS LAWN & LANDSCAPE INC.		
4/1/24 Tree Trimming Services LS1 & LS2				
620-00-57834-000-000		Maintenance of General Plant		675.00
4/1/24 Tree Trimming Services LS1 & LS2		3293		
			Total	675.00
10707	4/24/2024	MARTENSON & EISELE INC		
Engineering Services through 3/31/24				
610-00-13143-000-000		Due from Developers		210.00
Harrison Heights 2 through 3/31/24		64003		

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
620-00-13143-000-000		Due from Developers		210.00
		Harrison Heights 2 through 3/31/24	64003	
610-00-57923-000-000		Outside Services Employed		776.25
		System Map Updates through 3/31/24	64006	
620-00-57852-000-000		Outside Services Employed		776.25
		System Map Updates through 3/31/24	64006	
610-00-57923-000-000		Outside Services Employed		372.50
		General Requests through 3/31/24	64004	
620-00-57852-000-000		Outside Services Employed		1,037.50
		General Requests through 3/31/24	64004	
620-00-57852-000-000		Outside Services Employed		10,856.52
		LT Planning through 3/31/24	64005	
			Total	14,239.02
10708	4/24/2024	NEENAH-MENASHA SEWERAGE COMMISSION		
		MAY BILL BASED ON MAR MEASURES		
620-00-57829-000-000		Sewerage Treatment Charges		21,277.17
		MAY 2024 Bill Based on MAR 2024 Measures	2024-169	
620-00-57870-000-000		Interest Expense - CWF Loan		1,255.00
		MAY 2024 CWF Loan - Interest	2024-174	
620-00-57875-000-000		Amortization Expense-CWF Loan		5,044.00
		MAY 2024 CWF Loan - Debt	2024-174	
620-00-57870-000-000		Interest Expense - CWF Loan		324.00
		MAY 2024 SLDG BLDG LOAN INTEREST	2024-174	
620-00-57875-000-000		Amortization Expense-CWF Loan		1,799.00
		MAY 2024 SLDG BLDG LOAN DEBT	2024-174	
			Total	29,699.17
10709	4/24/2024	SUPERIOR CHEMICAL LLC		
		GARBAGE BAGS & TEF-LUBE TEFLON PENE.		
610-00-57641-000-000		Operation Supplies & Expenses		77.83
		4/10/24 TEF-LUBE PENE. (12CT)	388662	
620-00-57827-000-000		Operation Supplies & Expenses		77.84
		4/10/24 TEF-LUBE PENE. (12CT)	388662	
610-00-57930-000-000		Miscellaneous General Expense		31.33
		4/10/24 55 GL GARBAGE BAGS (100CT)	388662	
620-00-57856-000-000		Miscellaneous General Expense		31.33
		4/10/24 55 GL GARBAGE BAGS (100CT)	388662	

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

Check Nbr	Check Date	Payee		Amount
			Total	218.33
10710	4/24/2024	US POSTAL SERVICE PERMIT 68 FIRST CLASS PRESORT		
610-00-57921-000-000		Office Supplies & Expenses PERMIT 68 FIRST CLASS PRESORT		1,500.00
620-00-57851-000-000		Office Supplies & Expenses PERMIT 68 FIRST CLASS PRESORT		1,500.00
			Total	3,000.00
10711	4/30/2024	CLIFTON LARSON ALLEN LLP L241236547		
610-00-57923-000-000		Outside Services Employed FROM 4/24/24 PROGRESS BILLING 2023 AUDIT L241236547		2,665.00
620-00-57852-000-000		Outside Services Employed FROM 4/24/24 PROGRESS BILLING 2023 AUDIT L241236547		1,000.00
			Total	3,665.00
10712	4/30/2024	T-MOBILE 982397755		
610-00-57641-000-000		Operation Supplies & Expenses FROM 3/21/24-4/20/24 UTILITIES PHONES		37.81
620-00-57827-000-000		Operation Supplies & Expenses FROM 3/21/24-4/20/24 UTILITIES PHONES		37.82
610-00-57641-000-000		Operation Supplies & Expenses FROM 3/21/24-4/20/24 UTILITIES PADS		44.10
620-00-57827-000-000		Operation Supplies & Expenses FROM 3/21/24-4/20/24 UTILITIES PADS		44.10
			Total	163.83
			Grand Total	112,203.71

UTILITIES EXPENSE COMM FIRST CU Accounting Checks

Posted From: 4/01/2024 From Account:
Thru: 4/30/2024 Thru Account:

	Amount
Total Expenditure from Fund # 610 - WATER UTILITY	39,830.98
Total Expenditure from Fund # 620 - SEWER UTILITY	72,372.73
Total Expenditure from all Funds	112,203.71

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From: Chad Pelishek, Assistant Village Manager	**Meeting Date:** May 28, 2024

Title:
Conditional Use Permit –Dwayne Nushardt– parcel 39948 – Hwy 55

Issue:
Should the Village Board approve the Conditional Use Permit for a commercial greenhouse and nursery, with a retail shop on State Road 114?

Background and Additional Information:

The applicant seeks a Conditional Use Permit (CUP) to construct and operate a commercial greenhouse and nursery with a retail shop. The property is 5 acres and located on the northside of State Road 114, wholly within parcel 39948. Stumpf Creative Landscapes is roughly 600 feet to the west of the property. Firelane 13 dead ends into the southwest corner of the parcel.

The property is zoned General Agriculture. Under the General Agriculture zoning district, Greenhouses; commercial (d)(9) and Nurseries and orchards; commercial (d)(15) are conditional uses.

As a commercial greenhouse, the proposed use of the property would grow and sell potted bedding plants, vegetables, perennials, hanging flower baskets, and fresh flowers. During seasonal times Christmas trees and wreaths would be sold.

Total employment would be 1 to 3 persons with an estimate of 10 occupants per hour. The proposed business hours are:

Monday through Friday: 9:00am – 6:00pm
Saturday: 9:00am – 4:00 pm
Sunday: 10:00am – 3:00 pm

The retail shop includes a parking area with blacktop paving. The preliminary site plan has the retail shop adjoining two 30x100 foot greenhouses with polycarbonate covering. The back half of the property consists of six 20x60 greenhouse hoop houses. A stormwater pond sits along the rear lot next to a garage shed.

Access into the property is controlled/permitted by the Wisconsin Department of Transportation. Any future mound/septic system is controlled by Calumet County. Any construction of a well on the property requires a licensed water well driller. That licensed professional registers any well with the DNR through the Well Notification System.

Basis for Approval: (from the Zoning Ordinance Section 117-319) Each item must be met in order to grant approval.

1. *Zoning. The proposed use conforms to the underlying zoning district intent and design standards*

and is in harmony with the general purpose and intent of this chapter. Where there is an existing nonconforming structure, the design standards of the underlying zoning district may be waived by the plan commission and village board.

Under Village Code 117-80, Greenhouses; commercial (d)(9) and Nurseries and orchards; commercial (d)(15) are conditional uses. The proposed use conforms to the Zoning Map and the Future Land Use Map.

2. Plans. The proposed use conforms to the comprehensive plan and any other officially adopted plan.

The proposed use of the property for a commercial greenhouse use conforms to the Comprehensive Plan as a conditional use.

3. Traffic. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

There is no *present* direct access to the parcel. Any future access point would be off of State Road 114. That access is controlled and permitted by the Wisconsin Department of Transportation.

4. Landscaping and screening. Appropriate landscaping and screening has been or will be provided to protect adjacent uses or properties from light, noise and other visual impacts that are associated with the proposed use as established in article VI, Access, Parking, and Loading and article IX, Landscaping and Screening Standards.

The development plan communicates green space in the front of the parcel. Trees will be located throughout other green spaces. The property does not directly border a residential lot.

5. Neighborhood compatibility. The proposed use is compatible with the predominant or prevailing land use of the neighborhood surrounding the proposed development and whether the proposed use creates a nuisance due to noise, odor, or dust.

The surrounding land uses are General Agriculture, with Rural Residential and then Neighborhood Commercial to the west.

6. Services. Adequate facilities, access roads, drainage and/or necessary services have been or will be provided.

No utilities are present at the property. A detailed drainage and stormwater plan shall be required prior to any development of the site. Roadway access is provided via State Road 114.

Findings of Fact:

- Staff finds that the Conditional Use Permit request will comply with the Harrison Zoning Ordinance with the below conditions.
- Property owners within a 300-feet of the subject property have been notified via first-class mail.

Budget Impacts:
None

Recommended Action:

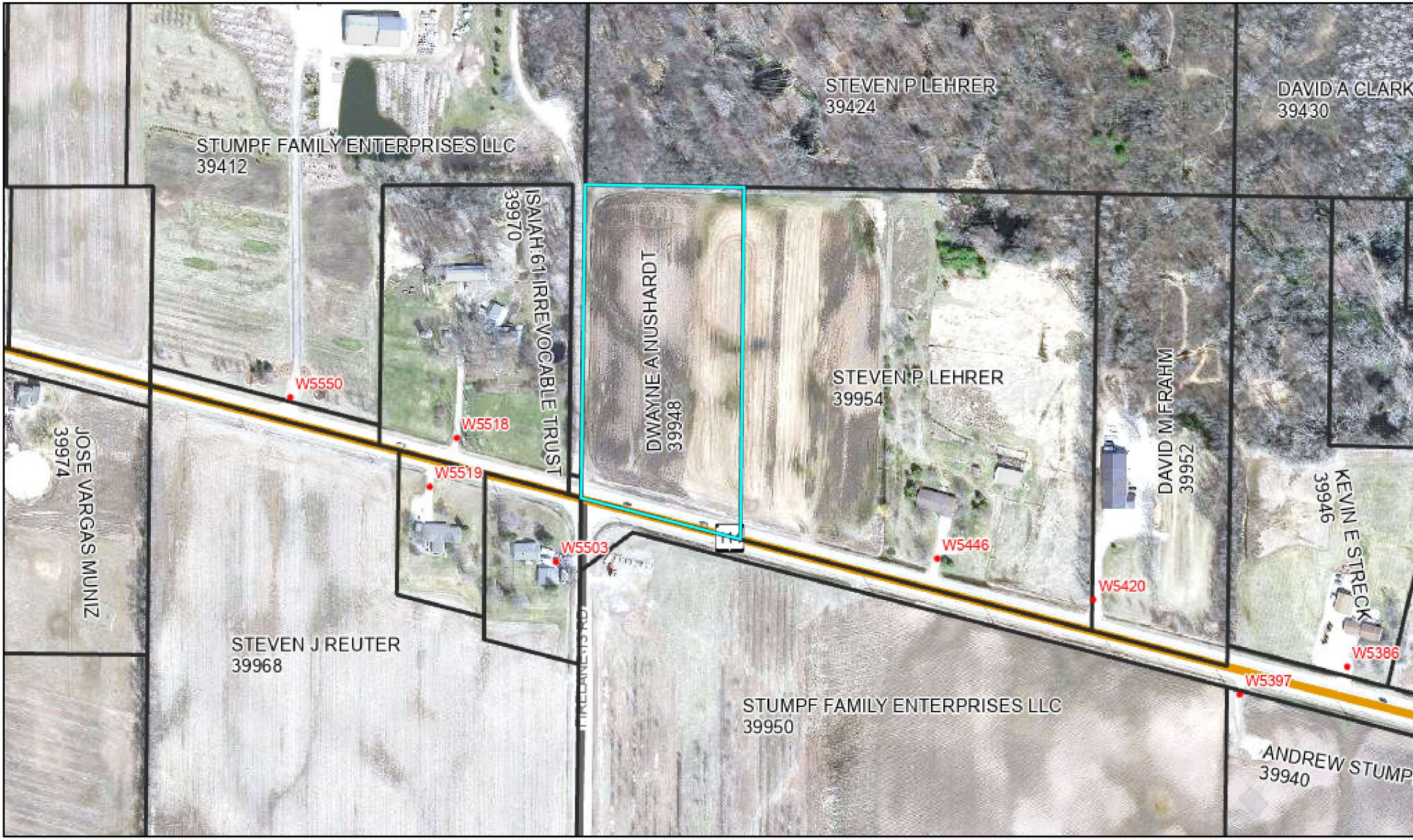
The Plan Commission recommends approval of the Conditional Use Permit (CUP) request with the following conditions:

1. A detailed site plan review, pursuant to Article XIII of the zoning ordinance, shall be completed prior to issuance of zoning and building permits.
2. A detailed Drainage and Stormwater plan shall be completed prior to issuance of zoning and building permits
3. Access to the property shall be approved by the Wisconsin Department of Transportation.
4. Only those uses permitted in the applicable zoning district shall be allowed within the development.
5. The building(s) shall meet all the design standards of the zoning ordinance.
6. A sign permit must be obtained for all new or changed signage.
7. A zoning permit must be obtained for the additions and accessory buildings.
8. A building permit must be obtained for the additions, interior remodel, and accessory buildings.
9. Any Outdoor Christmas Tree Sales Lot shall obtain an annual Temporary Use Permit Application.
10. All applicable local, County, and State rules, regulations, and ordinances shall be met.
11. The developer shall acknowledge the conditions of approval and agree to abide by all conditions.

Attachments:

- Aerial 1.pdf
- Aerial 2.pdf
- Site and Development Plan.pdf
- Preliminary rendering of Greenhouse.pdf

ArcGIS Web Map



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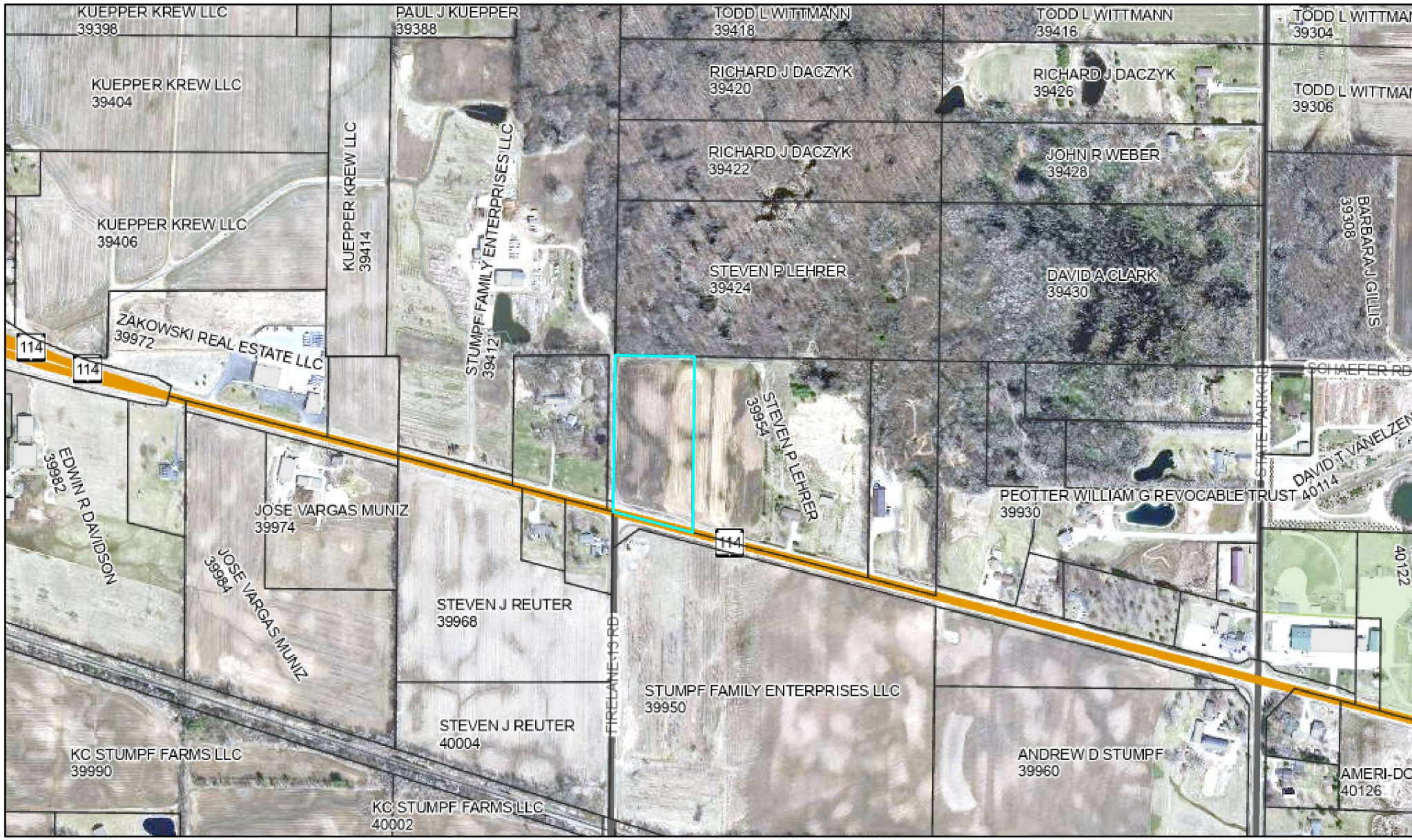
Parcels
Address Point
County Boundary
Building Footprint
Rivers and Streams Zoom
Calumet Roads Cartographic
State Highways
City Streets
Municipal Boundary
Village Boundary
RailRoads

Calumet County 2021 Orthophoto
Red: Band_1
Green: Band_2
Blue: Band_3

1:4,514
0 0.03 0.06 0.11 m
0 0.04 0.09 0.17 km
Calumet County Land Information Office

Esri, NASA, NGA, USGS | County of Calumet, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS | Calumet County L

ArcGIS Web Map



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Parcels
County Boundary
Parks Zoom
Building Footprint
Rivers and Streams Zoom
Calumet Roads Cartographic
State Highways
City Streets
Municipal Boundary
Village Boundary
RailRoads

Calumet County 2021 Orthophoto
Red: Band_1
Green: Band_2
Blue: Band_3

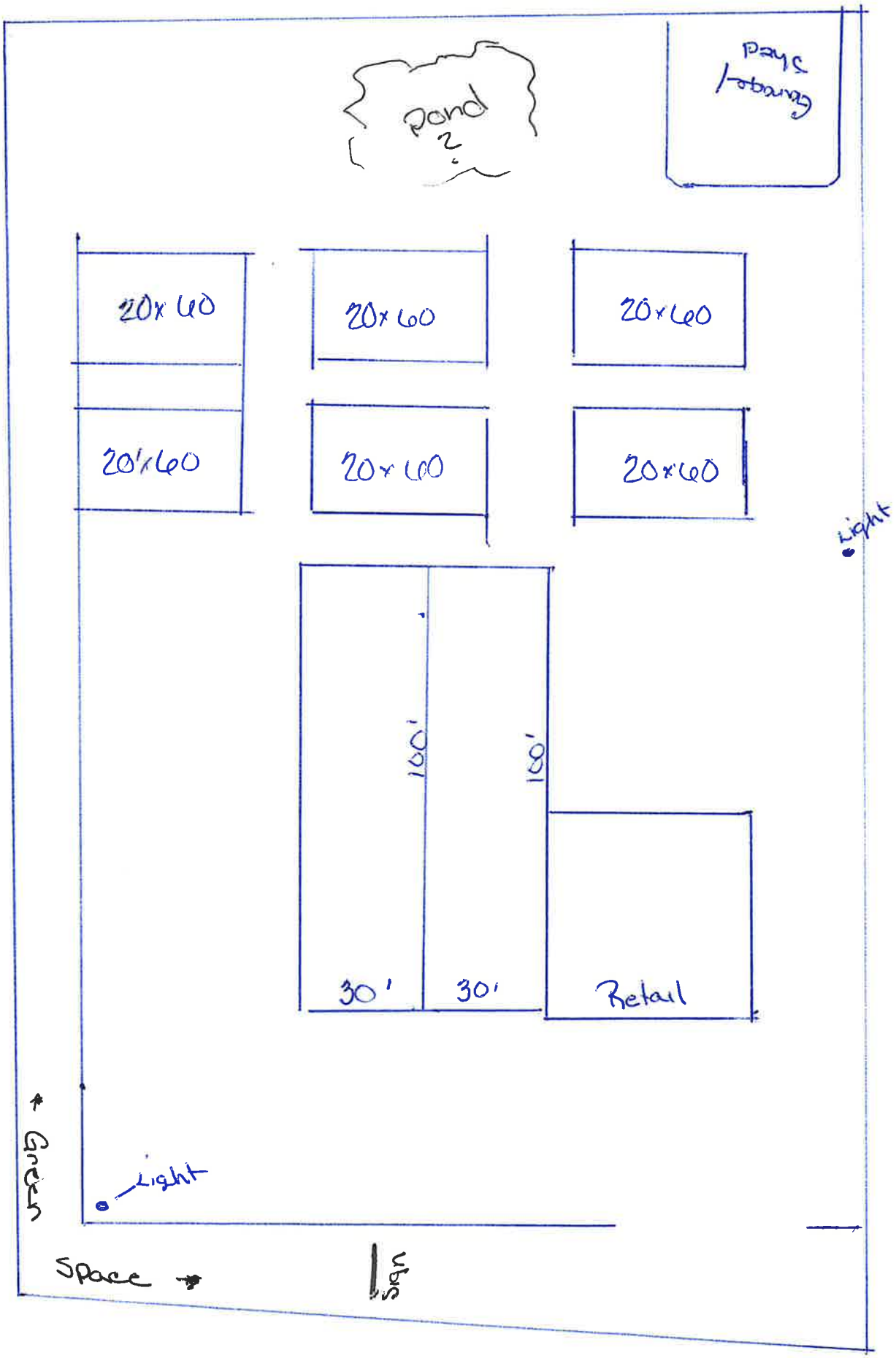
1:9,028

0 0.05 0.1 0.2 mi

0 0.07 0.15 0.3 km

Calumet County Land Information Office

Esri, NASA, NGA, USGS | County of Calumet, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS | Calumet County L


Pond
?
Pays
Lobbying
20x60
20x60
20x60
20x60
20x60
20x60
Light
100'
100'
30'
30'
Retail
Green
Light
Space
Sign

Development Plan

1A. Business Hours:

M-F 9am-6pm

Sat: 9am-4pm

Sun: 10am-3pm

1B. Occupants: 10 per hour

1C. Employees: 1-3

2. Single car garage

3. *Floor plan* update

4.

5. Plat map

6. *Drawing* update

7.

8.

9. *Form*

10.

11. Pond location

12. N/A

13. Trees in green space

14.

15A. TBD

15B. In map

16. Greenspace in front

17. In back near garage

18. Greenspace

19. Blacktop/Pavement/Sidewalks etc.

Development Plan:

An application for a Conditional Use Permit shall be accompanied by the plans/information outlined below. Plan requirements may be assimilated into one (1) or more plan documents. The Zoning Administrator may waive one (1) or more of the requirements when it is deemed unnecessary for the review of a particular type of development.

1 ☐ A narrative detailing the hours of operation, anticipated number of occupants and/or employees.

2. ☐ A narrative explaining any outside storage of materials, equipment, or vehicles.

3 ☐ Submit a floor plan of building(s), size and layout of rooms,

4. ☐ Submit preliminary building(s) façade/elevations for existing and proposed buildings that show sufficient detail to permit an understanding of the architectural style of the development. Design renderings may also be submitted.

5. ☐ A legal description of the property.

6. ☐ The location of all existing and proposed streets, easements, building(s), parking areas, pedestrian and vehicular access points, and pedestrian walkways.

7. ☐ Dimensions of all existing and proposed streets, easements, building(s), parking areas, pedestrian and vehicular access points, and pedestrian walkways shall be indicated.

8 ☐ A graphic outline of any development phasing.

9. ☐ The land use and zoning classifications of adjacent properties shall also be indicated.

10. ☐ A drainage plan shall show existing topography at two (2') foot intervals, and spot elevations of existing and proposed buildings.

11. ☐ The approximate location of any proposed stormwater management facilities needed in order to meet the Post-Construction Storm Water Management requirements.

12. ☐ The location of existing trees and landforms.

13. ☐ Indicate the location, extent, and type of all proposed plantings.

14 ☐ The location, height, opaque characteristics, extent, and type of any required screening.

15 ☐ The location of all utilities (storm, sanitary, water mains, electrical, natural gas, and communication lines), ☐

The location and type of all exterior lighting, and light fixture heights.

16. ☐ The location of proposed and existing signs.

17. ☐ The location and details of trash collection areas and their enclosures.

18. ☐ Indicate areas for snow removal storage.

19. ☐ Any other pertinent information necessary for the Plan Commission and Village Board to make a decision.

Prospiant - Carlin for Dirty Hands – Preliminary Renderings

Two Vails 30" wide x 100' long x 14' under-gutter height

6,000 Square Feet – Natural Ventilation

Gable One Elevation – Entrance (South?)

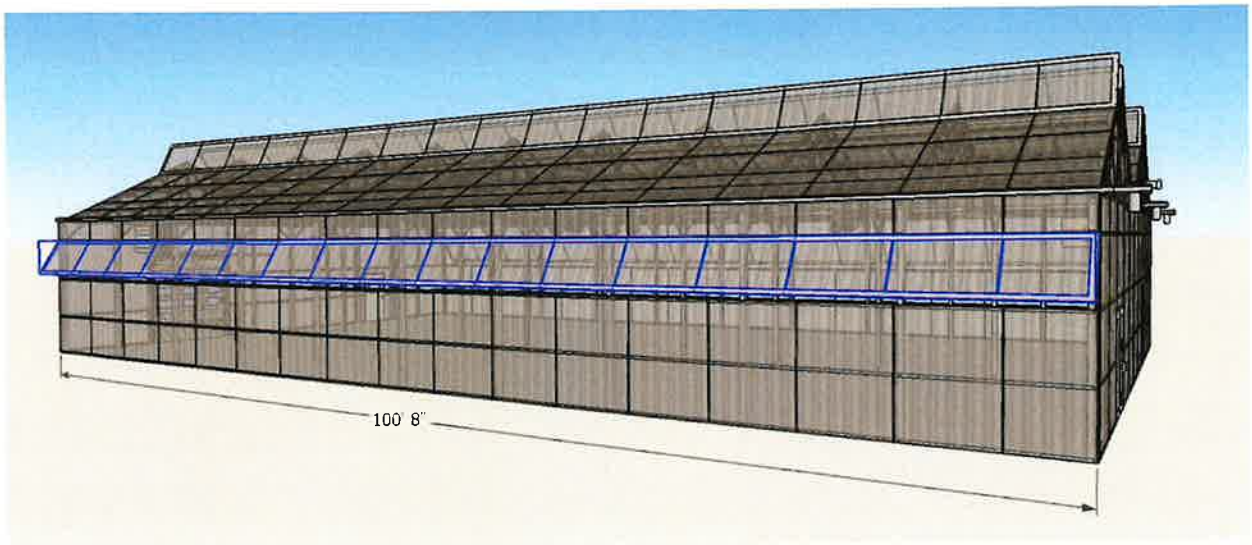
8mm twin wall polycarbonate covering. Two double door framing kits.

Three gutter down spouts. Double Atrium roof vents shown opening.

Side One Elevation

8mm polycarbonate covering.

One 4' tall x 100' long standard swingout side vent highlighted in blue shown opening.



Gable Two Elevation (Rear?)

8mm polycarbonate covering.

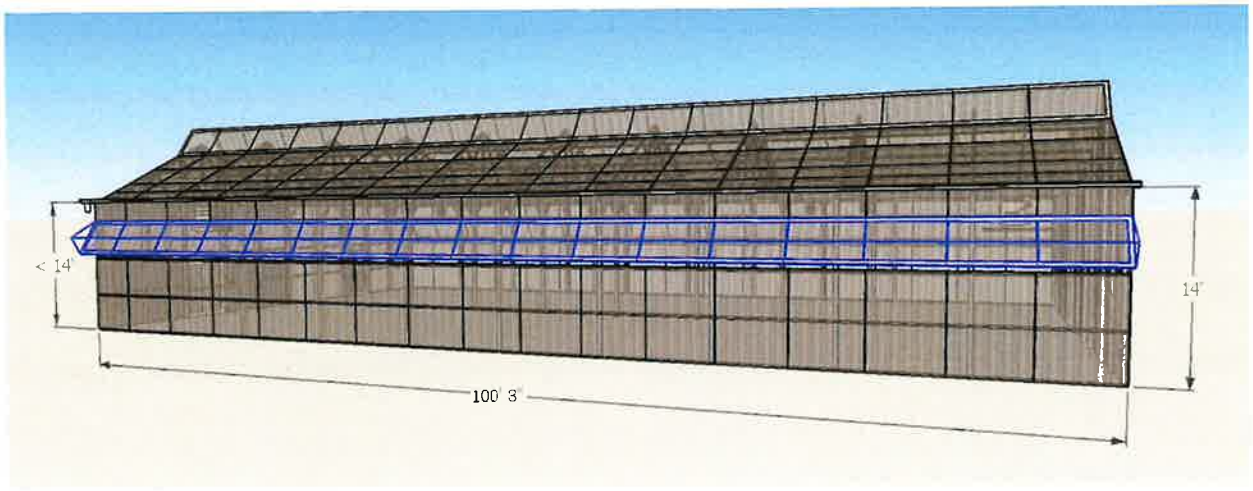
One single door kit, one overhead door kit shown as 10' wide x 10' tall.

Double Atrium Roof Vents shown opening.

Side Two Elevation (Mirrors Side One Elevation)

8mm polycarbonate covering.

One 4' tall x 100' long standard swingout side vent highlighted in blue shown opening.

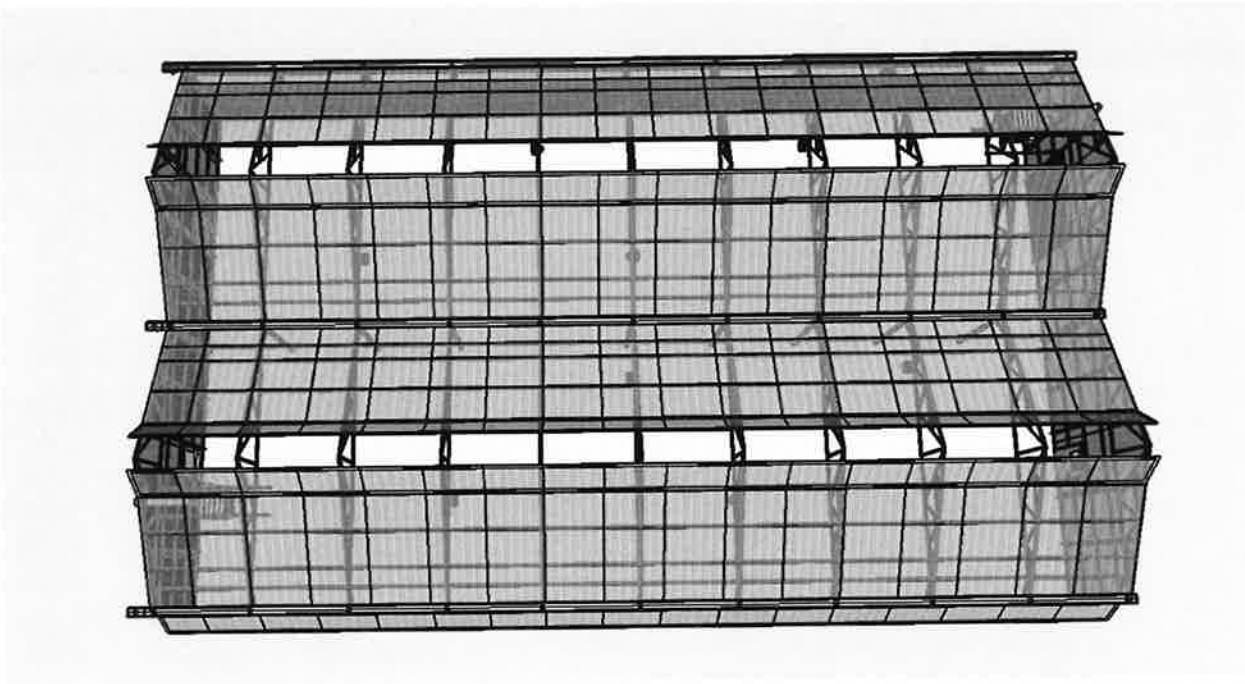


Interior Design

Columns and one piece welded trusses every 10' for a 30# snow load and 105 mph wind rating.

Overhead View

8mm twin wall polycarbonate roof covering shown in 6' wide sheets. Double Atrium roof vents shown opening.



Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From: Chad Pelishek, Assistant Village Manager	**Meeting Date:** May 28, 2024

Title:
Certified Survey Map (CSM) – Mark & Pam Scherer – N9554 Highline Rd – Parcels 39028 & 39038

Issue:
Should the Village Board approve the Certified Survey Map for parcels 39028 and 39028?

Background and Additional Information:

The applicant is proposing a lot line adjustment between two parcels by Certified Survey Map (CSM). The purpose of the CSM is to move the lot line north that separates parcels 39028 and 39038. **The lot line would move north roughly 182 feet to combine the resident home and tennis court within the same parcel**.

Currently parcel 39028 is 4.95 acres and parcel 39028 is 1.84 acres. After the adjustment, parcel 39038 would be 3.439 acres with parcel 39028 at 3.353 acres.

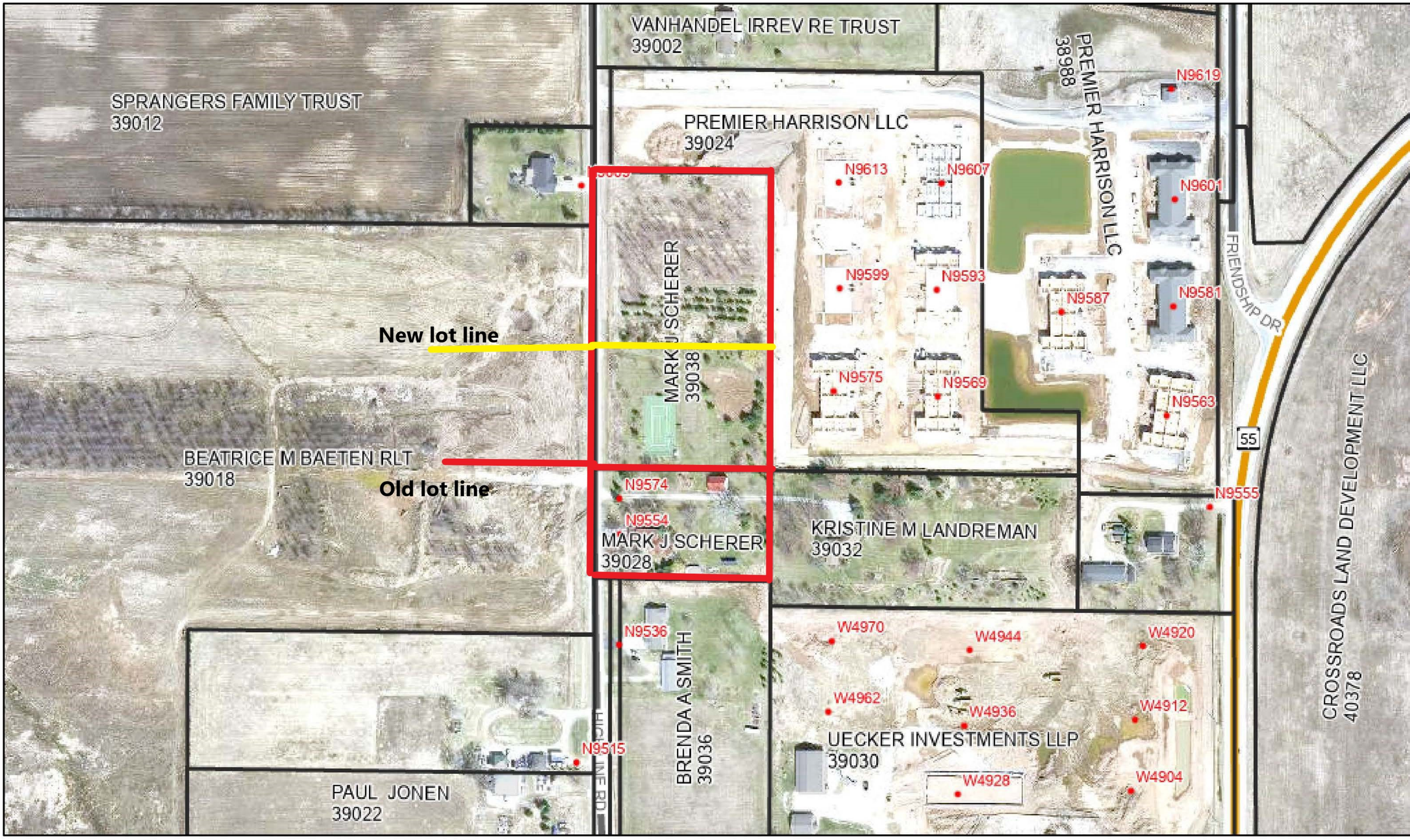
Both parcels are zoned Rural Residential. Both proposed lots meet the standards of the zoning district.

Budget Impacts:
None

Recommended Action:
The Plan Commission recommends approval of the Certified Survey Map (CSM) request as submitted.

Attachments:
- Aerial.pdf
- Aerial 2.pdf
- CSM.pdf

ArcGIS Web Map



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0 0.04 0.09 0.17 km

Calumet County Land Information Office

Parcels

Address Point

County Boundary

Building Footprint

Rivers and Streams Zoom

Calumet Roads Cartographic

State Highways

City Streets

Municipal Boundary

Village Boundary

Calumet County 2021 Orthophoto

Red: Band_1

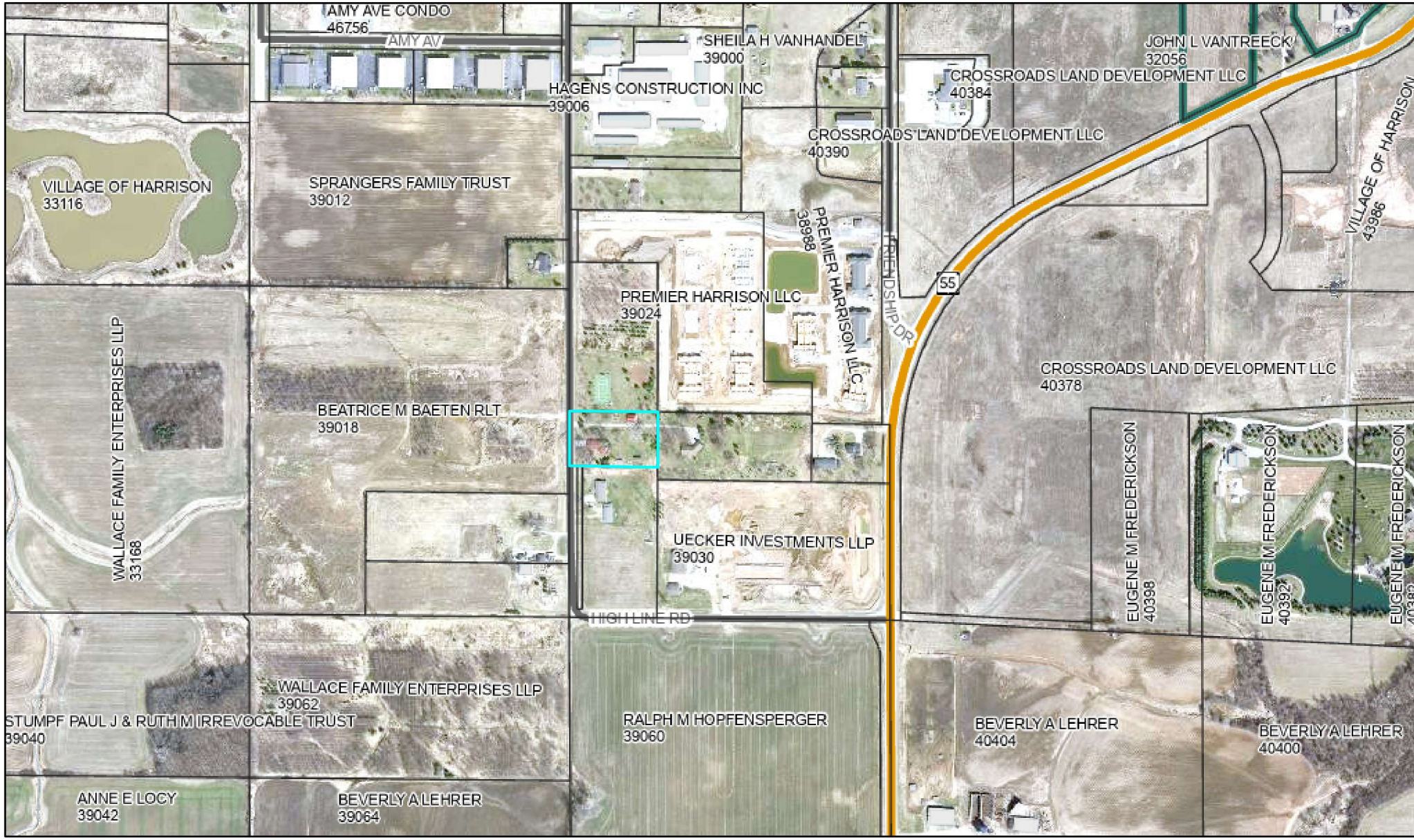
Green: Band_2

Blue: Band_3

ArcGIS Web Ap

Esri, NASA, NGA, USGS | County of Calumet, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS | Calumet County Land Informatio

ArcGIS Web Map



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Parcels

County Boundary

Building Footprint

Rivers and Streams Zoom

Calumet Roads Cartographic

State Highways

City Streets

Municipal Boundary

City Boundary

Village Boundary

Calumet County 2021 Orthophoto

Red: Band_1

Green: Band_2

Blue: Band_3

1:9,028

0 0.05 0.1 0.2 mi

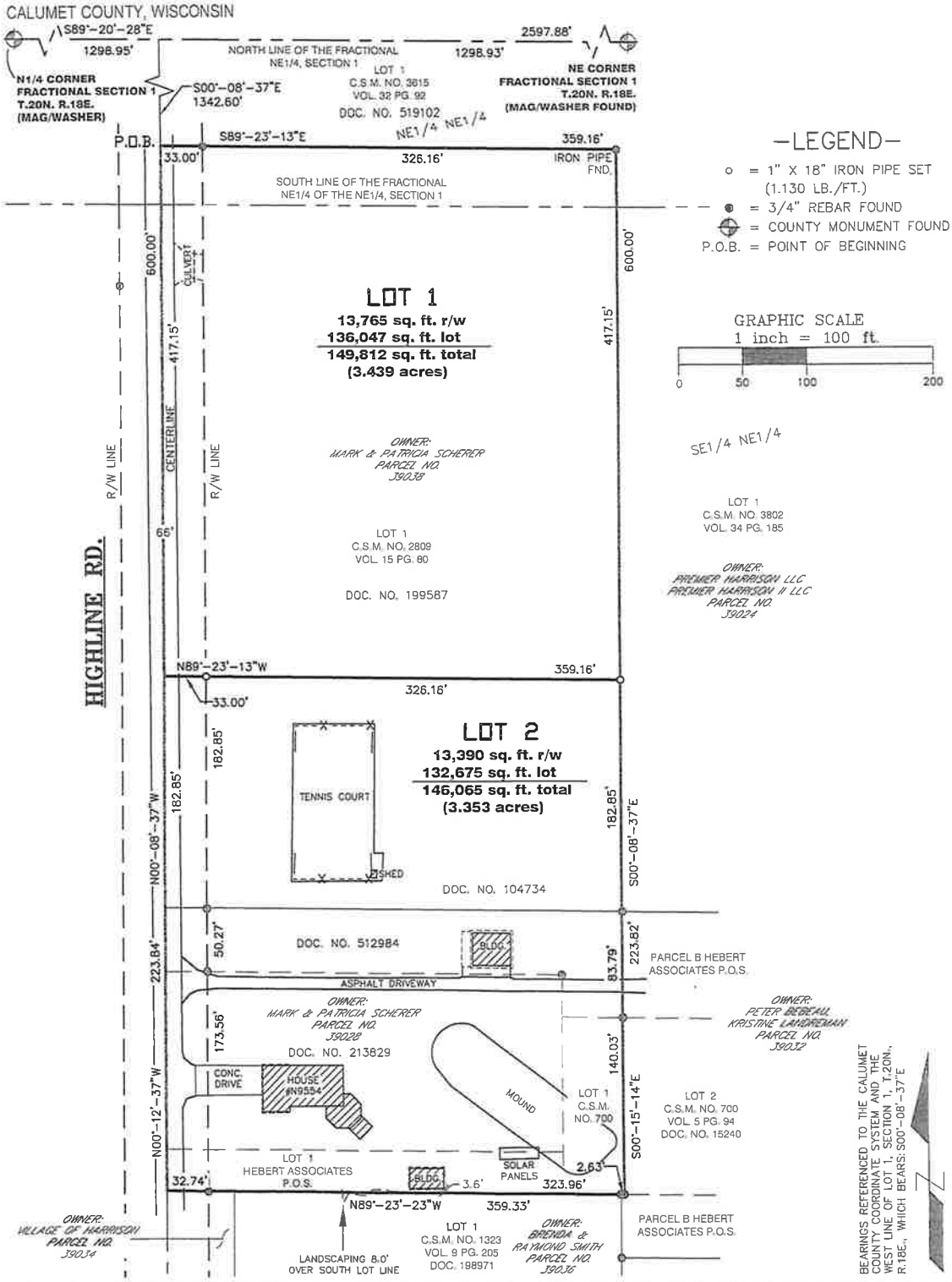
0 0.07 0.15 0.3 km

Calumet County Land Information Office

Esri, NASA, NGA, USGS | County of Calumet, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, USDA, USFWS | Calumet County L

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 1 C.S.M. NO 2809, VOL. 15 PG. 80, DOC. NO. 199587 AND ALSO ALL OF LOT 1 C.S.M. 700, VOL. 5 PG. 94, DOC. NO. 15240 AND ALSO A PART OF THE SE1/4 OF THE FRACTIONAL NE1/4, SECTION 1, T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN



—LEGEND—

- o = 1" X 18" IRON PIPE SET (1.130 LB./FT.)
- ● = 3/4" REBAR FOUND
- ⊕ = COUNTY MONUMENT FOUND
- P.O.B. = POINT OF BEGINNING

GRAPHIC SCALE
1 inch = 100 ft.
0 50 100 200

MERIDIAN SURVEYING, LLC N9637 Friendship Drive Office: 920-993-0881 Kaukauna, WI 54130 Fax: 920-273-6037	DRAWN BY: KR	FIELD WORK DATE: 3-26-24	SURVEYED FOR: PATRICIA SCHERER N9554 HIGHLAND RD KAUKAUNA, WI 54130
	CHECKED BY: D.A.S.	FIELD BOOK: X	
	JOB NO.: 15275	SHEET 1 OF 4	

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 1 C.S.M. NO 2809, VOL. 15 PG. 80, DOC. NO. 199587 AND ALSO ALL OF LOT 1 C.S.M. 700, VOL. 5 PG. 94, DOC. NO. 15240 AND ALSO A PART OF THE SE1/4 OF THE FRACTIONAL NE1/4, SECTION 1, T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

(Sheet 2 of 4)

SURVEYOR'S CERTIFICATE

I, David A. Spielbauer, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, monumented and mapped under the direction of Patricia Scherer, all of Lot One (1) of Certified Survey Map No. 2809, recorded in Volume 15 of Certified Survey Maps, on Page 80, as Document No. 199587, and also all of Lot One (1) of Certified Survey Map No. 700, recorded in Volume 5 of Certified Survey Maps, on Page 94, as Document No. 15240, and also a part of the Southeast Quarter (SE1/4) of the Fractional Northeast Quarter (NE1/4), Section One (1), Township Twenty (20) North, Range Eighteen (18) East, Village of Harrison, Calumet County, Wisconsin containing 295,877 square feet (6.792 acres) of land and being described by:

Commencing at the North Quarter Corner of said fractional Section 1; thence S89°-20'-28"E 1298.95 feet along the North line of said fractional NE1/4 of Section 1; thence S00°-08'-37"E 1342.60 feet to the Northwest Corner of Lot 1 of said Certified Survey Map No. 2809 and the point of beginning; thence S89°-23'-13"E 359.16 feet along the North line of said Lot 1 to the Northeast Coner thereof; thence S00°-08'-37"E 600.00 feet along the East line said Lot 1 to the Southeast Corner thereof; thence S00°-15'-14"E 223.82 feet to the Southeast Corner of Lot 1 of Certified Survey Map No. 700 as recorded in Volume 5 Page 94 as Document No. 15240; thence N89°-23'-23"W 359.33 feet along the North Line and its Easterly extension of Certified Survey Map No. 1323 as recorded in Volume 9 Page 205 as Document No. 198971; thence N00°-12'-37"W 223.84 feet to the Southwest Corner of Lot 1 of said Certified Survey Map No. 2809; thence N00°-08'-37"W 600.00 along the West line of said Lot 1 to the Point of Beginning. Being subject to any and all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed. That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of the Village of Harrison in surveying, dividing, monumenting, and mapping the same.

Dated this _____ day of _____, 2024.

_____
Wisconsin Professional Land Surveyor
David A. Spielbauer, S-3247

Survey Notes:

- Surveyed lands are contained wholly within Parcel No. 39028 and 39038
- Surveyed lands are contained wholly within Document No. 199587, 512984,104734, 213829,15240
- Owner of Record: Mark J. Scherer and Patricia M. Scherer

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 1 C.S.M. NO 2809, VOL. 15 PG. 80, DOC. NO. 199587 AND ALSO ALL OF LOT 1 C.S.M. 700, VOL. 5 PG. 94, DOC. NO. 15240 AND ALSO A PART OF THE SE1/4 OF THE FRACTIONAL NE1/4, SECTION 1, T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

(Sheet 3 of 4)

VILLAGE OF HARRISON CERTIFICATE

This Certified Survey Map in Fractional Section 1, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin, is hereby approved.

_____ _____
Village of Harrison - President Date

_____ _____
Village of Harrison - Clerk Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Harrison, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2024 on any lands included in this Certified Survey Map.

_____ _____
Village of Harrison – Treasurer Date

COUNTY TREASURER'S CERTIFICATE:

I hereby certify that there are no unpaid taxes or unpaid special assessments on any of the lands included in this minor subdivision as of this _____ day of _____, 2024.

_____ _____
County Treasurer: Calumet County Date

STATE OF WISCONSIN)
CALUMET COUNTY) SS

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 1 C.S.M. NO 2809, VOL. 15 PG. 80, DOC. NO. 199587 AND ALSO ALL OF LOT 1 C.S.M. 700, VOL. 5 PG. 94, DOC. NO. 15240 AND ALSO A PART OF THE SE1/4 OF THE FRACTIONAL NE1/4, SECTION 1, T.20N., R.18E., VILLAGE OF HARRISON, CALUMET COUNTY, WISCONSIN.

(Sheet 4 of 4)

OWNER'S CERTIFICATE

As owners, We hereby certify that we caused the land on this Certified Survey Map to be surveyed, divided, monumented, & mapped as represented on this map. We also certify that this map is required by S. 236.34 to be submitted to the following for approval or rejection: Village of Harrison

_____ _____
Mark J. Scherer Date

_____ _____
Patricia M. Scherer Date

NOTARY CERTIFICATE

Personally came before me this_____ day of_____ 2024.
The above owner's to me known to be the person's who executed the foregoing instrument and acknowledge the same.

_____

Notary Public_____County, Wisconsin.

My Commission Expires_____

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Revised Concept Plan for Sprangers Estate.

Issue:
Does the Village Board approve the revised concept plan for Sprangers Estates?

Background and Additional Information:
Mel Baeten and Bill Bowers are proposing a revised version of the Sprangers Estates. The previous version had 10 commercial lots and 38 duplex lots, the current version increases the commercial lots to 16, reduces the number of duplex lots to 31, and adds 12 single family lots.

According to the developer:

The developer believes the duplex lots will sell quickly and are what will make this project financially viable. He also believes the commercial will sell, but not quickly. In the environment we are in now with higher interest rates, the holding costs on this development pertaining to the commercial property could be what turns the project into a loser. That is the risk they take with offering more commercial. To offset that risk, the developer would want to explore TIF incentives to offset that gap.

There is 1,563.6 feet between Spranger's north line and Mel's south line. If there are 8 rows of 120 ft. deep residential lots and two rows of +/- 150' deep commercial lots, then there isn't enough property for 5-66 ft. wide right of ways. The alternative plat presented works if four of the local residential roads have 60 ft right of ways, which is allowed by the code. Since a commercial road is wider, I am proposing the road between the commercial lots be 66 feet, reducing the depth on the commercial lots to 147 feet, which still provides for a commercial lot greater than 20,000 sf.

The Village does not have a history of accepting 60 foot wide right of ways, but this would be essential to this alternative plat layout, so I wanted to be overt about it and makes sure this was approved as a part of the plan should this alternative layout be accepted

John Davel will be in attendance at the meeting to answer questions from the board.

Budget Impacts:
None

Recommended Action:
Motion as determined by the Board.

Attachments:
- 7816PlatV1-Exhibit.pdf

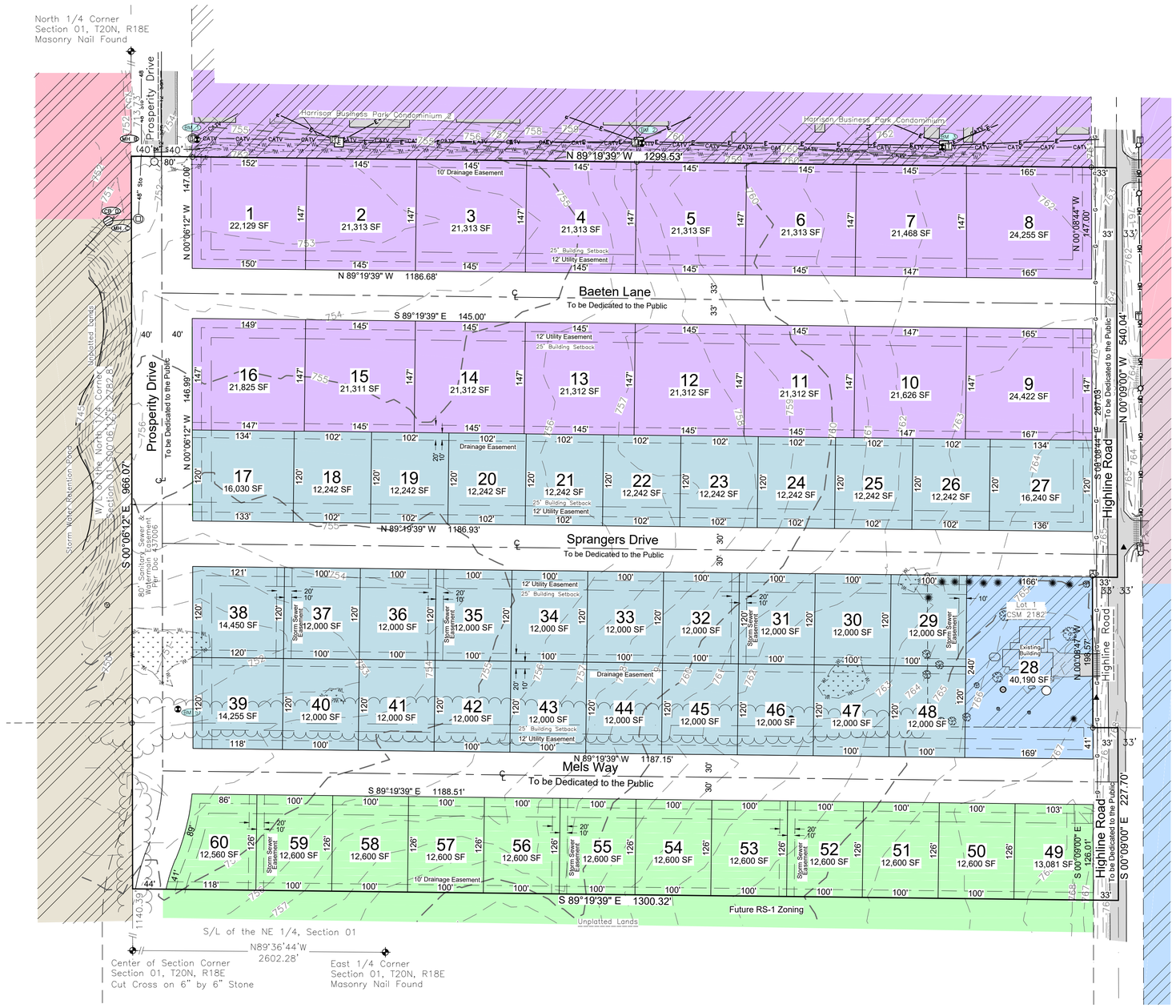
Preliminary Plat of

Sprangers Estates

Part of of Lot 1, CSM 2182 and Unplatted lands all being part of the Northwest 1/4 of the Fractional Northeast 1/4 and Unplatted lands being part of the Southwest 1/4 of the Fractional Northeast 1/4 of Section 01, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

80 0 80 160 240

Bearings are referenced to the West line of the Northeast 1/4, Section 01, T20N, R18E, assumed to bear S00°06'12"E, base on the Calumet County Coordinate System.



SUPPLEMENTARY DATA
Total Area = 1,215,868 SF 27.9125 Acres
R/W Area = 321,326 SF 7.3766 Acres
Net Area = 894,542 SF 20.5356 Acres
Number of Lots = 60
Lineal Feet of Street = 4,750 LF
Existing Zoning = AG
Proposed Zoning =
- BP Lots 1-16
  - Average Lot Size = 21,803 SF
  - Typical Lot Dimension = 145'x 147'
- RTF Lots 17-27 & 29-48
  - Average Lot Size = 12,489 SF
  - Typical Lot Dimension = 100'x 120'
- RS1 Lots 48-59
  - Average Lot Size = 12,000 SF
  - Typical Lot Dimension = 100'x 120'
- RR Lot 28
  - Average Lot Size = 40,190 SF
  - Typical Lot Dimension = 167'x 240'

Approving Authorities
Village of Harrison
Objecting Authorities
Department of Administration
Calumet County

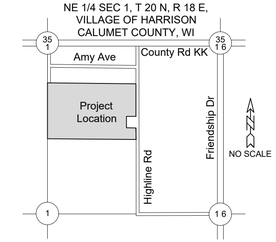
NOTE
- Utility and Drainage Easements will be shown on Final Plat

ZONING DISTRICTS

- AG | General Agriculture
- RR | Rural Residential
- RS-1 | Single-Family Residential (Suburban)
- RT | Two-Family Residential
- BP | Business Park
- COR | Office & Retail Commercial
- Existing Zoning

LOCATION MAP

NE 1/4 SEC 1, T 20 N, R 18 E,
VILLAGE OF HARRISON
CALUMET COUNTY, WI



BENCHMARKS (NAVD88)

BM 0 NGS Benchmark
PID- DE7729, Designation - 4X74
Elev 791.73'

BM 1 "X" Cut in SE Corner of Concrete Pedestal
±45' East of C/L of Prosperity Drive
Elev 753.69'

BM 2 "X" Cut in SE Corner of Concrete Pedestal
±600' East of BM 1
Elev 759.81'

BM 3 "X" Cut in SW Corner of Concrete Pedestal
±225' West of C/L of Highline Road
Elev 763.07'

BM 4 Nail Set in 8" Decidious Tree
±425' West of C/L of Highline Road
Elev 764.30'

BM 5 Nail Set in 8" Decidious Tree
±750' South of BM 1
Elev 753.05'

STORM STRUCTURES

Structure	#	Rim	Inv	Size	Material	Direction
MH	A	755.40	745.72	48"	RCP	S
			745.72	30"	HDPE	W
			745.72	30"	HDPE	E
MH	B	754.01	744.72	48"	RCP	N
			744.72	48"	RCP	S
			747.87	24"	PVC	E
MH	C	753.29	744.41	48"	RCP	N
			744.41	48"	RCP	W
CB	D	750.12	743.88	48"	RCP	E
			743.88	48"	RCP	SW

SANITARY STRUCTURES

Structure	#	Rim	Inv	Size	Material	Direction
MH	1	756.20	728.98	10"	PVC	E
			728.84	12"	PVC	S
			728.78	15"	PVC	W

SURVEYOR'S CERTIFICATE

I, Scott R. Andersen, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the **Village of Harrison**.

Scott R. Andersen, P.L.S. No. S-3169 Date

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

Zoning Exhibt

Sprangers Estates
Village of Harrison, Calumet County, WI
For: Bill & Mel, LLC

Date: 05/22/2024
Filename: 7816PlatV1.dwg
Author: SRA
Last Saved by: scott
Page Exhibit

May 22, 2024 – 03:09 PM J:\Projects\7816base\dwg\Civil 3D\7816PlatV1.dwg Printed by: scott

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Resolution V2024-04, Approving Territory Amendment No. 1 for Tax Incremental District No. 2

Issue:
Should the Village Board approve the Territory Amendment to Tax Incremental District No. 2?

Background and Additional Information:
The Village is interested in amending the boundaries of Tax Incremental District No. 2 to include Village owned land and a small parcel owned by Crossroads Development, LLC on the southeast side of the STH 55. The village needs to extend utilities to these parcels for future commercial development and plans use to utilize TIF proceeds to fund the improvements.

Budget Impacts:
None

Recommended Action:
Motion to approve the Territory Amendment No. 1 for Tax Incremental District No. 2, Village of Harrison, Wisconsin.

Attachments:
- V2024-04 TID 2 Territory Amendment No. 1.pdf
- TID_2_Territory_Amendment.pdf

Resolution V2024-04

VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION APPROVING TERRITORY AMENDMENT NO. 1 FOR TAX INCREMENTAL DISTRICT NO. 2, VILLAGE OF HARRISON, WISCONSIN

WHEREAS, pursuant to the direction of the Village Board and with its advice and consent, the Plan Commission of the Village of Harrison has taken all steps by Wis. Stats. §66.1105 to amend the territories for Tax Incremental Financing District No. 2 (the "District"), attached hereto, and incorporated herein as Exhibit A and recommends adoption of proposed Territory Amendment No. 1, map, and project plan for the district; and

WHEREAS, in accordance with all the recitations and findings of the Plan Commission, and the Village Board being aware of all proceedings in regard to the territory modification of the district, including the public hearing held before the Plan Commission on May 21, 2024, the Village Board wishes to adopt this Resolution.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The territories of Tax Incremental Financing District Number 2, Village of Harrison are hereby modified as specified in Territory Amendment No. 1 for the District, attached, and incorporated herein as Exhibit B. The district contains only whole units of property as are assessed for general property tax purposes.

2. The Village Board pursuant to Wis. Stats. §66.1105(4) (gm), hereby adopts and approves Territory Amendment No. 1 and the Project Plan for Tax Incremental Financing District No. 2 effective May 28, 2024, a copy of which is attached and is incorporated herein as if fully set forth.

3. The district was created on December 11, 2018. The Village Board hereby amends tax increment district number 2 with an effective base value date of January 1, 2024.

4. The Village Board finds and declares that:
    a. Not less than fifty percent (50%) by area, of the real property within the district is suitable for mixed-use development within the meaning of Wis. Stats. §66.1105(2) (cm).
    b. Based upon such findings and the identification and classification of the property, the district is a mixed-use district and remains the same.
    c. The Project Plan costs directly relate to promoting mixed-use development in the district consistent with the purpose for which Tax Incremental District No. 2 was created.

d. The territory amendment is an inclusion of parcels and can confirm the equalized value of the taxable property in the district plus the value increment of all other existing tax incremental districts within the Village does not exceed 12% of the total equalized value of taxable property within the Village.
e. The improvement of such area is likely to significantly enhance all the other real property's value.
f. The Project Plan is feasible and in conformity with the Master Plan of the Village of Harrison.
g. It is estimated that less than 35% of the territory within the district will be devoted to retail business at the end of the district's expenditure period.
h. The Project Plan confirms for any annexed parcels not within the municipality's boundaries on January 1, 2004, that the municipality pledges to pay the town an amount equal to the property taxes the town levied on the parcels (at the time of annexation) for each of the next five years.
i. Less than 35% of the district's land is proposed for newly platted residential development and density is less than 3 units per acre.
j. The private development activities projected in the Project Plan would not occur without tax incremental financing.

BE IT FURTHER RESOLVED THAT:

The Assistant Village Manager is authorized and directed to take all actions reasonably necessary to transmit to the Joint Review Board the public records, planning documents, and this Resolution with all deliberate speed.

BE IT FURTHER RESOLVED THAT:

The Assistant Village Manager is authorized and directed to schedule a meeting of the Joint Review Board for the purpose of considering approval of this Resolution amending the District Territories of Tax Incremental Financing District No. 2.

BE IT FURTHER RESOLVED THAT:

Upon approval of the Territory Amendment No. 1 for Tax Incremental Financing District No. 2, and pursuant to Wis. Stats. §66.1105(5)(a), the Village Clerk is authorized and directed to submit as necessary all applications and other materials required or determined necessary by the Wisconsin Department of Revenue for re-determination and certification of the district.

BE IT FURTHER RESOLVED THAT:

All Village officials, officers and employees are authorized and directed to take such steps as are lawful and necessary in furtherance thereof.

Adopted and approved this 28th day of May 2024.

VILLAGE OF HARRISON

_____

Allison Blackmer, Village President

Attest:

_____

Vicki Tessen, Village Clerk/Treasurer

Territory Amendment #1

Tax Incremental District No. 2

in the

VILLAGE OF HARRISON, WISCONSIN

May 28, 2024

(Anticipated Actions)

Organizational Joint Review Board Meeting Held	May 16, 2024
Public Hearing	May 21, 2024
Consideration by Planning Commission	May 21, 2024
Consideration by Village Board	May 28, 2024
Consideration by Joint Review Board	June 13, 2024

Prepared in Part by:

Robert W. Baird & Co.
Public Finance
777 E. Wisconsin Ave.
Milwaukee, WI 53202
800.792.2473

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Preliminary Parcel List and Analysis 12

Equalized Valuation Test 13

Statement of Kind, Number and Location of Proposed Projects 13

Village Attorney Opinion 18

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EXHIBIT B - VILLAGE ATTORNEY OPINION 21

EXHIBIT C - ESTIMATED TAX INCREMENT BY TAXING ENTITY 22

EXHIBIT C- AMENDED TID #2 BOUNDARY LEGAL DESCRIPTION 23

DISCLAIMER TEXT 25

Village of Harrison Officials

Village Board

Allison Blackmer	Village President
Julene Baldwin	Village Trustee
Darlene Bartlein	Village Trustee
Mike Brantmeier	Village Trustee
Scott Handschke	Village Trustee
Matt Lancaster	Village Trustee
Mark Van Hefty	Village Trustee

Village Staff

Matt Heiser	Village Manager
Chad Pelishek	Assistant Village Manager
Vicki Tessen	Clerk - Treasurer

Planning Commission

President Allison Blackmer	Darlene Bartlein
Mark Van Hefty	Dennis Reed
Scott Chicione	Chad Weyenberg
Bob Mayfield	

Joint Review Board

President Allison Blackmer	Village Representative
David Maccoux	Calumet County
Amy Van Straten	Fox Valley Technical College
Bob Schafer	Kaukauna Area School District
Chad Weyenberg	Village of Harrison, Public Member

Introduction and Description of Territory Amendment

Tax Incremental District No. 2 (the "TID #2" or the "District") was created by the Village under the authority provided by Wisconsin Statute Section 66.1105 on December 11, 2018. The TID prior to and including this amendment is considered a "Mixed-Use District" based on the findings that no less than 50 percent, by area, of the TID is suitable for a combination of commercial and residential uses. The amended TID boundary will keep the TID as a Mixed-Use District.

Wisconsin Statutes Section 66.1105(4)(h)2 allows a municipality to modify the TID boundaries no more than four times during the life of the TID. This amendment is the first territory amendment in TID #2.

This first amendment adds two parcels to the overall TID boundary. These parcels are planned to be added in the efforts to continue to advance the Village's vision to achieve well-planned, high-quality growth, economic diversification, and development at a prominent location in the village that but for TIF, would not happen in the district. In accordance with Wisconsin Statute Section 66.1105(4)(h), to add these parcels a contiguous connection via parcels of land must be made to the existing TID #2 boundary.

As proposed, the TID #2 territory amendment would keep the village under the 12% TID value threshold using 2023 valuation numbers.

This first territory and project plan amendment only addresses the elements or subject areas (required by Statute) that are affected by the territory and project plan amendment. All other subject areas remain unchanged and can be referenced in the original TID#2 project plan. This first amendment does not remove any projects contemplated in the original TID #2 project plan.

The village confirms with the amendment 15% of the district is land proposed for newly platted residential development adhering to the statue compliance requirement of being less than 35%. Residential Housing density is at least three units per acre.

The maps on page 6 shows the district before this amendment and the map on page 8 shows upon the addition of territory TID # 2 will continue to be contiguous. The new territory boundary demonstrates that the entire District area remains contiguous.

Page 8 of this project plan contains the list of specific parcels to be added and overlapped with this first amendment.

The village anticipates additional public improvement project cost expenditures related towards the amendment of approximately $4,926,328 during the TID's 20-year expenditure period. Proposed public project improvements may include, but not limited to infrastructure, professional and organizational services, administrative costs, and finance costs. As part of the project plan, Developer incentives may be provided by the village to developers of property within the TID in the form of cash grants.

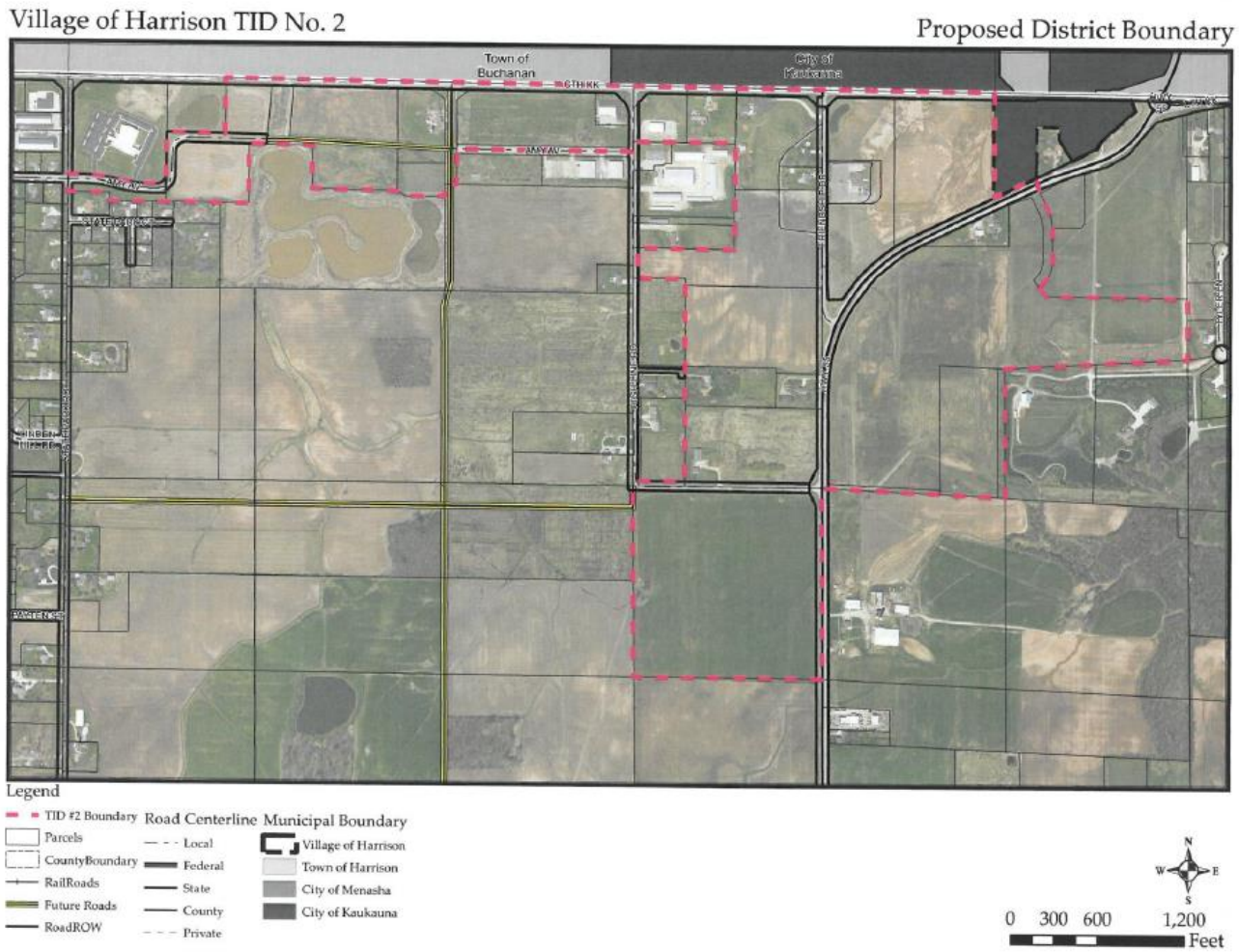
As a result of the amendment of this TID, the village projects a preliminary and conservative cash flow analysis indicating $13,321,277. The TID increment will primarily be used to pay the debt service costs of the TID, and project development incentives. The Village projects land and improvement values (increment value) of approximately $11,500,000 by 2026 and the potential for ancillary development creating improvements of approximately $15,500,000 by the end of 2030.

Exhibit A demonstrates revenues for TID #2 are generally trending toward meeting our expenditure commitments (bonds) for projects within the TID boundaries. Although the final year of revenues for TID #2 remains several years off (2040), any additional property tax increment that can be captured by the TID would help to meet the expenditure commitments ahead of time and potentially help with additional redevelopment efforts within the TID. TID #2 has a maximum statutory life of 20 years, closing no later than December 15, 2040, with final tax collection in 2041. The final year to incur TIF related expenditures is 2034. Based on current cash flow projection, TID #2 is expected to close by the end of its maximum statutory life.

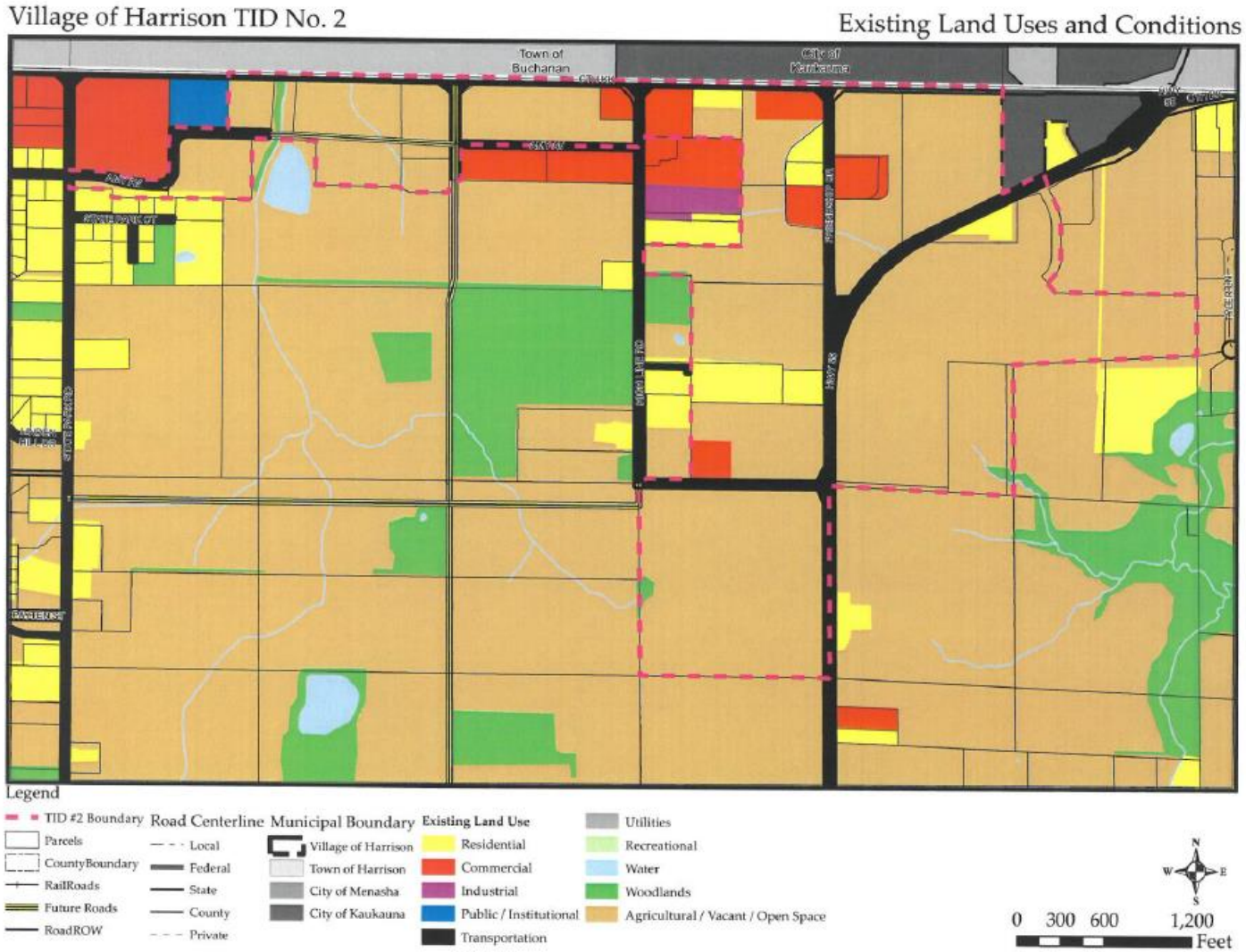
The legal description in Exhibit C describes the full TID #2 territory updated for the amended area.

Maps of Territory Amendment and Existing and Proposed Uses

Map shows an outline of the TID before amendment.

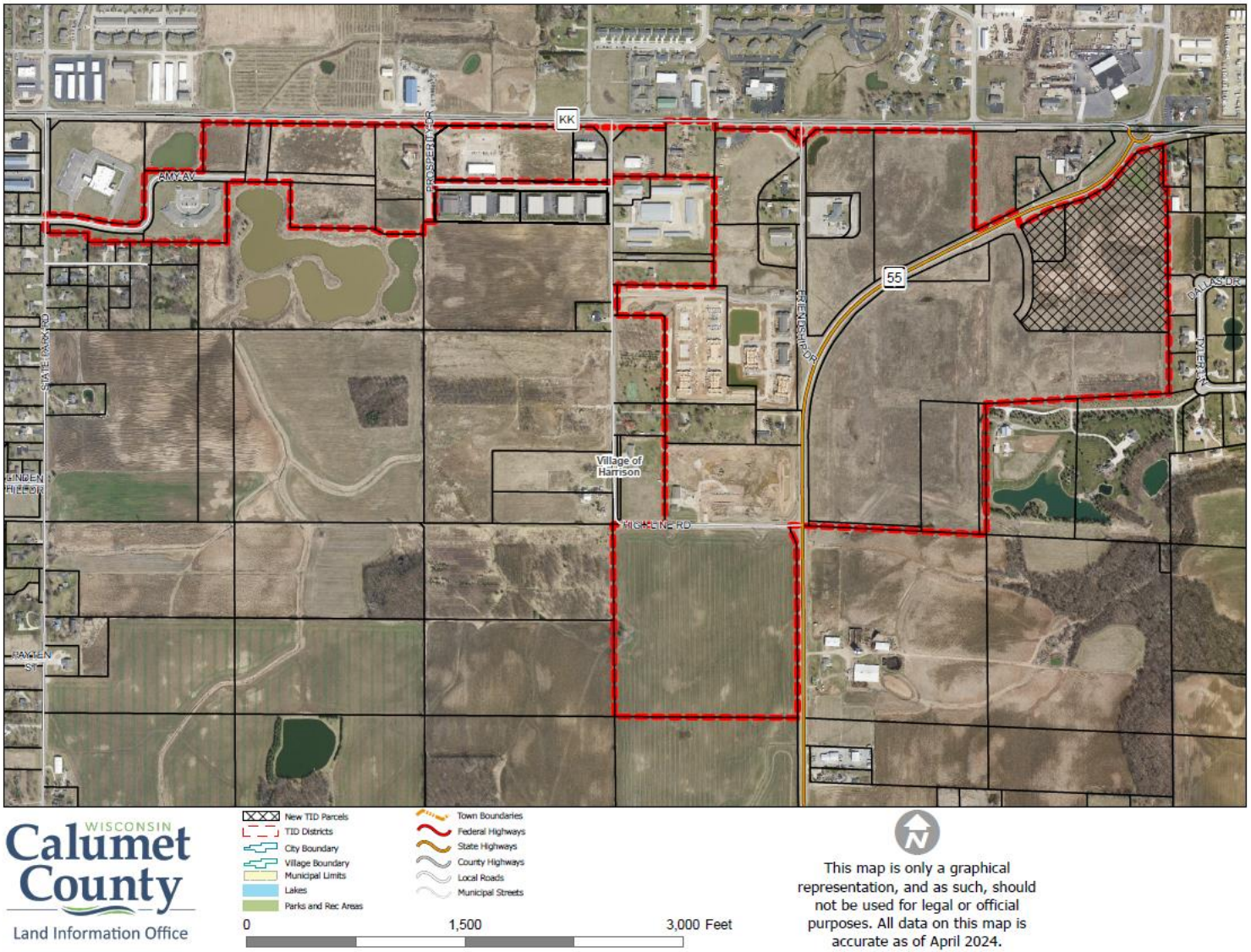


Map shows Existing Land Uses and Conditions before amendment



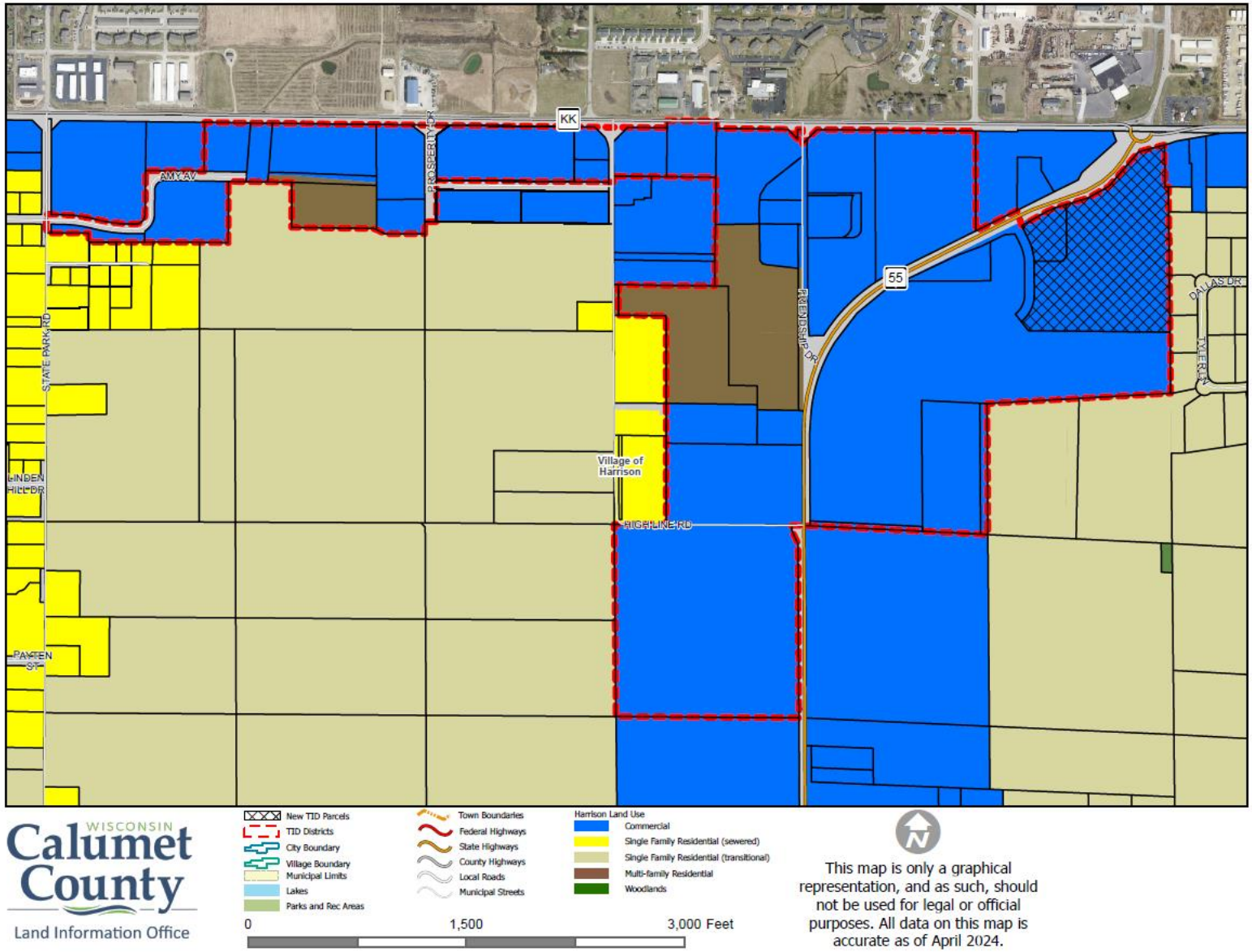
Map of Amended TID#2 Boundary and Proposed Uses

Village of Harrison TID #2



Village of Harrison
TID #2 Territory Amendment #1

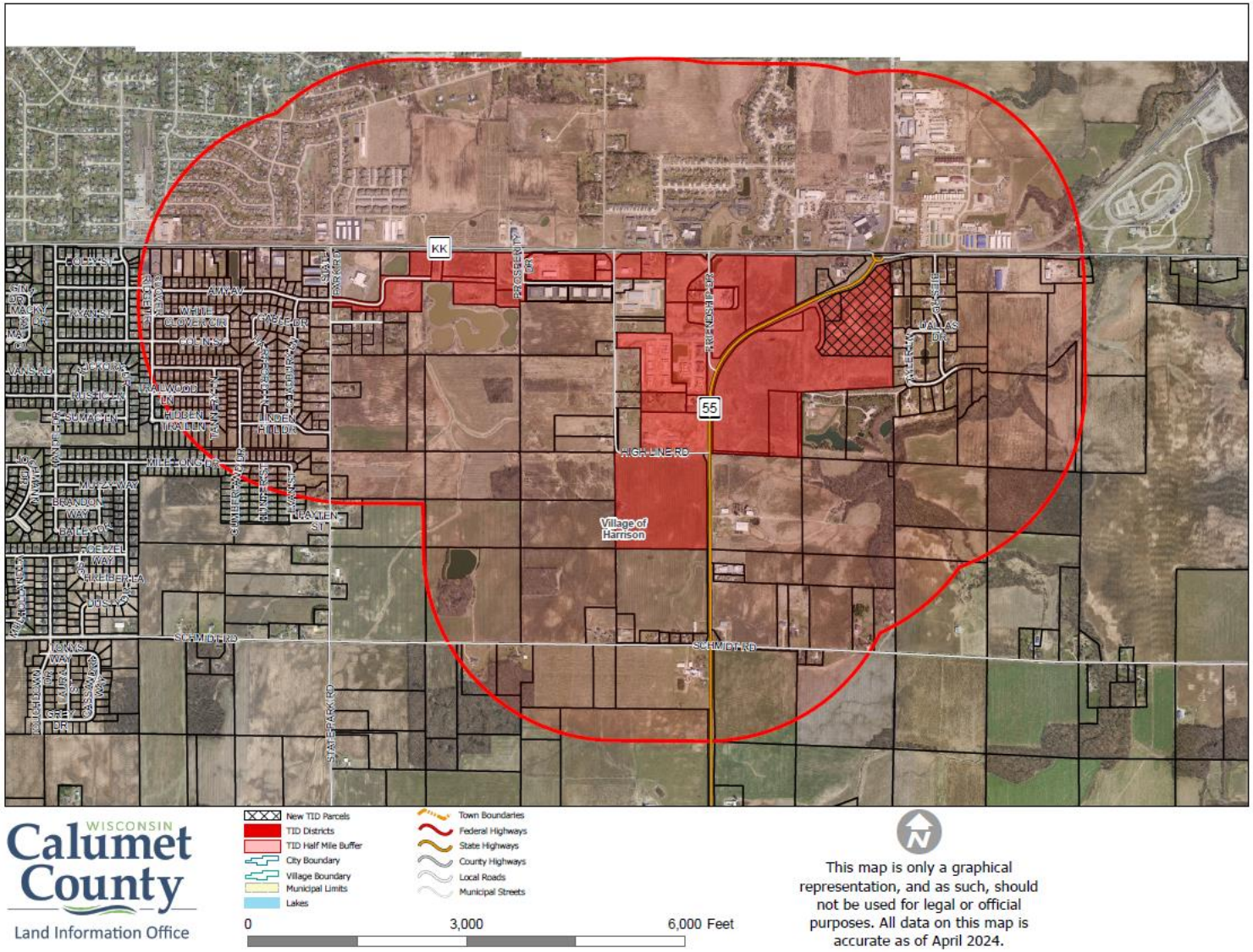
Village of Harrison TID #2



WISCONSIN Calumet County
Land Information Office

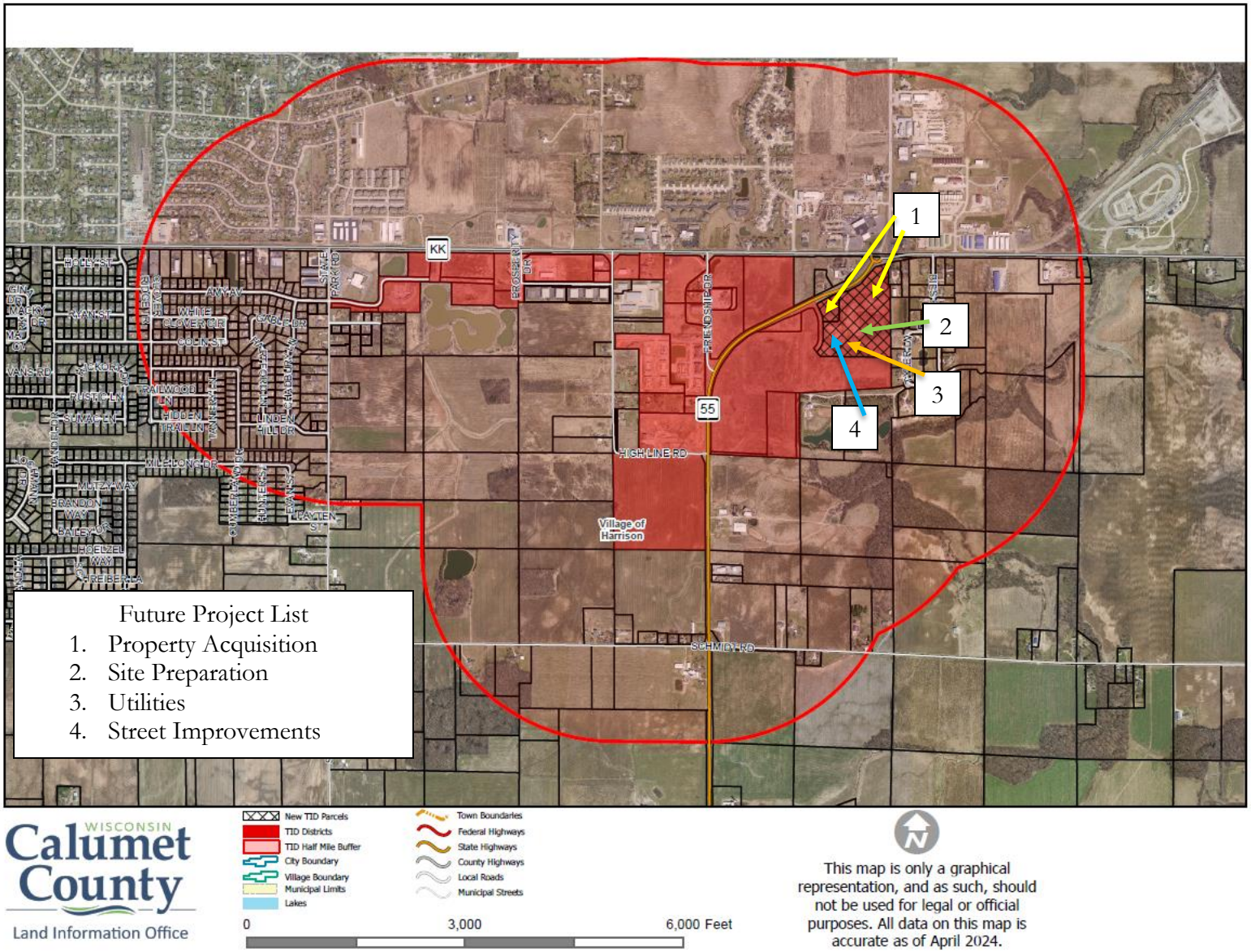
One Half Mile Radius Updated District Boundary Map

Village of Harrison TID #2 Half Mile Buffer



Future Proposed Project Map Updated TID Boundary

Village of Harrison TID #2 Half Mile Buffer



Preliminary Parcel List and Analysis

As of the 01/01/2024 assessed parcel list.

TID # 2 CURRENT PARCELS							
Property Address	Parcel Id	Property Owner	Current Zoning Use	Land	Improvements	Valuation	Acres
W5097 County KK Kaukauna, WI 54130	33112	Anthony T, ETAL Sprangers	Other	$ 1,900.00	$ 4,200.00	$ 6,100.00	3.80
County KK Kaukauna, WI 54130	33114	Trent T Novotny & Richard J Sweere	Agricultural	$ 1,100.00	$ -	$ 1,100.00	5.78
County KK Kaukauna, WI 54130	33118	Kinda L Sprangers	Agricultural	$ 300.00	$ -	$ 300.00	1.65
County KK Kaukauna, WI 54130	33120	Garner Creek Comm Storm Water Utility	Exempt	$ -	$ -	$ -	1.40
W5206 Amy Ave, Kaukauna WI 54130	33148	JF Investment LLC	Agricultural	$ 500.00	$ -	$ 500.00	2.54
State Park Rd, Kaukauna, WI 54130	33154	Village of Harrison	Exempt	$ -	$ -	$ -	0.94
W5219 Amy Ave, Kaukauna, WI 54130	33158	Care Properties LLC	Commercial	$ 120,600.00	$ 5,479,400.00	$5,600,000.00	5.05
Friendship Dr, Kaukauna WI 54130	38988	Premier Harrison LLC	Commercial	$ 56,800.00	$ 6,168,400.00	$6,225,200.00	12.46
W4951 County Kk Kaukauna, WI 54130	38990	Harvey J and Jill Huss	Residential	$ 35,000.00	$ 135,500.00	$ 170,500.00	3.00
N9671 Friendship Dr, Kaukauna, WI 54130	38992	Lynee Vanzeeland and Jerry Morgan	Residential	$ 26,100.00	$ 179,700.00	$ 205,800.00	1.22
N9655 Friendship Dr, Kaukauna, WI 54130	38994	Dennis Blodgett and Kim Koschak	Residential	$ 25,600.00	$ 198,100.00	$ 223,700.00	1.13
N9678 Highline Rd, Kaukauna, WI 54130	38996	Lakeland Construction Grp LLC	Commercial	$ 144,900.00	$ 180,900.00	$ 325,800.00	3.26
N9685 Friendship Drive, Kaukauna, WI 54130	39000	Sheila H Vanhandel & Toby Vanhandel	Commercial	$ 76,100.00	$ 107,700.00	$ 183,800.00	6.59
Amy Ave, Kaukauna, WI 54130	39008	Amy Avenue Developments LLC	Commercial	$ 53,300.00	$ 1,190,000.00	$1,243,300.00	2.03
N9685 Highline Rd, Kaukauna, WI 54130	39014	Ruffing Properties LLC	Commercial	$ 48,600.00	$ 228,300.00	$ 276,900.00	1.10
Highline Rd, Kaukauna, WI 54130	39024	Premier Harrison LLC	Commercial	$ 178,900.00	$ 7,262,400.00	$7,441,300.00	10.06
N9555 Hwy 55 Kaukauna, WI 54130	39026	Arthur J Gerrits and Mary H Gerrits	Residential	$ 26,900.00	$ 181,200.00	$ 208,100.00	1.37
W4954 & W 4928 Highline Rd, Kaukauna WI 54130	39030	Uecker Investments LLP	Commercial	$ 115,600.00	$ 1,449,800.00	$1,565,400.00	14.49
N9574 Highline Rd, Kaukauna, WI 54130	39032	Peter J Bebeau and Krstine M Landreman	Residential	$ 39,600.00	$ 170,400.00	$ 210,000.00	3.91
HWY 55 Appleton, WI 54915	39060	Ralph M Hopfensperger and James & Geraldine Steger	Agricultural	$ 7,700.00	$ -	$ 7,700.00	39.79
HWY 55 Kaukauna, WI 54130	40378	Crossroads Land Development LLC	Agricultural	$ 9,800.00	$ -	$ 9,800.00	50.63
County KK Kaukauna, WI 54130	40384	Crossroads Land Development LLC	Agricultural	$ 2,700.00	$ -	$ 2,700.00	13.89
N9650 HWY 55 Kaukauna, WI 54130	40386	Crossroads Land Development LLC	Residential	$ 30,300.00	$ -	$ 30,300.00	2.06
N9650 Friendship Dr Kaukauna, WI 54130	40388	R Schmidt Realty LLC	Commercial	$ 53,100.00	$ 757,200.00	$ 810,300.00	1.99
Freinship Dr, Kaukauna, WI 54130	40390	Crossroads Land Development LLC	Agricultural	$ 2,100.00	$ -	$ 2,100.00	10.78
HWY 55 Kaukauna, WI 54130	40394	Eugene and Joyce Frederickson	Residential	$ 19,700.00	$ -	$ 19,700.00	0.59
N/A	40396	Eugene and Joyce Frederickson	Undeveloped	$ 4,100.00	$ -	$ 4,100.00	1.03
N/A	40398	Eugene and Joyce Frederickson	Agricultural	$ 400.00	$ -	$ 400.00	2.00
N/A	40398	Eugene and Joyce Frederickson	Undeveloped	$ 25,000.00	$ -	$ 25,000.00	6.24
Friendship Dr, Kaukauna WI 54130	42826	R Schmidt Realty LLC	Commercial	$ 20,900.00	$ -	$ 20,900.00	0.60
Highline Rd, Kaukauna, WI 54130	43780	Meridian Investments LLC	Commercial	$ 19,300.00	$ 347,100.00	$ 366,400.00	1.73

TID # 2 PROPOSED TERRITORY ADDITION PARCELS							
Property Address	Parcel Id	Property Owner	Future Zoning Use	Land	Improvements	Valuation	Acres
HWY 55 Kaukauna, WI 54130	43988	Crossroads Lan Development LLC (P)	Commercial	$ 400.00	$ -	$ 400.00	2.00
HWY 55 Kaukauna, WI 54130	43986	Village of Harrison	Commercial	$ -	$ -	$ -	20.00
					TOTAL	$ 400.00	22.00

Equalized Valuation Test

The following calculations demonstrate that the village is in compliance with Wisconsin State Statute Section 66.1105(4)(gm)4.c. Wis. Stats., which requires that the equalized value of the taxable property in the proposed TID, plus the value increment of any existing Tax Incremental Districts, does not exceed 12% of the total equalized value of taxable property within the village. With the amendment to TID #2, the value increment of all existing Tax Increment Districts will be approximately 8.36%.

Valuation Test Compliance Calculation

2023 Equalized Valuation (TID IN)	$1,906,862,300
Limit for 12% Test	$228,823,476
Increment Value of Existing TIDs	$159,507,300
Projected Base Value of TID Amendment	$400.00
Total Value Subject to Test	$159,507,700
Compliance ($159,507,700< $228,823,476)	Meets Requirement

Statement of Kind, Number and Location of Proposed Projects

The village expects to implement the proposed public project improvements indicating within the originally project plan and the following additional costs to those sections indicated below. Any costs including eligible administrative costs necessary or convenient to the district or directly or indirectly related to the public works and other projects are considered "project costs" and eligible to be paid with tax increment revenues of the TID.

1. **PROPERTY, RIGHT-OF-WAY, AND EASEMENT ACQUSITION**

LOCATION: Hwy 55
TOTAL: $900,000
DESCRIPTION:
PROPERTY ACQUISITION FOR DEVELOPMENT AND DESCRIPTION. To promote and facilitate development and redevelopment the village may acquire property within the district. The cost of property acquired, and any costs associated with the transaction, are eligible Project Costs. Following acquisition, other Project Costs within the categories detailed in this Section may be incurred to make the property suitable for development or redevelopment. Any revenue received by the village from the sale of property acquired pursuant to the execution of this Plan will be used to reduce the total

project costs of the district. If total Project Costs incurred by the village to acquire property and make it suitable for development and/or redevelopment exceed the revenues or other consideration received from the sale or lease of that property, the net amount shall be considered "real property assembly costs" as defined in State Statutes Section 66.1105(2)(f)1. c., and subject to recovery as an eligible Project Cost.

ACQUISITION OF RIGHTS-OF-WAY. The Village may need to acquire property to allow for installation of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the Village to identify, negotiate, and acquire rights-of-way are eligible Project Costs.

ACQUISITION OF EASEMENTS. The village may need to acquire temporary or permanent easements to allow for installation and maintenance of streets, driveways, sidewalks, utilities, stormwater management practices and other public infrastructure. Costs incurred by the village to identify, negotiate, and acquire easement rights are eligible Project Costs.

RELOCATION COSTS. If relocation expenses are incurred in conjunction with the acquisition of property, those expenses are eligible Project Costs. These costs may include but are not limited to preparation of a relocation plan; allocations of staff time; legal fees; publication of notices; obtaining appraisals; and payment of relocation benefits as required by Wisconsin Statutes Sections 32.19 and 32.195.

2. SITE PREPARATION ACTIVITIES

LOCATION: Entire TID.

TOTAL: $150,000

DESCRIPTION: **ENVIRONMENTAL AUDITS AND REMEDIATION.** There have been no known environmental studies performed within the proposed District. If, however, it becomes necessary to evaluate any land or improvement within the district, any cost incurred by the village related to environmental audits, testing, and remediation is an eligible Project Cost.

DEMOLITION. To make sites suitable for development or redevelopment, the village may incur costs related to demolition and removal of structures or other land improvements, to include abandonment of wells or other existing utility services.

SITE GRADING. Land within the District may require grading to make it suitable for development and/or redevelopment, to provide access, and to control stormwater runoff. The village may need to remove and dispose of excess material or bring in fill material to provide for proper site elevations. Expenses incurred by the village for site grading are eligible Project Costs.

3. UTILITIES

LOCATION: Entire TID.

TOTAL: $950,000

DESCRIPTION: **SANITARY SEWER SYSTEM IMPROVEMENTS.** There are inadequate sanitary sewer facilities serving portions of the district. To allow development to occur, the village will need to construct, alter, rebuild, or expand sanitary sewer infrastructure within the district. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding, or expansion of collection mains; manholes and cleanouts; service laterals; force mains; interceptor sewers; and all related appurtenances. To the extent sanitary sewer projects undertaken within the district provide direct benefit to land outside of the district, the village will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the district, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the village construct, alter, rebuild, or expand sanitary sewer infrastructure located outside of the district. That portion of the costs of sanitary sewer system projects undertaken outside the district which are necessitated by the implementation of the Project Plan are eligible Project Costs.

WATER SYSTEM IMPROVEMENTS. There are inadequate water distribution facilities serving portions of the district. To allow development to occur, the village will need to construct, alter, rebuild, or expand water system infrastructure within the district. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding, or expansion of distribution mains; manholes and valves; hydrants; service laterals; and all related appurtenances. To the extent water system projects undertaken within the district provide direct benefit to land outside of the district, the village will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the district, and necessitated by the implementation of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the village construct, alter, rebuild, or expand water system infrastructure located outside of the district. That portion of the costs of water system projects undertaken outside the district which are necessitated by the implementation of the Project Plan are eligible Project Costs.

STORMWATER MANAGEMENT SYSTEM IMPROVEMENTS. Development within the District will cause stormwater runoff and pollution. To manage this stormwater runoff, the village will need to construct, alter, rebuild, or expand stormwater management infrastructure within the district. Eligible Project Costs include, but are not limited to, construction, alteration, rebuilding, or expansion of stormwater collection mains; inlets, manholes and valves; service laterals; ditches; and infiltration, filtration, and detention Best Management Practices (BMP's). To the extent stormwater management system projects undertaken within the district provide direct benefit to land outside of the district, the village will make an allocation of costs based on such benefit. Those costs corresponding to the benefit allocated to land within the district, and necessitated by the implementation

of the Project Plan, are eligible Project Costs. Implementation of the Project Plan may also require that the village construct, alter, rebuild, or expand stormwater management infrastructure located outside of the district. That portion of the costs of stormwater management system projects undertaken outside the district which are necessitated by the implementation of the Project Plan are eligible Project Costs.

4. STREETS AND STREETSCAPE

LOCATION: Entire TID.

TOTAL: $1,040,000

DESCRIPTION: **STREET IMPROVEMENTS.** There are inadequate street improvements serving portions of the district. To allow development to occur, the village may need to construct and reconstruct streets. Eligible Project Costs include but are not limited to excavation; removal or placement of fill; construction of road base; asphalt or concrete paving or repaving; installation of curb and gutter; installation of sidewalks and bicycle lanes; installation of culverts; utility relocation; street lighting; installation of traffic control signage and traffic signals; pavement marking; right-of-way restoration; installation of retaining walls; and installation of fences, berms, and landscaping.

STREETSCAPING AND LANDSCAPING. To attract development and redevelopment consistent with the objectives of this Plan, the village may install amenities to enhance development sites, rights-of-way, and other public spaces. These amenities include but are not limited to landscaping; lighting of streets, sidewalks, parking areas and public areas; installation of planters, benches, clocks, tree rings, trash receptacles and similar items; and installation of brick or other decorative walks, terraces, and street crossings. These and any other similar amenities installed by the village are eligible Project Costs.

5. MISCELLANEOUS

LOCATION: Entire TID.

TOTAL: $1,886,328

DESCRIPTION: **PROFESSIONAL SERVICE AND ORGANIZATIONAL COSTS.** The costs of professional services rendered, and other costs incurred, in relation to the creation, administration and termination of the district, and the undertaking of the projects contained within this Plan, are eligible Project Costs. Professional services include but are not limited to architectural; environmental; planning; engineering; legal, audit; financial; and the costs of informing the public with respect to the creation of the district and the implementation of the Plan.

ADMINISTRATIVE COSTS. The village may charge to the district as eligible Project Costs reasonable allocations of administrative costs, including, but not limited to, employee salaries. Costs allocated will bear a direct connection to the time spent by village employees in connection with the implementation of the Plan.

FINANCING COSTS. Interest expense, debt issuance expenses, redemption premiums, and any other fees and costs incurred in conjunction with obtaining financing for projects undertaken under this Plan are eligible Project Costs.

With all projects the costs of engineering, design, survey, inspection, materials, construction, restoring property to its original condition, apparatus necessary for the public works, legal and other consultant fees, testing, environmental studies, permits, updating village ordinances and plans, judgments or claims for damages and other expenses are included as project costs. In the event any of the public works project expenditures are not reimbursable out of the special TIF fund under Wisconsin Statute Section 66.1105, in the written opinion of nationally recognized bond counsel retained by the village for such purpose or a court of record so rules in a final order, then such project or projects shall be deleted here from and the remainder of the projects hereunder shall be deemed the entirety of the projects for purposes of this Project Plan (the "Plan"). **The village reserves the right to implement only those projects that remain viable as the Plan period proceeds.**

Project costs are any expenditures made, estimated to be made, or monetary obligations incurred or estimated to be incurred, by the Village and as outlined in this Plan. Project costs will be diminished by any income, special assessments, or other revenues, including user fees or charges. To the extent the costs benefit the municipality outside the district, a proportionate share of the cost is not a project cost. Costs identified in this Plan are preliminary estimates made prior to design considerations and are subject to change after planning is completed. Proration of costs in the Plan are also estimates and subject to change based upon implementation, future assessment policies and user fee adjustments.

Detailed List of Project Amendment Costs

1. PROPERTY, RIGHT-OF-WAY, AND EASEMENT ACQUISITION	$900,000
2. SITE PREPARATION ACTIVITIES	$150,000
3. UTILITIES	$950,000
4. STREETS AND STREETSCAPE	$1,040,000
5. MISCELLANEOUS	$1,886,328
Total	**$4,926,328**

The project cost is based on current prices and preliminary estimates. The village reserves the right to increase this cost to reflect inflationary increases and other uncontrollable circumstances between the creation of the TID and the time of construction. The tax increment allocation is preliminary and is subject to adjustment based upon the implementation of the Plan.

This Plan is not meant to be a budget nor an appropriation of funds for specific projects, but a framework within which to manage projects. All costs included in the Plan are estimates based on the best information available. The village retains the right to delete or pursue future projects listed in the prior paragraph, and shown on the map, or change the scope and/or timing of projects implemented as they are individually authorized by the Village Board, without amending the Plan.

The Plan authorizes the expenditure of funds for project costs within a 1/2-mile radius of the TID boundary.

Village Attorney Opinion

Exhibit B contains a signed opinion from the village attorney advising whether the boundary amendment is complete and complies with Wisconsin Statute Section 66.1105(4)(h)(2).

EXHIBIT A - CASH FLOW PROFORMA ANALYSIS

Current Status Project Plan Proforma

Village of Harrison
Tax Increment District #2 - Current Status
Cash Flow Proforma Analysis

Developer Incentive -- Criteria	
TIF Assistance	$0
Does TIF Cash Flow	YES

Assumptions	
Annual Inflation During Life of TID	0.00%
2023 Gross Tax Rate (per $1000 Equalized Value)	$13.17
Annual Adjustment to tax rate	0.00%
Investment rate	0.00%

	Background Data				Revenues			Expenditures		TID Status			
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	
Year	TIF District Valuation (January 1)	Construction Increment (1)	TIF Increment Over Base	Tax Rate	Tax Revenue	2021 Tax Transfer In (2)	Total Revenues	Conservation Development Expenses (2)	Combined Expenditures	Annual Balance	Year End Cumulative Balance (December 31)	Cost Recovery	Year
	Base Value $4,708,200												
2019	$4,708,200	$524,700	$524,700	$18.14			$0	$1,000	$1,000	($1,000)	($1,000)		2019
2020	$5,232,900	$10,868,200	$11,392,900	$17.48			$0	$150	$150	($150)	($1,150)		2020
2021	$16,101,100	($2,017,000)	$9,375,900	$15.61			$0	$150	$150	($150)	($1,300)		2021
2022	$14,084,100	$23,138,300	$32,514,200	$13.48	$177,824	$9,172	$186,996	$3,246	$3,246	$183,750	$182,450	Per 2022 Audit	2022
2023	$37,222,400		$32,514,200	$13.17	$126,387		$126,387		$0	$126,387	$308,837		2023
2024	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$736,976		2024
2025	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$1,165,114	Expenditures Recovered	2025
2026	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$1,593,252	Expenditures Recovered	2026
2027	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$2,021,391	Expenditures Recovered	2027
2028	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$2,449,529	Expenditures Recovered	2028
2029	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$2,877,668	Expenditures Recovered	2029
2030	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$3,305,806	Expenditures Recovered	2030
2031	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$3,733,945	Expenditures Recovered	2031
2032	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$4,162,083	Expenditures Recovered	2032
2033	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$4,590,221	Expenditures Recovered	2033
2034	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$5,018,360	Expenditures Recovered	2034
2035	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$5,446,498	Expenditures Recovered	2035
2036	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$5,874,637	Expenditures Recovered	2036
2037	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$6,302,775	Expenditures Recovered	2037
2038	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$6,730,914	Expenditures Recovered	2038
2039	$37,222,400		$32,514,200	$13.17	$428,138		$428,138		$0	$428,138	$7,159,052	Expenditures Recovered	2039
2040				$13.17	$428,138		$428,138		$0	$428,138	$7,587,191	Expenditures Recovered	2040
		$31,989,500			$7,582,565	$9,172	$7,591,737	$4,546	$4,546				

Type of TID: Mixed-Use

2019 TID Inception (01/29/2019)
2034 Final Year to Incur TIF Related Costs
2040 Maximum Legal Life of TID (20 Years)

(1) Increment per Village estimates
(2) Provided by Village

EXHIBIT A - CASH FLOW PROFORMA ANALYSIS

Updated Project Plan with Amendment

Village of Harrison
Tax Increment District #2 - Current Status
Cash Flow Proforma Analysis

Assumptions	
Annual Inflation During Life of TID	2.00%
2023 Gross Tax Rate (per $1000 Equalized Value)	$13.17
Annual Adjustment to tax rate	0.00%
Investment rate	0.00%

	Background Data					Revenues			Expenditures			TID Status			
	(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	
Year	TIF District Valuation (January 1) Base Value $4,708,200	Inflation Increment	Construction Increment (1)	TIF Increment Over Base	Tax Rate	Tax Revenue	Investment Proceeds	Total Revenues	Hypothetical Future Debt Service (2)	Admin. Expenses (2)	Combined Expenditures	Annual Balance	Year End Cumulative Balance (December 31)	Cost Recovery	Year
2022	$14,084,100			$32,514,200	$13.48								$182,450	Per 2022 Audit	2022
2023	$37,222,400			$32,514,200	$13.17	$126,387	$0	$126,387	$0		$0	$126,387	$308,837		2023
2024	$37,222,400	$744,448	$1,000,000	$34,258,648	$13.17	$428,138	$0	$428,138	$0	$25,000	$25,000	$403,138	$711,976		2024
2025	$38,966,848	$779,337	$5,250,000	$40,287,985	$13.17	$428,138	$0	$428,138	$119,662	$25,000	$144,662	$283,477	$995,452		2025
2026	$44,996,185	$899,924	$5,250,000	$46,437,909	$13.17	$451,109	$0	$451,109	$340,855	$25,000	$365,855	$85,254	$1,080,706		2026
2027	$51,146,109	$1,022,922		$47,460,831	$13.17	$530,502	$0	$530,502	$340,818	$25,000	$365,818	$164,684	$1,245,390		2027
2028	$52,169,031	$1,043,381	$6,000,000	$54,504,211	$13.17	$611,482	$0	$611,482	$340,399	$25,000	$365,399	$246,083	$1,491,473		2028
2029	$59,212,411	$1,184,248	$6,000,000	$61,688,460	$13.17	$624,952	$0	$624,952	$339,768	$25,000	$364,768	$260,184	$1,751,657		2029
2030	$66,396,660	$1,327,933	$3,500,000	$66,516,393	$13.17	$717,697	$0	$717,697	$338,924	$25,000	$363,924	$353,773	$2,105,430		2030
2031	$71,224,593	$1,424,492		$67,940,885	$13.17	$812,297	$0	$812,297	$342,762	$25,000	$367,762	$444,536	$2,549,966	Expenditures Recovered	2031
2032	$72,649,085	$1,452,982		$69,393,866	$13.17	$875,870	$0	$875,870	$341,280	$25,000	$366,280	$509,590	$3,059,556	Expenditures Recovered	2032
2033	$74,102,066	$1,482,041		$70,875,908	$13.17	$894,628	$0	$894,628	$339,587	$25,000	$364,587	$530,041	$3,589,597	Expenditures Recovered	2033
2034	$75,584,108	$1,511,682		$72,387,590	$13.17	$913,760	$0	$913,760	$337,680	$25,000	$362,680	$551,080	$4,140,677	Expenditures Recovered	2034
2035	$77,095,790	$1,541,916		$73,929,506	$13.17	$933,275	$0	$933,275	$220,794	$25,000	$245,794	$687,482	$4,828,158	Expenditures Recovered	2035
2036	$78,637,706	$1,572,754		$75,502,260	$13.17	$953,181	$0	$953,181	$218,250	$25,000	$243,250	$709,931	$5,538,089	Expenditures Recovered	2036
2037	$80,210,460	$1,604,209		$77,106,469	$13.17	$973,484	$0	$973,484	$220,388	$25,000	$245,388	$728,097	$6,266,186	Expenditures Recovered	2037
2038	$81,814,669	$1,636,293		$78,742,762	$13.17	$994,194	$0	$994,194	$222,100	$25,000	$247,100	$747,094	$7,013,280	Expenditures Recovered	2038
2039	$83,450,962	$1,669,019		$80,411,782	$13.17	$1,015,318	$0	$1,015,318	$218,494	$25,000	$243,494	$771,824	$7,785,104	Expenditures Recovered	2039
2040		$0			$13.17	$1,036,864	$0	$1,036,864	$219,569	$25,000	$244,569	$792,295	$8,577,399	Expenditures Recovered	2040
		$20,897,582	$58,989,500			$13,321,277	$0	$13,321,277	$4,501,328	$425,000	$4,926,328				

Type of TID: Mixed-Use

2019 TID Inception (01/29/2019)
2034 Final Year to Incur TIF Related Costs
2040 Maximum Legal Life of TID (20 Years)

(1) Increment per Village estimates
(2) Provided by Village

EXHIBIT B - VILLAGE ATTORNEY OPINION

INSERT ATTORNEY OPINION

EXHIBIT C - ESTIMATED TAX INCREMENT BY TAXING ENTITY

Village of Harrison - TID # 2 Amendment					
Calculation of the Growth of Estimated Tax Increments by Taxing Entity					
Revenue	Projected Increment	County	Village	School District	Technical College
2023	$ 126,387.13	$ 36,206.68	$ 24,210.45	$ 58,884.63	$ 7,085.36
2024	$ 428,138.43	$ 122,651	$ 82,013	$ 199,472.63	$ 24,001.79
2025	$ 428,138.43	$ 122,651	$ 82,013	$ 199,472.63	$ 24,001.79
2026	$ 451,108.87	$ 129,231	$ 86,413	$ 210,174.72	$ 25,289.53
2027	$ 530,501.59	$ 151,975	$ 101,622	$ 247,164.33	$ 29,740.35
2028	$ 611,482.17	$ 175,174	$ 117,134	$ 284,893.74	$ 34,280.19
2029	$ 624,951.74	$ 179,033	$ 119,714	$ 291,169.30	$ 35,035.30
2030	$ 717,697.12	$ 205,602	$ 137,481	$ 334,380.01	$ 40,234.68
2031	$ 812,297.41	$ 232,702	$ 155,602	$ 378,454.94	$ 45,538.05
2032	$ 875,870.37	$ 250,914	$ 167,780	$ 408,074.01	$ 49,102.00
2033	$ 894,627.70	$ 256,288	$ 171,373	$ 416,813.18	$ 50,153.55
2034	$ 913,760.18	$ 261,769	$ 175,038	$ 425,727.14	$ 51,226.14
2035	$ 933,275.31	$ 267,360	$ 178,776	$ 434,819.37	$ 52,320.17
2036	$ 953,180.75	$ 273,062	$ 182,589	$ 444,093.45	$ 53,436.08
2037	$ 973,484.29	$ 278,878	$ 186,479	$ 453,553.01	$ 54,574.32
2038	$ 994,193.90	$ 284,811	$ 190,446	$ 463,201.76	$ 55,735.32
2039	$ 1,015,317.70	$ 290,863	$ 194,492	$ 473,043.48	$ 56,919.53
2040	$ 1,036,863.99	$ 297,035	$ 198,619	$ 483,082.04	$ 58,127.43
TOTALS	**$ 13,321,277**	**$ 3,816,205**	**$2,551,796**	**$ 6,206,474**	**$ 746,802**

EXHIBIT C- AMENDED TID #2 BOUNDARY LEGAL DESCRIPTION

VILLAGE OF HARRISON TID #2 BOUNDARY LEGAL DESCRIPTION:
Bearings and distance are from the Calumet County website and may not match recorded distances & bearings.
Where applicable the following description is intended to follow tax parcel lines.

A parcel of land being all of Outlot 1 Certified Survey Map No. 2929,
All of Lots 1 and 2 Certified Survey Map No. 3174,
All of Outlot 2 Certified Survey Map No. 2971,
All of Lots 1 and 2 Certified Survey Map No. 3797,
All of Lot 1 Certified Survey Map No. 2378,
All of Amy Avenue Condominium,
All of Lot 1 Certified Survey Map No. 3052,
All of Lot 1 Certified Survey Map No. 3828,
All of Lot 1 Certified Survey Map No. 1344,
All of Lot 1 Certified Survey Map No. 460,
All of Lot 1 Certified Survey Map No. 2307,
All of Lot 1 Certified Survey Map No. 966,
All of Lot 1 Certified Survey Map No. 1099,
All of Lot 2 Certified Survey Map No. 3615,
All of Lots 1 and 2 Certified Survey Map No. 3802,
All of Lots 2 and 3 Certified Survey Map No. 700,
Part of the Northwest 1/4 and the Northeast 1/4 of the Northwest 1/4,
Part of the Northwest 1/4 and the Northeast 1/4 and the Southeast 1/4 of the Northeast 1/4,
Part of the Northeast 1/4 of the Southeast 1/4,
All in Section 1, Township 20 North, Range 18 East, Village of Harrison, Calumet County, Wisconsin

All of Lots 1 and 2 Certified Survey Map No. 3334,
All of Lots 1 and 2 Certified Survey Map No. 3661,
Part of the Northwest 1/4 and the Northeast 1/4 and the Southeast 1/4 and the Southwest 1/4 of the Northwest 1/4,
All in Section 6, Township 20 North, Range 19 East, Village of Harrison, Calumet County, Wisconsin

Commencing at the Northwest corner of said Section 1; Thence Easterly 1065.62 feet along the North line of the Northwest 1/4 of said Section 1 to the Point of Beginning;

1. Thence Easterly, 5319.20 feet along the North line of said Sections 1 and 6;
2. Thence S00°14'05"E, 734.95 feet to the North right-of-way line of S.T.H. 55;
3. Thence N63°33'37"E, 315.68 feet along said North right-of-way line;
4. Thence S16°58'29"E, 110.08 feet to the South right-of-way line of S.T.H. 55 and the East right-of-way line of Unison Way;
5. Thence N60°17'06"E, 199.87 feet along said South right-of-way line
6. Thence N67°27'14"E, 67.88 feet along said South right-of-way line;
7. Thence N73°35'45"E, 227.96 feet along said South right-of-way line;
8. Thence N60°43'25"E, 166.13 feet along said South right-of-way line;
9. Thence N40°39'23"E, 313.22 feet along said South right-of-way line;
10. Thence N75°04'12"E, 184.52 feet along said South right-of-way line to the Northwest corner of Outlot 1 of Certified Survey Map No. 3661;
11. Thence S00°34'01"E, 287.00 feet along the West line of Outlot 1 of Certified Survey Map No. 3661;
12. Thence S89°32'01"E, 25.00 feet along the South line of Outlot 1 of Certified Survey Map No. 3661 to the East line of the NW1/4 of said Section 6;
13. Thence S00°34'01"E, 1419.71 feet along the East line of the NW1/4 of said Section 6;
14. Thence S86°45'35"W, 1263.62 feet;
15. Thence S00°22'19"E, 899.69 feet to the South line of the NW1/4 of said Section 6;

16. Thence N87°10'46"W, 1266.64 feet along the South line of the NW1/4 of said Section 6 to the East 1/4 corner of said Section 1;
17. Thence S00°20'10"E, 1322.20 feet along the East line of the NE1/4 of the SE1/4 of said Section 1 to the Southeast corner thereof;
18. Thence N89°36'40"W, 1299.23 feet along the South line of the NE1/4 of the SE1/4 of said Section 1 to the Southwest corner thereof;
19. Thence N00°33'06"W, 1289.28 feet along the West line of the NE1/4 of the SE1/4 of said Section 1 to the South right-of-way line of Highline Road;
20. Thence N26°22'38"E, 73.42 feet to the North right-of-way line of Highline Road;
21. Thence S89°36'45"E, 323.70 feet along the North right-of-way line of Highline Road;
22. Thence Northerly, 1402.33 feet along the East lines of Lot 1 of Certified Survey Map No. 1323, Lot 1 of Certified Survey Map No. 700 and Lot 1 of Certified Survey Map No. 2089 to the Northeast corner thereof;
23. Thence N89°36'44"W, 326.16 feet along the North line of Lot 1 of Certified Survey Map No. 2089 to the East right-of-way line of Highline Road;
24. Thence N00°06'12"W, 211.23 feet along the East right-of-way line of Highline Road to the North line of Lot 1 of Certified Survey Map No. 3802;
25. Thence S89°09'16"E, 663.28 feet along the North line of Lot 1 of Certified Survey Map No. 3802;
26. Thence Northerly, 747.23 feet along the West line of Lot 2 of Certified Survey Map No. 3802 and its Northerly extension to the Southeast corner of Lot 1 of Certified Survey Map No. 460;
27. Thence N89°20'14"W, 702.96 feet along the South line of Lot 1 of Certified Survey Map No. 460 and the South line Lot 1 of Certified Survey Map No. 1344 to the centerline of Highline Road;
28. Thence S00°06'12"E, 74.89 feet along the centerline of Highline Road to the centerline of Amy Avenue;
29. Thence N89°19'38"W, 1202.44 feet along the centerline of Amy Avenue to the East right-of-way of Prosperity Drive;
30. Thence S00°06'12"E, 251.97 feet along the East right-of-way line of Prosperity Drive to the South right-of-way line of Prosperity Drive;
31. Thence S89°54’34”W, 80.00 feet along said South right-of-way line of Prosperity Drive;
32. Thence S00°06'12"E, 84.08 feet;
33. Thence S89°51'48"W, 271.04 feet;
34. Thence N63°08'24"W, 67.14 feet to the Southeast corner of Lot 2 of Certified Survey Map No. 3797;
35. Thence N72°02'07"W, 21.60 feet along the South line of Lot 2 of Certified Survey Map No. 3797;
36. Thence N89°10'10"W, 564.03 feet along the South line of Lot 2 of Certified Survey Map No. 3797;
37. Thence N00°09'30"E, 310.01 feet along the West line of Lot 2 of Certified Survey Map No. 3797;
38. Thence N89°10'27"W, 435.00 feet along the South line of Outlot 2 of Certified Survey Map No. 2971 and the South right-of-way line of Amy Avenue to the Northeast corner of Lot 2 of Certified Survey Map No. 3174;
39. Thence S00°09'45"W, 422.38 feet along the East line of Lot 2 of Certified Survey Map No. 3174 to the Southeast corner thereof;
40. Thence N89°15'54"W, 518.96 feet along the South line of Lot 2 of Certified Survey Map No. 3174;
41. Thence S00°14'38"W, 2.95 feet along the South line of Lot 2 of Certified Survey Map No. 3174;
42. Thence N89°47'12"W, 439.61 feet along the South line of Lot 2 of Certified Survey Map No. 3174 and the South line of Outlot 1 of Certified Survey Map No. 2929;
43. Thence N00°09'40"E, 60.91 feet along a line of Outlot 1 of Certified Survey Map No. 2929;
44. Thence N89°47'12"W, 292.05 feet along the South line of Outlot 1 of Certified Survey Map No. 2929 to the centerline of State Park Road;
45. Thence N00°09'40"E, 126.94 feet along the centerline of State Park Road to the Westerly extension of the North line of Amy Avenue;
46. Thence S89°17'02"E, 101.07 feet along said extended North line of Amy Avenue;

47. Thence Southeasterly along said North right-of-way line of Amy Avenue, 226.21 feet along the arc of a 1000.00 foot radius curve to the right, having a 225.62 foot chord which bears S82°48'23"E;
48. Thence S76°19'44"E, 29.75 feet along the North right-of-way line of Amy Avenue;
49. Thence Southeasterly along said North right-of-way line of Amy Avenue, 234.66 feet along the arc of a 1000.00 foot radius curve to the left, having a 234.12 foot chord which bears S83°03'04"E;
50. Thence S89°46'25"E, 25.37 feet along the North right-of-way line of Amy Avenue;
51. Thence Northeasterly along said North right-of-way line of Amy Avenue, 104.76 feet along the arc of a 67.00 foot radius curve to the left, having a 94.41 foot chord which bears N45°25'58"E to the East line of Lot 1 Certified Survey Map No. 2929;
52. Thence N00°38'22"E, 301.12 feet along the East line of Lot 1 of Certified Survey Map No. 2929 to the Southwest corner of Outlot 1 of Certified Survey Map No. 3174;
53. Thence S89°10'01"E, 381.00 feet along the South line of said Outlot 1 of Certified Survey Map No. 3174 to the Southeast corner thereof.
54. Thence N00°38'22"E, 386.23 feet along the East line of said Outlot 1 of Certified Survey Map No. 3174 and its Northerly extension to the Point of Beginning.

DISCLAIMER TEXT

Robert W. Baird & Co. Incorporated is providing this information to you for discussion purposes. The materials do not contemplate or relate to a future issuance of municipal securities. Baird is not recommending that you take any action, and this information is not intended to be regarded as "advice"' within the meaning of Section 15B of the Securities Exchange Act of 1934 or the rules thereunder.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Review Territory Amendment Draft for Tax Increment District #5 Project Plan .

Issue:
Does the Village Board support adding the residential subdivision of Luniak Meadows 2 into the project plan for the territory amendment to provide revenue in the TID #5?

Background and Additional Information:
Lisa Trebatoski, Associate Municipal Advisor, from Ehlers will be joining virtually to discuss the options with the board before staff and Ehlers start the approval process.

Two things the Board needs to consider related to TID 5 (CTH N site) (Ehlers will explain these further):

1. Does the Village include the newly platted residential of Luniak Meadows 2 in the TID to provide the TID with revenue sooner to fund road improvements for the commercial development?

2. Is the board okay with the village owned parcel for some type of senior development only being 8 acres so we don't exceed the 35% of TID law.

Ms. Trebatoski will be remote on zoom.

Budget Impacts:
None

Recommended Action:
Discussion Only

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Approval of Offer to Purchase and Counter-Offer to purchase real estate at Parcels Nos 40390 and 40384 (Crossroads Development, Inc).

Issue:
Should the Village Board approve the counter offer to purchase the Crossroads Development property at CTH KK and STH 55?

Background and Additional Information:
The attached offer to purchase and counter-offer includes purchase of approximately 23 acres of land in TID 2 for the development of a village owned business park. The purchase price would be $900,000. The proceeds for the purchase would come from TID 2.

The documents have been reviewed by the Village Attorney.

Budget Impacts:
$900,000- TID 2

Recommended Action:
Motion to approve the counter-offer for parcel numbers 40390 and 40384.

Attachments:
- signed counter offer #1.pdf
- Harrison - Frederickson Offer to Purchase with Comments.pdf

Approved by Wisconsin Real Estate Examining Board
5-1-22(Optional Use Date) 7-1-22 (Mandatory Use Date)

WB-44 COUNTER-OFFER

Counter-Offer No. 1 by (Buyer)(Seller) STRIKE ONE

NOTE: Number this Counter-Offer sequentially, e.g. Counter-Offer No. 1 by Seller, Counter-Offer No. 2 by Buyer, etc.

The Offer to Purchase dated May 8, 2024 and signed by Buyer Village of Harrison for purchase of real estate at Parcel Nos. 40390 and 40384 is rejected and the following Counter-Offer is hereby made.

CAUTION: This Counter-Offer does not include the terms or conditions in any other counter-offer or multiple counter-proposal unless incorporated by reference.

All terms and conditions remain the same as stated in the Offer to Purchase except the following:

1. Line 36 shall be amended to read: "This transaction is to be closed on September 30, 2024 at Evans Title Companies in Appleton, Wisconsin."

2. Line 652 shall be amended to read: "Buyer's obligations under this Offer to Purchase are contingent upon Village Board approval no later than June 28, 2024."

3. Line 653 shall be amended to read: Notwithstanding lines 524-527, Buyer will take the property subject to the entire special assessment in favor of the Darboy Sanitary District. The approximate amount of the special assessment is $50,000.

4. Addendum A shall be amended to read: "At the Closing, Eugene Frederickson, on behalf of himself and on behalf of Crossroads Land Development, LLC, and on behalf of any other entity of which Eugene Frederickson has a controlling interest and the Village of Harrison shall sign a mutually acceptable reciprocal waiver and release of any known or unknown claim or cause of action related to all or in part to a certain proposed project involving baseball and/or other athletic fields at one time proposed to be located in the Village of Harrison.

The attached _____ is/are made part of this Counter-Offer.

Any warranties, covenants and representations made in this Counter-Offer survive the closing of this transaction.

This Counter-Offer is binding upon Seller and Buyer only if a copy of the accepted Counter-Offer is delivered to the Party making the Counter-Offer on or before _____ (Time is of the Essence). Delivery of the accepted Counter-Offer may be made in any manner specified in the Offer to Purchase, unless otherwise provided in this Counter-Offer.

NOTE: The Party making this Counter-Offer may withdraw the Counter-Offer prior to acceptance and delivery as provided at lines 30-32.

This Counter-Offer was drafted by Attorney Brian A. Krause on May 21, 2024
Licensee and Firm ▲ Date ▲

(x) _____ (x) Eugene Frederickson 5-21-24
Buyer's Signature ▲ Date ▲ Seller's Signature ▲ Date ▲
Print name ▶ Print name ▶ Eugene Frederickson

(x) _____ (x) _____
Buyer's Signature ▲ Date ▲ Seller's Signature ▲ Date ▲
Print name ▶ Print name ▶

This Counter-Offer was presented by _____ on _____
Licensee and Firm ▲ Date ▲

This Counter-Offer is (rejected)(countered) STRIKE ONE (Party's Initials) _____

NOTE: Provisions from a previous Counter-Offer may be included by reproduction of the entire provision or incorporation by reference. Provisions incorporated by reference may be indicated in the subsequent Counter-Offer by specifying the number of the provision or the lines containing the provision. In transactions involving more than one Counter-Offer, the Counter-Offer referred to should be clearly specified.

WB-13 VACANT LAND OFFER TO PURCHASE

LICENSEE DRAFTING THIS OFFER ON May 8, 2024 **[DATE] IS (AGENT OF BUYER) (AGENT OF SELLER/LISTING FIRM) (AGENT OF BUYER AND SELLER) STRIKE THOSE NOT APPLICABLE**

The Buyer, Village of Harrison,
offers to purchase the Property known as Parcel Nos. 40390 and 40384
[e.g., Street Address, Parcel Number(s), legal description, or insert additional description, if any, at lines 650-658, or attach as an addendum per line 680] in the Village of Harrison, County of Calumet Wisconsin, on the following terms:

PURCHASE PRICE The purchase price is Eight Hundred Fifty Thousand and No Dollars ($ 850,000.00).

INCLUDED IN PURCHASE PRICE Included in purchase price is the Property, all Fixtures on the Property as of the date stated on line 1 of this Offer (unless excluded at lines 17-18), and the following additional items:

NOTE: The terms of this Offer, not the listing contract or marketing materials, determine what items are included or not included. Annual crops are not part of the purchase price unless otherwise agreed.

NOT INCLUDED IN PURCHASE PRICE Not included in purchase price is Seller's personal property (unless included at lines 12-13) and the following:

CAUTION: Identify Fixtures that are on the Property (see lines 21-25) to be excluded by Seller or that are rented and will continue to be owned by the lessor.

"Fixture" is defined as an item of property which is physically attached to or so closely associated with land so as to be treated as part of the real estate, including, without limitation, physically attached items not easily removable without damage to the premises, items specifically adapted to the premises and items customarily treated as fixtures, including, but not limited to, all: perennial crops, garden bulbs; plants; shrubs and trees; fences; storage buildings on permanent foundations and docks/piers on permanent foundations.

CAUTION: Exclude any Fixtures to be retained by Seller or that are rented on lines 17-18 or at lines 650-658 or in an addendum per line 680.

BINDING ACCEPTANCE This Offer is binding upon both Parties only if a copy of the accepted Offer is delivered to Buyer on or before May 28, 2024.
Seller may keep the Property on the market and accept secondary offers after binding acceptance of this Offer.
CAUTION: This Offer may be withdrawn prior to delivery of the accepted Offer.

ACCEPTANCE Acceptance occurs when all Buyers and Sellers have signed one copy of the Offer, or separate but identical copies of the Offer.

CAUTION: Deadlines in the Offer are commonly calculated from acceptance. Consider whether short term Deadlines running from acceptance provide adequate time for both binding acceptance and performance.

CLOSING This transaction is to be closed on September 30, 2024
at the place selected by Seller, unless otherwise agreed by the Parties in writing. If the date for closing falls on a Saturday, Sunday, or a federal or a state holiday, the closing date shall be the next Business Day.

CAUTION: To reduce the risk of wire transfer fraud, any wiring instructions received should be independently verified by phone or in person with the title company, financial institution, or entity directing the transfer. The real estate licensees in this transaction are not responsible for the transmission or forwarding of any wiring or money transfer instructions.

EARNEST MONEY

■ EARNEST MONEY of $ 25,000 accompanies this Offer.
If the Offer was drafted by a licensee, receipt of the earnest money accompanying this Offer is acknowledged.
■ EARNEST MONEY of $ _____ will be mailed, or commercially, electronically or personally delivered within _____ days ("5" if left blank) after acceptance.
All earnest money shall be delivered to and held by (listing Firm) (drafting Firm) (other identified as _____) STRIKE THOSE NOT APPLICABLE
(listing Firm if none chosen; if no listing Firm, then drafting Firm; if no Firm then Seller).

CAUTION: If a Firm does not hold earnest money, an escrow agreement should be drafted by the Parties or an attorney as lines 56-76 do not apply. If someone other than Buyer pays earnest money, consider a special disbursement agreement.

■ THE BALANCE OF PURCHASE PRICE will be paid in cash or equivalent at closing unless otherwise agreed in writing.

■ DISBURSEMENT IF EARNEST MONEY HELD BY A FIRM: If negotiations do not result in an accepted offer and the earnest money is held by a Firm, the earnest money shall be promptly disbursed (after clearance from payer's depository institution if earnest money is paid by check) to the person(s) who paid the earnest money. At closing, earnest money shall be disbursed according to the closing statement. If this Offer does not close, the earnest money shall be disbursed according to a written disbursement agreement signed by all Parties to this Offer. If said disbursement agreement has not been delivered to the Firm holding the earnest money within 60 days after the date set for closing, that Firm may disburse the earnest money: (1) as directed by an attorney who has reviewed the transaction and does not represent Buyer or Seller; (2) into a court hearing a lawsuit involving the earnest money and all Parties to this Offer; (3) as directed by court order; (4) upon authorization granted within this Offer; or (5) any other disbursement required or allowed by law. The Firm may retain legal services to direct disbursement per (1) or to file an interpleader action per (2) and the Firm may deduct from the earnest money any costs and reasonable attorneys' fees, not to exceed $250, prior to disbursement.

■ LEGAL RIGHTS/ACTION: The Firm's disbursement of earnest money does not determine the legal rights of the Parties in relation to this Offer. Buyer's or Seller's legal right to earnest money cannot be determined by the Firm holding the earnest money. At least 30 days prior to disbursement per (1), (4) or (5) above, where the Firm has knowledge that either Party disagrees with the disbursement, the Firm shall send Buyer and Seller written notice of the intent to disburse by certified mail. If Buyer or Seller disagrees with the Firm's proposed disbursement, a lawsuit may be filed to obtain a court order regarding disbursement. Small Claims Court has jurisdiction over all earnest money disputes arising out of the sale of residential property with one-to-four dwelling units. Buyer and Seller should consider consulting attorneys regarding their legal rights under this Offer in case of a dispute. Both Parties agree to hold the Firm harmless from any liability for good faith disbursement of earnest money in accordance with this Offer or applicable Department of Safety and Professional Services regulations concerning earnest money. See Wis. Admin. Code Ch. REEB 18.

TIME IS OF THE ESSENCE "Time is of the Essence" as to: (1) earnest money payment(s); (2) binding acceptance; (3) occupancy; (4) date of closing; (5) contingency Deadlines STRIKE AS APPLICABLE and all other dates and Deadlines in this Offer except: _____ _____. If "Time is of the Essence" applies to a date or Deadline, failure to perform by the exact date or Deadline is a breach of contract. If "Time is of the Essence" does not apply to a date or Deadline, then performance within a reasonable time of the date or Deadline is allowed before a breach occurs.

VACANT LAND DISCLOSURE REPORT Wisconsin law requires owners of real property that does not include any buildings to provide Buyers with a Vacant Land Disclosure Report. Excluded from this requirement are sales exempt from the real estate transfer fee and sales by certain court-appointed fiduciaries, for example, personal representatives, who have never occupied the Property. The form of the Report is found in Wis. Stat. § 709.033. The law provides: "§ 709.02 Disclosure . . . the owner of the property shall furnish, not later than 10 days after acceptance of a contract of sale . . ., to the prospective buyer of the property a completed copy of the report . . . A prospective buyer who does not receive a report within the 10 days may, within 2 business days after the end of that 10-day period, rescind the contract of sale . . . by delivering a written notice of rescission to the owner or the owner's agent." Buyer may also have certain rescission rights if a Vacant Land Disclosure Report disclosing defects is furnished before expiration of the 10 days, but after the Offer is submitted to Seller. Buyer should review the report form or consult with an attorney for additional information regarding rescission rights.

PROPERTY CONDITION REPRESENTATIONS Seller represents to Buyer that as of the date of acceptance Seller has no notice or knowledge of Conditions Affecting the Property or Transaction (lines 101-181) other than those identified in Seller's Vacant Land Disclosure Report dated N/A, which was received by Buyer prior to Buyer signing this Offer and that is made a part of this Offer by reference COMPLETE DATE OR STRIKE AS APPLICABLE and _____

_____ INSERT CONDITIONS NOT ALREADY INCLUDED IN THE DISCLOSURE REPORT

"Conditions Affecting the Property or Transaction" are defined to include:

a. Flooding, standing water, drainage problems, or other water problems on or affecting the Property.

b. Impact fees or another condition or occurrence that would significantly increase development costs or reduce the value of the property to a reasonable person with knowledge of the nature and scope of the condition or occurrence.

c. Brownfields (abandoned, idled, or underused land that may be subject to environmental contamination) or other contaminated land on the property, or that contaminated soils on the property have been cleaned up under the Petroleum Environmental Cleanup Fund Act (PECFA), a Wisconsin Department of Natural Resources (DNR) remedial or cleanup program, the DATCP Agricultural Chemical Cleanup Program, or other similar program.

d. Subsoil conditions that would significantly increase the cost of development, including, but not limited to, subsurface foundations or waste material; any type of fill; dumpsites where pesticides, herbicides, fertilizer, or other toxic or hazardous materials or containers for these materials were disposed of in violation of manufacturer or government guidelines or other laws regulating such disposal; high groundwater; adverse soil conditions, such as low load-bearing capacity, earth or soil movement, settling, upheavals, or slides; excessive rocks or rock formations; or other soil problems.

e. Material violation of an environmental rule or other rule or agreement regulating the use of the Property.

f. Defects caused by unsafe concentrations of, or unsafe conditions relating to, radon, radium in water supplies, lead in

soil, or other potentially hazardous or toxic substances on the Property; manufacture of methamphetamine or other hazardous or toxic substances on the Property; or high voltage electric (100 KV or greater) or steel natural gas transmission lines located on but not directly serving the Property.

g. Defects caused by unsafe concentrations of, unsafe conditions relating to, or the storage of, hazardous or toxic substances on neighboring properties.

h. The Property is served by a joint well; Defects related to a joint well serving the Property; or Defects in a well on the Property or in a well that serves the Property, including unsafe well water due to contaminants such as coliform, nitrates, or atrazine, or any out-of-service wells or cisterns that are required to be abandoned (see § NR 812.26, Wis. Adm. Code) but that are not closed or abandoned according to applicable regulations.

i. Defects in any septic system or other private sanitary disposal system on the Property; or any out-of-service septic system serving the Property not closed or abandoned according to applicable regulations.

j. Underground or aboveground fuel storage tanks presently or previously on the Property for storage of flammable or combustible liquids including, but not limited to, gasoline or heating oil; or Defects in the underground or aboveground fuel storage tanks on or previously located on the Property. Defects in underground or aboveground fuel storage tanks may include items such as abandoned tanks not closed in conformance with applicable local, state, and federal law; leaking; corrosion; or failure to meet operating standards. (The owner, by law, may have to register the tanks with the Department of Agriculture, Trade and Consumer Protection at P.O. Box 8911, Madison, Wisconsin, 53708, whether the tanks are in use or not. Department regulations may require closure or removal of unused tanks.)

k. Existing or abandoned manure storage facilities located on the property.

l. Notice of property tax increases, other than normal annual increases, or pending Property tax reassessment; remodeling that may increase the Property's assessed value; pending special assessments; or Property is within a special purpose district, such as a drainage district, that has authority to impose assessments on the Property.

m. Proposed, planned, or commenced public improvements or public construction projects that may result in special assessments or that may otherwise materially affect the Property or the present use of the Property; or any land division involving the Property without required state or local permits.

n. The Property is part of or subject to a subdivision homeowners' association; or the Property is not a condominium unit and there are common areas associated with the Property that are co-owned with others.

o. Any zoning code violations with respect to the Property; the Property or any portion thereof is located in a floodplain, wetland or shoreland zoning area under local, state or federal regulations; or the Property is subject to a mitigation plan required by Wisconsin Department of Natural Resources (DNR) rules related to county shoreland zoning ordinances, that obligates the Property owner to establish or maintain certain measures related to shoreland conditions, enforceable by the county.

p. Nonconforming uses of the Property (a nonconforming use is a use of land that existed lawfully before the current zoning ordinance was enacted or amended, but that does not conform to the use restrictions in the current ordinance); conservation easements (a conservation easement is a legal agreement in which a property owner conveys some of the rights associated with ownership of his or her property to an easement holder such as a governmental unit or a qualified nonprofit organization to protect the natural habitat of fish, wildlife, or plants or a similar ecosystem, preserve areas for outdoor recreation or education, or for similar purposes); restrictive covenants or deed restrictions on the Property; or, other than public rights-of-way, nonowners having rights to use part of the Property, including, but not limited to, private rights-of-way and easements other than recorded utility easements.

q. All or part of the Property has been assessed as agricultural land; has been assessed a use-value assessment conversion charge; or payment of a use-value assessment conversion charge has been deferred.

r. All or part of the Property is subject to, enrolled in, or in violation of a farmland preservation agreement, Forest Crop Law, Managed Forest Law, the Conservation Reserve Program, or a comparable program.

s. A dam is totally or partially located on the Property; or an ownership interest in a dam not located on the Property will be transferred with the Property because the dam is owned collectively by a homeowners' association, lake district, or similar group of which the Property owner is a member.

t. No legal access to the Property; or boundary or lot line disputes, encroachments or encumbrances (including a joint driveway) affecting the Property. Encroachments often involve some type of physical object belonging to one person but partially located on or overlapping on land belonging to another; such as, without limitation, fences, houses, garages, driveways, gardens, and landscaping. Encumbrances include, without limitation, a right or claim of another to a portion of the Property or to the use of the Property such as a joint driveway, liens, and licenses.

u. Government agency, court order, or federal, state, or local regulations requiring repair, alteration or correction of an existing condition.

v. A pier attached to the Property not in compliance with state or local pier regulations; a written agreement affecting riparian rights related to the Property; or the bed of the abutting navigable waterway is owned by a hydroelectric operator.

w. Material damage from fire, wind, flood, earthquake, expansive soil, erosion, or landslide.

x. Significant odor, noise, water diversion, water intrusion, or other irritants emanating from neighboring property.

y. Significant crop damage from disease, insects, soil contamination, wildlife, or other causes; diseased or dying trees or shrubs; or substantial injuries or disease in livestock on the Property or neighboring property.

z. Animal, reptile, or other insect infestations; drainage easement or grading problems; excessive sliding; or any other Defect or material condition.

aa. Archeological artifacts, mineral rights, orchards, or endangered species, or one or more burial sites on the Property.
bb. Owner is a foreign person as defined in the Foreign Investment in Real Property Tax Act in 26 IRC § 1445(f).
cc. Other Defects affecting the Property such as any agreements that bind subsequent owners of the property, such as a lease agreement or an extension of credit from an electric cooperative.

☐ **GOVERNMENT PROGRAMS:** Seller shall deliver to Buyer, within _____ days ("15" if left blank) after acceptance of this Offer, a list of all federal, state, county, and local conservation, farmland, environmental, or other land use programs, agreements, restrictions, or conservation easements, which apply to any part of the Property (e.g., farmland preservation agreements, farmland preservation or exclusive agricultural zoning, use value assessments, Forest Crop, Managed Forest, Conservation Reserve Program, wetland mitigation, shoreland zoning mitigation plan or comparable programs), along with disclosure of any penalties, fees, withdrawal charges, or payback obligations pending, or currently deferred, if any. This contingency will be deemed satisfied unless Buyer delivers to Seller, within 7 days after the deadline for delivery, a notice terminating this Offer based upon the use restrictions, program requirements, and/or amount of any penalty, fee, charge, or payback obligation.

CAUTION: If Buyer does not terminate this Offer, Buyer is hereby agreeing that Buyer will continue in such programs, as may apply, and Buyer agrees to reimburse Seller should Buyer fail to continue any such program such that Seller incurs any costs, penalties, damages, or fees that are imposed because the program is not continued after sale. The Parties agree this provision survives closing.

MANAGED FOREST LAND: If all, or part, of the Property is managed forest land under the Managed Forest Law (MFL) program, this designation will continue after closing. Buyer is advised as follows: The MFL is a landowner incentive program that encourages sustainable forestry on private woodlands by reducing and deferring property taxes. Orders designating lands as managed forest lands remain in effect for 25 or 50 years. When ownership of land enrolled in the MFL program changes, the new owner must sign and file a report of the change of ownership on a form provided by the Department of Natural Resources and pay a fee. By filing this form, the new owner agrees to the associated MFL management plan and the MFL program rules. The DNR Division of Forestry monitors forest management plan compliance. Changes a landowner makes to property that is subject to an order designating it as managed forest land, or to its use, may jeopardize benefits under the program or may cause the property to be withdrawn from the program and may result in the assessment of penalties. For more information call the local DNR forester or visit https://dnr.wisconsin.gov/topic/forestry.

USE VALUE ASSESSMENTS: The use value assessment system values agricultural land based on the income that would be generated from its rental for agricultural use rather than its fair market value. When a person converts agricultural land to a non-agricultural use (e.g., residential or commercial development), that person may owe a conversion charge. To obtain more information about the use value law or conversion charge, contact the Wisconsin Department of Revenue's Equalization Bureau or visit http://www.revenue.wi.gov/.

FARMLAND PRESERVATION: The early termination of a farmland preservation agreement or removal of land from such an agreement can trigger payment of a conversion fee equal to 3 times the per acre value of the land. Contact the Wisconsin Department of Agriculture, Trade and Consumer Protection Division of Agricultural Resource Management or visit http://www.datcp.state.wi.us/ for more information.

CONSERVATION RESERVE PROGRAM (CRP): The CRP encourages farmers, through contracts with the U.S. Department of Agriculture, to stop growing crops on highly erodible or environmentally sensitive land and instead to plant a protective cover of grass or trees. CRP contracts run for 10 to 15 years, and owners receive an annual rent as well as certain incentive payments and cost share assistance for establishing long-term, resource-conserving ground cover. Removing lands from the CRP in breach of a contract can be quite costly. For more information call the state Farm Service Agency office or visit http://www.fsa.usda.gov/.

SHORELAND ZONING ORDINANCES: All counties must adopt uniform shoreland zoning ordinances in compliance with Wis. Admin. Code Chapter NR 115. County shoreland zoning ordinances apply to all unincorporated land within 1,000 feet of a navigable lake, pond or flowage or within 300 feet of a navigable river or stream and establish minimum standards for building setbacks and height limits, cutting trees and shrubs, lot sizes, water runoff, impervious surface standards (that may be exceeded if a mitigation plan is adopted and recorded) and repairs to nonconforming structures. Buyers must conform to any existing mitigation plans. For more information call the county zoning office or visit https://dnr.wi.gov/. Buyer is advised to check with the applicable city, town or village for additional shoreland zoning or shoreland-wetland zoning restrictions, if any.

FENCES: Wis. Stat. § 90.03 requires the owners of adjoining properties to keep and maintain legal fences in equal shares where one or both of the properties is used and occupied for farming or grazing purposes.

CAUTION: Consider an agreement addressing responsibility for fences if Property or adjoining land is used and occupied for farming or grazing purposes.

PROPERTY DEVELOPMENT WARNING: If Buyer contemplates developing Property for a use other than the current use, there are a variety of issues that should be addressed to ensure the development or new use is feasible. Buyer is solely responsible to verify the current zoning allows for the proposed use of the Property at lines 251-255. Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed. Building permits, zoning or zoning variances, Architectural Control Committee approvals, estimates for utility hook-up expenses, special assessments, changes for installation of roads or utilities, environmental audits, subsoil tests, or other development related fees may need to be obtained or verified in order to determine the feasibility of development of, or a particular use for, a property. Optional contingencies that allow Buyer to investigate certain of these issues can be found at lines 244-304 and Buyer may add contingencies as needed in addenda (see line 680).

Buyer should review any plans for development or use changes to determine what issues should be addressed in these contingencies.

PROPOSED USE CONTINGENCIES: This Offer is contingent upon Buyer obtaining, at Buyer's expense, the reports or documentation required by any optional provisions checked on lines 256-281 below. The optional provisions checked on lines 256-281 shall be deemed satisfied unless Buyer, within _____ days ("30" if left blank) after acceptance, delivers: (1) written notice to Seller specifying those optional provisions checked below that cannot be satisfied and (2) written evidence substantiating why each specific provision referred to in Buyer's notice cannot be satisfied. Upon delivery of Buyer's notice, this Offer shall be null and void. Seller agrees to cooperate with Buyer as necessary to satisfy the contingency provisions checked at lines 256-281.

Proposed Use: Buyer is purchasing the Property for the purpose of: _____

_____

_____ **[insert proposed use and type or style of building(s), size and proposed building location(s), if a requirement of Buyer's condition to purchase, e.g.1400-1600 sq. ft. three-bedroom single family ranch home in northwest corner of lot].**

____ **ZONING:** Verification of zoning and that the Property's zoning allows Buyer's proposed use described at lines 251-255.

____ **SUBSOILS:** Written evidence from a qualified soils expert that the Property is free of any subsoil condition that would make the proposed use described at lines 251-255 impossible or significantly increase the costs of such development.

____ **PRIVATE ONSITE WASTEWATER TREATMENT SYSTEM (POWTS) SUITABILITY:** Written evidence from a certified soils tester that: (a) the soils at the Property locations selected by Buyer, and (b) all other conditions that must be approved, meet the legal requirements in effect on the date of this Offer to obtain a permit for a POWTS for use of the Property as stated on lines 251-255. The POWTS (septic system) allowed by the written evidence must be one of the following POWTS that is approved by the State for use with the type of property identified at lines 251-255 CHECK ALL THAT APPLY: ☐ conventional in-ground; ☐ mound; ☐ at grade; ☐ in-ground pressure distribution; ☐ holding tank; ☐ other: _____.

____ **EASEMENTS AND RESTRICTIONS:** Copies of all public and private easements, covenants and restrictions affecting the Property and a written determination by a qualified independent third party that none of these prohibit or significantly delay or increase the costs of the proposed use or development identified at lines 251-255.

____ **APPROVALS/PERMITS:** Permits, approvals and licenses, as appropriate, or the final discretionary action by the granting authority prior to the issuance of such permits or building permit, approvals and licenses, for the following items related to Buyer's proposed use: _____

_____.

____ **UTILITIES:** Written verification of the location of the following utility service connections (e.g., on the Property, at the lot line, across the street, etc.) CHECK AND COMPLETE AS APPLICABLE:

☐ electricity_____; ☐ gas _____; ☐ sewer_____;
☐ water_____; ☐ telephone_____; ☐ cable _____;
☐ other_____.

____ **ACCESS TO PROPERTY:** Written verification that there is legal vehicular access to the Property from public roads.

____ **LAND USE APPROVAL/PERMITS:** This Offer is contingent upon (Buyer)(Seller) STRIKE ONE ("Buyer" if neither stricken) obtaining the following, including all costs: a CHECK ALL THAT APPLY ☐ rezoning; ☐ conditional use permit; ☐ variance; ☐ other _____ for the Property for its proposed use described at lines 251-255. Seller agrees to cooperate with Buyer as necessary to satisfy this contingency. Buyer shall deliver, within _____ days of acceptance, written notice to Seller if any item cannot be obtained, in which case this Offer shall be null and void.

____ **MAP OF THE PROPERTY:** This Offer is contingent upon (Buyer obtaining) (Seller providing) STRIKE ONE ("Seller providing" if neither is stricken) a Map of the Property dated subsequent to the date of acceptance of this Offer prepared by a registered land surveyor, within _____ days ("30" if left blank) after acceptance, at (Buyer's) (Seller's) STRIKE ONE ("Seller's" if neither is stricken) expense. The map shall show minimum of _____ acres, maximum of _____ acres, the legal description of the Property, the Property's boundaries and dimensions, visible encroachments upon the Property, the location of improvements, if any, and: _____

_____

_____ STRIKE AND COMPLETE AS APPLICABLE. Additional map features that may be added include but are not limited to: staking of all corners of the Property; identifying dedicated and apparent streets; lot dimensions; total acreage or square footage; easements or rights-of-way.

CAUTION: Consider the cost and the need for map features before selecting them. Also consider the time required to obtain the map when setting the deadline.

This contingency shall be deemed satisfied unless Buyer, within 5 days after the deadline for delivery of said map, delivers to Seller a copy of the map and a written notice which identifies: (1) the significant encroachment; (2) information materially inconsistent with prior representations; or (3) failure to meet requirements stated within this contingency. Upon delivery of Buyer's notice, this Offer shall be null and void. Once the deadline for delivery has passed, if Seller was responsible to

provide the map and failed to timely deliver the map to Buyer, Buyer may terminate this Offer if Buyer delivers a written notice of termination to Seller prior to Buyer's Actual Receipt of said map from Seller.

INSPECTIONS AND TESTING Buyer may only conduct inspections or tests if specific contingencies are included as a part of this Offer. An "inspection" is defined as an observation of the Property, which does not include an appraisal or testing of the Property, other than testing for leaking carbon monoxide, or testing for leaking LP gas or natural gas used as a fuel source, which are hereby authorized. A "test" is defined as the taking of samples of materials such as soils, water, air or building materials from the Property for laboratory or other analysis of these materials. Seller agrees to allow Buyer's inspectors, testers and appraisers reasonable access to the Property upon advance notice, if necessary, to satisfy the contingencies in this Offer. Buyer or licensees or both may be present at all inspections and testing. Except as otherwise provided, Seller's authorization for inspections does not authorize Buyer to conduct testing of the Property.

NOTE: Any contingency authorizing testing should specify the areas of the Property to be tested, the purpose of the test, (e.g., to determine if environmental contamination is present), any limitations on Buyer's testing and any other material terms of the contingency.

Buyer agrees to promptly restore the Property to its original condition after Buyer's inspections and testing are completed unless otherwise agreed to with Seller. Buyer agrees to promptly provide copies of all inspection and testing reports to Seller. Seller acknowledges that certain inspections or tests may detect environmental pollution that may be required to be reported to the Wisconsin Department of Natural Resources.

☐ **INSPECTION CONTINGENCY:** This contingency only authorizes inspections, not testing (see lines 305-319).

(1) This Offer is contingent upon a qualified independent inspector conducting an inspection of the Property after the date on line 1 of this Offer that discloses no Defects.

(2) This Offer is further contingent upon a qualified independent inspector or independent qualified third party performing an inspection of _____ _____ (list any Property component(s) to be separately inspected, e.g., dumpsite, timber quality, invasive species, etc.) that discloses no Defects.

(3) Buyer may have follow-up inspections recommended in a written report resulting from an authorized inspection, provided they occur prior to the Deadline specified at line 333. Inspection(s) shall be performed by a qualified independent inspector or independent qualified third party.

Buyer shall order the inspection(s) and be responsible for all costs of inspection(s).

CAUTION: Buyer should provide sufficient time for the Property inspection and/or any specialized inspection(s), as well as any follow-up inspection(s).

This contingency shall be deemed satisfied unless Buyer, within _____ days ("15" if left blank) after acceptance, delivers to Seller a copy of the written inspection report(s) dated after the date on line 1 of this Offer and a written notice listing the Defect(s) identified in those report(s) to which Buyer objects (Notice of Defects).

CAUTION: A proposed amendment is not a Notice of Defects and will not satisfy this notice requirement.

For the purposes of this contingency, Defects do not include structural, mechanical or other conditions the nature and extent of which Buyer had actual knowledge or written notice before signing this Offer.

NOTE: "Defect" as defined on lines 553-555 means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ **RIGHT TO CURE:** Seller (shall)(shall not) **STRIKE ONE** ("shall" if neither is stricken) have the right to cure the Defects.

If Seller has the right to cure, Seller may satisfy this contingency by:

(1) delivering written notice to Buyer within _____ ("10" if left blank) days after Buyer's delivery of the Notice of Defects stating Seller's election to cure Defects;

(2) curing the Defects in a good and workmanlike manner; and

(3) delivering to Buyer a written report detailing the work done no later than three days prior to closing.

This Offer shall be null and void if Buyer makes timely delivery of the Notice of Defects and written inspection report(s) and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not cure; or

(b) Seller does not timely deliver the written notice of election to cure.

IF LINE 355 IS NOT MARKED OR IS MARKED N/A LINES 403-414 APPLY.

☐ **FINANCING COMMITMENT CONTINGENCY:** This Offer is contingent upon Buyer being able to obtain a written _____ [loan type or specific lender, if any] first mortgage loan commitment as described below, within _____ days after acceptance of this Offer. The financing selected shall be in an amount of not less than $ _____ for a term of not less than _____ years, amortized over not less than _____ years. Initial monthly payments of principal and interest shall not exceed $ _____. Buyer acknowledges that lender's required monthly payments may also include 1/12th of the estimated net annual real estate taxes, hazard insurance premiums, and private mortgage insurance premiums. The mortgage shall not include a prepayment premium. Buyer agrees to pay discount points in an amount not to exceed _____% ("0" if left blank) of the loan. If Buyer is using multiple loan

sources or obtaining a construction loan or land contract financing, describe at lines 650-658 or in an addendum attached per line 680. Buyer agrees to pay all customary loan and closing costs, wire fees, and loan origination fees, to promptly apply for a mortgage loan, and to provide evidence of application promptly upon request of Seller. Seller agrees to allow lender's appraiser access to the Property.

■ LOAN AMOUNT ADJUSTMENT: If the purchase price under this Offer is modified, any financed amount, unless otherwise provided, shall be adjusted to the same percentage of the purchase price as in this contingency and the monthly payments shall be adjusted as necessary to maintain the term and amortization stated above.

CHECK AND COMPLETE APPLICABLE FINANCING PROVISION AT LINE 371 or 372.

☐ **FIXED RATE FINANCING:** The annual rate of interest shall not exceed _____%.

☐ **ADJUSTABLE RATE FINANCING:** The initial interest rate shall not exceed _____%. The initial interest rate shall be fixed for _____ months, at which time the interest rate may be increased not more than _____% ("2" if left blank) at the first adjustment and by not more than _____% ("1" if left blank) at each subsequent adjustment. The maximum interest rate during the mortgage term shall not exceed the initial interest rate plus _____% ("6" if left blank). Monthly payments of principal and interest may be adjusted to reflect interest changes.

■ SATISFACTION OF FINANCING COMMITMENT CONTINGENCY: If Buyer qualifies for the loan described in this Offer or another loan acceptable to Buyer, Buyer agrees to deliver to Seller a copy of a written loan commitment. This contingency shall be satisfied if, after Buyer's review, Buyer delivers to Seller a copy of a written loan commitment (even if subject to conditions) that is:

(1) signed by Buyer; or,

(2) accompanied by Buyer's written direction for delivery.

Delivery of a loan commitment by Buyer's lender or delivery accompanied by a notice of unacceptability shall not satisfy this contingency.

CAUTION: The delivered loan commitment may contain conditions Buyer must yet satisfy to obligate the lender to provide the loan. Buyer understands delivery of a loan commitment removes the Financing Commitment Contingency from the Offer and shifts the risk to Buyer if the loan is not funded.

■ SELLER TERMINATION RIGHTS: If Buyer does not deliver a loan commitment on or before the Deadline on line 357. Seller may terminate this Offer if Seller delivers a written notice of termination to Buyer prior to Seller's Actual Receipt of written loan commitment from Buyer.

■ FINANCING COMMITMENT UNAVAILABILITY: If a financing commitment is not available on the terms stated in this Offer (and Buyer has not already delivered an acceptable loan commitment for other financing to Seller), Buyer shall promptly deliver written notice to Seller of same including copies of lender(s)' rejection letter(s) or other evidence of unavailability.

☐ **SELLER FINANCING:** Seller shall have 10 days after the earlier of:

(1) Buyer delivery of written notice of evidence of unavailability as noted in lines 391-394: or

(2) the Deadline for delivery of the loan commitment on line 357,

to deliver to Buyer written notice of Seller's decision to (finance this transaction with a note and mortgage under the same terms set forth in this Offer, and this Offer shall remain in full force and effect, with the time for closing extended accordingly. If Seller's notice is not timely given, the option for Seller to provide financing shall be considered waived. Buyer agrees to cooperate with and authorizes Seller to obtain any credit information reasonably appropriate to determine Buyer's credit worthiness for Seller financing.

IF THIS OFFER IS NOT CONTINGENT ON FINANCING COMMITMENT Within _____ days ("7" if left blank) after acceptance, Buyer shall deliver to Seller either:

(1) reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close; or

(2) _____

_____ [Specify documentation Buyer agrees to deliver to Seller].

If such written verification or documentation is not delivered, Seller has the right to terminate this Offer by delivering written notice to Buyer prior to Seller's Actual Receipt of a copy of Buyer's written verification. Buyer may or may not obtain mortgage financing but does not need the protection of a financing commitment contingency. Seller agrees to allow Buyer's appraiser access to the Property for purposes of an appraisal. Buyer understands and agrees that this Offer is not subject to the appraisal meeting any particular value, unless this Offer is subject to an appraisal contingency, nor does the right of access for an appraisal constitute a financing commitment contingency.

☐ **APPRAISAL CONTINGENCY:** This Offer is contingent upon Buyer or Buyer's lender having the Property appraised at Buyer's expense by a Wisconsin licensed or certified independent appraiser who issues an appraisal report dated subsequent to the date stated on line 1 of this Offer, indicating an appraised value for the Property equal to or greater than the agreed upon purchase price.

This contingency shall be deemed satisfied unless Buyer, within _____ days after acceptance, delivers to Seller a copy of the appraisal report indicating an appraised value less than the agreed upon purchase price, and a written notice objecting to the appraised value.

■ **RIGHT TO CURE:** Seller (shall) (shall not) STRIKE ONE ("shall" if neither is stricken) have the right to cure.

If Seller has the right to cure, Seller may satisfy this contingency by delivering written notice to Buyer adjusting the purchase price to the value shown on the appraisal report within _____ days ("5" if left blank) after Buyer's delivery of the appraisal

report and the notice objecting to the appraised value. Seller and Buyer agree to promptly execute an amendment initiated by either party after delivery of Seller's notice, solely to reflect the adjusted purchase price.

This Offer shall be null and void if Buyer makes timely delivery of the notice objecting to appraised value and the written appraisal report and:

(1) Seller does not have the right to cure; or

(2) Seller has the right to cure but:

(a) Seller delivers written notice that Seller will not adjust the purchase price; or

(b) Seller does not timely deliver the written notice adjusting the purchase price to the value shown on the appraisal report.

NOTE: An executed FHA, VA or USDA Amendatory clause may supersede this contingency.

[ ] **CLOSING OF BUYER'S PROPERTY CONTINGENCY:** This Offer is contingent upon the closing of the sale of Buyer's property located at _____ no later than _____ (the Deadline). If closing does not occur by the Deadline, this Offer shall become null and void unless Buyer delivers to Seller, on or before the Deadline, reasonable written verification from a financial institution or third party in control of Buyer's funds that Buyer has, at the time of verification, sufficient funds to close or proof of bridge loan financing, along with a written notice waiving this contingency. Delivery of verification or proof of bridge loan shall not extend the closing date for this Offer.

[ ] **BUMP CLAUSE:** If Seller accepts a bona fide secondary offer, Seller may give written notice to Buyer that another offer has been accepted. If Buyer does not deliver to Seller the documentation listed below within _____hours ("72" if left blank) after Buyer's Actual Receipt of said notice, this Offer shall be null and void. Buyer must deliver the following:

(1) Written waiver of the Closing of Buyer's Property Contingency if line 435 is marked;

(2) Written waiver of _____ _____ (name other contingencies, if any); and

(3) Any of the following checked below:

[ ] Proof of bridge loan financing.

[ ] Proof of ability to close from a financial institution or third party in control of Buyer's funds which shall provide Seller with reasonable written verification that Buyer has, at the time of verification, sufficient funds to close.

Other: _____ _____

[insert other requirements, if any (e.g., payment of additional earnest money, etc.)]

[ ] **SECONDARY OFFER:** This Offer is secondary to a prior accepted offer. This Offer shall become primary upon delivery of written notice to Buyer that this Offer is primary. Unless otherwise provided, Seller is not obligated to give Buyer notice prior to any Deadline, nor is any particular secondary buyer given the right to be made primary ahead of other secondary buyers. Buyer may declare this Offer null and void by delivering written notice of withdrawal to Seller prior to delivery of Seller's notice that this Offer is primary. Buyer may not deliver notice of withdrawal earlier than _____ days ("7" if left blank) after acceptance of this Offer. All other Offer Deadlines that run from acceptance shall run from the time this Offer becomes primary.

HOMEOWNERS ASSOCIATION If this Property is subject to a homeowners association, Buyer is aware the Property may be subject to periodic association fees after closing and one-time fees resulting from transfer of the Property. Any one-time fees resulting from transfer of the Property shall be paid at closing by (Seller) (Buyer) STRIKE ONE ("Buyer" if neither is stricken).

CLOSING PRORATIONS The following items, if applicable, shall be prorated at closing, based upon date of closing values: real estate taxes, rents, prepaid insurance (if assumed), private and municipal charges, property owners or homeowners association assessments, fuel and _____.

CAUTION: Provide basis for utility charges, fuel or other prorations if date of closing value will not be used.

Any income, taxes or expenses shall accrue to Seller, and be prorated at closing, through the day prior to closing.

Real estate taxes shall be prorated at closing based on CHECK BOX FOR APPLICABLE PRORATION FORMULA:

[ ] The net general real estate taxes for the preceding year, or the current year if available (Net general real estate taxes are defined as general property taxes after state tax credits and lottery credits are deducted.) NOTE: THIS CHOICE APPLIES IF NO BOX IS CHECKED.

[ ] Current assessment times current mill rate (current means as of the date of closing).

[ ] Sale price, multiplied by the municipality area-wide percent of fair market value used by the assessor in the prior year, or current year if known, multiplied by current mill rate (current means as of the date of closing).

[ ] _____.

CAUTION: Buyer is informed that the actual real estate taxes for the year of closing and subsequent years may be substantially different than the amount used for proration especially in transactions involving new construction, extensive rehabilitation, remodeling or area-wide re-assessment. Buyer is encouraged to contact the local assessor regarding possible tax changes.

[ ] Buyer and Seller agree to re-prorate the real estate taxes, through the day prior to closing based upon the taxes on the actual tax bill for the year of closing, with Buyer and Seller each owing his or her pro-rata share. Buyer shall, within 5

days of receipt, forward a copy of the bill to the forwarding address Seller agrees to provide at closing. The Parties shall re-prorate within 30 days of Buyer's receipt of the actual tax bill. Buyer and Seller agree this is a post-closing obligation and is the responsibility of the Parties to complete, not the responsibility of the real estate Firms in this transaction.

TITLE EVIDENCE

■ CONVEYANCE OF TITLE: **Upon payment of the purchase price, Seller shall convey the Property by warranty deed (trustee's deed if Seller is a trust, personal representative's deed if Seller is an estate or other conveyance as provided herein),** free and clear of all liens and encumbrances, except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, present uses of the Property in violation of the foregoing disclosed in Seller's Vacant Land Disclosure Report and in this Offer, general taxes levied in the year of closing and _____

_____

_____ (insert other allowable exceptions from title, if any) that constitutes merchantable title for purposes of this transaction. Seller, at Seller's cost, shall complete and execute the documents necessary to record the conveyance and pay the Wisconsin Real Estate Transfer Fee.

WARNING: Municipal and zoning ordinances, recorded building and use restrictions, covenants and easements may prohibit certain improvements or uses and therefore should be reviewed, particularly if Buyer contemplates making improvements to Property or a use other than the current use.

■ TITLE EVIDENCE: Seller shall give evidence of title in the form of an owner's policy of title insurance in the amount of the purchase price on a current ALTA form issued by an insurer licensed to write title insurance in Wisconsin. Seller shall pay all costs of providing title evidence to Buyer. Buyer shall pay the costs of providing the title evidence required by Buyer's lender and recording the deed or other conveyance.

■ GAP ENDORSEMENT: Seller shall provide a "gap" endorsement or equivalent gap coverage at (Seller's)(Buyer's) STRIKE ONE ("Seller's" if neither stricken) cost to provide coverage for any liens or encumbrances first filed or recorded after the commitment date of the title insurance commitment and before the deed is recorded, subject to the title insurance policy conditions, exclusions and exceptions, provided the title company will issue the coverage. If a gap endorsement or equivalent gap coverage is not available, Buyer may give written notice that title is not acceptable for closing (see lines 516-523).

■ DELIVERY OF MERCHANTABLE TITLE: The required title insurance commitment shall be delivered to Buyer's attorney or Buyer not more than _____ days after acceptance ("15" if left blank), showing title to the Property as of a date no more than 15 days before delivery of such title evidence to be merchantable per lines 489-498, subject only to liens which will be paid out of the proceeds of closing and standard title insurance requirements and exceptions, as appropriate.

■ TITLE NOT ACCEPTABLE FOR CLOSING: If title is not acceptable for closing, Buyer shall notify Seller in writing of objections to title within _____days ("15" if left blank) after delivery of the title commitment to Buyer or Buyer's attorney. In such event, Seller shall have _____ days ("15" if left blank) from Buyer's delivery of the notice stating title objections, to deliver notice to Buyer stating Seller's election to remove the objections by the time set for closing. If Seller is unable to remove said objections, Buyer shall have five days from receipt of notice thereof, to deliver written notice waiving the objections, and the time for closing shall be extended accordingly. If Buyer does not waive the objections, Buyer shall deliver written notice of termination and this Offer shall be null and void. Providing title evidence acceptable for closing does not extinguish Seller's obligations to give merchantable title to Buyer.

■ SPECIAL ASSESSMENTS/OTHER EXPENSES: Special assessments, if any, levied or for work actually commenced prior to the date stated on line 1 of this Offer shall be paid by Seller no later than closing. All other special assessments shall be paid by Buyer. "Levied" means the local municipal governing body has adopted and published a final resolution describing the planned improvements and the assessment of benefits.

CAUTION: Consider a special agreement if area assessments, property owners association assessments, special charges for current services under Wis. Stat. § 66.0627 or other expenses are contemplated. "Other expenses" are one-time charges or ongoing use fees for public improvements (other than those resulting in special assessments) relating to curb, gutter, street, sidewalk, municipal water, sanitary and storm water and storm sewer (including all sewer mains and hook-up/connection and interceptor charges), parks, street lighting and street trees, and impact fees for other public facilities, as defined in Wis. Stat. § 66.0617(1)(f).

LEASED PROPERTY If Property is currently leased and lease(s) extend beyond closing, Seller shall assign Seller's rights under said lease(s) and transfer all security deposits and prepaid rents thereunder to Buyer at closing. The terms of the (written) (oral) STRIKE ONE lease(s), if any, are _____

_____

_____. Insert additional terms, if any, at lines 650-658 or attach as an addendum per line 680.

DEFINITIONS

■ ACTUAL RECEIPT: "Actual Receipt" means that a Party, not the Party's recipient for delivery, if any, has the document or written notice physically in the Party's possession, regardless of the method of delivery. If the document or written notice is electronically delivered, Actual Receipt shall occur when the Party opens the electronic transmission.

■ BUSINESS DAY: "Business Day" means a calendar day other than Saturday, Sunday, any legal public holiday under Wisconsin or Federal law, and any other day designated by the President such that the postal service does not receive

registered mail or make regular deliveries on that day.

■ DEADLINES: "Deadlines" expressed as a number of "days" from an event, such as acceptance, are calculated by excluding the day the event occurred and by counting subsequent calendar days. The Deadline expires at Midnight on the last day. Additionally, Deadlines expressed as a specific number of Business Days are calculated in the same manner except that only Business Days are counted while other days are excluded. Deadlines expressed as a specific number of "hours" from the occurrence of an event, such as receipt of a notice, are calculated from the exact time of the event, and by counting 24 hours per calendar day. Deadlines expressed as a specific day of the calendar year or as the day of a specific event, such as closing, expire at Midnight of that day. "Midnight" is defined as 11:59 p.m. Central Time.

■ DEFECT: "Defect" means a condition that would have a significant adverse effect on the value of the Property; that would significantly impair the health or safety of future occupants of the Property; or that if not repaired, removed or replaced would significantly shorten or adversely affect the expected normal life of the premises.

■ FIRM: "Firm" means a licensed sole proprietor broker or a licensed broker business entity.

■ PARTY: "Party" means the Buyer or the Seller; "Parties" refers to both the buyer and the Seller.

■ PROPERTY: Unless otherwise stated, "Property" means the real estate described at lines 4-8.

INCLUSION OF OPTIONAL PROVISIONS Terms of this Offer that are preceded by an OPEN BOX (☐) are part of this offer ONLY if the box is marked such as with an "X". They are not part of this offer if marked "N/A" or are left blank.

PROPERTY DIMENSIONS AND SURVEYS Buyer acknowledges that any land dimensions, or total acreage or square footage figures, provided to Buyer by Seller or by a Firm or its agents, may be approximate because of rounding, formulas used or other reasons, unless verified by survey or other means.

CAUTION: Buyer should verify total square footage formula, total square footage/acreage figures, and land dimensions, if material.

DISTRIBUTION OF INFORMATION Buyer and Seller authorize the agents of Buyer and Seller to: (i) distribute copies of the Offer to Buyer's lender, appraisers, title insurance companies and any other settlement service providers for the transaction as defined by the Real Estate Settlement Procedures Act (RESPA); (ii) report sales and financing concession data to multiple listing service sold databases; (iii) provide active listing, pending sale, closed sale and financing concession information and data, and related information regarding seller contributions, incentives or assistance, and third party gifts, to appraisers researching comparable sales, market conditions and listings, upon inquiry; and (iv) distribute copies of this Offer to the seller or seller's agent of another property that Seller intends on purchasing.

MAINTENANCE Seller shall maintain the Property and all personal property included in the purchase price until the earlier of closing or Buyer's occupancy, in materially the same condition it was in as of the date on line 1 of this Offer, except for ordinary wear and tear.

PROPERTY DAMAGE BETWEEN ACCEPTANCE AND CLOSING If, prior to closing, the Property is damaged in an amount not more than five percent of the purchase price, other than normal wear and tear, Seller shall promptly notify Buyer in writing, and will be obligated to restore the Property to materially the same condition it was in as of the date on line 1 of this Offer. Seller shall provide Buyer with copies of all required permits and lien waivers for the lienable repairs no later than closing. If the amount of damage exceeds five percent of the purchase price, Seller shall promptly notify Buyer in writing of the damage and this Offer may be terminated at option of Buyer. Should Buyer elect to carry out this Offer despite such damage, Buyer shall be entitled to the insurance proceeds, if any, relating to the damage to the Property, plus a credit towards the purchase price equal to the amount of Seller's deductible on such policy, if any. However, if this sale is financed by a land contract or a mortgage to Seller, any insurance proceeds shall be held in trust for the sole purpose of restoring the Property.

BUYER'S PRE-CLOSING WALK-THROUGH Within three days prior to closing, at a reasonable time pre-approved by Seller or Seller's agent, Buyer shall have the right to walk through the Property to determine that there has been no significant change in the condition of the Property, except for ordinary wear and tear and changes approved by Buyer, and that any Defects Seller has agreed to cure have been repaired in the manner agreed to by the Parties.

OCCUPANCY Occupancy of the entire Property shall be given to Buyer at time of closing unless otherwise provided in this Offer at lines 650-658 or in an addendum attached per line 680, or lines 534-538 if the Property is leased. At time of Buyer's occupancy, Property shall be free of all debris, refuse, and personal property except for personal property belonging to current tenants, or sold to Buyer or left with Buyer's consent. Occupancy shall be given subject to tenant's rights, if any.

DEFAULT Seller and Buyer each have the legal duty to use good faith and due diligence in completing the terms and conditions of this Offer. A material failure to perform any obligation under this Offer is a default that may subject the defaulting party to liability for damages or other legal remedies.

If Buyer defaults, Seller may:

(1) sue for specific performance and request the earnest money as partial payment of the purchase price; or

(2) terminate the Offer and have the option to: (a) request the earnest money as liquidated damages; or (b) sue for actual damages.

If Seller defaults, Buyer may:

(1) sue for specific performance; or

(2) terminate the Offer and request the return of the earnest money, sue for actual damages, or both.

In addition, the Parties may seek any other remedies available in law or equity. The Parties understand that the availability of any judicial remedy will depend upon the circumstances of the situation and the discretion of the courts. If either Party defaults, the Parties may renegotiate the Offer or seek nonjudicial dispute resolution instead of the remedies outlined above. By agreeing to binding arbitration, the Parties may lose the right to litigate in a court of law those disputes covered by the arbitration agreement.

NOTE: IF ACCEPTED, THIS OFFER CAN CREATE A LEGALLY ENFORCEABLE CONTRACT. BOTH PARTIES SHOULD READ THIS DOCUMENT CAREFULLY. THE FIRM AND ITS AGENTS MAY PROVIDE A GENERAL EXPLANATION OF THE PROVISIONS OF THE OFFER BUT ARE PROHIBITED BY LAW FROM GIVING ADVICE OR OPINIONS CONCERNING YOUR LEGAL RIGHTS UNDER THIS OFFER OR HOW TITLE SHOULD BE TAKEN AT CLOSING. AN ATTORNEY SHOULD BE CONSULTED IF LEGAL ADVICE IS NEEDED.

ENTIRE CONTRACT This Offer, including any amendments to it, contains the entire agreement of the Buyer and Seller regarding the transaction. All prior negotiations and discussions have been merged into this Offer. This agreement binds and inures to the benefit of the Parties to this Offer and their successors in interest.

NOTICE ABOUT SEX OFFENDER REGISTRY You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at http://www.doc.wi.gov or by telephone at (608) 240-5830.

FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT (FIRPTA) Section 1445 of the Internal Revenue Code (IRC) provides that a transferee (Buyer) of a United States real property interest must pay or withhold as a tax up to 15% of the total "Amount Realized" in the sale if the transferor (Seller) is a "Foreign Person" and no exception from FIRPTA withholding applies. A "Foreign Person" is a nonresident alien individual, foreign corporation, foreign partnership, foreign trust, or foreign estate. The "Amount Realized" is the sum of the cash paid, the fair market value of other property transferred, and the amount of any liability assumed by Buyer.

CAUTION: Under this law if Seller is a Foreign Person, and Buyer does not pay or withhold the tax amount, Buyer may be held directly liable by the U.S. Internal Revenue Service for the unpaid tax and a tax lien may be placed upon the Property.

Seller hereby represents that Seller is a non-Foreign Person, unless (1) Seller represents Seller is a Foreign Person in a condition report incorporated in this Offer per lines 94-97, or (2) no later than 10 days after acceptance, Seller delivers notice to Buyer that Seller is a Foreign Person, in which cases the provisions on lines 637-639 apply.

IF SELLER IS A NON-FOREIGN PERSON. Seller shall, no later than closing, execute and deliver to Buyer, or a qualified substitute (attorney or title company as stated in IRC § 1445), a sworn certification under penalties of perjury of Seller's non-foreign status in accordance with IRC § 1445. If Seller fails to timely deliver certification of Seller's non-foreign status, Buyer shall: (1) withhold the amount required to be withheld pursuant to IRC § 1445; or, (2) declare Seller in default of this Offer and proceed under lines 601-608.

IF SELLER IS A FOREIGN PERSON. If Seller has represented that Seller is a Foreign Person, Buyer shall withhold the amount required to be withheld pursuant to IRC § 1445 at closing unless the Parties have amended this Offer regarding amounts to be withheld, any withholding exemption to be applied, or other resolution of this provision.

COMPLIANCE WITH FIRPTA. Buyer and Seller shall complete, execute, and deliver, on or before closing, any instrument, affidavit, or statement needed to comply with FIRPTA, including withholding forms. If withholding is required under IRC §1445, and the net proceeds due Seller are not sufficient to satisfy the withholding required in this transaction, Seller shall deliver to Buyer, at closing, the additional funds necessary to satisfy the applicable withholding requirement. Seller also shall pay to Buyer an amount not to exceed $1,000 for actual costs associated with the filing and administration of forms, affidavits, and certificates necessary for FIRPTA withholding and any withholding agent fees.

Any representations made by Seller with respect to FIRPTA shall survive the closing and delivery of the deed.

Firms, Agents, and Title Companies are not responsible for determining FIRPTA status or whether any FIRPTA exemption applies. The Parties are advised to consult with their respective independent legal counsel and tax advisors regarding FIRPTA.

ADDITIONAL PROVISIONS/CONTINGENCIES

Seller agrees to provide Buyer with all plans and permits received to date for Crossroads Land Development, LLC.
Buyer's obligations under this Offer to Purchase are contingent upon Village Board approval.
Notwithstanding lines 524-527, Buyer will take the property subject to a $5,000 special assessment in favor of the Darboy Sanitary District. Buyer's obligations under this Offer to Purchase are also contingent upon borrowing sufficient funds in the applicable TID and the closing date may be postponed to accommodate said borrowing.

DELIVERY OF DOCUMENTS AND WRITTEN NOTICES Unless otherwise stated in this Offer, delivery of documents and written notices to a Party shall be effective only when accomplished by one of the authorized methods specified at lines 662-677.

(1) Personal: giving the document or written notice personally to the Party, or the Party's recipient for delivery if named at line 664 or 665.

Name of Seller's recipient for delivery, if any: _____

Name of Buyer's recipient for delivery, if any: _____

[ ] (2) Fax: fax transmission of the document or written notice to the following number:

Seller: (_____) _____ Buyer: (_____) _____

[ ] (3) Commercial: depositing the document or written notice, fees prepaid or charged to an account, with a commercial delivery service, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's address at line 673 or 674.

[ ] (4) U.S. Mail: depositing the document or written notice, postage prepaid, in the U.S. Mail, addressed either to the Party, or to the Party's recipient for delivery, for delivery to the Party's address.

Address for Seller: _____

Address for Buyer: _____

[ ] (5) Email: electronically transmitting the document or written notice to the email address.

Email Address for Seller: troy@gftexe.com

Email Address for Buyer: cpelishek@harrison-wi.org; with copy to arossmeissl@herrlingclark.com

PERSONAL DELIVERY/ACTUAL RECEIPT Personal delivery to, or Actual Receipt by, any named Buyer or Seller constitutes personal delivery to, or Actual Receipt by, all Buyers or Sellers.

[X] **ADDENDA:** The attached Addendum is/~~are~~ made part of this Offer.

This Offer was drafted by [Licensee and Firm] Andrew J. Rossmeissl, Herrling Clark Law Firm Ltd.

WIRE FRAUD WARNING! Wire Fraud is a real and serious risk. Never trust wiring instructions sent via email. Funds wired to a fraudulent account are often impossible to recover.

Criminals are hacking emails and sending fake wiring instructions by impersonating a real estate agent, Firm, lender, title company, attorney or other source connected to your transaction. These communications are convincing and professional in appearance but are created to steal your money. The fake wiring instructions may even be mistakenly forwarded to you by a legitimate source.

DO NOT initiate ANY wire transfer until you confirm wiring instructions IN PERSON or by YOU calling a verified number of the entity involved in the transfer of funds. Never use contact information provided by any suspicious communication.

Real estate agents and Firms ARE NOT responsible for the transmission, forwarding, or verification of any wiring or money transfer instructions.

Village of Harrison

(x) Allison Blackmer By: Allison Blackmer, Village President

Buyer's Signature▲ Print Name Here▶ Date▲

(x) Vicki L Tessen By: Vicki Tessen, Village Clerk

Buyer's Signature▲ Print Name Here▶ Date▲

SELLER ACCEPTS THIS OFFER. THE WARRANTIES, REPRESENTATIONS AND COVENANTS MADE IN THIS OFFER SURVIVE CLOSING AND THE CONVEYANCE OF THE PROPERTY. SELLER AGREES TO CONVEY THE PROPERTY ON THE TERMS AND CONDITIONS AS SET FORTH HEREIN AND ACKNOWLEDGES RECEIPT OF A COPY OF THIS OFFER.

Crossroads Land Development, LLC

(x) _____ By: Eugene Frederickson, its Authorized Agent

Seller's Signature▲ Print Name Here▶ Date▲

(x) _____

Seller's Signature▲ Print Name Here▶ Date▲

This Offer was presented to Seller by [Licensee and Firm] _____

_____ on _____ at _____ a.m./p.m.

This Offer is rejected _____ _____ This Offer is countered [See attached counter] _____ _____

Seller Initials▲ Date▲ Seller Initials▲ Date▲

ADDENDUM

By signing the Offer to Purchase, the undersigned Eugene Frederickson, on behalf of himself and on behalf of Crossroads Land Development, LLC, and on behalf of any other entity of which the undersigned Eugene Frederickson has a controlling interest, hereby waives any known or unknown claim or cause of action that he may currently have against the Village of Harrison related all or in part to a certain proposed project involving baseball and/or other athletic fields at one time proposed to be located in the Village of Harrison. In particular, reference is made to a certain Notice of Circumstances filed by Eugene Frederickson and/or entities owned or controlled by Eugene Frederickson in or about 2019. Any circumstances referred therein that could have potentially allowed Eugene Frederickson to file a claim, cause of action, lawsuit, or other complaint against the Village are specifically waived and forever released.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From:	**Meeting Date:**
Chad Pelishek, Assistant Village Manager	May 28, 2024

Title:
Authorize staff to apply with the Board of Land Commissioners of Public Land to obtain TID loan for purchase of land for future business park on Parcel Numbers 40390 and 40384 (Crossroads Development, LLC).

Issue:
Should the Village Board authorize staff to file an application to the Board of Land Commissioners to obtain a TID loan for purchase of land on Parcel Numbers 40390 and 40384?

Background and Additional Information:
The recommendation from Baird, the Village Financial Advisor, is to obtain a Board of Land Commissioners loan through TID 2 to fund the land acquisition of land for the future business park on the former Crossroads Development, LLC land at CTH KK and STH 55. Final loan documents would come back to the board before closing at that time, a decision can be made about approving a reimbursement resolution to potentially include this loan a construction borrowing.

Budget Impacts:
None

Recommended Action:
Motion to authorize staff to work with the Board of Land Commissioners to obtain TID loan to purchase land for future business park, parcel numbers 40390 and 40384.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Award of contract for $437,890.30 to MCC, Inc. for resurfacing of Blazing Meadows Subdivision.

Issue:
Should the Village Board approve MCC, Inc, low bidder for the Blazing Meadows Subdivision resurfacing project?

Background and Additional Information:
At the April 30 meeting the board authorized resurfacing of the Blazing Meadows Subdivision. The bid came in under budget. The total amount of the projects this year compared to the budget amounts in shown on the attached spreadsheet. Staff recommends retaining these savings for the two projects next year that include Cedar Ridge and Haen Heights Estates as those projects involved extension ditch regrading projects.

Budget Impacts:
Capital Outlay- $437,890.30

Recommended Action:
Motion to award the Blazing Meadows Subdivision bid to MCC, Inc for $437,890.30.

Attachments:
- _2024 Asphalt Street Resurfacing Program II N-Award.pdf
- Bid vs. Budget for 2024 Road Projects.pdf

McMAHON
ENGINEERS ARCHITECTS

May 20, 2024

Village of Harrison
Attn: Chad Pelishek, Assistant Village Manager
W5298 Highway 114
Harrison, Wisconsin 54952

Re: Village of Harrison
2024 Asphalt Street Resurfacing Program II
Letter of Recommendation
McM. No. H0006-09-24-00257-B

Dear Chad:

On May 20, 2024, bids were received at the Village Municipal Building for the above referenced project. Two bids were received, ranging in price from $437,890.30 to $448,527.00 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract H0006-09-24-00257-B to the low bidder, MCC, Inc., in the amount of $437,890.30.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the Contract Documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Lee R. Reibold, P.E.
Associate / Municipal & Civil Engineer

LRR:car

Enclosures: Notice of Awards
Bid Tabulation

McMAHON ASSOCIATES, INC. | 1445 McMAHON DRIVE NEENAH, WI 54956 Mailing P.O. BOX 1025 NEENAH, WI 54957-1025
PH 920.751.4200 FAX 920.751.4284 MCM@MCMGRP.COM WWW.MCMGRP.COM

115 YEARS

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: MCC, INC.
2600 N. Roemer Road
PO Box 1137
Appleton, WI 54912-1137

Contract No. H0006-09-24-00257-B

Project: 2024 ASPHALT STREET RESURFACING PROGRAM II
For The
VILLAGE OF HARRISON | Calumet County, Wisconsin

You are notified that your Bid, dated May 20, 2024, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2024 Asphalt Street Resurfacing Program II for the Village of Harrison, Calumet County, Wisconsin.

The Contract Price of your Contract is Four Hundred Thirty-Seven Thousand Eight Hundred Ninety & 30/100 Dollars ($437,890.30).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF HARRISON | Calumet County, Wisconsin

_____
(authorized signature)

_____
(title)

Witness: _____

BID TABULATION

OWNER: VILLAGE OF HARRISON
Project Name: 2024 Asphalt Street Resurfacing Program II
Contract No. H0006-09-24-00257-B
Bid Date/Time: May 20, 2024 @ 10:00 a.m.
Project Manager: Lee R. Reibold, P.E.

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

				MCC, INC. 2600 N. Roemer Road PO Box 1137 Appleton, WI 54912-1137		NORTHEAST ASPHALT, INC. W6380 Design Drive Greenville, WI 54942	
Item	**Qty**	**Unit**	**Description**	**Unit Price**	**Total**	**Unit Price**	**Total**
1.	15,900	S.Y.	Pulverize Existing Asphalt Pavement	$0.59	$9,381.00	$0.85	$13,515.00
2.	500	C.Y.	Excavation Below Subgrade (EBS)	$12.60	$6,300.00	$14.50	$7,250.00
3.	1,000	TON	Base Aggregate Dense, 3 Inch for EBS Areas	$15.07	$15,070.00	$18.00	$18,000.00
4.	1,000	S.Y.	Type I Geogrid for EBS Areas	$1.50	$1,500.00	$3.25	$3,250.00
5.	1,650	L.F.	Miscellaneous 30 Inch Mountable Reinforced Curb and Gutter Replacement	$62.00	$102,300.00	$62.00	$102,300.00
6.	15,900	S.Y.	Fine Grading and Compaction of Aggregate Base	$2.05	$32,595.00	$2.75	$43,725.00
7.	110	L.F.	Sawing Asphalt (WisDOT Item No. 690.0150)	$1.88	$206.80	$2.00	$220.00
8.	2,150	TON	2-1/4 Inch HMA Pavement, 3 LT 58-28 S	$62.05	$133,407.50	$59.70	$128,355.00
9.	1,680	TON	1-3/4 Inch HMA Pavement, 4 LT 58-28 S	$70.25	$118,020.00	$65.90	$110,712.00
10.	12	Ea.	Sanitary Manhole Reconstruction	$785.00	$9,420.00	$600.00	$7,200.00
11.	14	Ea.	Storm Manhole Reconstruction	$525.00	$7,350.00	$600.00	$8,400.00
12.	1	Ea.	Catch Basin Reconstruction	$750.00	$750.00	$750.00	$750.00
13.	1	L.S.	Contractor Quality Control Testing	$1,590.00	$1,590.00	$4,850.00	$4,850.00
			TOTAL (Items 1. through 16., Inclusive)		**$437,890.30**		**$448,527.00**
			Bid Security	5% Bid Bond		5% Bid Bond	

	Subcontractor	**Subcontractor**
Concrete Curb & Gutter	Al Dix Concrete	Al Dix Concrete
Lawn Restoration	N/A	Al Dix Concrete / NEA
Traffic Control	Gordon Work Zones	

2024 Road Maintenance Bids vs. Budget- Construction Only

Project Name	Low Bidder	Low Bid Amount	Budgeted Amount	Difference
Crack Seal Program	Precision Sealcoating, Inc.	$127,000.00	$327,500	$200,500
Asphalt Street Resurfacing	Northeast Asphalt	$1,118,263.80	$1,420,220	$301,956.20
Woodland Trails				
Amy Avenue				
Payton Avenue	LRIP Grant for Payton	$45,680.77		
Evan Street				
		$1,072,583.03		
State Park Road Reconst.	MCC, Inc.	$759,920.80	$1,631,000	$871,079.20
	LRIP Grant	$379,960.40		
	Village Cost	$379,960.40		
Clover Ridge Trail Paving	Northeast Asphalt	$10,521.00	$7,000	($3,521.00)
Blazing Meadow Subdivsion		$437,890.30	$500,000	
	Subtotal of Roads	**$2,027,954.73**	$3,885,720	**$1,373,535**
Haen Heights Engineering		$93,000		$93,000
	Total	**$2,120,954.73**		**$1,280,535**

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Approval of contract with Scott's Construction to double chip seal Kessler Road for $23,750.00

Issue:
Should the Village Board approve Scott's Construction to double chip seal Kessler Road?

Background and Additional Information:
Kessler Road is currently a gravel road shared between the Village of Harrison and the Village of Sherwood. The roadway runs between two marshes and periodically floods the road. Village staff grades the roads approximately five times per year to try to reduce the roughness.

The 2023 PASER Rating for the road was 2.

After staff analysis, the recommended approach to minimize the number of the gradings per year, is to add a double chip seal with granite screenings over asphalt millings. This approach would serve as asphalt without the cost of asphalt pavement. Village staff predicts this approach should last 5-7 years provided there is no huge flooding that may wash the roadway out.

Village staff has been in contact with the Village of Sherwood. The low bid cost has been provided to them along with some cost sharing proposals.

There are only two companies that do chip sealing of roadways, Fahrner's and Scott's Construction. Fahrner's estimate was $36,396 and Scott's Construction is the low bid of $23,750.

Budget Impacts:
Capital Outlay- $23,750

Recommended Action:
Motion to approve the low bid with Scott's Construction for $23,750.00 for the Kessler Road double chip seal project.

Attachments:
- Kessler Road Image.png
- Resized_Screenshot_20240503_152516_Messages_71272173894752.jpeg
- Fahrner Estimate.pdf

3:25

SCOTT CONSTRUCT B...

12:39 PM

Friday, May 3

Good morning, Jeff. For 1,800ft by 22ft double seal using same granite stone as last year would be $23,750 & limestone $21,800.
I did measure only 1,350ft of gravel and 750ft hard seal surface to the Woodville town line. Bill - ScottConstruction

8:05 AM

Thank you for

PROPOSAL / CONTRACT

Job. No. _____

Date: May 16, 2024

CORPORATE OFFICE
2800 Mecca Drive • **Plover, WI 54467**
phone 715.341.2868 • *toll-free* 800.332.3360
fax 715.341.1054

751 N Bluemound Drive • **Appleton, WI 54914**
phone 920.759.1008 • *fax* 920.759.1019

6615 US Highway 12 W • **Eau Claire, WI 54703**
phone 715.874.6070 • *fax* 715.874.6717

FAHRNER asphalt sealers llc

Pavement Maintenance Contractors

EOE, including disability / vets

914 Commercial Court • **Onalaska, WI 54650**
phone 608.779.6641 • *fax* 608.779.6813

316 Raemisch Road • **Waunakee, WI 53597**
phone 608.849.6466 • *fax* 608.849.6470

111 Anderson Road • **Iron River, MI 49935**
phone 906.265.6770 • *fax* 906.265.5719

2224 Veterans Memorial Pkwy • **Saginaw, MI 48601**
phone 989.752.9200 • *fax* 989.752.9205

Contact Name: Jeffrey Funk

Contract Price $36,396.00

PURCHASER: Village of Harrison
ADDRESS: W5298 State Rd 114
Harrison, WI 54952

TELEPHONE: (920) 378-1736
DESCRIPTION OF PROPERTY:
Village of Harrison
W5298 State Rd 114
Harrison, WI 54952

1. **FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:**

```
Double Chip Seal

Apply 170 degree emulsified asphalt by full-width spray distributor.
Apply cover aggregate and spread uniformly over surface with full-width self propelled
chip spreader.  Roll with pneumatic-tired roller.

Emulsion: CRS2   Aggregate:  3/8" Fractured Granite

Roadway:
Kesler Road - County M to Asphalt
**Price.....$36,396.00
```

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 15 **days of the date above and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.**

2. **If proposal is accepted please sign, retain one copy and forward a copy to our office.**
3. **The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of** $36,396.00 **and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.**

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:
Fahrner Asphalt Sealers, LLC:920-213-3027
eric.lamers@fahrnerasphalt.com

Eric Lamers
(PRINT OR TYPE NAME)

By: Eric Lamers
(CONTRACTOR REPRESENTATIVE)

Date: May 16, 2024

PURCHASER:
I have read and understand the terms and conditions on both sides of this contract.

_____
(PRINT OR TYPE NAME)

By: _____
(PURCHASER AUTHORIZED REPRESENTATIVE)

Date of acceptance: _____

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Acceptance of WI DNR Recycling Grant for $21,857.52.

Issue:
Should the Village Board accept the grant with the WDNR for $21,857.52 for the Village's recycling efforts?

Background and Additional Information:
Annually the Village applies for WDNR recycling grants to cover a portion of the villages recycling costs. Annually the Village receives about $21,000 from the DNR.

Budget Impacts:
Grant Revenue for $21,857.52

Recommended Action:
Motion to accept the WI DNR Recycling Grant for $21,857.52.

Attachments:
- Recycling Grant 2024 Award Notification Letter.pdf

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Tony Evers, Governor

Telephone 608-266-2621
Toll Free 1-888-936-7463
TTY Access via relay - 711

May 09, 2024

Chad Pelishek
Assistant Village Manager
Village of Harrison
W5298 State Road 114
Menasha, WI 54952-9637

RU #08131

SUBJECT: Announcement of **2024** Recycling Grants to Responsible Units

Dear Responsible Unit Contact:

On behalf of the Governor, the Department of Natural Resources (DNR) is pleased to offer an award of $21857.52 to your responsible unit to offset your recycling program costs during the current calendar year. This grant amount is composed of your Basic Recycling Grant + the Recycling Consolidation grant if you applied and are eligible. Remember that the total grant amount may not exceed projected net eligible costs as stated in your grant application.

Basic Recycling Grant Award	$18152.03
Recycling Consolidation Grant Award	$3705.49

Calculating Your Basic Recycling Grant
Your Basic Recycling grant amount was determined as prescribed by Wisconsin Statutes:

1- We identify your RU percentage of total available funds from 1999, then
2- We apply that percentage to the total available grant appropriation ($19,000,000).

Calculating Your Recycling Consolidation Grant
Per Wisconsin Statutes, the consolidation grant awards are calculated on a per capita basis. A total of **213** Responsible Units applied for this grant by the deadline and are eligible to receive this grant. The total population of all those eligible applicants is **4,072,336**. The Legislature provided $1M for this program. So, the per capita rate is $**0.245** per person in each Responsible Unit ($1,000,000 ÷ by population = $0.245 per person in eligible RUs).

Timing of Grant Check
The grant award payments will be issued as one check per responsible unit on or before June 1, 2024.

Accepting Grant Conditions
By endorsing the grant check, you are accepting this award and you agree to comply with the grant conditions, the program's financial guidelines, and the assurances you signed in your grant application. Grant conditions can be found at the Basic Recycling Grant website under the "RESOURCES" tab: https://dnr.wisconsin.gov/aid/Recycling.html

Important Reminders

- If you spent less than the awarded amount within the current grant year, you will be required to repay the difference between your awarded amount and the actual amount you spent. A separate notification about this will be sent to affected RUs.
- Your Recycling Grant Award is to be used for eligible expenditures directly related to the cost estimates submitted with your grant application—*Estimated Budget Spreadsheet*.
- You will report actual 2024 recycling costs in the *2025 Annual Report of Recycling Program Accomplishments*. This Annual Report is necessary for maintaining continuity of data collection and to determine whether or not your total net eligible recycling costs matched or exceeded your grant award.

We appreciate your efforts to recycle in Wisconsin. Should you have any questions about this or any aspect of the recycling grant program, please contact Wendy Soleska, Grant Manager by e-mail at Wendy.Soleska@wisconsin.gov or by telephone number (608) 852-1358.

Sincerely,

Jim Ritchie

Jim Ritchie,
Director Community Financial Assistance

C. Wendy Soleska – Grant Manager (via e-mail)

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From: Chad Pelishek, Assistant Village Manager	**Meeting Date:** May 28, 2024

Title:
Resolution V2024-03, Supporting and Approving of the new Appleton (Fox Cities) MPO Policy Board Structure and Re-designation agreement.

Issue:
Should the Village Board support the resolution to create a Policy Board of East Central Regional Planning Commission?

Background and Additional Information:
The Village of Harrison is part of the Appleton Metropolitan Planning Organization- WisDOT territory. East Central Regional Planning Commission (ECRPC) is contracted by WisDOT to manage the transportation funding and planning for the area. ECRPC is re-organizing their board to comply with new federal transportation regulations. They are creating a policy board that will be made up of the Chief Elected Officials from each of the approximately 28 communities of cities, villages and towns. The support of this resolution supports the creation of the policy board and assigns members. Since the Village has received and plans to apply for future DOT funding, staff is recommending the board support the attached resolution.

Budget Impacts:
None

Recommended Action:
Motion to approve Resolution V2024-03 supporting and approving the new Appleton MPOP Policy Board structure and resignation agreement.

Attachments:
- V2024-03 ECRPC Resolution of Support.pdf

Resolution V2024-03

VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION SUPPORTING AND APPROVING OF THE NEW APPLETON (FOX CITIES) MPO POLICY BOARD STRUCTURE AND REDESIGNATION AGREEMENT

WHEREAS, the Federal Aid Highway Act of 1962 requires a continuing, comprehensive transportation planning process carried out cooperatively by the State and local communities of each urban area of more than 50,000 population in order to qualify transportation projects for federal aid, and;

WHEREAS, East Central WI Regional Planning Commission (ECWRPC) was designated as the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) by Wisconsin's Governor in January, 1974, and;

WHEREAS, due to a population in excess of 200,000 following the 2010 U.S. Census, the Appleton (Fox Cities) Urban area was designated by the federal government as a Transportation Management Area (TMA) in 2012, and;

WHEREAS, the ECWRPC Board, consisting of elected and appointed officials from member counties within East Central's 10 county region, has served as the Policy Board for the Appleton (Fox Cities) MPO since 1974, and;

WHEREAS, the Commission identified the creation of a separate Appleton (Fox Cities) MPO Policy Board within their 2020 Strategic Plan, and;

WHEREAS, a change to the Appleton (Fox Cities) MPO Policy Board was identified as necessary by ECWRPC, Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to ensure that local elected officials representing 75% of the affected population serve on the MPO Policy Board, consistent with federal requirements as outlined in 23 CFR 450.310, and;

WHEREAS, Village of Harrison is located within the Appleton (Fox Cities) Metropolitan Planning Organization, and;

WHEREAS, a new Appleton (Fox Cities) MPO Policy Board structure has been developed by ECWRPC staff, in coordination with FHWA, FTA, WISDOT, and local impacted communities, which is outlined in the Table 1, and;

WHEREAS, the main functions of the Appleton (Fox Cities) MPO Policy Board shall be to provide policy guidance throughout the transportation planning process, review and approve the Metropolitan Transportation Plan (MTP), Congestion Management Process, Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), and promote the implementation of the TIP and UPWP, and;

WHEREAS, approval of each governing body of the municipalities and counties located within the Appleton (Fox Cities) Metropolitan Planning Area is necessary to demonstrate local support, for the formal request that the Governor redesignate the Appleton (Fox Cities) MPO Policy Board structure as outlined in the attached table, and;

WHEREAS, each local unit of government located within the Appleton (Fox Cities) Metropolitan Planning Area will be party to the formal redesignation agreement (attached) between the Governor, ECWRPC, and the local units of government, and so;

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE OF HARRISON, that the Village of Harrison supports and approves of the new structure of the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Policy Board, the Village of Harrison agrees to participate in the Appleton (Fox Cities) MPO Policy Board meetings, to ensure a continuing, comprehensive, and cooperative transportation planning process for the Appleton (Fox Cities) Metropolitan Planning Area, and the Village of Harrison agrees to the provisions outlined in the attached redesignation agreement, which is hereby incorporated by reference and made a part hereof.

Adopted by the Board of Trustees of the Village of Harrison on this 28th day of May 2024.

VILLAGE OF HARRISON

By:_____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Village Clerk-Treasurer

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Vicki Tessen, Clerk

Meeting Date:
May 28, 2024

Title:
2024 - 2025 Alcohol License Renewal Applications

Issue:
Should the Village Board renew the alcohol license applications for the 2024-2025 term?

Background and Additional Information:
The list of liquor license renewal applications is attached. There were no changes or updates from their prior license application.

The list was published in the Appleton Area Post Crescent for 3 consecutive days as required and there were no objections received from residents or wholesalers during the 10-day public notice period.

Searches were completed on all businesses for any outstanding monies owed to the Village. There were no outstanding invoice or past due taxes found.

Budget Impacts:
License fees were received for each application.

Recommended Action:
Approve all liquor license renewal applications as presented for the 2024-2025 licensing year.

Attachments:
- 2024-2025 Liquor License List for Board Approval.pdf

LIQUOR LICENSE APPLICATIONS
VILLAGE OF HARRISON
CALUMET COUNTY, WI

The following applications for licenses to deal in intoxicating liquor and fermented malt beverages have been filed with the Village of Harrison Clerk for the 2024-2025 licensing year. All have met the State's requirements for renewals.

Vicki L. Tessen, Clerk-Treasurer
Village of Harrison

CLASS A COMBINATION LIQUOR & BEER

Hollandtown Minimart LLC
955 Lotus Trl, Menasha, WI
Location: Darboy BP, N9690 Hwy N

CLASS B BEER

Vargas Bros LLC
N8331 State Park Rd, Menasha WI
Location: Vargas Bros, N8331 State Park Road

CLASS B COMBINATION LIQUOR & BEER

Bobbers Bar LLC
1045 Oneida St, Menasha, WI
Location: Bobbers, W5204 Faro Springs Road

Menasha Entertainment LLC
13500 Watertown Plank Rd #205, Elm Grove, WI
Location: Blu Sapphires Cabaret, W7191 Hwy 10/114

Cimarron Bar Inc.
W7170 Hwy 10/114, Menasha WI
Location: Cimarron Bar & Grill, W7170 Hwy 10/114

Two Pair of Dice, LLC
26 N. State St. Chilton, WI
Location: Countryside Bar & Grill, W5302 Hwy 114

Lake Park Pub, Inc.
N8904 Lake Park Rd, Menasha, WI
Location: Lake Park Pub, N8904 County LP

SK Darboy LLC
N9059 Riverview Rd, Birnamwood, WI
Location: Mr. Brews Taphouse, W5725 Highway KK

North Shore Golf Club, Inc.
N8421 N. Shore Rd, Menasha, WI
Location: North Shore Golf Club, N8421 N. Shore Rd

Salt, LLC
N9650 Friendship Dr, Kaukauna, WI
Location: Salt Fine Dining, N9650 Friendship Dr.

Kenneth Sprangers
W5779 County Road KK, Appleton, WI
Location: Silver Spur Saloon, W5779 County Road KK

Waverly Beach, LLC
N8770 Firelane 1, Menasha, WI
Location: Waverly Beach, N8770 Firelane 1

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Findings of the Hotel Market Study for the Village of Harrison

Issue:
Discussion Only

Background and Additional Information:
The Village contracted with Patek Hospitality Consultants, Inc. in January 2024 to complete a hotel market study. After extensive conversations with local government officials, local tourism partners and others, the consultant is **not recommending a hotel development at this time**.

The attached report provides the documentation used to make this recommendation. The report is being provided to the board for your information. Although it is unfortunate that the conditions in the Village at this time do not warrant a hotel, it also allows the framework for the future to update the report and potentially recruit a hotel after other commercial development occurs along CTH N as planned.

Budget Impacts:
None

Recommended Action:
Discussion Only.

Attachments:
- HarrisonWI Recommendation Letter.pdf

VILLAGE OF HARRISON

MARKET OVERVIEW FOR PROPOSED HOTEL DEVELOPMENT HARRISON, WISCONSIN

MAY 2024

Patek Hospitality Consultants, Inc.
528,660N57 W27841 Walnut Grove Court
541,113Sussex, Wisconsin 53089
(262) 538-0445

May 17, 2024

Mr. Chad Pelishek
Assistant Village Manager
Village of Harrison
W5298 State Road 114
Harrison, Wisconsin 54952

Dear Chad:

We have prepared this letter to provide you with a summary of our fieldwork and research regarding hotel development, conducted in Harrison and the Fox Cities between March and April 2024. We addressed the existing Harrison community, the competitive hotel market that is in the greater Fox Cities region, the potential sites that we were shown and discussed during fieldwork, discussed the outlook for the hotel industry nationally, provided insight into the financial environment for hotel development, and provided recommendations regarding future hotel development in Harrison. Besides you and Matt Heiser, we met with or spoke on the phone with the following individuals:

- Rick Sense and Jason Pausma - Travel Calumet and Calumet County
- Barb Koldos - New North Inc.
- Kristen Fish-Peterson - Redevelopment Resources
- Anna Jakubek - Cobblestone Hotel & Suites
- Pam Seidl – Fox Cities Convention & Visitors Bureau
- Manny Vasquez – NAI Pfefferle

While hotel development may be possible in Harrison in the future, we do not believe that this is the time to pursue such development. Following is a brief discussion about Harrison, a summary of the sites/areas we reviewed, the competitive hotel supply and the performance of the competitive set, and the challenges facing hotel development in today's economy.

Thank you for the opportunity to provide consulting services to the Village of Harrison. If we can be of further assistance, please don't hesitate to contact us.

Sincerely,

Patek Hospitality Consultants, Inc.

Patek Hospitality Consultants, Inc.

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MARKET OVERVIEW

Village of Harrison and Calumet and Outagamie Counties

The Village of Harrison is primarily in Calumet County with a very small portion in the northwest corner of Outagamie County. The Village was created in March 2013 from unincorporated areas of the Town of Harrison and a portion of the Town of Buchanan. The Village borders the cities of Appleton and Menasha to the west and is situated along the northeastern shores of Lake Winnebago. Primarily a rural community, agriculture is a significant part of Harrison's economy with dairy farming, crop production, and livestock raising as main sources of income for many of its residents; these farms are mostly in the eastern and southern portions of the Village, with the northern and northwestern sectors growing in residential development. The U.S. Census Data showed the Village's 2020 population at 12,439; an increase of 14.8 percent over the 2010 figure of 10,839; in 2000, the population was 5,756. Estimates by the U.S. Census Bureau showed the Village's population to be 13,179 in 2022. The U.S. census population of Calumet County in 2020 was 52,442, an increase of 7.1 percent over the 2021 census figure of 48,971.

The Village of Harrison is part of the Fox Cities region, which is defined as 19 cities, villages, and towns including the cities of Appleton, Kaukauna, Menasha, Neenah, and Oshkosh, the villages of Combined Locks, Fox Crossing, Harrison, Hortonville, Kimberly, Little Chute, and Sherwood. The towns include Buchanan, Clayton, Freedom, Grand Chute, Greenville, Kaukauna, and Neenah.

According to Village officials, the two larger employers in Harrison include Lakeside Book Co. and Belgioso Cheese. With the assistance of Calumet County, nine companies were identified as having a presence in the County and include Ariens, Kaytee, Buechel Stone, Endries, Briess, Worthington Cylinders, MB, Agropur, and Ornua.

The average quarterly employment for Calumet County as of third quarter 2023 (latest available) is presented in the following table.

Quarterly Census of Employment
Average Monthly Employment – Third Quarter 2023
Calumet County, Wisconsin

	3rd Quarter 2023	
Industry	**Average Employment**	**Percent of Total**
Manufacturing	4,540	26.6%
Trade, Transportation, Utilities	3,575	21.0
Education & Health Services	2,038	11.9
Leisure & Hospitality	1,949	11.4
Government	1,492	8.7
Construction	911	5.3
Natural Resources & Mining	884	5.2
Public Administration	608	3.6
Professional & Business Services	587	3.4
Financial Activities	472	2.8
Other Services	NA	--
Information	NA	--
Total	17,056	100.0%

NA – Not Available; Employment & Wage data withheld.
Numbers may not add due to rounding and missing employment data.
Source: Wisconsin Department of Workforce Development

At the end of 2023, an announcement was made that a 24.5-acre site with an existing data center had been purchased by Involta, a U.S. colocation business. The plan is for the company to create a 20MW data center campus in the former data center building owned by Kimberly-Clark in the northwest corner of the Village of Harrison. Involta plans to bring in more fiber to serve the campus and will deliver the capacity, fiber infrastructure, and hybrid IT services required to support high performance computers for complex regulated industries.

Tourism attractions in Calumet County include:

- High Cliff State Park – a 1,196-acre park that parallels the eastern shore of Lake Winnebago
- Lake Winnebago – Wisconsin's largest inland lake
- Three golf courses – one public 9-hole and two 18-hole courses, public and private
- Kiel Marsh Wildlife Area – 800 acres
- Killsnake Wildlife Area – 7,000 acres
- Ledge View Nature Center
- Fox River State Trail connects Calumet County with Green Bay
- Museums, cultural centers, and historic sites
- Agri-tourism
- Ariens Nordic Center in Brillion– a 200-acre outdoor recreation area that offers:
  - 5K network of trails on a loop system for cross country skiing and hiking
  - 3K roller skate loop
  - 20-point Kurvinen Biathlon target system that is used for biathlon training

- Round Lake Farms – 12,000 square foot indoor venue for seating between 250-300 people for weddings and other types of events
- Stone Prairie – outdoor event venue

Our discussion with the coordinator for Round Lake Farms and Stone Prairie banquet venues, indicated that weddings at these venues peak between April and November and the number of weddings held at the Nordic Center range between 80 to 90 annually. The Hilton Garden Inn in Kimberly is a preferred hotel for wedding guests based on the product quality and facilities offered. While our contact with Ariens primarily handles wedding business at the Nordic Center, it was indicated that Ariens corporate also brings in visitors requiring overnight stays, however, there was no data provided as to the potential number of room nights this could entail. According to our contact, Ariens commissioned a hotel study in 2023 but the results of that study was not made public, and we don't know what the recommendation was.

The Nordic ski center generates demand during the winter months, primarily on weekends.

Tourism, Events, and Sports – Outagamie County/Fox Cities Region

Tourism had a $23.7 billion impact on Wisconsin's economy in 2022, up 13.0 percent from the 2021 figure of $20.9 billion.

Calumet County's tourism sales were $68.0 million in 2022, an increase of 12.3 percent over the 2021 figure of $61.0 million. Tourism directly and indirectly supports nearly 600 jobs in Calumet County. Direct visitor spending in Calumet County totaled $36.3 million in 2022, an increase of 15.8 percent over the 2021 figure of $31.4 million.

Outagamie County's tourism sales were $683.0 million in 2022, an increase of 17.5 percent over the 2021 figure of $581.0 million. Tourism directly and indirectly supports nearly 5,500 jobs in Outagamie County. Direct visitor spending in Outagamie County totaled $389.4 million in 2022, an increase of 24.7 percent over the 2021 figure, which ranks it the 8th largest county in visitor spending of the 72 Wisconsin counties in 2022.

Below is information provided by the Fox Cities Convention & Visitor Bureau (CVB) regarding the impact of the meetings and convention business and sports tourism on the region for the period 2018-2023.

Impact of Meetings/Conventions and Sports Tourism
Fox Cities Region 2018-2023

	Meetings & Conventions			Sports Tourism		
Year	# Events	Room Nights	Direct Visitor Spending (in millions)	# Events	Room Nights	Direct Visitor Spending (in millions)
2018	95	16,900	$4,241.9	189	22,410	$7,260.8
2019	92	17,083	$4,370.7	160	19,385	$6,280.7
2020*	20	NA	$365.5	112	NA	$4,424.5
2021	29	4,038	$1,013.5	203	24,554	$7,955.5
2022	41	9,529	$2,391.8	228	30,385	$9,844.7
2023	42	9,808	$2,331.3	235	31,525	$10,214.1

NA – Not Applicable
**In 2020, the Fox Cities Convention & Visitors Bureau estimated the losses due to the pandemic was 47 meetings and conventions that would have generated 11,126 room nights and direct visitor spending of $2,792,626. In sports tourism, the losses amounted to 111 events, 20,139 room nights, and $6,491,836 in direct visitor spending.*
Source: Fox Cities Convention & Visitors Bureau

As the table demonstrates, the meetings and convention business were strong until the pandemic in 2020 and has been slow to recover, a trend that has been seen across the country. The CVB indicated the group business was starting to pick up but was still far below the levels of 2018 and 2019. Sports tourism is very strong in the Fox Cities region and estimates for 2024 show an even stronger year with 254 sporting events, 32,775 estimated room nights, and $10,619,100 in direct visitor spending.

The Community First Champion Center opened in November 2019 in Grand Chute, about one mile west of I-41. The venue is a 164,000 square foot indoor ice and hard-court facility offering three competition pods, a year-round ice rink, a fieldhouse, and a seasonal arena that transition between ice and hard courts. Sports played at the facility include basketball, volleyball, hockey, and figure skating in addition to gymnastics, cheer, dance, wrestling, futsal, and others. Other amenities include 10 locker rooms, three team meeting rooms, concessions, physical therapy clinic, trainer's room, break room, pro shop, and seating for about 1,000+ spectators. According to the Fox Cities Convention & Visitors Bureau, 49 of 52 weekends are booked at the Community First Champion Center in 2024.

The USA Youth Sports Complex is operated by the United Sports Association for Youth, Inc. (USA Youth), which leases 80 acres of parkland from the City of Appleton for the sports complex that includes 15 soccer fields, two Little League diamonds, and two large baseball diamonds.

The Fox Cities Exposition Center opened in downtown Appleton in January 2018 and is connected via skyway with the Hilton Paper Valley Hotel (formerly the Red Lion and Radisson Hotel), which contains 40,000 square feet of ballroom, banquet, and meeting space. The Expo Center features 30,000 square feet of flexible meeting/convention space in three separate halls. There is also 17,000 square feet of outdoor plaza space. The Expo Center is owned by the City of Appleton and operated by the Hilton Hotel.

There are events and attractions, sports, and meetings/conventions that bring people to the Fox Cities region that include the following.

- Great Wisconsin Cheese Festival – Little Chute
- Electric City Experience Music Festival – Hydro Park Kaukauna
- WIAA State Baseball Tournament
- Paperfest – Kimberly
- Outagamie County Fair
- Community First Fox Cities Marathon
- Eagle Days – 1000 Islands Environmental Center, Kaukauna
- Art in the Park
- Fox Cities Marathon
- Wisconsin Timber Rattlers – minor league team for the MLB's Milwaukee Brewers
- Green Bay Packers home football games
- EAA Airventure in Oshkosh held in July
- Mile of Music - August

The Green Bay Packers are hosting the 2025 NFL Draft April 24-26 in Green Bay. The Packers and Discover Green Bay estimate around 250,000 attendees for the draft, which is estimated to have a $94 million impact on the state and $20 million locally. Demand for lodging will be needed from throughout the state, and with the number of hotel rooms and proximity to Green Bay, the Fox Cities area will benefit. According to Discover Green Bay, booking of hotel rooms will start to take place 12 months prior to the event.

SITE ANALYSIS

During our fieldwork, we were shown several site areas including a location along U.S. Highway 10, consideration was given but for no specific site along County Highway KK (Calumet Street), and 60 acres bounded by County Highway N and Manitowoc and Schmidt roads, an area that officials are referring to as the Village Center.

Of these three potential locations we would not recommend consideration be given for either the U.S. Highway 10 site or along County Highway KK. It is our opinion that U.S. Highway 10 is more of a commuter route for travelers within the Fox Cities region and not necessarily a highway that would generate overnight stays. County Highway KK weaves in and out of Village proper with the City of Appleton and there are few, if any, available sites.

The Village Center location is currently farmland that the Village owns. This area has been identified by Redevelopment Resources in their comprehensive development plan that is nearing completion. We understand a draft of the plan had been issued, with a presentation to the Village Board scheduled for the end of April 2024. According to our discussion with Redevelopment Resources, their recommendation for this 60-acre parcel details opportunities for development in a variety of industries; the document, once it is finalized, can be used as a marketing piece by the Village to attract developers and other interested parties.

REGIONAL HOTEL SUPPLY

There are currently 43 lodging properties in the Fox Cities region (Appleton, Neenah, Kaukauna, Kimberly, Little Chute, and Grand Chute) with 3,691 guest rooms according to STR. The breakdown of these properties by location is as follows:

Appleton	27	2,600 rooms
Neenah	8	444
Kimberly	2	188
Kaukauna	1	45
Little Chute	2	121
Grand Chute	3	293
Total	43	3,691

Source: STR

The competitive hotel market for this region is focused on Appleton, Kimberly, Kaukauna, Little Chute, and Grand Chute. Most of the hotel supply in the region is located near the Fox River Mall near the I-41 and College Avenue interchange and include many of the national brands of parent companies such as Hilton, Marriott, IHG, Choice, Best Western, and Wyndham.

The newest hotels to open in the Fox Cities region include:

- A 121-room Holiday Inn opened June 2019
- A 104-room Home2 Suites by Hilton opened June 2019
- An 82-room Fairfield Inn & Suites by Marriott opened October 2019
- The 55-room Cobblestone Hotel & Suites in Little Chute opened in September 2021
- The downtown Appleton hotel was renovated and converted to the Hilton Paper Valley Hotel in March 2022. The hotel originally opened in June 1982.

In Calumet County, there are five lodging properties with 120 guest rooms. There are three properties in Chilton, one in New Holstein, and one property in Brillion as shown in the table below.

Existing Hotel Supply
Calumet County, Wisconsin

Hotel	Location	Parent Company	Class of Property	Number of Rooms	Year Open
Best Western Stanton Inn	Chilton	Best Western	Midscale	47	2002
Lakeview Motel & Restaurant	Chilton	Independent	Economy	10	1940
Starlite Motel	Chilton	Independent	Economy	15	1955
Thunderbird Motel	New Holstein	Independent	Economy	17	1950
Cobblestone Inn & Suites	Brillion	Cobblestone	Midscale	31	2009
Total				120	

Source: STR

We assembled a list of 22 hotels in the region that we believe represent a good cross-section of the hotel product that is available in the Fox Cities region.

The table includes those properties that are affiliated with one of the major hotel companies (with the number of properties in the market) including Hilton (3), Marriott (2), Choice (6), IHG (1), Wyndham (4), Best Western (2), Cobblestone (3), and Extended Stay America (1). The class of properties range from midscale to upscale; we did not include any economy properties in the competitive set because we don't believe this is a concept that would fit with what the Village of Harrison would envision for future development at the Village Center. Most of the hotels are located within the Appleton city limits.

A map that shows the location of these hotels follows the table.

Select Competitive Hotel Supply
Fox Cities Region, Wisconsin

Hotel	Location	Parent Company	Class of Property	Number of Rooms	Year Open/Change
Hilton Garden Inn	Kimberly	Hilton	Upscale	126	2000
Quality Inn & Stes.	Kimberly	Choice	Midscale	62	1997/2012
Cambria Hotel & Suites	Appleton	Choice	Upscale	105	2007
Country Inn & Suites	Little Chute	Choice	Upper Midscale	66	2006
AmericInn Lodge & Suites	Appleton	Wyndham	Midscale	62	2006
Comfort Suites	Grand Chute	Choice	Upper Midscale	130	1990
Country Inn & Suites	Appleton	Choice	Upper Midscale	105	1996
Hampton Inn	Appleton	Hilton	Upper Midscale	122	1993
Fairfield Inn & Suites	Appleton	Marriott	Upper Midscale	82	2019
Home2 Suites	Grand Chute	Hilton	Upper Midscale	104	2019
Candlewood Suites	Appleton	IHG	Midscale	82	2003
Residence Inn	Appleton	Marriott	Upscale	66	1992
AmericInn Airport	Appleton	Wyndham	Midscale	60	1992/2018
Best Western Plus	Appleton	Best Western	Upper Midscale	81	2007/2021
Baymont Inn	Appleton	Wyndham	Midscale	52	2017/2021
Clarion Inn	Appleton	Choice	Midscale	100	1971/2018
La Quinta Inn & Suites	Appleton	Wyndham	Upper Midscale	99	1988/2006
Extended Stay America	Appleton	Extended Stay America	Midscale	107	1997
Cobblestone Hotel & Suites Airport	Neenah	Cobblestone	Upper Midscale	60	2018
Best Western Stanton Inn	Chilton	Best Western	Midscale	47	2002
Total Rooms				1,718	
The following hotels are competitive but don't contribute to the STR Report					
Cobblestone Hotel & Suites	Little Chute	Cobblestone	Upper Midscale	55	2021
Cobblestone Inn & Suites	Brillion	Cobblestone	Midscale	31	2009
Total				86	

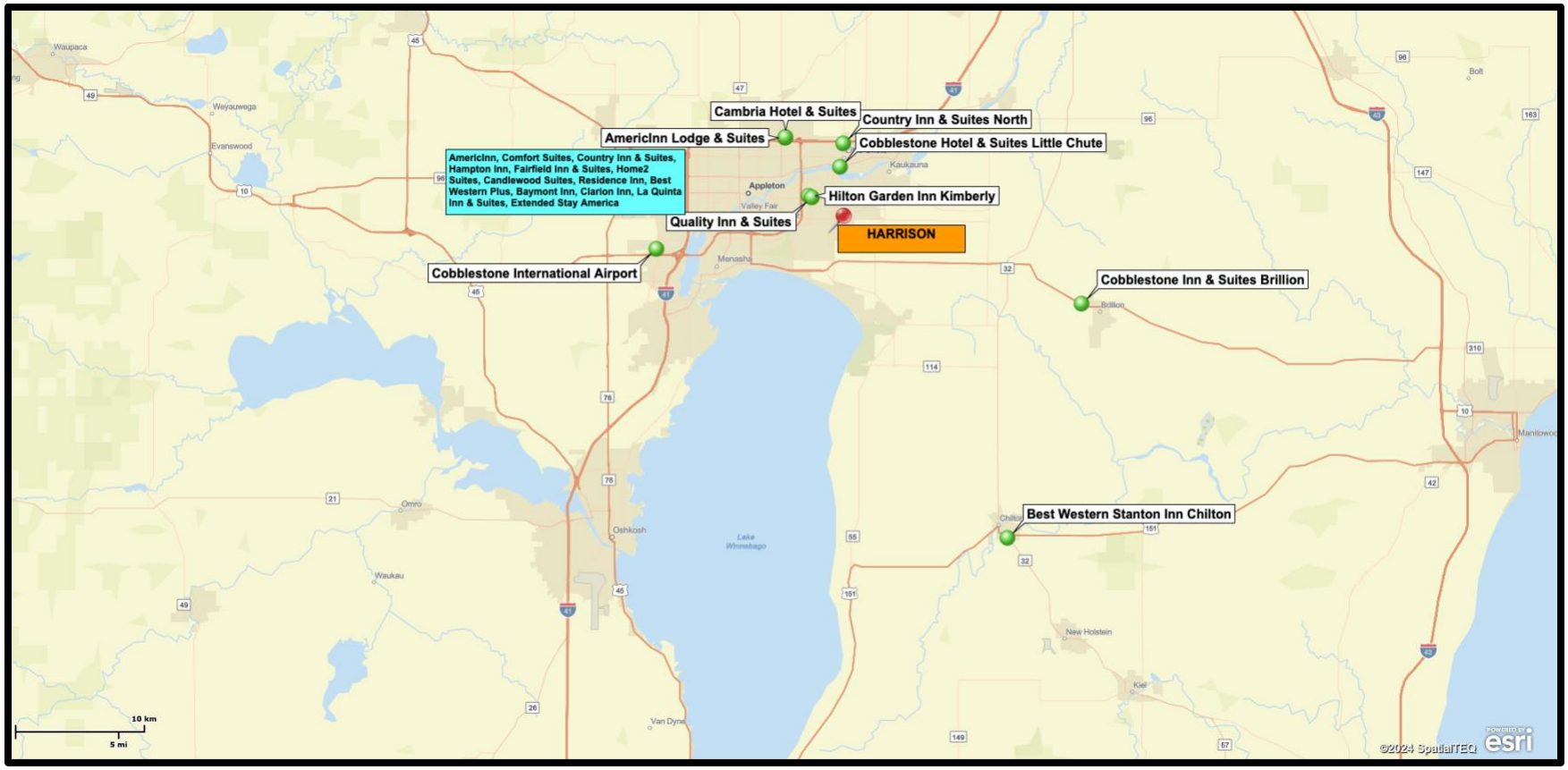
Source: Patek Hospitality Consultants, Inc. and STR

The Hilton Garden Inn Kimberly and the Cobblestone Hotel & Suites in Little Chute are the closest hotels to Harrison currently that we believe are capturing demand generated in Calumet

County. There is also a Days Inn in Kaukauna and a Quality Inn & Suites in Kimberly that are older properties and serve a more price conscious guest. Branded hotels in Calumet County are the Cobblestone Inn & Suites in Brillion and the Best Western Stanton Inn in Chilton. Depending on where the companies we spoke to are located, either the Cobblestone or the Best Western were mentioned most often. Round Lake Farms at the Nordic Center utilize the Hilton Garden Inn for their overnight wedding guests.

We are aware of one hotel proposed for the region and that is a 76-room GrandStay Hotel & Suites at the I-41 and State Highway 55 interchange in Kaukauna. We understand this hotel was hoping to break ground in spring 2024 with completion scheduled for spring 2025. This hotel would also be considered a more direct competitor to Harrison due to its location eight miles north of Harrison via State Highway 55.

SELECT COMPETITIVE HOTEL SUPPLY
FOX CITIES REGION, WISCONSIN



AREA DEMAND

There are 20 hotels with 1,718 rooms that were listed previously that participate in the STR report. STR is a research company based in Hendersonville, Tennessee that began collecting data in the 1980s and today over 68,000 hotels with over 9.1 million rooms globally submit monthly data to the STR program. STR reports are specific to a market and include those hotels that we identified as potential competition. The report provides historical performance for a competitive set including occupancy, average daily rate, supply and demand changes, revenue, and weekday versus weekend demand. The report presents the information as an aggregate and does not provide individual property data. The full STR report has been retained in our files. A summary of the performance of the comp set over the last eight years follows:

Standard Historical Trend 2016-2024
Select Competitive Set
Fox Cities Region, Wisconsin

Year	Room Supply	% Change	Room Demand	% Change	Occupancy	ADR[1]	RevPAR[2]
2016	520,490	----%	333,112	----%	64.0%	$99.75	$63.84
2017	528,660	1.6	339,710	2.0	64.3	99.04	63.64
2018	541,113	2.4	352,001	3.6	65.1	97.24	63.25
2019	589,982	9.0	363,259	3.2	61.6	99.73	61.41
2020	625,510	6.0	236,833	(34.8)	37.9	76.34	28.90
2021	627,070	0.2	345,670	46.0	55.1	93.99	51.81
2022	627,070	0.0	390,746	13.0	62.3	107.34	66.89
2023	627,070	0.0	353,528	(9.5)	56.4	107.03	60.34
2023*	154,620	--	81,552	--	52.7	98.20	51.79
2024*	154,620	0.0	79,623	(2.4)	51.5	97.36	50.13

**Through March*
[1] Average Daily Rate
[2] RevPAR (Revenue Per Available Room) = occupancy x average daily rate
Source: STR

The 20 properties are comprised of midscale, upper midscale, and upscale brands. It is our opinion that some of the properties perform at levels below this market average while other properties perform above the market average. A competitive set's performance can be impacted based on product quality, age, management/ownership, brand affiliation, reputation, and availability.

Occupancy was stable between 2016 and 2018; declined after three new hotels opened in 2019, and then fell significantly due to the pandemic. Occupancy has been slower to return, and the Fox Cities region is not unlike other markets around the county, particularly in the Midwest. The average daily rate (ADR) was stagnant from 2016-2019, declined in 2020 and surpassed the pre-pandemic levels beginning in 2022. It is our opinion that average daily rate in this

market is impacted by the sheer volume of sports groups and other leisure group demand where rates are negotiated and can be more heavily discounted.

The STR report presents analysis for the day of week that is presented in the following table for the select competitive set. The three-year trailing twelve-month (TTM) period starts April 2021 and ends March 2024.

Day of Week Analysis
Select Competitive Set
Fox Cities Region, Wisconsin

Period	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Avg.
4/21-3/22								
Occupancy	46.0%	53.9%	59.2%	58.4%	53.2%	62.5%	74.2%	**58.2%**
ADR	$102.37	$91.09	$91.49	$90.71	$89.09	$100.85	$113.44	**$97.65**
RevPAR	$47.06	$49.11	$54.15	$52.97	$47.41	$63.04	$84.14	**$56.82**
4/22-3/23								
Occupancy	47.4%	58.5%	65.3%	64.8%	58.1%	64.8%	73.2%	**61.7%**
ADR	$111.08	$101.29	$102.68	$101.71	$102.20	$111.54	$125.09	**$108.37**
RevPAR	$52.60	$59.23	$67.17	$65.90	$59.38	$72.25	$91.54	**$66.88**
4/23-3/24								
Occupancy	40.9%	53.2%	60.5%	59.9%	52.0%	58.3%	67.8%	**56.1%**
ADR	$102.35	$100.00	$102.97	$102.30	$101.44	$111.33	$122.69	**$106.89**
RevPAR	$41.87	$53.19	$62.32	$61.25	$52.73	$64.88	$83.19	**$59.93**
3-yr Avg.								
Occupancy	**44.7%**	**55.2%**	**61.7%**	**61.0%**	**54.4%**	**61.9%**	**71.7%**	**58.7%**
ADR	**$105.42**	**$97.55**	**$99.26**	**$98.39**	**$97.63**	**$107.89**	**$120.33**	**$104.35**
RevPAR	**$47.15**	**$83.84**	**$61.21**	**$60.04**	**$53.14**	**$66.76**	**$86.27**	**$61.21**

Source: STR

Tuesday, Wednesday, and Saturday nights are the strongest nights of demand for the comp set with corporate travel filling rooms during the week and the sports groups, weddings, and general tourism generating demand for weekends, with Saturday night achieving much higher occupancies than the rest of the week. Average daily rates are much higher on Friday and Saturday nights. During the pandemic, companies allowed employees to work remotely, and business was conducted via Zoom, Teams, and other platforms. Hybrid work is more the norm today and corporate travel is not what it once was. According to local officials, the corporate segment of demand in the Fox Cities region has not yet returned to pre-pandemic levels.

The following tables show monthly occupancies, ADRs, and RevPARs from 2016-2024. The yellow box highlights the lowest metric achieved for this period and the green box highlights the highest metric achieved during the same period. It should be noted that the yellow boxes for occupancy and RevPAR in April 2020 reflect the impact of the Covid-19 pandemic.

Select Competitive Set
Monthly Occupancy 2016-2024
Fox Cities Region, Wisconsin

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg.
2016	51.5%	58.0%	60.9%	61.5%	61.9%	75.0%	75.7%	71.3%	69.3%	71.9%	56.7%	53.8%	64.0%
2017	52.2	60.8	62.9	62.4	68.9	75.2	73.4	72.1	67.8	65.8	58.1	51.4	64.3
2018	52.3	56.7	60.6	61.5	69.7	77.4	74.5	72.7	74.1	69.8	57.9	53.4	65.1
2019	49.8	60.2	61.5	62.4	61.6	69.6	70.3	71.6	65.1	63.9	53.4	49.6	61.6
2020	48.8	55.7	37.1	21.1	23.1	35.2	41.8	43.9	41.1	38.1	36.0	33.0	37.9
2021	37.4	43.6	47.3	48.9	53.4	64.9	69.3	62.6	63.8	64.1	56.1	49.5	55.1
2022	51.9	53.7	59.7	63.7	58.1	70.8	71.6	67.7	63.5	67.6	59.0	50.0	62.3
2023	50.5	50.2	57.3	53.6	56.7	64.8	65.6	65.2	56.9	55.1	48.9	49.0	56.4
2024	48.0	50.4	56.0	--	--	--	--	--	--	--	--	--	--
Avg.	49.0%	54.1%	55.5%	53.9%	57.6%	66.0%	67.3%	65.5%	62.2%	61.6%	53.0%	48.5%	57.9%

Source: STR

Select Competitive Set
Monthly Average Daily Rate (ADR) – 2016-2024
Fox Cities Region, Wisconsin

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg.
2016	$93.00	$90.51	$90.00	$89.52	$92.09	$94.15	$125.41	$98.77	$105.29	$112.41	$97.51	$97.43	$99.75
2017	89.42	89.65	91.23	89.98	94.75	99.98	131.07	100.36	107.61	98.86	97.11	89.78	99.04
2018	86.50	87.59	88.59	88.82	92.01	96.62	128.18	96.95	107.09	96.29	94.10	92.63	97.24
2019	85.97	88.28	88.85	90.85	90.38	99.35	135.43	103.11	109.03	101.48	94.21	95.15	99.73
2020	90.65	87.53	82.02	68.67	70.59	73.63	74.60	72.47	71.81	72.03	68.20	69.54	76.34
2021	71.62	73.76	75.32	77.39	84.80	89.12	124.19	97.02	102.25	102.58	101.13	101.45	93.99
2022	102.57	89.01	90.42	92.15	100.54	106.02	145.14	105.38	112.79	111.62	117.18	104.86	107.34
2023	102.03	95.20	97.19	93.89	99.58	105.72	148.09	104.66	113.16	104.24	102.75	107.77	107.03
2024	98.83	94.84	98.14	--	--	--	--	--	--	--	--	--	--
Avg.	$91.93	$88.69	$89.64	$88.13	$92.52	$97.02	$129.15	$98.46	$104.94	$101.19	$98.01	$96.00	$98.60

Source: STR

Select Competitive Set
Monthly Revenue per Available Room (RevPAR) – 2016-2024
Fox Cities Region, Wisconsin

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg.
2016	$47.88	$52.53	$54.80	$55.14	$56.98	$70.66	$94.97	$70.46	$72.96	$80.81	$55.29	$52.43	$63.84
2017	46.71	54.51	57.42	56.17	65.29	75.17	96.24	72.37	72.98	63.77	56.41	46.16	63.64
2018	45.25	49.65	53.70	54.58	64.17	74.82	95.49	70.50	79.36	67.18	54.48	49.45	63.25
2019	42.81	53.15	54.60	56.71	55.66	69.19	95.27	73.82	70.95	64.80	50.29	47.19	61.41
2020	44.23	48.79	30.43	14.50	16.31	25.93	31.19	31.84	29.51	27.46	24.52	22.93	28.90
2021	26.76	32.18	35.66	37.83	45.28	57.81	86.00	60.70	65.25	65.80	56.70	50.20	51.81
2022	53.23	47.80	54.00	58.66	68.49	75.03	103.86	71.33	71.58	75.50	69.11	52.40	66.89
2023	51.43	47.79	55.67	50.34	58.49	68.55	97.11	68.29	64.38	57.44	50.27	52.77	60.34
2024	47.49	47.77	54.92	--	--	--	--	--	--	--	--	--	--
Avg.	$45.04	$47.94	$49.78	$47.53	$53.28	$64.05	$86.95	$64.49	$65.30	$62.35	$51.94	$46.53	$57.11

Source: STR

Demand in the competitive market has traditionally been strongest May through October. This is typical for upper Midwest markets that rely on the summer months that would see an influx of tourists visiting the various events, festivals, and attractions and general summertime travel including sports groups and weddings. Based on information provided by the Fox Cities Convention & Visitors Bureau, sports groups travel to the area year-round for events and tournaments.

Demand Interviews

In conducting market research for a proposed hotel in Harrison, we believe it was important to conduct demand interviews with companies and organizations that are generators of hotel room demand in Calumet County. These interviews provided us with insight into the travel volume, needs, hotel preferences, desired room rates, and types of travelers (i.e., executives, sales reps, vendors, meetings, etc.) for each organization. In addition, the interviews helped us to gauge the prospective interest in a proposed hotel and provide helpful input for the facilities, amenities, and services offered at a property. The demand interviews provided us with more qualitative information rather than quantitative data.

With Calumet County's assistance, nine companies were identified in the County that could be potential demand generators for hotels and included Ariens (including Round Lake Farms venue), Kaytee, Buechel Stone, Endries, Briess, Worthington Cylinders, MB, Agropur, and Ornua. We spoke to five of the nine businesses and two messages were left with the other four companies.

We asked companies to estimate the number of room nights generated by their company as best as they could. This can sometimes be a difficult task as the company's need for hotel rooms can vary based on production schedules, training and meetings, seasonality, and various individuals making the reservation including visitors making the reservation themselves. Gathering this information on room nights is very helpful in determining the potential for a new hotel development, however there are other factors that are taken into consideration in making an assessment on a community's ability to support additional rooms.

Several of the companies are either in Chilton or Brillion and one is in New Holstein. As of this writing, we had not received corporate travel needs from Ariens but did receive hotel needs generated by weddings and social events at Round Lake Farms and Stone Prairie venues.

The hotels mentioned most often by these companies include the Best Western Stanton Inn Chilton, the Hilton Garden Inn Kimberly, and the Cobblestone hotels in Brillion and Little Chute. These hotels were chosen based on either their location (which was mentioned most often), product quality, rate, and facilities and amenities offered. The companies located in Chilton or in the southern portion of the county believed Harrison was too far to travel for a hotel when the Best Western Stanton Inn in Chilton was well positioned to serve their company's needs. In Brillion, the Cobblestone Inn & Suites was capturing some local corporate demand and if guests, primarily visitors attending weddings at Nordic Center, were seeking a higher-end hotel, they were traveling to the Hilton Garden Inn in Kimberly, about 19 miles northwest.

Although the sample size of our demand interviews was small, we believe it represented the larger companies in the County and the result showed minimal demand during the week. Our knowledge of the Fox Cities region and the STR report's weekday/weekend table shown earlier in the report, shows much stronger demand on weekends versus weekday. A hotel in Harrison could benefit from overflow demand by the sports groups discussed previously in this report because of the Village's proximity to Appleton. However, a hotel developer would want to see a more balanced number of room nights generated between weekdays and weekends.

HOTEL INDUSTRY OUTLOOK

STR and Tourism Economics

STR and Tourism Economics made minimal adjustments to growth projections in the first U.S. hotel forecast of 2024, which was released at the Americas Lodging Investment Summit (ALIS) held in January in Los Angeles.

For 2024, projected growth in average daily rate increased 0.1 percentage points, while occupancy and revenue per available room (RevPAR) were unchanged from the previous forecast issued in November 2023. For 2025, growth projections for each of the key performance metrics were downgraded due to the long-term, average trends beginning to stabilize (occupancy (0.1) percentage points; ADR (0.3) percentage points; and RevPAR (0.5) percentage points. The following table shows the latest forecast from STR and Tourism Economics.

2024 U.S. Hotel Industry Forecast
US Hotel Key Performance Indicators, Year-over-Year Percentage Changes

Metric	2023 Actual	2024 Forecast	2025 Forecast	2026 Forecast
Occupancy	63.0%	63.6%	64.0%	64.1%
ADR Change	4.3%	3.1%	2.8%	3.1%
RevPAR Change	4.9%	4.1%	3.5%	3.2%
Real RevPAR change from 2019	(5.0%)	(3.5%)	(2.1%)	(1.0%)

Source: Tourism Economics, STR, and CoStar, January 23, 2024

U.S. ADR and RevPAR reached record highs in 2023 with solid travel fundamentals and a big year for group business underpinning performance, this according to Amanda Hite, STR president. She went on to say that STR expects to see continued growth as fundamentals remain more favorable for the travel economy. The indicator that is especially important is the low unemployment rate among college-educated individuals, those most likely to travel for business and leisure.

Director of industry studies for Tourism Economics, Aran Ryan, says the economic outlook has improved but he still expects to see a deceleration in economic growth, characterized by softer labor markets and business sector caution. Modest lodging demand growth will be supported by household prioritization of travel, a continued rebuilding of business travel and group events, and a rebound in international travel.

CBRE

In May 2024, CBRE forecast an increase in RevPAR of 2.0 percent for 2024, which is down from the 3.0 percent that was forecasted in February 2024; however, headwinds continue to face the industry. First quarter GDP missed expectations at 1.6 percent and represented a sizable slowdown. Consumers have spent all their savings earned during the pandemic; the savings rate is only 3.2 percent, which is well below historic levels. Inflation continues to remain stubbornly high and interest rates will remain higher for a longer period. CBRE now expects the first rate cut in July while the Q4 forecast is 5.1 percent. The combination of consumers spending their pandemic-era savings together with inflationary pressures are putting a strain on discretionary spending, especially for more price-sensitive consumers.

Operating costs continue to erode profit margins. Insurance is 244 percent of 2019 levels and is up an additional 34.7 percent YOY. Leisure and hospitality wages are up 134 percent compared to 2019 and are up 4.4 percent YOY.

While there are headwinds, there are some bright spots. Job openings have returned to pre-pandemic levels and wage growth is still above CPI. Corporate and group demand continue to improve and are approaching pre-pandemic levels. Outbound international travel is 117 percent of 2019 levels, while inbound still lags at 94 percent.

Hotel lenders have an appetite for hotels. Acquisition financing remains attractive with the implied equity reset from those transactions. While pricing remains challenging, the consensus is that deals are getting done. However, CBRE expects slow supply growth in the medium term due to elevated financing and construction costs, and for 2024, CBRE estimates just under 1.0 percent growth, with a compound annual growth of 0.9 percent over the next three years.

It should be noted that these forecasts and the comments herein by STR/CoStar, Tourism Economics, and CBRE reflect a national hotel industry outlook, which may not necessarily be as relevant to the local market. The data is provided for informational purposes regarding trends in the hotel industry.

Hotel Development and Financing of Hotels in Today's Marketplace

Since the start of the Covid-19 pandemic in 2020, the hospitality industry had faced a decline in travel, offices closing, labor shortages, and rising construction costs and shortages of materials. More recently however, higher interest rates and banks scaling back on hotel lending is the biggest challenge for hotel development. Regional banks, the primary lenders to hotel and commercial real estate markets, continue to experience financial strain due to the banking crisis that began in March 2023. The capital requirements for regional banks are much higher than they've ever been, therefore, the banking system is not able to supply as much capital. According to a panel at the ALIS conference in January 2024, the group reiterated a wide assortment of issues facing the lending community: considerably higher rates for fixed- and floating-rate loans, stricter and more costly lending terms, tumbling property values, billions of dollars in looming debt maturities, and a more skittish banking sector that is facing tighter regulatory scrutiny. As a result, refinancings and new loan originations have slowed to a crawl.

Adding to the financing challenge are continued labor shortages, which were exacerbated during the pandemic and resulted in rising labor costs, still high construction costs, and most recently, higher insurance premiums that are impacting the bottom line. Developers have been forced to postpone projects or explore alternative ways to raise capital. However, hotel projects are getting developed but are taking longer to come to fruition and require an experienced team that have the relationships to get a project developed. City incentives are going to continue to be an important topic of conversation for hotel development going forward.

CONCLUSIONS AND RECOMMENDATIONS

Based on our research, discussions with local officials and organizations, and our knowledge of the Fox Cities region, we believe hotel development in Harrison would be premature at this time.

The strategic plan developed by Redevelopment Resources will be very beneficial in outlining the priorities for development within the Village of Harrison and particularly for the Village Center. At this time, the pieces that would attract a hotel developer are not in place, i.e. consistent demand sources, dining establishments, and other support amenities; development of a hotel as the first project in the Village Center is not recommended.

Harrison's proximity to the greater Appleton area and the Fox Cities region could be a factor in the future with regards to hotel development, however, as shown in our supply and demand section of the report, there are close to 3,700 hotel rooms in the greater market area. Most of these hotels are better positioned with locations at or near I-41, are proximate to support services such as restaurants, retail, and services, and are more proximate to the numerous demand sources in the Fox Cities region such as major employers and sports and meeting venues, in comparison to Harrison.

It is possible that if a hotel were to be built in Harrison in the northwest sector of Calumet County in the future, the property could benefit from overflow demand that occurs during the many sporting events that take place in the greater Appleton area on weekends. In addition, events at the Nordic Center, which primarily occur on weekends, would generate demand for a hotel. However, weekday demand is what is limited in Calumet County and particularly in the Village of Harrison, where there are very few businesses that could generate hotel demand. The Fox Cities region, like many locales in the upper Midwest, have been slower to return to the performance levels that occurred prior to the pandemic, as illustrated in the STR report tables. A sample size of 20 hotels ranging across property types, provided a good representation of market performance in our opinion. Much of the decline in market performance can be attributed to the slow return of business travel, which was a much larger source of demand prior to the pandemic, and with the ability to have virtual meetings and hybrid work (remote vs. office), the need to travel for business has diminished.

As discussed throughout this report, the Covid-19 pandemic had a significant impact on the hotel industry and some of these challenges remain and other challenges have been added to real estate development in general. We believe that a new hotel project in today's economic environment will need to have local support, from both the local business community and village officials. These are conversations that we would expect will continue regarding future hotel development in Harrison.

ASSUMPTIONS AND LIMITING CONDITIONS

1. This document is to be used in whole and not in part.

2. We have no obligation to update our findings regarding changes in market conditions after the completion of our fieldwork. The information gathered during the fieldwork and used in this analysis is assumed to be accurate, although we cannot guarantee its accuracy.

3. Neither all nor part of the contents of this report shall be disseminated to the public through advertising media, news media, sales media, or any public means of communication without the prior written consent and approval of PHC.

4. The Client (Village of Harrison, Wisconsin) has disclosed to Patek Hospitality Consultants, Inc. (PHC) all relevant information, conditions, data, and other information that Client deems relevant to PHC's production of the Report. Unless specifically brought to the attention of PHC, PHC will assume that there are no hidden or unexpected conditions or information that would adversely or otherwise affect the study and analysis leading to the Report. PHC expresses no opinion and gives no advice concerning matters that require legal or specialized expertise, investigation, or knowledge such as, without limitation, engineering, tax, accounting, zoning, signage, hazardous substance/waste, wetlands, franchise or other technical or developmental matters. Market studies involve the interpretation of evolving events and the research and review of highly confidential information, the accuracy of which cannot be assured. The risk of unknown or unanticipated events or conditions is an additional variable for which there is no remedy. Client understands these limitations and interprets all research, analysis, and projections accordingly.

5. No liability is assumed for matters legal in nature. Patek Hospitality Consultants, Inc. cannot be held liable in any cause of action concerning this assignment for any compensatory dollar amount over and above the total fees collected from this engagement.

6. All legal expenses incurred in the defense or representation of Patek Hospitality Consultants, Inc., its principals, and its employees will be the responsibility of the client.

7. We are not required to give testimony or attendance in court by reason of this assignment, with reference to the property in question, unless prior arrangements have been made and agreed to in writing.

8. Patek Hospitality Consultants, Inc. is not obligated, or qualified, to predict future political, economic, or social trends, which may or may not occur as a result. The World Health Organization (WHO) declared the Novel Coronavirus (Covid-19) a global pandemic on March 11, 2020. The global pandemic along with other more recent challenges have been discussed and the affect they have had on the industry and the economy in general; factors such as inflation, higher interest rates, supply chain, higher construction costs, labor costs and shortages, and the wars in Ukraine and the Middle East. Data resource companies like STR and CBRE continually update their future performance data as new information becomes available. Our recommendations are partially based on this data and research that is available as of the date of this report. We are not responsible for events that occur after the date of this report and the potential impact on hotel development going forward.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	VILLAGE OF HARRISON
From:	**Meeting Date:**
Jarred Gerl, Fire Chief and Chad Pelishek, Assistant Village Manager	May 28, 2024

Title:
Update on the Statement of Qualifications from Architects for the Public Safety Building project.

Issue:
Discussion Only

Background and Additional Information:
The Village Manager, Assistant Village Manager, and Fire Chief developed a Request for State of Qualifications on May 2, 2024. A copy is attached. The request was sent out to the following firms:

Angus Young
Ayres
Bray
BRW
BWA
Keller
McMahon
OPN
PRA
Redstone
SEH
Strand
Wendel Five Bugles
Millis Flatwork/Perspective Design

The requested submittal date was Monday, May 20, 2024. The Village received responses from six firms: Angus-Young, Keller, McMahon, Millis Flatwork/Perspective, OPN, and SEH.

The Assistant Village Manager and Fire Chief met on Tuesday May 21, 2024, to review and rank the finalists. To make an informed decision for board consideration, staff will tour examples of fire stations designed by the represented architectural firms. Our desire is to converse with stakeholders/key personnel in each of the communities to understand how the design process evolved, discuss lessons learned, hear what they would do differently, see trends, and talk about costs incorporated into final designs.

Tours in communities may include Kaukauna, Fort Atkinson, Tomah, Bailey Harbor, Bellevue, Wausau, Greenville, etc. Although staff toured the Greenville and Fort Atkinson stations, we need additional time to formulate a comprehensive recommendation. We are in the process of scheduling other tours. Staff does not have a recommendation for the board as of May 28, 2024.

Given a new facility should last over 50 years, staff needs to make sure the selected firm can meet the Village needs and ultimately design the facility in a financially responsible manner so the community will be proud. Therefore, staff will be prepared to provide a final recommendation to the Village Board at the June meeting. Our plan is to invite the selected firm to provide a presentation for the Board.

Budget Impacts:
None

Recommended Action:
Discussion only.

Attachments:

- Village of Harrison Request for Statement of Qualifications Public Safety Building-Fire Station.pdf

Village of HARRISON
WHERE OPPORTUNITY LIVES

REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR PROFESSIONAL SERVICES FOR THE DESIGN OF THE VILLAGE OF HARRISON PUBLIC SAFETY BUILDING

I. INTRODUCTION AND BACKGROUND

The Village of Harrison is a rapidly growing community with an estimated population of 14,400 and located just East of Appleton in the Fox Cities of Wisconsin. The Village has experienced substantial growth in the past 10 years. Harrison is also expanding its commercial development and is the home to the future data center hosted by Involta.

The Harrison Fire Department and EMS Squad currently provides fire suppression and first responder services to the Villages of Harrison, Sherwood, and Town of Woodville, serving a population of approximately 18,008 and a total land area of 52 square miles. Harrison Fire Rescue has a roster of approximately 70 members and responded to 181 calls in 2022. There are 18 First Responders that responded to 496 EMS calls in 2022. The current fire station the Village is looking to relocate is 5,000 square feet and houses six apparatus and two snowmobiles.

Multiple previous studies including the most recent (2024) reference or recommend the need for an updated Fire and EMS station. The studies are as follows:

- 2007 Fire Equipment Study (RW Management Group, Inc.)
- 2015 Harrison Fire Rescue Strategic Plan 2015-2020 (HFR & UW Extension)
- 2017 Comprehensive Plan Update / Village Center Plan (Vierbicher)
- 2019 Public Facilities Needs Assessment and Impact Fee Update (EHLERS)
- 2024 Facilities Evaluation and Concept Planning (SEH)

The 2024 Facilities Evaluation and Concept Planning report contains an analysis and recommendation for square footage of a new public safety building.

In 2022, per direction from the Village Board, the Village Planner and Fire Chief recommended the acquisition of a specific land parcel off Manitowoc Road for use as the site of a future Fire and EMS station. The Village now owns the identified parcel and an alternate location for a public safety building. The selected A/E firm should perform a site evaluation to determine the best location.

The Village contracts with Calumet County for the police services to the community. In 2024 the service includes five assigned officers with an increase to six officers by 2029. Presently they occupy one office sized at 120 square feet in the Municipal Building located at W5298 State Rd 114.

A tentative timeline has been proposed for the future of a new Public Safety Building which is:

A. Spring 2024

a. Advertise for "Statements of Qualifications" from selected Architectural and Engineering (A/E) firms.

B. Spring/Summer 2024

a. Select an A/E firm. Firm works with Village staff to determine best design options for new building.
b. A/E firm helps prepare best building option for approval based on stakeholders involved in the process and prepares educational package for presentation to community.

C. Fall of 2024

a. Board decision on how to move forward with approval for construction of a new public safety building.

D. Late 2024 and early 2025

a. Following successful approval process, borrow funds for the construction of new public safety facility.

II. INVITATION

The Village of Harrison is soliciting Statements of Qualifications (SOQ) from design teams for a new public safety building.

The Village of Harrison will evaluate the SOQs submitted and intends to develop a short list of design teams that will be invited to continue in the selection process. The second phase may include an on-site interview and submittal of additional information.

The information included in the initial SOQ submittal shall address all project phases, including the firms experience with final design, bidding, and construction services. However, the initial Professional Services Agreement will only include Conceptual design. It is the Village's intent to utilize the same design team for the entire project, and SOQs will be evaluated from this perspective, however the Village reserves the right to not renew an agreement if dissatisfied. Being selected for the conceptual design phase does not in any way guarantee that the successful design team will be utilized in any subsequent phases. That decision would be based on the team's performance in the conceptual design and educational phase and on successful negotiations for any subsequent work.

III. PROJECT DEFINITION

This project will ultimately result in the construction of a Public Safety Building/Fire Station that would contain offices for fire administration, fire training, conference rooms, training room, kitchen/break areas, apparatus bays, and needed areas for EMS equipment storage and maintenance areas. The facility may also house police services utilized by the Village. Village staff/members of the Village Board may be visiting recently constructed Public Safety/Fire Stations around the state to help establish a vision for what they would like to see constructed.

The previous facility and space needs studies, especially the most recent one (2024 Facilities Evaluation and Concept Planning) should give the selected (A/E) team a good foundation of information as they work to create a project proposal for committee approval. A copy of the 2024 Facilities Evaluation and Concept Planning report can be found at: https://www.harrison-wi.org/files/assets/public/v/1/departments/village-manager/_report-harrison-2024-03-18.pdf (or www.harrison-wi.org/Home --> Departments → Village Manager → Reports & Studies)

Key stakeholders include the Village Board, Village Staff, Fire Department and Sheriff's Department. It is the Village's desire to include environmentally responsible materials, equipment selection and design layout to the extent that it is cost effective. The building should be energy efficient, sustainable and have a healthy environment.

IV. SUBMITTAL SCHEDULE

This solicitation was sent to a limited number of firms that the Village feels have the experience and expertise with Fire Station/Public Safety Facility planning and design to best meet our needs and objectives. Submittals shall include ten (10) bound copies, one (1) unbound copy and one (1) electronic PDF of the SOQ. The response must be received no later than **Monday, May 20th at 2:30 pm**. Submittals received after that time will not be considered. Submittals should be sent to: Matt Heiser, Harrison Village Hall, W5298 State Rd. 114, Menasha, WI 54952, and MHeiser@harrison-wi.org.

The time frame for the second phase of the selection process, including submittal of any additional information and on-site interview will be determined at a later date. The Village intends to complete the selection in a timely manner and all submitting teams will be notified of the results selection process.

V. DETAILED SCOPE OF SERVICES AND FEE DETERMINATION

The Scope of Services and resulting fee for conceptual design will be negotiated with the selected (A/E) team. A not-to-exceed fee basis will be used. If a Scope of Services and fee that is inconsistent with the Village's goals and available resources the Village may cease negotiations with the initially selected firm and initiate negotiations with a different (A/E) firm or re-evaluate the project strategy.

VI. SOQ EVALUATION PROCESS

Village Staff will serve as the SOQ Evaluation team that will recommend selection of an (A/E) firm to the Village Board. (A/E) teams submitting an SOQ shall limit any correspondence or other contact to the person listed in this document. The SOQs shall be evaluated and scored based on the selection criteria identified in Section VII.

VII. CRITERIA FOR SELECTION

The goal for this selection process is to identify the (A/E) team that will best meet the Village's goals and objectives from conception design through final construction. (A/E) teams will be evaluated on specific criteria, including but not limited to:

A. Prior design experience with projects of similar scale and complexity, including fire stations, law enforcement facilities.
B. Prior experience with public sector clients and processes.
C. Design philosophy and approach to design in general.
D. Clear understanding of the functional and operational aspects of the fire service and law enforcement.
E. History of effective schedule and budget management for similar projects.
F. Successful history working with communities to establish referendum proposals and passage. Please share extensively past PR campaigns/techniques for community education as this is a key part of the project.
G. Commitment to developing an energy efficient, sustainable and healthy building.
H. Professional qualifications of individuals assigned to the project.
I. Review of submitted rate sheet.

VIII. CONTENT OF SUBMITTAL LETTER

1. **Cover Page:** Shall contain the title, "Statement of Qualifications for Architectural/Engineering Services" for Village of Harrison; the name of the respondent, and the submittal date.

2. **Table of Contents:** Include a listing of all contents requested.

3. **Transmittal Letter:** A brief letter that summarizes why the respondent believes itself to be the most qualified. It should contain a statement stating that to the best of the respondent's abilities the information in the RFQ submittal is complete and accurate. It should also grant the Village authorization to contact any previous client (or respondent's team member) for purposes of ascertaining an independent evaluation of the respondent or team.

4. **Firm Description:** Include a complete narrative description of the respondent's firm. Information should include:
    a. Areas of architectural/engineering specialization.
    b. Firm history.
    c. Honors and awards.
    d. Location of home and branch offices.
    e. Names of the principal officers of the firm.
    f. Identification of sub-consultants, including electrical, mechanical, structural, and engineering.

5. **Organizational Chart:** Include a simple organizational chart showing how the respondent, if selected as the (A/E) team, would organize its personnel for this project.

6. **Key professionals:** Identify the key members of the team that would be involved in the project and describe their area(s) of expertise and what role they will perform for the project.

7. **Resumes:** Provide resumes of any person identified as a key professional. The resumes should contain: Name, educational background, employment history, proposed role in the project, and identification of other relevant projects in which the person has been involved, and any other information you believe relevant to the project.

8. **Narrative:** Utilizing the selection criteria listed in Section VII above clearly explain why the respondent can best meet the goals and objectives of the Harrison project including past successful PR campaigns/techniques utilized for community education.

9. **Relevant experience:** Provide a summary of relevant projects where the respondent's firm was the architect. List no less than three relevant projects completed within the last ten (10) years. A relevant project is one which best exemplifies your qualifications for this project and information should include:
    a. Name of project.
    b. Type of buildings.
    c. Project location.
    d. Total project cost.
    e. Project description.
    f. Provide a statement acknowledging if the project was completed on time/on budget.
    g. Provide a few illustrative photographs or renderings, if available.
    h. Names of key project personnel.
    i. Community engagement process.
    j. Rate sheet and description of reimbursable expenses

IX. RESERVATION OF RIGHTS

The Village of Harrison reserves the right to accept, reject, and evaluate all responses and to change the scope of the SOQ. Any response submitted during this SOQ process becomes the property of the Village. Harrison will not be liable for nor pay any costs incurred by the respondent in preparation of a response to this SOQ or any other costs involved, including travel and time for interviews. An evaluation of qualifications will be performed by the Harrison Village Staff.

Thank you in advance for your consideration of this project.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager and Vicki Tessen, Village Clerk

Meeting Date:
May 28, 2024

Title:
Draft Referendum for Increasing Levy Limit In lieu of Borrowing for Road Maintenance

Issue:

Should the Village pursue a referendum question to eliminate annual borrowing for road projects?

Background and Additional Information:
Board recommendation at the April 30, 2024 meeting was for staff to review the calculations with Baird the Villages financial advisor. Staff shared the proposed calculations with Adam Ruechel, of Baird. Adam's response is below. Adam will be present at the board meeting to review his response and answer any questions from the Board.

Response from Adam Rueschel: Baird:

The first consideration I will offer If you are looking for ways to save on closing costs is doing a CIP borrowing on an every other year cycle for two years' worth of CIP projects. This is something we did when I was the administrator in the Village of Marshall, and I have seen other municipal clients of Baird start to shift towards. This makes a lot of sense when the borrowing amounts are less than a few million annually. During the meeting Trustee Lancaster discussed how on average there is around $1.5 million in road improvements. To reduce the issuance costs the Village could consider borrowing $3,000,000 or a set figure to cover two years of CIP projects instead of borrowing every year and having multiple sets of issuance costs. The only requirement would be to spend the borrowed proceeds within 2 years or potentially 3, depending on if certain exemptions are met to avoid arbitrage rebate concerns. I also understand Justin indicated one main reason for the annual borrowing method was to assist the board in their goal of maintaining a frozen mill rate of $2.99 or $3.49, so something for them to consider. Borrowing every other year will make hitting a certain mill rate target more difficult in the second year, since payments are fixed and will already be set for the following year.

In reviewing your calculations, I agree with the projection showing it would equate to an estimated $688,867 you could raise to maintain the $3.49 frozen mill rate based on an Equalized Value of $1,405,850,670. This obviously is below the $1.5 million projected yearly road reconstruction project estimates but would be a way to reduce borrowing. One of the key factors the Board should consider when discussing going to referendum is what happens if it does not pass! Are they then going to finance the project via borrowing after the public has voted against a referendum for road improvements? Are they not going to do additional projects? I know when I had conversations with my previous boards and councils about referendums this was always a key conversation topic.

Another consideration for the staff and board is the impact the 2025 village wide revaluation will have

on the overall assessed value. With your equalized value being at $1.7 billion and your assessed around $1.3 billion it is expected you will see an effort by your assessor to have your assessed value increase to shorten that gap. This will more than likely cause the amount of taxes residents are paying to increase if the mill rate is frozen at the $3.49. More than likely a reevaluation would require the mill rate to decrease for residents to not see an increase in their taxes.

Because of this you may want to consider delaying any referendum conversations until 2026 in which then you would have an opportunity to see the impact of the revaluation on the average village taxpayer.

Please let me or Justin know if you have any questions.

Adam M. Ruechel

Vice President
Public Finance

Budget Impacts:
None for 2024

Recommended Action:

Staff recommends postponing the referendum until after the re-valuation is completed.

Attachments:

- MEMO Village Board 04-30-24 DRAFT Resolution for Referendum Question on Tax Levy ATTACH V2024-xx Resolution For Referendum.pdf

RESOLUTION V2024 - xx

VILLAGE OF HARRISON
Calumet and Outagamie Counties

DRAFT RESOLUTION FOR EXCEEDING THE STATE IMPOSED LEVY LIMIT

Whereas, the State of Wisconsin has imposed limits on town, village, city and county property tax levies under Wis. Stat. sec. 66.0602; and

Whereas, Wis. Stat. sec. 66.0602 limits the increase in 2024 to the local property tax levy to no more than the greater of (a) 0% of last year's actual levy or (b) a percentage equal to the percentage change in equalized value due to new construction less improvements removed; which for the Village of Harrison is estimated to be 6.67% percent; and

Whereas, the Board of Trustees of the Village of Harrison, Calumet and Outagamie Counties believes it is in the village's best interest to exceed the state levy limit as described above by a greater percentage than 0% for the purpose of accomplishing critical street maintenance projects; and

Whereas, the Village of Harrison actual levy in 2023 (collected in 2024) was $4,407,500; and state law would require a decrease of $549,843 for a total allowable 2024 (collected in 2025) village tax levy of $3,885,233.

Now, Therefore the Board of Trustees of the Village of Harrison, Calumet and Outagamie Counties does hereby resolve and order as follows:

The village board hereby supports an increase in the village tax levy for 2024 (to be collected in 2025) to exceed the state levy limit. The village board intends that the levy increase be applied on an ongoing basis by including it in the base used to calculate the limit for 2025 as well. The purpose for which the increased levy will be used is accomplishing critical street maintenance projects.

The village board directs that the question of increasing the village tax levy for 2024 (to be collected in 2025) by 15.44% percent, which would increase the village levy by $600,000 over the past year's levy, for a village tax levy of $4,485,223 *the increase to be used for* accomplishing critical street maintenance projects shall be submitted to the electors in a referendum at the election to be held on August 13, 2024.

Adopted by the Board of Trustees of the Village of Harrison on this 28th day of May 2024.

VILLAGE OF HARRISON

By:_____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Village Clerk-Treasurer

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From: Chad Pelishek, Assistant Village Manager	**Meeting Date:** May 28, 2024

Title:
Ordinance V24-07 Repealing and Recreating Municipal Code Ch. 19 Regarding Wind Energy Systems

Issue:

Should the Village approve a proposed ordinance to regulate the installation of windmills on properties in the Village?

Background and Additional Information:
The Village Attorney provided the summary of their conversation with the attorney at Farmland First.

Andy (Micheletti) and Andy (Rossmeissl) spoke with Marty from Farmland First.

As a threshold matter, Marty did not draft this ordinance. Some small town in the central part of the state did. A few other small towns copied it. Marty just reposted it on his website, labeled it as a "model ordinance," and has advertised it as a possible tool that towns can use to fight back.

He acknowledges that the ordinance is a Hail Mary -- that the ordinance is likely to fail if challenged due to the State's incredibly strong preemption language. He mentioned that he tells people that he talks to that it's very risky but is an option for towns that feel that they have to "take a moral stand against wind farms – notwithstanding the consequences." He said that the Ordinance has "scared away" some small developers that just didn't want to bother with a challenge. But he also said that a couple of smaller towns have just been sued by developers over this exact ordinance. Those cases are working their way through the courts now.

He said that he initially was more hopeful that the ordinance could survive a challenge based upon his reading of the first and second sentences of 66.0401(1m). Marty initially though that the second sentence created an exception to the first sentence. Others, including myself, believe that the second sentence further restricts the first sentence. He also said that he's come to doubt that the ordinance will stand up when challenged, based upon recent positions taken by the PSC, DATCP, the Town's Association, and the League (all of whom have expressed extreme caution against using this draft ordinance based upon the first and second sentence).

Attorney Rossmeissel told Marty that there are other large wind projects in the vicinity of the Village, and he agreed that the Village would be a likely target of a lawsuit – he agreed.

Marty's main objective with the ordinance at this point is to "make headlines" that hopefully will encourage the legislature to change the law. But those "headlines" probably will be the result of lawsuits.

The drafters of this model ordinance had good intentions, but in the Village Attorneys opinions, the

Village would be far better off adopting something akin to what we have proposed.

The biggest changes in this ordinance include:

a.) Removes references to meteorological towers.

b.) Added sections regarding the requirement of payment of 50% of the estimated cost of reviewing the application BEFORE review would begin and before the written decision is given. The balance of the actual fees would be due after the decision is given and, if approved, before the permit is actually issued. It was estimated that $1,000.00 would be charged for Village staff time in reviewing the application. The PSC allows for either a fee to be due at the time of application or reimbursement of fees. Ultimately, the fee or the reimbursement has to be related to the actual cost of the application review (so you couldn't just create an inflated fee in order to prevent a wind farm). Also, if there is a larger than normal wind farm the application approval for which would be substantially more those fees can be passed on to the owner.

Staff recommends adoption of the revised ordinance as presented.

Budget Impacts:
None.

Recommended Action:
Motion to repeal and recreate Harrison Municipal Code Chapter 119 on Wind Energy Systems as printed and circulated.

Attachments:

- V24-07 Repeal and Recreate Chapter 119 Wind Energy Systems for signing.pdf
- For Reference -2011 CH 119 SMALL WIND ENERGY SYSTEMS.pdf

ORDINANCE V24-07
VILLAGE OF HARRISON
Calumet and Outagamie Counties

AN ORDINANCE REPLEALING MUNICIPAL CODE CHAPTER 119 SMALL WIND ENERGY SYSTEMS AND RECREATING CHAPTER 119 WIND ENERGY SYSTEMS

WHEREAS, the Village desires to repeal Chapter 119 of the Harrison Municipal Code in its entirety; and

WHEREAS, the current code is limited to Small Wind Energy Systems and does not address Large Wind Energy Systems; and

WHEREAS, the Village desires to enact and approve municipal regulations for the installation and use of small and large wind energy systems that are authorized by, compliant with, and no more restrictive than the rules promulgated by the Wisconsin Public Service Commission;

NOW THEREFORE, the Village Board of the Village of Harrison, Wisconsin, does hereby repeal Municipal Code Chapter 119 Small Wind Energy Systems and recreate Municipal Code as:

CHAPTER 119 WIND ENERGY SYSTEMS

119-1 Authority

This chapter is adopted pursuant to authority granted by Wis. Stats. § 66.0401 and Chapter PSC 128 of the Wisconsin Administrative Code.

119-2 Purpose and Incorporation of State Law by Reference

The purpose of this chapter is to incorporate requirements of Section 66.0401 of the Wisconsin Statutes and Chapter PSC 128 of the Wisconsin Administrative Code as a Village Ordinance and to establish Village regulations for the installation and use of large and small wind energy systems that are authorized by, compliant with, and no more restrictive than the rules promulgated by the Wisconsin Public Service Commission. This Section is also intended to preserve and protect public health and safety, to not significantly increase the cost of the system or significantly decrease wind energy system efficiency, and to allow for an alternative system of comparable cost and efficiency. Section 66.0401 of the Wisconsin Statutes and Chapter PSC 128 of the Wisconsin Administrative Code are adopted and incorporated by reference, and are hereby enforceable by the Village, including but not limited to the owner requirements specified in Chapter PSC 128. An owner must comply with the provisions of this Chapter in addition to, and not in place of, any review, approval, and oversight requirements of the Public Service Commission.

119-3 Permit Required

No person, business, corporation, or other entity shall be allowed to construct, own, or operate a wind energy system or met tower within the Village of Harrison without first obtaining a wind energy system permit as required herein. Any subsequent purchaser or transferee of a wind energy system shall reapply to the Village of a permit, and such reapplication may not unreasonably be denied if the owner and/or subsequent owner remain in compliance with the requirements of this chapter.

119-4 Definitions

For the purposes of this chapter, terms used herein shall have the meaning described in Section PSC 128.01 of the Wisconsin Administrative Code in addition to the following terms which are specifically defined:

Administrator means the Village Planner or its designee.

119-5 Permit Application Requirements

a) All applications shall be made on forms provided by the Village.

b) The owner shall be required to reimburse the Village for all reasonable expenses relating to the review and processing of an application for a wind energy system. Upon receipt of the application, the Village will obtain an estimate from an engineer and/or consultant of its choice as to the prospective cost of reviewing and analyzing said application and related submissions. The Village may also obtain estimates from attorneys, planners, environmental specialists and other consultants or experts. Additionally, the estimate shall include $1,000.00 for reimbursement of time spent by Village staff associated with reviewing the application. The owner shall submit 50 percent of the total amount of the estimated fees set forth herein before the Village will consider the application complete and begin its review and consideration process. Within ten (10) days of the issuance of the Village's decision on said application, the applicant must pay the remaining balance of the actual fees associated with the review of the application.

c) Permit applications for large wind energy systems shall include the information required by Section PSC 128.30(2) of the Wisconsin Administrative Code. The application shall also include the names and addresses of residents and property owners located within one mile of the proposed location, together with a written statement signed by the applicant that the notices required by Sections PSC 128.105 and 128.30(5) were provided.

d) Permit applications for small wind energy systems shall include the information required by Section PSC 128.30(2) of the Wisconsin Administrative Code. The application shall also include a written statement signed by the applicant that the notices to residents and owners of adjacent lots or parcels required by Sections PSC 128.61(1) and 128.61(7) were provided.

e) Owners of proposed large wind energy systems shall provide information about whether the owner has consulted with and received any non-binding recommendations for construction, operating, or decommissioning the wind energy system from any Federal or State agency and whether the owner has incorporated the non-binding recommendation into the design of the wind energy system.

f) Applications for proposed wind energy systems shall be reviewed by the Administrator for a determination of completeness in accordance with the requirements of Section PSC 128.31 of the Wisconsin Administrative Code. Following a determination of completeness by the Administrator, the applicant shall provide 10 copies of the complete application to the Village. The Village Clerk shall forward one copy of a complete application to the (library serving the Village), in accordance with Section PSC 128.30(6). One copy of the application shall be made available for public review at the Village Hall during normal Village Hall business hours.

g) As soon as possible after receiving an application for a wind energy system, the Village Clerk shall cause to be published a Class 1 notice stating that an application has been filed, in accordance with Section 66.0401(4)(a) of the Wisconsin Statutes. The notice shall include

the information required by PSC Section 128.30(5)(b) of the Wisconsin Administrative Code.

h) An owner shall submit a copy of all necessary State and Federal permits and approvals to the Village within 30 days of the owner's receipt of any permit or approval that was not provided with the owner's application.

119-6 Review Criteria

a) Wind energy systems shall comply with all applicable State and Federal laws, including the provisions of Section 66.0401 of the Wisconsin Statutes and Chapter PSC 128 of the Wisconsin Administrative Code.

b) Wind energy systems are exempt from other height requirements of the Village Zoning Ordinance; however, no such system shall be located so as to violate the minimum setback requirements specified in Table 2 in Section PSC 128.61(3) for a small wind energy system and Table 1 in Section PSC 128.13(1) for all other wind energy systems. The applicant may request larger setbacks for consideration by the Plan Commission in order to meet other standards contained in Chapter PSC 128 such as, but not limited to, noise and shadow flicker limitations.

c) The Village shall deny an application if all or any part of the proposed site of the wind energy system is in an area primarily designated for future residential or commercial development, as shown in a map that is adopted, as part of a comprehensive plan, under s. 66.1001(2)(b) and (f), before June 2, 2009, or as shown in such maps after December 31, 2015, as part of a comprehensive plan that is updated as required under s. 66.1001(2)(i).

119-7 Review Process

a) The Plan Commission shall have 90 days from the date that the Administrator notifies the owner that the application is complete in which to approve or disapprove the application, unless the time is extended in accordance with Section 66.0401(4)(e) of the Wisconsin Statutes.

b) The Plan Commission shall hold a public hearing on the proposed wind energy system in accordance with (cross-reference public hearing requirement section of ordinance). Any written comments submitted shall be considered at the public hearing.

c) Following the public hearing, the Village Board shall issue a written decision to grant or deny a permit for a wind energy system and any conditions of approval. The written decision shall include findings of fact supported by evidence in the record. If an application is denied, the decision must specify the reason for the denial.

d) The Village Clerk shall provide a duplicate original of the Plan Commission written decision to the applicant. 5. The Village shall maintain a record of the permit review and decision as required by Section PSC 128.34 of the Wisconsin Administrative Code.

119-8 Annual Reports and Decommissioning Review

a) An owner of a wind energy system within the Village shall submit an annual report to the Plan Commission by January 31 of each year documenting the operation and maintenance of the wind energy system during the previous calendar year.

b) The Plan Commission will conduct a review of the annual reports submitted, in part to determine if a wind energy system has reached the end of its useful life.

119-9 Emergency Training

An owner of a wind energy system shall provide annual training for any fire, police, or other first responder identified in the owner's emergency plans. An owner shall provide at least eight hours of training during each calendar year and is responsible for all direct training costs.

119-10 Financial Responsibility for Large Wind Energy Systems

a) An owner with a nameplate capacity of one megawatt or larger shall provide the Village with financial assurance of the owner's ability to pay the actual and necessary cost to decommission the wind energy system before commencing major civil construction activities.
b) An owner shall provide the Village with three estimates of the actual and necessary cost to decommission the wind energy system. The cost estimates shall be prepared by third parties agreeable to the owner and the Village. The amount of financial assurance required by the Village will be the average of the three estimates.
c) An owner shall establish financial assurance that is acceptable to the Village and that places the Village in a secured position. The financial assurance must provide that the secured funds may only be used for decommissioning the wind energy system until such time as the Village determines that the wind energy system has been decommissioned, as provided for in PSC 128.19(5)(b), or the Village approves the release of the funds, whichever occurs first. The financial assurance must also provide that the Village may access the funds for the purpose of decommissioning the wind energy system if the owner does not decommission the system when decommissioning is required.
d) The Village may periodically request information from the owner regarding industry costs for decommissioning the wind energy system. If the Village finds that the future anticipated cost to decommission the wind energy system is at least 10 percent more or less than the amount of financial assurance provided under this Section, the Village may correspondingly increase or decrease the amount of financial assurance required.
e) The Village may require an owner to submit a substitute financial insurance of the owner's choosing if an event occurs that raises material concern regarding the viability of the existing financial assurance.

119-11 Aerial Spraying

An owner shall offer an agreement that includes monetary compensation to a farm operator farming on a nonparticipating property located within one-half mile of a constructed wind turbine if the farm operator demonstrates all of the following:

a) Substantial evidence of a history, before the wind energy system owner gives notice under PSC 128.105(1), of using aerial spraying for pest control or disease prevention for growing potatoes, peas, snap beans, or sweet corn on all or part of the farm field located within one-half mile of a constructed wind turbine.
b) A material reduction in potato, pea, snap bean, or sweet corn production or a material increase in application costs on all or part of a farm field located within one-half mile of a constructed wind turbine as a result of the wind energy system's effect on aerial spraying practices.

119-12 Monetary Compensation for Nonparticipating Residences within One-Half Mile of a Large Wind Energy System

a) An owner shall offer an agreement to the owner of a nonparticipating residence, if the residence is located within one-half mile of a constructed wind turbine, that includes an initial annual monetary compensation of $600 for one turbine located within one-half mile of a nonparticipating residence, $800 for two turbines located within one-half mile of a nonparticipating residence, and $1,000 for three or more turbines located within one half mile of a nonparticipating residence.

b) The initial annual monetary compensation under this subsection shall apply to agreements entered into in 2017. For agreements entered into in 2018 and thereafter, the initial annual amounts shall increase each year by the greater of 2 percent or the increase in the Consumer Price Index from the previous year, as described in Section 196.374(5)(bm)2 of the Wisconsin Statutes.

c) An agreement offered under this subsection shall specify in writing any waiver of a requirement or right under PSC 128 and whether the landowner's acceptance of payment establishes the landowner's property as a participating property under PSC 128.

119-13 Signal Interference Caused by Large Wind Energy Systems

a) An owner shall use reasonable efforts to avoid causing interference with commercial and personal communications in use when the wind energy system begins operation to the extent practicable.

b) An owner shall use reasonable and commercially available technology to mitigate interference with personal communications that were in use when the wind energy system began commercial operations. An owner shall also use reasonable and commercially available technology to mitigate interference with personal communications that were not in use when the wind energy system began commercial operations, if the wind energy system is causing the interference and the interference occurs at a location at least one half mile from a wind turbine.

c) An owner shall use reasonable and commercially available technology to mitigate interference caused by a wind energy system with commercial communications in use when a wind energy system begins operation.

d) Before implementing mitigation measures, the owner shall consult with the affected parties regarding the preferred mitigation solution for personal and commercial communications interference problems. Except as provided in the following paragraph L.5, an owner shall mitigate personal communications interference caused by the wind energy system by making the affected party's preferred reasonable mitigation solution effective until either the wind energy system is decommissioned or the communication is no longer in use, whichever is earlier.

e) An owner shall, under a protocol established by Section PSC 128.50(2), implement a new technology solution that becomes commercially available before the wind energy system is decommissioned to address interference for which mitigation is required under Section PSC 128.16(2) and (3) and for which the original mitigation solution is only partially effective.

119-14 Miscellaneous Requirements

A wind energy system shall be subject to the following standards:

a) *Access.* All ground mounted electrical and control equipment shall be labeled and secured to prevent unauthorized access. A tower shall not have step bolts or a ladder within eight feet of the ground that is readily accessible to the public.
b) *Blade clearance.* The vertical distance from ground level to the tip of a wind generator blade when the blade is at its lowest point shall be at least 30 feet.
c) *Electrical wires.* All electrical wires associated with a wind energy system, other than wires necessary to connect the wind generator to the tower wiring, the tower wiring to the disconnect junction box, and the grounding wires shall be located underground.
d) *Lighting.* A wind tower and generator shall not use artificial lighting unless such lighting is required by the Federal Aviation Administration.
e) *Appearance, color, and finish.* The exterior surface of any visible component of a wind energy system shall be of a color and finish as originally applied by the manufacturer. The design of the building or related structures of the wind energy system site shall, to the extent reasonably possible, use materials, colors, textures, screening, and landscaping that are compatible with the surrounding area or natural environment.
f) *Signs.* No sign, except appropriate warning signs, installer, manufacturer, or owner identification signs, may be placed on any component of a wind energy system.
g) *Code compliance.* A wind energy system shall comply with all applicable federal, state, and/or local construction and electrical codes. The owner shall provide certification from an electrical inspector licensed in the state showing that the small wind energy system complies with all applicable codes before placing the wind energy system into operation.
h) *Utility notification and interconnection.* Wind energy systems that connect to the electric utility shall comply with the Public Service Commission of Wisconsin's Rule 119, "Rules for Interconnecting Distributed Generation Facilities."
i) *Interference.* The wind energy system shall be located so as to not interfere with the efficiency of an existing wind energy system on an adjacent property or under separate ownership.

119-15 Violations and Enforcement

It is unlawful for any person to construct, install, or operate a wind energy system that is not in compliance with this chapter or with any condition contained in a wind energy system permit issued pursuant to this chapter. The Village may order any person who has constructed, installed, or operated a wind energy system not in compliance with this chapter to refrain from any such further construction, installation, or operation, the Village may require removal of any such structures, and the Village may obtain an injunction or restraining order in the event that said order is not immediately followed. The Administrator may enter any property for which a permit has been issued under this chapter to conduct an inspection to determine whether the conditions stated in the permit have been met. In addition, the administrator may issue a citation for any violation of this chapter, with each day of a continuing violation constituting a separate offense.

SEVERABILITY

If any provision of this ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this ordinance that can be given

effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

EFFECTIVE DATE
This ordinance shall be in force and effect upon passage and publication or posting by the Village Clerk as required under Wis. Stat. § 66.0103 and 61.50(1).

Introduced, Approved, and Adopted by the Village Board of the Village of Harrison, Wisconsin this 28th day of May, 2024.

_____
Allison Blackmer, Village President

_____
Attest: Vicki L. Tessen, Village Clerk

Recorded Vote: _____ For _____ Against

FOR REFERENCE ONLY

CHAPTER 119 SMALL WIND ENERGY SYSTEMS

119-1 Authority
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119-1 Authority

This chapter is adopted pursuant to authority granted by Wis. Stats. §§ 66.0401 and 66.0403.

(Ord. No. 11-159, § 1, 9-27-2011)

119-2 Purpose

The purpose of this chapter is to:

1. Oversee the permitting of small wind energy systems.
2. Preserve and protect public health and safety without significantly increasing the cost or decreasing the efficiency of a small wind energy system pursuant to Wis. Stats. § 66.0401.

(Ord. No. 11-159, § 2, 9-27-2011)

119-3 Permit Required

No person, business, corporation, or other entity shall be allowed to construct, own, or operate a small wind energy system or met tower within the Village of Harrison without first obtaining a small wind energy system permit as required herein. A permit shall be issued to the owner. Any subsequent purchaser or transferee of a small wind energy system shall reapply to the Village of a permit, and such reapplication may not unreasonable be denied if the owner and/or subsequent owner remain in compliance with the requirements of this chapter.

(Ord. No. 11-159, § 3, 9-27-2011)

119-4 Definitions

For the purposes of this chapter, the following terms are defined:

Administrator means the Village planner or its designee.

Large wind energy system means a wind energy system that:

1. Is used to generate electricity;
2. Has a nameplate capacity over 100 kilowatts per turbine; or
3. Has a total height over 175 feet; or
4. Has a rotor diameter of more than 70 feet.

Meteorological tower (met tower) is defined to include the tower, base plate, anchors, guy cables and hardware, anemometers (wind speed indicators), wind direction vanes, booms to hold equipment anemometers and vanes, data logger, instrument wiring, and any telemetry devices that are used to monitor or transmit wind speed and wind flow characteristics over a period of time for either instantaneous wind information or to characterize the wind resource at a given location. For the purposes of this chapter, met towers shall also be referred to as small wind energy systems.

Nameplate capacity means the nominal generating capacity of a wind energy system, as listed in the wind turbine specifications provided by the wind turbine manufacturer.

Owner means the individual or entity that intends to own and operate the small wind energy system in accordance with this chapter.

Rotor diameter means the cross sectional dimension of the circle swept by the rotating blades.

FOR REFERENCE ONLY

Small wind energy system means a wind energy system that:

1. Is used to generate electricity;
2. Has a nameplate capacity of 100 kilowatts or less per turbine; and
3. Has a total height of 175 feet or less; and
4. Has a rotor diameter of 70 feet or less.

Total height means the vertical distance from ground level to the tip of a wind generator blade when the tip is at its highest point.

Tower means the monopole, freestanding, or guyed structure that supports a wind generator.

Wind energy system means equipment that converts and then stores or transfers energy from the wind into usable forms of energy (as defined by Wis. Stats. § 66.0403(1)(m)). This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

Wind generator means blades and associated mechanical and electrical conversion components mounted on top of the tower.

(Ord. No. 11-159, § 4, 9-27-2011)

119-5 Standards

A small wind energy system shall be subject to the following standards:

1. *Setbacks.* A wind tower for a small wind energy system shall be set back a distance equal to its total height from:
    1. Any public road right-of-way, unless permission is granted by the governmental entity with jurisdiction over the road. Such permission shall be recorded in the register of deeds office for the parcel on which it is located.
    2. Any overhead utility line, unless permission is granted by the affected utility. Such permission shall be recorded in the register of deeds office for the parcel on which it is located.
    3. All property lines, unless permission is granted from the affected land owner or neighbor. Such permission shall be recorded in the register of deeds office for the parcel on which it is located and the affected property.
2. *Access.* All ground mounted electrical and control equipment shall be labeled and secured to prevent unauthorized access. A tower shall not have step bolts or a ladder within eight feet of the ground that is readily accessible to the public.
3. *Blade clearance.* The vertical distance from ground level to the tip of a wind generator blade when the blade is at its lowest point shall be at least 30 feet.
4. *Electrical wires.* All electrical wires associated with a small wind energy system, other than wires necessary to connect the wind generator to the tower wiring, the tower wiring to the disconnect junction box, and the grounding wires shall be located underground.
5. *Lighting.* A wind tower and generator shall not be artificially lighted unless such lighting is required by the Federal Aviation Administration.
6. *Appearance, color, and finish.* The exterior surface of any visible component of a small wind energy system shall be of a color and finish as originally applied by the manufacturer. The design of the building or related structures of the wind energy system site shall, to the extent reasonably possible, use materials, colors, textures, screening and landscaping that are compatible with the surrounding area or natural environment.
7. *Signs.* No sign, except appropriate warning signs, installer, manufacturer, or owner identification signs, may be placed on any component of a wind energy system.
8. *Code compliance.* A small wind energy system shall comply with all applicable federal, state, and/or local construction and electrical codes. The owner shall provide certification from an electrical inspector licensed in the state showing that the small wind energy system complies with all applicable codes before placing the small wind energy system into operation.
9. *Utility notification and interconnection.* Small wind energy systems that connect to the electric utility shall comply with the Public Service Commission of Wisconsin's Rule 119, "Rules for Interconnecting Distributed Generation Facilities."
10. *Interference.* The small wind energy system shall be located so as to not interfere with the efficiency of an existing wind energy system on an adjacent property or under separate ownership.
11. *Noise.* The noise generated by the operation of a small wind energy system may not exceed five decibels above the ambient noise level as measured at any point on the property adjacent to the parcel on which the small wind energy system is located.

(Ord. No. 11-159, § 5, 9-27-2011)

FOR REFERENCE ONLY

119-6 Met Towers

Met towers shall be permitted under the same standards, permit requirements, restoration requirements, and permit procedures as a small wind energy system.

(Ord. No. 11-159, § 6, 9-27-2011)

119-7 Permit Requirements

1. *Application*. All applications shall be made on forms provided by the Village and be accompanied by a fee as set forth in Appendix A, Fee and Penalty Schedule, reference this chapter.
2. *Site plan*. The owner shall submit a site plan which shall conform to all applicable provisions of this chapter at the time of application submittal for a small wind energy system or met tower and the following:
    1. Property lines and physical dimensions of the property.
    2. Location, dimensions, and types of existing major structures on the property.
    3. Location of the proposed wind system tower.
    4. The right-of-way of any public road that is adjacent to the property.
    5. Any overhead utility lines.
    6. Wind system specifications, including manufacturer and model, rotor diameter, tower height, tower type (freestanding or guyed), and kilowatt capacity.
    7. Tower blueprints or drawings stamped by a design professional.
    8. Tower foundation blueprints or drawings stamped by a design professional.
    9. A drawing indicating property lines and dimensions, with the names and addresses of the owners, of any properties proposed to be restricted from activities interfering with the system.
3. *Expiration.* A permit issued pursuant to this chapter shall expire if:
    1. The small wind energy system or met tower is not installed and functioning within 12 months from the date the permit is issued.
    2. The small wind energy system or met tower is out of service or otherwise unused for a continuous 12-month period.

(Ord. No. 11-159, § 7, 9-27-2011)

119-8 Abandonment

1. A small wind energy system that is out-of-service for a continuous 12-month period will be deemed abandoned. The administrator may issue a notice of abandonment to the owner of a small wind energy system and the property owner on which it sits. The owner shall have the right to respond to the notice of abandonment within 30 days from notice receipt date. The administrator shall withdraw the notice of abandonment and notify the owner and the property owner that the notice has been withdrawn if the owner provides information that demonstrates the small wind energy system has not been abandoned and is being repaired or upgraded.
2. If the small wind energy system is determined to be abandoned, the owner of a small wind energy system shall reclaim the site to its original condition at the owner's and property owner's sole expense within 90 days of receipt of notice of abandonment. Original condition shall mean dismantling and removal of all tower and wind generator parts and associated equipment. If the owner fails to reclaim the site to its original condition, the administrator may pursue a legal action to have the small wind energy system removed at the owner's expense and place a special charge on the tax roll of the property on which it sits.

(Ord. No. 11-159, § 8, 9-27-2011)

119-9 Permit Procedure

1. An owner shall submit an application to the administrator for a small wind energy system permit for a small wind energy system or met tower. The application must be on a form approved by the administrator and must be accompanied by two copies of the site plan identified above.
2. Within 30 days of receipt of an application, the administrator shall determine whether the application is satisfactorily completed and, if no other properties are to be restricted by the permit, shall issue a permit or deny the application. If the application identifies other properties to be restricted by the permit, the applicant shall provide notice to the owners of those properties by certified mail and provide receipts from the delivery of such notice to the administrator. The administrator shall provide the notice forms.
3. The administrator shall issue a permit for a small wind energy system if the application materials show that the proposed small wind energy system meets the requirements of this chapter.
4. If the application is approved, the administrator will return one signed copy of the application with the permit and retain the other copy with the application.

FOR REFERENCE ONLY

5. If the application is rejected, the administrator will notify the applicant in writing and provide written statement of the reason why the application was rejected. The applicant may resubmit if the deficiencies specified by the administrator are resolved.

(Ord. No. 11-159, § 9, 9-27-2011)

119-10 Noise Complaint Procedure

An aggrieved person may petition the Village board for review of a noise complaint.

1. A formal noise complaint in the form of a letter stating the reasons for filing a noise complaint shall be submitted to the administrator to place on a Village board meeting agenda.
2. The Village board will review the complaint to determine if it is valid. Valid complaints meet all of the following:
    1. There is no history of formal noise complaints within the last six months.
    2. The small wind energy system is not operating under a mitigation plan approved by the Village under a previous noise complaint.
    3. The complaint does not include times where the small wind energy system was operating during a power outage, storm, or during other special circumstances.
3. If the Village board determines there is a valid complaint, the owner of the small wind energy system shall provide evidence from a qualified professional comparing the sound levels of the small wind energy system when the blades are rotating and when the blades are stationary. The sound levels shall be measured at the property line using appropriate sound measurement techniques. Such evidence shall be provided to the Village board within 60 days of a valid complaint. Not providing evidence within 60 days shall be deemed an admission of noncompliance by the owner and is subject to the provisions of section 119-14, Penalties.
4. If the Village board determines the small wind energy system is not in compliance with the noise standard, the Village board may approve a mitigation plan to bring the small wind energy system into compliance or pursue action available under section 119-14, Penalties.
    1. The mitigation plan must be approved within 30 days of noncompliance determination.
    2. The mitigation plan shall indicate the method of mitigation (for example a change of amplitude, frequency, or time pattern), a time frame for the system to be in compliance, and any other pertinent information.

(Ord. No. 11-159, § 10, 9-27-2011)

119-11 Appeals

The applicant may appeal the administrator's decision to the Village board.

(Ord. No. 11-159, § 11, 9-27-2011)

119-12 Violations

It is unlawful for any person to construct, install, or operate a small wind energy system that is not in compliance with this chapter or with any condition contained in a small wind energy system permit issued pursuant to this chapter.

(Ord. No. 11-159, § 12, 9-27-2011)

119-13 Administration And Enforcement

1. This chapter shall be administered by the administrator or its designee.
2. The administrator may enter any property for which a permit has been issued under this chapter to conduct an inspection to determine whether the conditions stated in the permit have been met.
3. The administrator may issue orders to abate any violation of this chapter.
4. The administrator may issue a citation for any violation of this chapter.
5. The administrator may refer any violation of this chapter to legal counsel for enforcement.

(Ord. No. 11-159, § 13, 9-27-2011)

119-14 Penalties

Any person, firm, or corporation who fails to comply with the provisions of this chapter shall, upon conviction thereof, pay forfeiture as set forth in section 1-7 of this Code, plus the cost of prosecution for each violation. Each violation and each day a violation exists or continues shall constitute a separate offence. Nothing in this section shall be construed to prevent the Village from using any other lawful means to enforce this chapter.

(Ord. No. 11-159, § 14, 9-27-2011)

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING	**VILLAGE OF HARRISON**
From:	**Meeting Date:**
Chad Pelishek, Assistant Village Manager	May 28, 2024

Title:
Discussion regarding Road Impact Fees.

Issue:
Should the Village Board implement a road impact fee?

Background and Additional Information:
At a previous board meeting, a future agenda item was added regarding road impact fees. Staff did some research and found only one example of the road impact fees that would be charged on new development in the City of Sun Prairie. An analysis would need to define what the road impact fee would cover.

After consulting with the Village Attorney about this fee, the Village Attorney feels a road impact fee feels like a TARF 2.0. Fees are subject to the limitations of 66.0617(6) in that a fee:

(a) Shall bear a rational relationship to the need for new, expanded or improved public facilities that are required to serve land development.

(am) May not include amounts for an increase in service capacity greater than the capacity necessary to serve the development for which the fee is imposed.

(b) May not exceed the proportionate share of the capital costs that are required to serve land development, as compared to existing uses of land within the municipality.

(c) Shall be based upon actual capital costs or reasonable estimates of capital costs for new, expanded or improved public facilities.

(d) Shall be reduced to compensate for other capital costs imposed by the municipality with respect to land development to provide or pay for public facilities, including special assessments, special charges, land dedications or fees in lieu of land dedications under ch. 236 or any other items of value.

(e) Shall be reduced to compensate for moneys received from the federal or state government specifically to provide or pay for the public facilities for which the impact fees are imposed.

(f) May not include amounts necessary to address existing deficiencies in public facilities.

(fm) May not include expenses for operation or maintenance of a public facility.

(g) Except as provided under this paragraph, shall be payable by the developer or the property owner to the municipality in full upon the issuance of a building permit by the municipality. Except as provided in this paragraph, if the total amount of impact fees due for a development will be more than $75,000, a developer may defer payment of the impact fees for a period of 4 years from the date of the issuance of the building permit or until 6 months before the municipality incurs the costs to construct, expand, or improve the public facilities related to the

development for which the fee was imposed, whichever is earlier. If the developer elects to defer payment under this paragraph, the developer shall maintain in force a bond or irrevocable letter of credit in the amount of the unpaid fees executed in the name of the municipality. A developer may not defer payment of impact fees for projects that have been previously approved.

Sun Prairie does a very nice job of identifying very specific projects that are primarily being constructed for the benefit of developers and new development. The Village would have to do the same thing. But what makes Sun Prairie's impact fee unique and untested, is that it ties the fees to a complicated formula involving trip generation data. The Village Attorney has certainly seen trip generation studies before, but I haven't seen it used to calculate impact fees before.

For the Village, the question is whether this sort of fee would generate any significant revenue after everything that is prohibited is whittled out. For example, you can't pay to replace a worn out or deficient road through impact fees, but you possibly could pay to add sidewalks or a turning lane into or out of a new development. Or center turning lanes. Possibly for curb and gutter if it is primarily to benefit the development.

In the Village, even if there was a marginal increase in revenue, would it be worth the time and cost of administration given the Village's staffing levels? Would it be worth the up-front cost to have Baker Tilly, Ehlers, etc. perform a "public facilities need assessment?" And worth the risk of lawsuit and a possible loss? I don't know.

Finally, the Village Attorney wonders whether monies raised by these impact fees might reduce the levy limit. I don't see a specific line on the levy limit worksheet that addresses revenue generated from impact fees, but it's worth checking with the DOR (or Baird, Ehlers, etc.). In the Buchanan TARF Supreme Court case, I was shocked to see that monies collected by a utility district reduce the municipalities' levy limit dollar for dollar. Like a utility district, impact fees must also be kept in a segregated account.

In summary, this looks expensive and likely it would be a lot of work internally to administer.

Based on the Village Attorney's response, staff is recommending not pursing this fee at this time.

Budget Impacts:
None

Recommended Action:
Discussion Only

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Chad Pelishek, Assistant Village Manager

Meeting Date:
May 28, 2024

Title:
Updating Right-of-Way permit to require a $1,500 repair escrow.

Issue:
Should the Village Board approve requiring a $1,500 repair escrow for all utility related right-of-way permits?

Background and Additional Information:
At the April 2024 meeting, a request was made to have a future agenda item related to "ways to regulate utility companies to reconstruct right of way land after doing their work."

Municipal Code Section 22 Utility Installation, under reconstruction states that all roads will be brought back up to Village standards and Section 22-90, Road Maintenance and Culverts, under general requirements states "The Village Board or its designee, shall enforce these requirements by **escrow deduction**, citation, provisional remedy, stop work order, or withholding of the occupancy permit, until compliance is met."

Staff is recommending the Board accept adding the requirement that all Utility Right-of-Way permits have the normal fee, plus a $1,500 repair escrow that the Village retains until a completion certification is issued by the Village that the work is satisfactory. If the Utility company does not complete the work satisfactory to Village specs, the Village will use the escrow to make the repairs or hire someone to make the repairs. The $1,500 escrow follows the lot grading escrow amount currently in place at $1,500.

Should the Board accept this recommendation, staff will update the right of way permit application process to reflect these changes.

Budget Impacts:
None

Recommended Action:
Motion to approve updating the Right of Way permit application process to require a $1,500 repair escrow fee for utilities only.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Vicki Tessen, Clerk

Meeting Date:
May 28, 2024

Title:
Resolution V2024-05 Amending Fee and Penalty Schedule

Issue:
This meeting agenda has two items with recommendations for fee changes, therefore the Fee and Penalty Schedule needs to be updated.

Background and Additional Information:
The Fee and Penalty Schedule needs to be amended by resolution if the board chooses to add, change, or remove any fees, penalties, or charges that will affect residents or the Village. The Wind Energy System application fee and Utility Right-of-Way escrow are recommended for changes at tonight's meeting. Resolution V2024-05 reflects both changes being approved tonight.

If only one of the changes is approved, then this Resolution can be approved as amended to reflect only the approved changed item.
If neither of the changes are approved tonight, then this Resolution is null and void. The resulting action would be 1. the Minutes state discussed with no action taken, or 2. a motion is made to remove (and skip) the item from the agenda, or 3 a motion is made to NOT approve the resolution.

Budget Impacts:

Recommended Action:
Approve the Resolution amending the Fee and Penalty Schedule as presented in the packet.

Attachments:
- V2024-05 Amending Fee Schedule for signing.pdf

RESOLUTION V2024-05

VILLAGE OF HARRISON
Calumet and Outagamie Counties

RESOLUTION AMENDING FEE & PENALTY SCHEDULE

The Village Board of the Village of Harrison does hereby resolve as follows:

WHEREAS, under the Municipal Code, the Village Board has the authority to establish fees, penalties, and charges; and

WHEREAS, the Village Board may review all fees & penalties and adopt any changes necessary by resolution; and

WHEREAS, the Village wishes to add an escrow, as referenced in Municipal Code Section 22-90, to Utility Right-of-Way permit application; and

WHEREAS, the escrow shall be set at $1,500.00 per Right-of-Way permit issued to any utility company; and

WHEREAS, the Village shall refund the escrow amount, minus any costs incurred by the Village for repairs, to the utility company upon written request; and

WHEREAS, the Village ordained per Ordinance V24-07 to recreate Municipal Code Chapter 19 to set the Wind Energy System application fee at $1,000 plus reasonable expenses relating to the review and processing of the application.

NOW THEREFORE, the Village of Harrison hereby amends the Fee & Penalty Schedule as shown in Appendix A which is attached hereto and hereby becomes incorporated as a part of this resolution.

This resolution shall be in force and effect upon passage and publication or posting as required under Wis. Stat. §66.0103 and 61.50(1).

Adopted by the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 28th day of May 2024.

By: _____
Allison Blackmer, Village President

Attest: _____
Vicki L. Tessen, Village Clerk

APPENDIX A	Fee and Penalty Schedule	Proposed 5/28/2024
CODE SECTION	**DESCRIPTION**	**AMOUNT**
	GENERAL PROVISIONS	
1.7(c)(1)	General Penalty - First Offense	$1.00 - $500.00
1.7(c)(2)	General Penalty - Second Offense	$1.00 - $1,000.00
1.7(g)(4)	Schedule of Deposit	per ordinance or statute
1.7(g)(4)	Schedule of Deposit - Absence of deposit amount by ordinance or statute	$100 plus costs
	ADMINISTRATION	
	Hard Copy (black and white)	$0.05 per page
	Hard Copy (color)	$0.15 per page
	Flash Drive	Actual Cost
	Mailing & Shipping	Actual Cost
	Paper to Digital	Fee Waived
	Digital to Digital	Fee Waived
	Minimum Research Cost/$25 per hr	$25.00
	ALCOHOL BEVERAGE	
4.27(a)	Class "A" Fermented Malt Beverage License	$150.00
4.27(b)(1)	Class "B" Fermented Malt Beverage License	$100.00
4.27(c)	Temporary Class "B" Fermented Malt Beverage License	$10.00
4.27(d)	Temporary "Class B" Wine License	$10.00
4.27(e)	Fermented Malt Beverage Wholesalers' License	$25.00
4.27(f)	"Class A" Intoxicating Liquor License	$350.00
4.27(g)	"Class B" Intoxicating Liquor License	$350.00
	"Class C" Wine License	$100.00
	Reserve "Class B" License	$10,000.00
4.28(d)	Publication Fee for Alcohol License	Actual Cost
4.65	Operator License	1 yr $35 / 2 yr $50
4.65	Provisional License	$15.00
4.33(a)	Change of Agent	$10.00
	Tobacco License	$100.00
	ANIMALS	
6.23(a)	Harboring Dangerous Animals	$100.00
	Dogs Licensing State Statute 174.07	
6.42(a)(3)	Spayed or Neutered Dog	$10.00
6.42(a)(3)	Unaltered Dog	$15.00
6.42(a)(3)	Late Fee Applied after March 31	$5.00
	BUSINESS LICENSE	
	Business	$5
	Non-Profit Organization	$0
	EMERGENCY MANAGEMENT	
10.25	Fire Inspector Duties	
10.28	Initial inspection where violation is found	No Charge
10.28	First re-inspection if violation still exists (by Fire Chief)	No Charge
10.28	Second re-inspection (by Fire Chief) and violation still exists	$50/inspection/violation
10.28	3rd & 4th re-inspection (by Fire Chief) and violation still exists	$100/inspection/violation

10.28	5th or more re-inspection (by Fire Chief) and violation still exists	$150/inspection/violation
	PARKS AND RECREATION	
18.7	Darboy Community Park Shelter Rental Fee (Resident)	$75.00
18.7	Darboy Community Park Shelter Rental Fee (Non-Resident)	$150.00
18.7	Village Hall Community Room Rental Fee	$100.00
18.7	Street Closure Barricade Rental Fee	$100.00
	STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES	
22.160(a)	Right-of-Way (ROW) Permit	
22.92	New/Replace or Extend Culvert	$150
22.94	Culvert Variance (with Village Approval)	$150
22.159	Install/Replace Driveway Apron	$50
22.250	Sump Pump Connection Violation	$50 + court costs
22.191	Utility Permit - Base Fee + below	$50
22.191	Open Cut Paving	$1,500
22.191	Open Cut Gravel	$1,000
22.191	Per Foot Charge (per lineal foot)	$0.10 / lin. Ft.
22.193 & 22.90	**Utility Right-of-Way Repair Escrow**	**$1,500**
	Regrade/Clean/Obstruction of Ditch	$50
22.160	Late Fee for After the Fact Permit	$150
	BUILDINGS AND BUILDING REGULATIONS	
103.10	Demolition or Removal of Buildings Permit	$25
103.10	If Building with No Utilities or New Permit Obtained	No Charge
103.29	**1 & 2 Family Building Permits and Inspections**	
103.29	New Construction - up to 2400 sq. ft.	$2,095
103.29	New Construction - 2401 to 3500 sq. ft.	$2,195
103.29	New Construction - 3501 to 5000 sq. ft.	$2,295
103.29	New Construction - over 5000 sq. ft.	$2,395
103.29	Manufactured Homes	$2,095
103.29	**Additions - Remodeling**	
103.29	Base Fee	$150
103.29	Remodel greater than $10,000 value	$300
103.29	Remodel less than $10,000 value	$200
103.29	Erosion Control	$100
103.29	Electrical Service	$100
103.29	Electrical Permit	$100
103.29	Plumbing Permit	$100
103.29	HVAC Permit	$100
103.29	One Time Inspection	$100
103.29	Attached Garage	$300
103.29	Basement Remodel	$300
103.29	Siding/Windows/Roof	$50
103.29	Pools Permit Fees - seasonal/permanent	$50/$150
103.29	Unattached Garage greater than 200 sq ft	$100
103.29	Egress Window	$100
103.29	Escrow	$1,500
103.122	**Multi-Family and Commercial Permit Fees**	

103.122	Building Permit	$0.08 per sq ft
103.122	Base Fee	$200
103.122	Plumbing	
103.122	Fixture Count	$8 per fixture
103.122	Base Fee	$100
103.122	Electrical Permit	$0.08 per sq ft
103.122	Base Fee	$100
103.122	Electrical Service <200 amp	$85
103.122	Electrical Service >200 amp - 3 phase	$100
103.122	Electrical Service Temporary	$85
103.122	HVAC Permit	$0.08 per sq ft
103.122	Base Fee	$100
22.21	911 Sign	$25
103.29	Decks	$200
103.197	Pool Permit Fees - seasonal/permanent	$50/$150
	IMPACT FEES	
103.231(c)	**Park Impact Fees**	
103.231(c)(1)	Single-Family Residential Development - per dwelling unit	$1,176
103.231(c)(1)	Multi-Family Residential Development - per dwelling unit	$1,090
103.231(a)	**Law Enforcement Impact Fees**	
103.231(a)(1)	Single-Family Residential Development - per dwelling unit	$85
103.231(a)(1)	Multi-Family Residential Development - per dwelling unit	$79
103.231(a)(2a)	Commercial & Institutional - per sq ft	x $0.035
103.231(a)(2b)	Industrial - per sq ft	x $0.026
103.231(b)	**Fire Impact Fees**	-
103.231(b)(1)	Single-Family Residential Development - per dwelling unit	$720
103.231(b)(1)	Multi-Family Residential Development - per dwelling unit	$667
103.231(b)(2a)	Commercial & Institutional - per sq ft	X $0.29
103.231(b)(2b)	Industrial - per sq ft	X $0.22
	CONSTRUCTION SITE EROSION CONTROL ZONING	
105.1	**Construction Site Erosion Control Permit**	
105.1	Less than 1-ac Disturbed Area	$225
105.1	1-ac or more Disturbed Area	$275
105.1	Less than 1-ac Disturbed Area - Inspection	$25/week
105.1	1-ac or more Disturbed Area - Inspection	$250 + $25/week
	MOBILE HOMES AND MOBILE HOME COMMUNITIES	
107.32	Permit Fee	$25
	STORM WATER MANAGEMENT AND ILLICIT DISCHARGE	
113.139	**Post-Construction Storm Water Management Permit**	
113.139	Less than 20,000 sq ft impervious surface	$225
113.139	20,000 or more sq ft impervious surface	$525
113.139	Less than 20,000 sq ft impervious surface - Inspection	0
113.139	20,000 or more sq ft impervious surface - Inspection	$500
113.104	Illicit Discharge Abatement	Cost of Abatement
113.5(b)	Stormwater Utility ERU	$60 per ERU
	SUBDIVISIONS	

115	**Subdivision Control**	
115.11	Preliminary Plat	$200 + $5/lot
115.12	Final Plat	$100 + $5/lot
115.13	Certified Survey Map	$75
	Condominium Plat	$300 + $5/unit
	~~SMALL~~ WIND ENERGY SYSTEMS	
~~119.7(a)~~	~~Small Wind Energy System, per tower~~	~~$100~~
119-5(b)	**Wind Energy System Permit**	**$1,000 + actual review cost**
	SOLID WASTE	
	Garbage and Recycling service	per service contract
20.160	Yard Waste Site	
20.163(f)	Yard Waste Sticker	$20
20.163(f)	Forfeiture - first offense	$50 + clean-up & court costs
20.163(f)	Forfeiture - second offense	$100 + clean-up & court costs
20.163(f)	Forfeiture - third offense and each additional offense	$250 + clean-up & court costs
20.19	**Littering**	
20.25	Forfeitures are set pursuant to the State of Wisconsin Revised Uniform Deposit and Bail Schedule for Conservation, Environmental Protection, ATV/UTV, Boat, OHM, And Snowmobile Violations, current edition.	Per WI Revised Uniform Deposit and Bail Schedule
20.25	Forfeiture - items not covered in WI Revised Uniform Deposit and Bail Schedule - *first offense*	$50 + court costs
20.25	Forfeiture - items not covered in WI Revised Uniform Deposit and Bail Schedule - *second offense*	$100 + court costs
20.25	Forfeiture - items not covered in WI Revised Uniform Deposit and Bail Schedule - *third offense and each additional offense*	$250 + court costs
	UTILITY FEES	
30.33	Sanitary Sewer & Watermain Permit	Per Your Utility's Approved Fees
	ZONING	
117.31(b)	Text Amendment	$300
117.77(b)	Map Amendment	$300
117.93(b)	Application for PDO District	$400
117.127(c)	Home Business Permit	$150
117.128(b)	Solar Energy System Permit	$200
117.133(e)(1)	Adult Entertainment Establishment Permit	$200
117.134©	Temporary Use & Structure Permit	$100
117.184(c)(4)(b)(2)	Sign Permit	$100
117.185(b)(6)	Off- Premise Sign Application	$25 + $0.15/sq ft
117.186(b)(2)(b1)	Temporary Sign Permit	$50
117.186(b)(2)(b2)	Temporary Sign Deposit	$100
117.317	Conditional Use Permit	$150
117.317(b)	Amending Public Hearing Notice	Same as Public Hearing
117.376	**Site Plan Review**	
117.376	Commercial	$300

117.376	Industrial	$500
117.416	**Zoning Permits**	
117.416	New Construction or Replacement (residential, commercial, industrial or other building)	$250
117.416	Addition	$100
117.416	Accessory Building (i.e. detach garage, shed, etc.)	$50
117.416	Accessory Structure (i.e. driveway)	$25
117.416	Deck	$25
117.416	Fence	$25
117.416(e)	Renewal Permit	1/2 new permit fee
117.418(b)(2)(a)	Winter Temporary Zoning Occupancy Permit	$50
117.418(b)(2)(b)	Special 30-day Temporary Zoning Occupancy Permit	$100
117.418(a)	Zoning Certificate of Occupancy (when no Zoning Permit is required)	$25
117.362	Item Requiring a Public Hearing Notice	$200
	Lot Grade & Driveway Grade Check	$1,045
	MISCELLANEOUS FEES	
	Fireworks Permit Application	$50
	Real Estate Inquiry	$30
	Real Estate Inquiry - Rush (2 business days)	$60
	Harrison Utility Inquiry	$25
	Group (10+ parcels) Tax Information Requests - Mortgage Holders	$0.25 per parcel
28.178	WEEDS	reference 1.7
30.215	Well Operation Permit	
30.218	Penalty	reference 1.7
	Short Term Rental New Permit	$400
	Short Term Rental Renewal Permit	$200

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Vicki Tessen, Clerk-Treasurer

Meeting Date:
May 28, 2024

Title:
Recommendations for ARPA Funded Projects

Issue:
Does the Board want to approve the projects requested by staff and utilize ARPA funds to pay for them?

Background and Additional Information:
To ensure Harrison receives the full benefit of the ARPA grant funds we received, the Board needs to approve projects and *obligate* the funds by December 31, 2024 and spend the funds by December 31, 2026.

Per ARPA guidelines, "obligation" means an order placed for property and services and entering into contracts, sub-awards, and similar transactions that require payment.

The treasurer's ARPA tracking report uses the term "allocated" meaning reserved amount - this is the maximum amount the Board approved to spend on a project. (For projects that are completed, the allocated column has been updated from the original approved amount to the actual spent (obligated) amount but is still listed in the same column.)

Currently, we have $1,150,656.49 *allocated* for projects, leaving an unallocated balance of $142,837.51. Staff re-evaluated the unfinished projects and calculated a more accurate estimate of anticipated final expenses for each project. In doing so, staff is confident that the unfinished projects will have a final surplus (in total) of around $125,000. Therefore, Harrison has approximately **$268,000** to spend or obligate in the next 6 months or return the funds to the federal government.

The department heads met a few times over the last two months to compile a list and do some research on projects we think would be a good use of ARPA funds. Attached is a summary for each of the projects that total approximately $262,000, leaving roughly $6,000 unallocated. Staff has already met the bid/quote requirements for several of the projects and the low bid is listed.

Staff is requesting the Board approve these projects and also authorize the department head or management to finalize the purchases without coming back for further board action.

Budget Impacts:
$262,000 in ARPA Funds

Recommended Action:
Approve the staff's list of ARPA Project requests and authorize management to purchase the items using ARPA funds up to the listed request amount.

Attachments:

- ARPA Report for May 2024 Board Meeting.pdf
- 2024 05 28 Memo - ARPA Requests.pdf

Project	Allocated	Rect Total thru 5/15/24	Potential Final Over/Under
61001 Rooftop Unit	$ 59,500.00	$ 59,500.00	$ -
61002 - Front Office Renovation	$ 12,000.00	$ 11,617.90	$ 382.10
61003 Front Office Laptop	$ 2,024.92	$ 2,024.92	$ -
61004 Election Software	$ 26,513.00	$ 26,513.00	$ -
61005 Covid Sick Pay	$ 60,000.00	$ 12,477.67	$ 47,522.33
61006 a Meeting Software	$ 100,000.00	$ 51,000.00	$ -
61006 b Online Forms Software	$ 100,000.00	$ 68,696.23	$ -
61006 c Website Conversion	$ 60,000.00	$ 60,000.00	$ -
61007 Village Phone System	$ 11,193.00	$ 11,193.00	$ -
61008 Network Server Cell Phones	$ 21,196.64	$ 21,196.64	$ -
61009 Fire Dept Washer Extractors	$ 26,045.14	$ 26,045.14	$ -
61010 Fire Dept Polaris Ranger Skid Unit	$ 23,400.00	$ 23,400.00	$ -
61011 Clerk Office Computer	$ 1,075.00	$ 1,075.00	$ -
61012 Recreation Courts at Darboy Comm	$ 81,916.00	$ 81,916.00	$ -
61013 Safety Program	$ 5,000.00	$ 4,646.01	
61014 Playground Equip at Farmer's Field	$ 129,614.11	$ 129,614.11	$ -
61015 Gas Line Upgrade at Fire Dept	$ 3,050.65	$ 3,050.65	$ -
61016 Handicap Oper Doors	$ 8,690.82	$ 8,690.82	$ -
61017 Tablets for BoardsCmmsn	$ 7,000.00	$ 1,776.00	$ 5,224.00
61018 Road Safety Improvement	$ 206,667.00	$ -	$ 71,354.00
61019 Election Equipment	$ 37,485.00	$ 37,485.00	$ -
61020 Community Outreach	$ 26,334.45	$ 26,334.45	$ -
61021 Van's Road Pond Rec Trail	$ 46,860.75	$ 46,860.75	$ -
61022 Economic Development Resources	$ 10,112.85	$ 10,112.85	$ -
61023 Comprehensive Plan Future Land Use	$ 4,956.00	$ 4,473.36	$ -
61024 Radar Speed Display Board	$ 23,905.00	$ 23,905.00	$ -
61025 Video Conference Equipment	$ 3,800.00	$ 3,055.00	$ 745.00
61026 Village Display Board Sign	$ 49,771.16	$ 49,771.16	$ -
61027 Meeting Recording Equipment	$ 2,545.00	$ 2,545.00	$ -
		$ -	$ -
		$ -	$ -
		$ -	$ -
Totals	**$ 1,150,656.49**	**$ 808,975.66**	**$ 125,227.43**
ARPA Received	$ 1,293,494.00		
Unallocated Balance	**$ 142,837.51**		

Staff Requests for ARPA Funds

NOTE: Costs are estimated for discussion and direction purposes. Multiple quotes or bids will be obtained per state and federal guidelines prior to any purchase being made.

	Dept	Item	Est. Cost	Request
1	Admin	Carpet for Board Room	8,621.00	8,700.00
2	DPW	Computers (2)	2,430.00	2,500.00
3	DPW	Asphalt Patcher / Hotbox	87,570.00	87,600.00
4	DPW	Brine Tank	11,004.00	11,005.00
5	DPW	Vehicle for DPW	58,773.00	58,800.00
6	DPW	Trench Box / Excavation Shoe	9,000.00	9,000.00
7	DPW/HAA	Tractor w/ Mower Attachment	23,695.00	23,700.00
8	HFD	Pulse Oximeters (2)	9,840.00	10,000.00
9	HFD	4-Gas Meter	2,260.00	2,260.00
10	HFD	Firefighter Boots	13,283.00	13,300.00
11	HFD	Positive Pressure Fans (2)	11,385.00	11,400.00
12	CCFD	Speed & Message Board w/ Trailer	18,850.00	19,000.00
13	DPW	Field & Brush Mower	4,599.00	4,800.00
		Grand Total:	**261,310.00**	**262,065.00**
		Unallocated ARPA Balance	142,837.51	
		Anticipated Allocated Overage:	125,277.43	
		Potential funds to obligate by 12/31/24	**268,064.94**	

1. **Commercial grade carpet tile installation in Board Room** **$8,700**
   Project involves removing existing VCT flooring and adhesive and include new carpet tiles, vinyl base and floor transitions. Area in front of the kitchen to be left in tile for food serving.

   Why: The purpose of the project is to minimize noise and echoing issues when the room is used by large groups and to improve audio quality while recording meetings. Carpeting will also make the room feel more comfortable and less institutional.

   Estimate Cost: $8,621 per quote from Macco's

2. **Computers (x2) for DPW office** **$2,500**
   Project involves purchasing two new laptop computers and Microsoft 365 subscriptions.

   Why: The laptops would be for the DPW Lead Foreman and Parks Supervisor. Currently, these two positions do not have laptops or computers designated to them. The new laptops are mobile, allowing them to be taken on the road when needed. The Microsoft 365 subscription allows for these positions to create official Harrison email accounts to be used to communicate with village staff and directly with residents.

   Estimated Cost: $2,430 per quote from Corporate Network Solutions, Inc.

3. Hotbox Asphalt Patcher $87,600

Project involves purchasing a Crafco Patcher II for Public Works. This equipment heats asphalt to complete pothole repairs.

Why: Current operations to repair potholes in village roads involves using cold patch procedures. With the new equipment, DPW would be able to use hot patches which repair the holes better and will last longer. Thus, reducing how often staff needs to repair the holes and making residents happier.

Estimated Cost: $87,569.90 per Sherwin Industries, Inc.

4. 5,000-gallon tank for salt brine $11,000

Project is to purchase a larger tank for salt brine that is used in snowplowing operations. Why: The village purchases salt brine from Calumet County and has it delivered to the DPW to have it available when weather conditions create icy roads. The current Village tank holds 1,500 gallons. To put that in perspective, the new snowplow truck has a tank capacity of 1,000 gallons. Having a 5,000 gallon storage tank would significantly reduce the number of times the tank needs to be refilled, meaning a driver doesn't have haul on winter roads as often and the village will pay less in delivery charges.

Estimate Cost: $11,003.33 from Titan Machinery

5. 2024 Ford F-150 4x4 Crew Cab Tremor Truck $58,800

Project involves purchasing a new truck for Public Works.

Why: Currently, the village has an SUV that is shared by all village departments. The DPW Operations Manager uses the SUV for checking construction sites and doing project related work in the field. The office staff uses it to travel to meetings, trips to the County, or other village business. Adding a truck to the village fleet would allow DPW staff to have a dedicated vehicle that is better equipped to respond to field work, transport tools / materials, and would also leave the SUV more available (and cleaner) for other employees to use instead of being reimbursed mileage on their personal vehicles.

Estimated Cost: $58,773 based on state pricing costs from a local dealership.

6. Steel framed Aluminum Knife Edge Box **$9,000.00**

Project is to purchase a steel framed aluminum knife edge box, also known as a trench box or excavation shoe.

Aluminum Shields

Why: This safety equipment would protect village workers from the ground caving in around them when doing trench construction, such as for storm sewers and culverts. This is a safety issue that has not been addressed in the past.

Estimated Cost: $9,000

7. Utility Tractor and Discharge Mower **$23,700**

Project is to purchase a John Deere tractor and discharge mower.

Why: The tractor/mower will be shared by the Parks Department and the Harrison Athletic Association for maintenance of parks and softball fields.

Estimate Cost: $23,693.25 from Riesterer and Schnell.

8. Pulse Oximeters **$10,000**

Project is to purchase two Masimo Rad-57 Pulse CO-Oximeters #3735 with adult and pediatric DCIP sensors for Engine 71 and Engine 65.

Why: This medical diagnostic tool would prove useful when EMS responds to carbon monoxide calls and during firefighter rehab. Currently, our EMS providers do not have the equipment to determine carboxyhemoglobin (SpCO) levels (amount of carbon monoxide in the blood) in patients. Our standard pulse oximeters will <u>not</u> provide an accurate SpO2 count (percent of oxygen in the blood), and they do NOT give SpCO readings. This is particularly concerning when responding to carbon monoxide incidents and the patient indicates they are not feeling well.

Estimated Cost: $4919.99 / kit = $9,839.39

9. 4-Gas Meter **$2,260**

Project is to purchase a SENSIT GOLD G2 4-gas meter for the fire department.

Why: This tool is used to detect levels of carbon monoxide, natural gas, hydrogen sulfide, and oxygen in and around people's homes. Engine 74 does not have a 4-gas meter so the safety of residents may be at risk while waiting for another engine to arrive on scene.

Estimated Cost: $2,259.65

10. Firefighter Boots **$13,300**

Project is to purchase new Firedex FDXL 200 turnout gear boots for the fire department.

Why: To maintain NFPA compliance, boots should be replaced every 10 years. Projecting out 2 years, 27 sets will need to be replaced so our firefighters aren't wearing expired boots. Allocating the funding will keep our firefighters in compliance and help with budgeting for upcoming cycles.

Estimated Cost: $491.95/ set = $13,282.65

11. SUPERVAC V18-BD-SP **$11,400**

Project is to purchase two positive pressure fans for the use of our fire department.

Why: These are one of our "go to" tools when on fire, gas, and CO calls. Two of our current fans need to be replaced. They are old, heavy, powered by gasoline, and even have wooden blades. Newer models are significantly lighter, battery powered, and do not give off exhaust when trying to ventilate a residence. The newer models can also be used as smoke extractors due to them being battery powered. The new fans would be placed on Engines 71 and 65.

Estimated Cost: $5692.50/fan = $11,385

12. Speed & Message Board w/ Trailer **$19,000**

Project is to purchase a radar speed & message display board with trailer for placement throughout the village.

Why: The Village Board directed the sheriff's department to research purchasing a mobile speed reader board that can be set up in areas where people habitually disregard the speed limit or have an influx of traffic at certain times. The intention is to reduce the traffic speeds to improve the safety of our residents.

Both the sheriff's department and DPW agree that it is worth purchasing a speed reader display that also has messaging capabilities. This model offers reports for speed, traffic count, etc. with a subscription to their software and app.

Estimated Cost: $18,849.13 first year; thereafter $1,500/yr for software subscription

13. Walk Behind Field & Brush Mower **$4,800**

Project is to purchase a DR Field and Brush Mower for use by DPW.

Why: This mower is built for the demands of commercial use: frequent use, long runtimes, daily transport, and ease of maintenance. The zero-degree turning radius, easy maneuverability, and hand guards would be beneficial to staff working to clear weeds, brush, saplings, and tall grass safely on rights-of-way and other village property.

Estimated Cost: $4,599

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:
Vicki Tessen, Clerk

Meeting Date:
May 28, 2024

Title:
Revision/Separation of Clerk/Treasurer Role with Possible Charter Ordinance Change

Issue:
Would it be beneficial to revert back to having separate clerk and treasurer positions or revise the role in some way?

Background and Additional Information:
Earlier this month, Trustee Lancaster and I (Clerk/Treasurer) had a conversation regarding the work of office staff. We discussed current office roles and duties, what the Clerk/Treasurer role is responsible for, and also how these roles have been affected by Harrison's growth. This led to a discussion on what is best for Harrison and whether or not there is a way things could be improved for the staff and the residents. The next day Trustee Lancaster, seconded by Trustee Brantmeier, made a written request for the Board to have a discussion and possible action for staff direction on revising or separating the combined role of the Clerk/Treasurer.

History:
The Village's first Charter Ordinances (2013) created separate Clerk and Treasurer roles. Then, according to the May 29, 2018 Board minutes, the (part-time) treasurer was retiring and the Board decided to merge the treasurer's duties into the clerk's full-time position. The minutes specified that the clerk was already a full time position before the additional duties were assigned. The combining of the two roles was made official per a Charter Ordinance amendment by Board motion, not referendum.

Before considering to revise this role, I would recommend the board directs staff to do some research and provide more information to the board.
Specifically, requesting information regarding:

- Population Growth - the statistics and what / how that impacts the clerk/treasurer
- Development Growth - the statistics and what / how that impacts the clerk/treasurer
- Historically how many hours/year did this role work
- How does Harrison compare to similar municipalities (organization charts)

As the clerk/treasurer, I would be in favor of having another upper level employee on staff with education and experience specific to municipal finance planning and reporting. Without researching the specifics, I know that Harrison has had significant growth; population is steadily climbing, two years in a row the state contacted me to confirm our new housing report numbers because it was statistically too high, we now manage 6 TID's and 5 promissory notes, the future economic development plan is expanding, … all of these have an impact on the clerk and treasurer roles.

Budget Impacts:

Recommended Action:

Discuss if it is in the best interest of the Village to amend the Charter Ordinance by revising or separating the Clerk/Treasurer role.
Provide direction to staff on what information or documents the Board would like to see at a future meeting in order to make an informed decision.

Attachments:

- 2013 Charter Ordinance.pdf
- 2018 Charter Ordinance combining Clerk and Treasurer roles.pdf
- Clerk and Treasurer statutory duties.pdf

CHARTER ORDINANCE NO. 1
ORGANIZATION OF THE VILLAGE OF HARRISON

WHEREAS, on February 19, 2013, a referendum was held in which the majority of electors in the proposed Village of Harrison, Calumet County , Wisconsin, voted in favor of incorporating into a Village; and,

WHEREAS, on March 8, 2013, the Wisconsin Secretary of State issued a Certificate of Incorporation legally establishing and recognizing the Village of Harrison,

NOW, THEREFORE, pursuant to Wis. State Stats. §66.0101, and other applicable laws, the acting Village Board of the Village of Harrison, Calumet County, Wisconsin does hereby ordain as follows:

SECTION 1. ORGANIZATION OF THE VILLAGE OF HARRISON. The Village of Harrison shall be organized consistent with the following:

1.01 THE VILLAGE BOARD

A. Constituted

The Village Board shall consist of the Village President and six Trustees, all of whom shall be elected from the Village at large. Nomination papers shall be used for nomination to elective Village offices, pursuant to the procedures described in Wis. State Stats. §8.05(4).

B. Term of Office

1. The six trustees elected at the first election shall serve their terms, as follows:

   a. The term of office of the three candidates receiving the highest number of votes in the first election shall be two (2) years ending with the spring election in 2015.

b. The term of office of the three candidates receiving the remaining votes shall be for one (1) year ending with the spring election in 2014.

c. Thereafter, the term of office of all Trustees shall be two (2) years with three (3) trustees being elected in even numbered years and three (3) trustees being elected in odd numbered years.

2. The term of the Village President elected at the first election shall be for two (2) years ending with the spring election in 2015. Thereafter, the Village President shall be elected in odd numbered years for a term of two (2) years.

C. Compensation

1. The compensation for the Village Trustees and Village President shall be determined pursuant to Wis. State Stats. §61.193.

1.02 MEETINGS

A. Regular Meetings

Regular meetings of the Village Board shall be determined by majority vote of the Village Board.

B. Special Meetings

1. Special meetings of the Village Board may be called by the Village President or two members of the Village Board pursuant to Wis. State Stats. §61.32
2. Appropriate public notice of any such meeting shall be given according to Wisconsin State Statutes.
3. All meetings shall comply with the notice and other requirements of the Wisconsin Open Meeting Law.

1.03 PRESIDING OFFICER

A. Designated

The Village President shall preside at all Village Board meetings. In the absence of the President, the Village Clerk shall call the meeting to order and preside until the Trustees present elect one of their members as the temporary presiding officer. If the President appears while the meeting is in session, the temporary presiding officer shall vacate the chair.

B. Duties

The presiding officer shall preserve order and decorum, decide all questions of order and conduct for the proceedings of the meeting in accordance with the parliamentary rules contained in the latest revision of *Robert's Rules of Order* and/or *A Guide to Parliamentary Procedure for Local Governments in Wisconsin*, unless otherwise provided by statute or by these rules.

C. Decisions, Appeals From

Any member may appeal from a decision of the presiding officer. Such appeal is not debatable and shall be sustained by a ¾ majority vote of the members present, excluding the presiding officer.

1.04 ROLL CALL/ QUORUM

A. Roll Call; Procedure When Quorum Not in Attendance

As soon as the Village Board is called to order, the presiding officer shall proceed to call the names of the members, noting who is present and who is absent, and the result will be recorded the same in the proceedings of the Board. If there is not a quorum present, the fact shall be entered in the minutes and the Board will adjourn.

B. Quorum

A majority of the members of the Village Board shall constitute a quorum. The President shall be counted in computing a quorum. A majority vote of all members of the Board in favor of any proposed ordinance, resolution, or appointment shall be necessary for passage or approval, unless a larger number is required by statute, law, or other applicable rule.

1.05 APPOINTED OFFICIALS

A. Village Manager

1. There is hereby established the office of Village Manager for the Village of Harrison, Wisconsin. The Village Manager shall be appointed by the Village Board and shall be solely responsible to the Village Board. The Village Manager shall be appointed solely based on merit with due regard for training, experience, ability and general qualifications for performing the duties of the office.

2. Unless otherwise provided in a written agreement between the Village Board and the Village Manager, he/she shall be appointed by the Village Board for an indefinite term subject to termination at the discretion of either the Village Board or the Village Manager upon 60 days' prior written notice. The Village Manager may, at any time, be removed from office by a majority vote of the entire Village Board.

3. The Village Manager shall be the chief administrative officer of the Village responsible only to the Village Board. The Village Manager shall have authority, within statutory, ordinance, or policy limits, to assure the efficient and effective organization and operation of all Village departments and services. The Village Manager shall be responsible for the proper administration of the affairs of the Village, pursuant to statutes, ordinances, and resolutions of the

Village Board, with powers and duties as follows. The Village Manager shall:

a. See that all laws, ordinances or resolutions of the Village Board subject to enforcement by him/her or by officers subject to his/her discretion and supervision are faithfully executed.

b. Develop Village personnel policies and procedures, including a plan of administrative organization, and be responsible for all Village personnel functions, including appointment for merit, counseling, motivation, development, discipline and suspension or discharge of employees; provided however that the Village Manager may designate a department head to handle any of these duties within his/her respective department.

c. Have the duty to make recommendations to the Village Board for the appointment of administrative officers appointed by the Village Board.

d. Supervise and coordinate the functions and duties of all administrative officers and, when he/she deems it necessary, discipline, suspend or remove any administrative officer of the Village, except for the Village Attorney and Fire Chief; provided, however, that any appointed personnel who are so discharged shall have the right to request that the Administrative Committee review their discharge.

e. Except for the purpose of inquiry, the Village Board and its members shall deal with the administrative services solely through the Manager, and neither the Board nor any Trustees shall give orders to any subordinate of the Village Manager either publicly or privately.

f. Be an ex-officio member of all boards, commissions and committees appointed by the President or Village Board pursuant to law, but without a vote.

g. Have authority to review all records, routines and working hours for all employees, administer fringe benefits plans and recommend to the Village Board administrative control routines that will best promote efficiency and economy.

h. Recommend to the Village Board for adoption such measures as the Village Manager may deem necessary or expedient to carry out the terms and conditions of any contracts in which the Village is interested or in which it is a party.

i. Be the purchasing agent for the Village and, in ordinary course of business, make or authorize the purchase of materials and supplies necessary for the Village, as provided for in the annual budget, following the procedures set forth in Wis. State Stats. §66.0901 and §66.0131.

j. Prepare or cause to be prepared, plans, specifications, or estimates for public work, as directed by the Village Board.

k. Prepare and submit the annual budget and capital improvement program to the Village Board.

l. Keep the Board fully advised as to the financial condition of the Village through submission of periodic reports as requested by the Village Board.

m. Be in charge of obtaining all outside financial assistance requested by the Village Board.

n. Keep the Village Board advised concerning the needs of the Village, its administration, business and affairs, including such matters as pertain to its future growth and development.

o. Have the responsibility for the operation and maintenance of all Village-owned property, lands, public buildings, public ways, improvements and equipment.

p. Perform such other duties as may be prescribed by this article or any other ordinance or resolution of the Village Board.

4. All officers and employees of the Village shall cooperate with and assist the Village Manager of the Village of Harrison so that the affairs of the Village will be most economically and harmoniously administered.

B. Village Clerk

1. Pursuant to Wis. State Stats. §66.0101 and §61.195, the Village of Harrison hereby elects to not to be governed by those portions of Wis. State Stats. §61.19 and §61.23 which relate to the selection and tenure of the Village Clerk.

2. The Village Clerk shall be appointed by the Village Board for a term of indefinite duration based upon a nomination or recommendation by either the Village President or Village Manager. The Village Clerk may be subject to termination at the discretion of the Village Manager, subject to confirmation by the Village Board.

3. The powers and duties of the Village Clerk shall be as prescribed by Wis. State Stats. § 61.25.

C. Village Treasurer

1. Pursuant to Wis. State Stats. §66.0101 and §61.195, the Village of Harrison hereby elects to not to be governed by those portions of

Wis. State Stats. §61.19 and §61.23 which relate to the selection and tenure of the Village Treasurer.

2. The Village Treasurer shall be appointed by the Village Board for a term of indefinite duration based upon a nomination or recommendation by either the Village President or Village Manager. The Village Treasurer may be subject to termination at the discretion of the Village Manager, subject to confirmation by the Village Board.

3. The powers and duties of the Village Clerk shall be as prescribed by Wis. State Stats.§ 61.26.

D. Village Assessor

1. Pursuant to Wis. State Stats. §66.0101 and §61.195, the Village of Harrison hereby elects to not to be governed by those portions of Wis. State Stats. §61.19 and §61.23 which relate to the selection and tenure of the Village Assessor.

2. The Village Assessor shall be appointed by the Village Board for a term of indefinite duration based upon a nomination or recommendation by either the Village President or Village Manager. The Village Assessor may be subject to termination at the discretion of the Village Manager, subject to confirmation by the Village Board.

3. The powers and duties of the Village Assessor shall be as prescribed by Wis. State Stats.§ 61.27.

E. Police Services; Marshal/Constable

1. Pursuant to Wis. State Stats. § 61.195, the Village of Harrison hereby abolishes the offices of Marshal and Constable.

This Charter Ordinance shall take effect sixty (60) days after its passage and publication in the manner provided by Wis. State Stats. § 66.0101.

PASSED AND ADOPTED by a unanimous vote of the interim Village Board of the Village of Harrison, Calumet County, Wisconsin, this 26th day of March, 2013.

VILLAGE OF HARRISON

By:_____
John Slotten, Interim Village President

ATTEST:

Jennifer Weyenberg, Interim Village Clerk

VILLAGE OF HARRISON, INC
2013
CORPORATE
SEAL
WISCONSIN

CHARTER ORDINANCE NO. 2

AN ORDINANCE TO REPEAL AND RECREATE SECTION 1.05 (B) AND SECTION 1.05 (C) OF THE VILLAGE OF HARRISON CHARTER ORDINANCE NO. 1 RELATED TO THE CONSOLIDATION OF THE OFFICES OF CLERK AND TREASURER

WHEREAS, the Village of Harrison is an incorporated Wisconsin municipality operating under Chapter 61 of the Wisconsin State Statutes; and,

WHEREAS, the Village Board is desirous to consolidate the positions of Clerk and Treasurer as authorized under Wis. State Stats. §66.0101 and §61.195;

NOW, THEREFORE, pursuant to Wis. State Stats. §66.0101 and §61.195, and other applicable laws, the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin does hereby ordain as follows:

That sections 1.05 (B) and 1.05 (C) are hereby repealed.

Section 1.05 (B) is hereby recreated to read as follows:

Section 1.05

B. Village Clerk/Treasurer

1. Pursuant to Wis. State Stats. § 66.0101 and § 61.195, the Village of Harrison hereby proceeds to consolidate the offices of Village Clerk and Village Treasurer.
2. The Village Clerk/Treasurer shall be appointed by the Village Board for a term of indefinite duration based upon nomination or recommendation by either the Village President or Village Manager. The Village Clerk/Treasurer may be subject to termination at the discretion of the Village Manager, subject to confirmation by the Village Board.
3. The power and duties of the Village Clerk/Treasurer shall be as prescribed by Wis. State Stats. §61.25 and Wis. State Stats. §61.26.

4. Annual audits shall be made of the records of the Clerk/Treasurer with the audit to be made by a Certified Public Accountant.
5. All ordinances or parts of ordinances in direct conflict with this charter ordinance are hereby repealed.
6. This is a charter ordinance and shall take effect sixty (60) days after its passage and publication unless within sixty (60) days after such publication a referendum petition as provided for in Wis. State Stats. §66.0101 (5) shall be filed. In the event of the filing of such a petition in such manner this ordinance shall not take effect until it is submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

PASSED AND ADOPTED by a 2/3 majority of votes of the Village Board of the Village of Harrison, Calumet and Outagamie Counties, Wisconsin, this 29th day of May 2018.

VILLAGE OF HARRISON

By: James Salm
James Salm, Village President

ATTEST:

Jennifer Weyenberg
Jennifer Weyenberg, Village Clerk

61.25 Clerk.

If required to do so by the village board, the village clerk shall execute and file an official bond. If the village board does not require the clerk to execute and file an official bond, the board shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the clerk, in an amount determined by the board, in lieu of the bond requirement.

It shall be the village clerk's duty:

(1) To perform any duties prescribed by law relative to elections, to keep subject to inspection all election returns required to be filed in the clerk's office, and to notify persons elected or appointed to village offices.

(2) To transmit to the county clerk, within 10 days after election or appointment and qualification, a certified statement of the name and term for which elected or appointed, of the president, clerk, treasurer and assessor; and to the clerk of the circuit court immediately after their election or appointment and qualification, a like statement of the time and term for which elected or appointed of every municipal judge, chief of police, marshal or constable of the village.

(3) To attend all meetings of the village board; to record and sign the proceedings thereof and all ordinances, rules, bylaws, resolutions and regulations adopted, and to countersign and keep a record of all licenses, commissions and permits granted or authorized by them, and for such purpose to keep the following books: A minute book, in which shall be recorded in chronological order full minutes of all elections, general or special, and the statements of the inspectors thereof; full minutes of all the proceedings of the board of trustees; the titles of all ordinances, rules, regulations and bylaws, with reference to the book and page where the same may be found. An ordinance book, in which shall be recorded at length, in chronological order, all ordinances, rules, regulations and bylaws. A finance book, in which shall be kept a full and complete record of the finances of the village, showing the receipts, the date, amount and sources thereof, and the disbursements, with the date, amount and object for which paid out; and to enter in either such other matters as the board prescribes, and such other books as the board directs.

(4) To countersign and cause to be published or posted every ordinance, bylaw or resolution as required by law, and to have proper proof thereof made and filed.

(5) To be the custodian of the corporate seal, and to file as required by law and to safely keep all records, books, papers or property belonging to, filed or deposited in the clerk's office, and deliver the same to the clerk's successor when qualified; to permit, subject to subch. II of ch. 19, any person with proper care to examine and copy any of the same, and to make and certify a copy of any thereof when required, on payment of the same fees allowed town clerks therefor.

(6) To draw and countersign all orders on the village treasury ordered by the board and none other.

(6m) To stamp or endorse street trade permits at the request of an employer under s. 103.25 (3m) (b).

(6p) To stamp or endorse traveling sales crew worker permits at the request of an employer under s. 103.34 (11) (c).

(8) To make and deliver to the village treasurer a tax roll and to make and transmit to the county treasurer, on forms provided by the department of revenue, a statement showing the total amount of all taxes levied in the village.

(9) To perform all other duties required by law or by any ordinance or other direction of the village board.

(10) To notify the treasurer of the county in which the village is located, by February 20, of the proportion of property tax revenue and of the credits under s. 79.10 that is to be disbursed by the taxation district treasurer to each taxing jurisdiction located in the village.

(11) To make a certified claim against the state, without direction from the board, in all cases in which the reimbursement is directed in s. 16.51 (7), upon forms prescribed by the department of administration. The forms shall contain information required by the clerk and shall be filed annually with the department of corrections on or before June 1.

History: 1977 c. 305 s. 64; 1983 a. 395; 1985 a. 39 s. 17; 1989 a. 113; 1991 a. 39, 316; 2001 a. 107; 2003 a. 47; 2009 a. 3; 2017 a. 51; 2023 a. 19.

NOTE: 2003 Wis. Act 47, which affected this section, contains extensive explanatory notes.

Cross-reference: See s. 66.0609 for an alternative system of approving claims under sub. (6).

61.26 Treasurer. The village treasurer shall:

(1) If required to do so by the village board, execute and file an official bond which may be furnished by a surety company as provided by s. 632.17 (2). If the village board does not require the treasurer to execute and file an official bond, the board shall obtain a dishonesty insurance policy or other appropriate insurance policy that covers the treasurer, in an amount determined by the board, in lieu of the bond requirement.

(2) Except as provided in s. 66.0608 (3m), receive all moneys belonging or accruing to the village or directed by law to be paid to the treasurer.

NOTE: Sub. (2) is shown as amended eff. 7-1-24 by 2023 Wis. Act 12. Prior to 7-1-24 it reads:

(2) Except as provided in s. 66.0608, receive all moneys belonging or accruing to the village or directed by law to be paid to the treasurer.

(3) Except as provided in s. 66.0608 (3m), deposit upon receipt the funds of the village in the name of the village in the public depository designated by the board. Failure to comply with this subsection shall be prima facie grounds for removal from office. When the money is deposited, the treasurer and bonders are not liable for the losses defined by s. 34.01 (2), and the interest shall be paid into the village treasury.

NOTE: Sub. (3) is shown as amended eff. 7-1-24 by 2023 Wis. Act 12. Prior to 7-1-24 it reads:

(3) Except as provided in s. 66.0608, deposit upon receipt the funds of the village in the name of the village in the public depository designated by the board. Failure to comply with this subsection shall be prima facie grounds for removal from office. When the money is deposited, the treasurer and bonders are not liable for the losses defined by s. 34.01 (2), and the interest shall be paid into the village treasury.

(4) Pay money only on the written order of the president, countersigned by the clerk and specifying the number thereof, the payee and the amount and the object for which drawn.

(5) Keep just and accurate detailed accounts of all transactions under sub. (4), showing when, to whom and for what purpose all payments are made, in books provided by the village board, and preserve all vouchers filed in the office.

(6) Render an account and settlement of all official transactions to the board at its last meeting prior to the annual election, and at all other times when required by the board.

(7) Deliver to the successor when qualified all books of account, papers and property of the office and all money on hand as treasurer.

(8) Perform other duties as are required by law or the village board.

(9) Keep but one fund in the treasury, except as otherwise provided.

(10) Execute the bond required by s. 70.67 and take receipt therefor, which the treasurer shall file in the office of the village clerk.

(11) On receipt of the tax roll, and while acting as collector of taxes, exercise the same powers and perform the same duties as are by law conferred upon and required of town treasurers while acting in that capacity, and be subject to the same penalties and liabilities.

History: 1971 c. 154; 1975 c. 375 s. 44; 1975 c. 421; 1983 a. 36; 1983 a. 189 s. 329 (21); 1983 a. 395 ss. 9, 18; 1983 a. 532 s. 36; 1985 a. 29; 1987 a. 27, 378; 2001 a. 16; 2017 a. 51; 2023 a. 12.

Village of HARRISON
WHERE OPPORTUNITY LIVES

VILLAGE BOARD MEETING | **VILLAGE OF HARRISON**

From:

Meeting Date:
May 28, 2024

Title:

The Board will convene in Closed Session pursuant to the exemption provided in Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering the employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercising responsibility.

Specifically, to be discussed are candidates for a Village Manager position.

Attendees: Village Board Trustees and Village Legal Counsel

The board may reconvene into open session pursuant to section 19.85(2) of the Wisconsin Statutes for possible action on the closed session item.

Issue:

Background and Additional Information:

Budget Impacts:

Recommended Action:
Motion as determined by Board.